

CITY OF SANGER, TEXAS

MINUTES: REGULAR CITY COUNCIL MEETING
Monday March 4, 2019, 7:00 p.m.
502 Elm Street, Sanger, Texas

COUNCIL MEMBERS PRESENT: Mayor Thomas Muir, Mayor Pro Tem Gary Bilyeu, Councilman David Clark, Councilman Lee Allison, Councilman Bill Boutwell, Councilman Allen Chick

COUNCIL MEMBERS ABSENT:

The Mayor and all five (5) Council Members were present constituting a quorum.

STAFF MEMBERS PRESENT: City Manager Alina Ciocan; City Secretary Cheryl Price; Finance Director Clayton Gray; Director of Development Services Ramie Hammonds; Planner Muzaib Riaz; Economic Development Director Shani Bradshaw; City Engineer Tracy LaPiene.

1. Call Meeting to Order, Invocation, Pledge of Allegiance.

Mayor Muir called the Regular City Council Meeting to order on Monday, March 4, 2019 at 7:07 PM. Councilman Boutwell gave the Invocation and Councilman Clark led the Pledge of Allegiance.

2. CITIZEN INPUT: (*Citizens are allowed 3 minutes to speak. The City Council is unable to respond or to discuss any issues brought up during this section*).

There were no citizens who approached the podium wishing to speak on items not on the agenda.

3. CONSENT AGENDA:

a) Approval of Minutes

- 1) City Council Work Session, February 4, 2019**
- 2) Regular City Council Meeting, February 4, 2019**
- 3) City Council Strategic Planning Session, February 22, 2019**

A motion was made by Councilman Boutwell to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Bilyeu. The motion carried unanimously with a 5-0 vote.

b) Consider Any Items Removed from Consent Agenda.

There were no items removed from the Consent Agenda.

REGULAR AGENDA

4. Consider, Discuss, and Act on the Minor Plat of Lot 1, Lot 2, and Lot 3, Block B, of

Kirkland Street Addition Phase 2, Being 0.786 Acres, and Generally Located North-East of the Intersection of Railroad Avenue and Kirkland Street.

Director of Development Services Ramie Hammonds summarized. The applicant is proposing to subdivide and develop some unplatted property into three lots for residential use. The property is located in the SF-10 Zoning District. Both water and sewer are available at the front of the lots. The Planning and Zoning Commission approved the Minor Plat with a 6-0 vote. Staff has found the plat to be in compliance with all applicable City Subdivision Regulations and recommends approval. Mayor Pro Tem Bilyeu noted that the City was trying to get away from alleys and this has one behind it and wanted to know why it was not included with the lots. It was noted that this alley has been in existence since the Old Town was dedicated as the City of Sanger. Staff noted they have spoken with the City Attorney and he advised to abandon the right-of-way and release them to the adjacent property owners, there would have to be an appraisal of fair market value done. There was brief discussion regarding this issue. It was noted this item needs to be researched and we did not need to set a precedence. Staff noted that this is an issue in which the City needs to meet with the City Attorney on procedure. It was noted that this could be determined at a later date.

A motion was made by Mayor Pro Tem Bilyeu to approve the Minor Plat of Lot 1, Lot 2, and Lot 3, Block B, of Kirkland Street Addition Phase 2, Being 0.786 Acres, and Generally Located North-East of the Intersection of Railroad Avenue and Kirkland Street. The motion was seconded by Councilman Clark. The motion carried unanimously with a 5-0 vote.

5. Consider, Discuss and Act on a Proposal for Bank Depository Services from First United Bank and Trust and Direct City Manager to Notify Proposer and Negotiate the Bank Depository Services Agreement for Council Award and Approval.

Finance Director Clayton Gray presented the proposal. He noted that back in January we issued an RFP for banking services in the City. We advertised the RFP and he personally contacted four entities in Sanger. One entity expressed interest in and then decided not to respond to the bid. We received a single response from our current vendor First United Bank and Trust. This will be for an initial term of three years with two optional one-year extensions. They met all of the requirements, fees are still set at zero and the good news is they have increased the interest rate they are paying on our deposits. Staff recommends approval. The president of the First United Bank and Trust in Sanger, Greg Farrow and Manager, Judy Kidinger, were introduced. Staff noted the City has had a good relationship with the bank and recommends approval.

A motion was made by Mayor Pro Tem Bilyeu to approve of the proposal for bank depository services from First United Bank and Trust and direct City Manager to notify proposer and negotiate the Bank Depository Services Agreement for Council award and approval. The motion was seconded by Councilman Clark. The motion to approve carried unanimously with a 5-0 vote.

6. Consider, Discuss, and Possibly Act on Accepting the Certification by the City Secretary of Unopposed Candidates (Council Member Place 1 – Marissa Barrett; City Council Member Place 3 – Dennis Dillon; City Council Member, Place 5 – David

Clark) for the May 4, 2019 City of Sanger General Election.

A motion was made by Councilman Boutwell to accept the Certification by the City Secretary of Unopposed Candidates (Council Member Place 1 – Marissa Barrett; City Council Member Place 3 – Dennis Dillon; City Council Member, Place 5 – David Clark) for the May 4, 2019 City of Sanger General Election. The motion was seconded by Councilman Allison. The motion to approve carried unanimously with a 5-0 vote.

