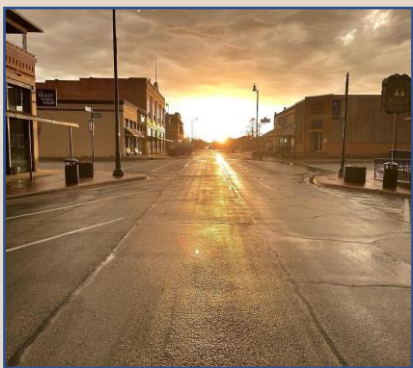
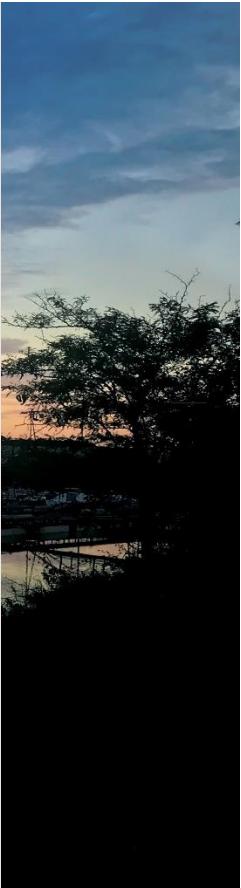




April 2022

Monthly Report



Court

- For the month of April 2022, the Municipal Court filed 103 citations.
- There were 14 requests for deferred disposition.
- There were 2 requests for a driver safety course
- There were 10 cases successfully closed by deferred disposition and 2 cases successfully closed by driver safety course.
- The court closed 64 cases by payment in full or time served.
- There were 100 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$19,886.67 with \$6,031.93 of that being remitted to the State.

Development Service

During the month of April 2022, Development Services had the following permits:

- New Residential – 1
- Residential Remodel – 4
- New Commercial - 0
- Commercial Alterations – 1
- Miscellaneous- 28
- Certificate of Occupancy - 2

Also, during the month of April 2022, Development Services has the following inspections:

- New Residential – 62
- Residential Remodel – 12
- New Commercial - 0
- Commercial Alterations – 5
- Miscellaneous- 52
- Certificate of Occupancy - 2

Economic Development

Sales tax revenue collected in April 2022 for sales tax activity in February 2022 were down by 8% as compared to the same month last year.

During the month of April 2022, the Economic Development Department performed the following:

The Sanger Economic Development Corporation partnered with Sanger ISD and the Sanger Chamber of Commerce to host the 2nd Annual College-Trade School-Military and Job Fair on the Square in Downtown Sanger.

Prospect Engagement:

- 4 – Potentially interested / broker rumor
- 1 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options
- 2 - On hold/pending/dead

Chamber of Commerce-Bus-Events-BRE:

- 1 – Chamber Board Meeting
- 1 – Business Over Breakfast
- 1 – College/Career/Trade School Event

Marketing Events:

- ICSC Red River Conference

Administrative Meetings:

- 1 - Council Meeting
- 1 – Council Meeting – ED Update

Projects:

- Economic Development Website Enhancements – in progress
- Social Media Enhancements - ongoing
- Talent Tuesday - ongoing
- Local Mapping Project – in progress
- Update Local & Regional Profile Report for potential prospects
- 4A - Action Plan Projects / Workforce Survey
- 4B – Porter Park Renovations

Electric Department

The FM 455 Widening Project has been slow for the past month due to unfinished Telecom, and Coserv progress. Primoris has pulled off of the job while waiting on poles to be placed to the West end of the lines near Bolivar, TX. And, for Century link and Suddenlink to remove attachments along Chapman Drive from Second St. to Tenth St. Primoris has indicated that crews will return to continue construction on the week of May 9th.

During the month of April 2022, the Electric Department performed the following:

- Took down temp pole transformer at RL Carriers
- Took down temp pole transformer at McClain's RV
- Removed transformer and pulled poles at the old Primoris facility
- Installed transformer for temp pole for Crossland Construction Company on I-35
- Set new secondary lift pole at 1012 Cowling Road
- Installed new 320-amp underground service at 803 N. Keaton Road
- Installed new underground service at 203 N. 9th Street

Also, during the month of April 2022 the Service Truck performed the following:

- Connects – 13
- Disconnects – 9
- Occupant Change – 24
- Cutoff – 25
- Reinstates – 26
- Changed out meters – 26
- Re-read – 3
- Meter Set – 1
- Pulled Meters – 3
- T-Pole – 1
- T-Pole Removed – 1
- Line Locates – 160

Finance

The Finance Department is responsible for all financial, accounting, and utility billing operations of the City. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During April 2022, the Finance Department received responses to a request for proposals to update the City's computer and phone systems. Staff also worked with the City Secretary's office to set up the department's document imaging files through Laserfiche.

Staff also performed the following normal departmental functions for the city:

- Accounts Payable - Processed 520 Accounts Payable invoices totaling \$3,049,385
- Purchase Orders - Issued 29 Purchase Orders totaling \$484,232
- Payroll - Issued 164 Payroll payments to employees totaling \$285,740
- Utility Customer Service - Prepared 3,970 Utility bills and Collected 3,884 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and prepared biweekly internal budget reports for City staff.

