

**PARKS AND RECREATION BOARD MEETING  
NOVEMBER 26TH, 2012**

**MEMBERS PRESENT:** Josh Shumate, Lee Allison, Tom Swartz,  
Mendy Echols & Carrie Bilyeu

**MEMBERS ABSENT:** Chris Byrom

**OTHERS PRESENT:** Mike Brice, City Manager  
Norma Varner, Public Works Secretary &  
Jennifer Shumate, Development Services Secretary

1. Mendy called the meeting to order at 6:58 pm.
2. Tom made a motion to approve the minutes from November 1st, 2012 with a 2nd from Carrie and the minutes were approved unanimously.
3. **Nomination of Secretary to Replace Chris Byrom:**  
Josh nominated Tom for Secretary to replace Chris due to his resignation from the board. Carrie made a 2nd to the motion and the board voted unanimously to approve the nomination.
4. **Citizens Input:**  
N/A
5. **Discuss Christmas Parade Event:**
  - Parks Department will arrive at 3:00 PM & provide sound system for pavilion and cones to help with traffic control/Tom will bring 20-30 T-posts in buckets/
  - Jennifer will arrive at 5:00 PM to help with Santa and coordination of events
  - Norma will contact electric department to provide bucket truck for Santa to ride in and a golf cart for Parks Board members to ride in behind
  - Norma will contact Cora (former Parks Board member) to get contact information for school choirs and e-mail to Carrie
5. **Future Agenda Items:**  
Mr. Brice reported that new Parks Director will start January 2nd and there will not be another meeting until after he begins employment
6. Tom made a motion to adjourn the meeting at 7:21 with a 2nd from Lee.