



Community Center

User Permit, Terms, and Conditions

The PERMITTER, this being the City of Sanger, hereby enters into a permit-arrangement with the USER, \_\_\_\_\_, for the use of the Sanger Community Center under the following stipulations:

Non-Profit Program, Activity, or Event: \_\_\_\_\_

Date(s) of Use: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time \_\_\_\_\_

For \_\_\_\_\_ Hours.

Please provide USER Representative who will be present during the entire reservation time:

Name of USER Representative: \_\_\_\_\_

Phone: \_\_\_\_\_

Alt Number: \_\_\_\_\_

After event, the facility is inspected according to requirements below. Any deposit refunds will be returned to the following address within 2 to 3 weeks:

USER/Group/Association: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Deposit: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Receipt#: \_\_\_\_\_

AGREED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
USER Representative

Was Kitchen Used: YES / NO

Was the Building Locked? YES / NO

Was the Yellow Mop Bucket There? YES / NO

Was the Trash Taken Out? YES / NO

Was the Stove Top Cleaned? YES / NO

Was the Oven Cleaned? YES / NO

Was the Refrigerator Cleaned? YES / NO

Comments: \_\_\_\_\_

Make sure there are cleaning supplies for the customers to use after activities. If the building is not cleaned, you will need to clean it for the next rental. Thank You!

\_\_\_\_\_  
Employee Signature