- 7. Consider, Discuss, and Possibly Act on Approving Ordinance #03-06-19 – Canceling the May 4, 2019 City of Sanger General Election and Declaring Each Unopposed Candidate (City Council Member Place 1 – Marissa Barrett; City Council Member Place 3 – Dennis Dillon; City Council Member, Place 5 – David Clark) Elected to Office with a Called Vote by the City Council.**

For clarification, it was noted that the new City Councilmembers would be seated after canvassing of votes, at the second regular City Council meeting in May (May 20, 2019).

A motion was made by Mayor Pro Tem Bilyeu to approve Ordinance #03-06-19 – canceling the May 4, 2019 City of Sanger General Election and declaring each unopposed candidate (City Council Member Place 1 – Marissa Barrett; City Council Member Place 3 – Dennis Dillon; City Council Member, Place 5 – David Clark) elected to office with a called vote by the City Council. The Motion was seconded by Councilman Allison. The motion was a called vote by the City Secretary, Cheryl Price as follows:

Council Member Bill Boutwell	<u> X </u>	Favor	<u> </u>	Against
Council Member Lee Allison	<u> X </u>	Favor	<u> </u>	Against
Council Member David Clark	<u> X </u>	Favor	<u> </u>	Against
Council Member Gary Bilyeu	<u> X </u>	Favor	<u> </u>	Against
Council Member Allen Chick	<u> X </u>	Favor	<u> </u>	Against

The Motion carried unanimously with a 5-0 vote.

- 8. Consider, Discuss, and Possibly Act on Approving Ordinance #03-05-19 – Amending Appendix A “Fee Schedule” of the Code of Ordinances, Article 4.000, “Utility Related Fees”, Division 4.200, “Solid Waste”, Section 4.202, “Collection Fees”.**

Finance Director Clayton Gray was recognized and noted that there was a minor change, an administrative clean up, the commercial portion of the ordinance. Some of the businesses have carts just like the residential carts instead of a roll-off dumpster. With the big dumpsters we offer service one to three times a week and on the carts pick up is just twice a week. Some of the small businesses use the carts because they don’t generate enough trash for a large dumpster. The City Council did not know this was an option to businesses and noted concern of a business having several carts instead of a dumpster. Mr. Clayton noted that the City currently has 57 commercial customers who use the roll-outs. Currently, there are no businesses that have more than two carts. It was noted that staff would monitor this in the future and would bring it forward if a revision to the ordinance is necessary.

A motion was made by Councilman Allison to approve Ordinance #03-05-19 – Amending

Appendix A “Fee Schedule” of the Code of Ordinances, Article 4.000, “Utility Related Fees”, Division 4.200, “Solid Waste”, Section 4.202, “Collection Fees”. The motion was seconded by Councilman Boutwell. The motion to approve carried unanimously with a 5-0 vote.

9. Discuss Adoption of 2015 International Codes and 2014 National Electric Code with Applicable NCTCOG (North Central Texas Council of Governments) and City of Sanger Amendments.

It was noted this is just a discussion item and was discussed earlier in the Work Session. Director of Development Services Ramie Hammonds was recognized and stated that she did not have anything else to add. She just wanted to know if there was anything that the Council would specifically like to see or that someone has heard of that is an issue in another community. There was brief discussion. It was noted that when this is brought forward to bring a list of recommendations for the Council to discuss- not all code changes – but the ones that may make a significant impact on the builders, on the City, or on the citizens.

This is just a discussion item with no action was taken. This item will be brought forward to Council at a later date after all of the information is gathered.

10. Consider, Discuss and Possibly Act on Approving Resolution No. 03-02-19 Appointing William “Bill” Boutwell as the City of Sanger, Texas Representative to the Lake Ray Roberts Planning and Zoning Commission to Fill a Term Ending on February 1, 2021.

Mayor Muir noted that he has spoken with Mr. Coker who is not able to continue to fulfill his obligation to the Commission and Mr. Coker is ok with Mr. Boutwell taking his place. Mayor Muir noted that Councilman Boutwell has always been thorough with his review of the Council Agenda information and has already begun looking over the Ray Roberts information. With his thoroughness and knowledge of the area, he will serve the City of Sanger well on the Lake Ray Roberts Planning and Zoning Commission.

A motion was made by Mayor Pro Tem Bilyeu to Approve Resolution No. 03-02-19 Appointing William “Bill” Boutwell as the City of Sanger, Texas Representative to the Lake Ray Roberts Planning and Zoning Commission to Fill a Term Ending on February 1, 2021. The motion was seconded by Councilman Clark. The motion carried with a 4-0 vote with Councilman Boutwell abstaining.

11. INFORMATION ITEMS:

- a) **Monthly Financial Report – December 31, 2019**
- b) **Monthly Financial Report – January 31, 2019**
- c) **Capital Projects Recap – February 21, 2019**
- d) **All American Dogs Report – January 2019**
- e) **Disbursements - January 2019**

No discussion on information items.

12. **FUTURE AGENDA ITEMS:** *(The purpose of this item is to allow the Mayor and members of Council to bring forward items they wish to discuss at a future meeting, A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting. Items may be placed on a future meeting agenda with a consensus of the Council or at the call of the Mayor).*

There was discussion regarding future items and the following items were noted for future agenda items:

- 1) Comprehensive Land Use Plan
- 2) Abandoned building on Bolivar Street
- 3) FM 455 Project
- 4) Economic Development updates.

13. **ADJOURN.**

There being no further discussion, Mayor Muir adjourned the meeting at 7:49 PM.