Emergency Responses for April 2022

The Sanger Fire Department responded to 189 emergency incidents during the month of April. The top four busiest incident types:

- 112 Emergency Medical Incident
- 45 Service calls
- 12 Good Intent
- 6 Hazardous Conditions
- The busiest times of the day were from 10:00-10:59 for the month of April
- The busiest day of the week for EMS transport was Saturday with 18 transports during the month.
- Emergency Medical calls accounted for 61.12% of the total call volume.

Library

- The library celebrated National Poetry Month of April with its Poet Tree, encouraging local poetry enthusiasts to pen some verse on paper leaves and hang them on the branches. Poetry books were also on display throughout the month.
- Five adult programs were held, including Book Club, Knitting and Crochet, and yoga classes.
- Seven children's programs were offered, including Music and Movement on April 11th that was well-attended with 11 children and 9 adults participating. Story Time on the 13th brought in 20 children and 10 adults.
- A variety of DVDs have been added to the collection this spring, from children's videos like the new *Clifford the Big Red Dog* to the new *Spider-Man* movie.
- Three staff members were able to attend part or all of the annual Texas Library Association conference, held in Fort Worth April 24-27th. It provided a valuable opportunity to attend sessions on topics relevant to public libraries, speak with vendors and learn about products and services at the exhibits, and also meet authors.

Statistics:

- 1,656 physical items were checked out.
- 318 digital items were checked out.
- 38 new cardholders and a total of 3,598.
- 1,605 visits to the library.
- 40 reference questions answered.
- 61 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

- The Parks Staff have the mowers out and are ready for the long mowing season. Youth Baseball/Softball is in full swing and we are excited for the Spring season.

Facilities:

- Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendar as well as the reservation forms for the Community Center, Church, and all pavilions on our website at www.sangertexas.org under the Parks and Recreation tab. For April, we had 8 rentals for the Community Center, 5 for the Church and 6 pavilion rentals.

Recreation:

- Sanger's Annual Easter Egg Hunt was held at Porter Park on April 16th. 500+ children enjoyed racing to pick up Easter Eggs and getting their picture taken with the Easter Bunny. Special thank you to all who volunteered.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting
Recreation Coordinator – Open
Maintenance Worker II – Dean Mason
Maintenance Worker I – Open
Parks & facility Maintenance Worker I - Open

Planning & Zoning

The Development Service Department is seeing an increase in interest to Sanger both residentially and commercially. During the month of April 2022, the Planning Department presented the final version of the Sanger 2040 Comprehensive Plan and it was approved by Planning & Zoning and City Council.

The Planning & Zoning Department was presented the following cases:

- Blue Star Final Plat – Recommended Approval

The Zoning Board of Adjustments was presented the following cases:

- 209 Marshall Variance Rear Yard Setback – Approved

The City Council was presented the following cases:

- Blue Star Zoning Change Ag to I-1 – Approved
- 700 Acker Sign Variance Height – Approved
- 701 N Stemmons Sign Variance Setback – Approved
- 701 N Stemmons Sign Variance Height and Setback – Approved
- Lane Ranch Zoning Change Ag to PD – Approved
- Maple Street Assignment - Approved

Staff conducted the following meetings relating to development (this does not include walk in or front counter meetings with applicants/citizens)

- Pre- Application - 1
- Meetings with Developers/Landowners - 12
- Meetings with Builders/Building Owners - 4
- Organization Meetings (NTCOG, ICC, etc) - 1
- Internal Meetings - 10

Police

During the month of April 2022, Officers of the Sanger Police Department responded to a total of 665 calls for service having an average response time of 2 minutes per call. The department issued a total of 80 citations and 83 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 0
- Robbery 0
- Assault 9
- Burglary 10
- Larceny/Theft 11
- Motor Vehicle Theft 2
- Officer Assault 0

Streets

During the month of April 2022, Sanger Street Department potholed 7 Streets and was able to clear out ditches for better drainage. A sinkhole was forming in easement of Deer Run, this was repaired and filled in. After water repairs were made on Willow Street, the street department put out road blocks while the street portion was repaired. New street signs and traffic signs along with a couple of the poles were replaced throughout the city. Drainage from Kramer Lane into the Butterfield Elementary parking area was completed, and new grass seed was spread to help with the drainage as well. Department staff participated in a safety meeting this month. The Street department also helped the Parks department with building reservations and tree limb chipping.

Water

During the month of April 2022, Sanger Water Department cleaned 12 sewer service lines, completed 218 water and sewer service orders, and installed 74 new water meters. Visually, they read 859 water meters that were not read by the mobile collector. For the month of April, there were 3,260 active water connections and 3,239 active sewer connections. Doug Lipscomb, water superintendent, attended a ground water production course at Tarrant County College.

RLC Controls, Inc made some adjustments this month to the time delays on the chlorine pump at Well #6. They removed the Act-Pak electronic metering device for repairs for the utility booster pump flows.

The Water Division replaced the air relief valve on the discharge line, replaced the chlorinator and rebuilt the chlorinator injector at Well #8.

THI Water Well, LLC continues to perform warranty repairs on Well #9, the pump and motor, all cabling, and piping are being replaced. On March 28th, 2022, Well #8 failed due to electrical surge. THI Water Well, LLC has also been scheduled to make the repairs on this.

The Vac-trailer had the water tank level device replaced by Vermeer Equipment.