

**PARKS AND RECREATION BOARD MEETING
NOVEMBER 1ST, 2012**

MEMBERS PRESENT: Lee Allison, Tom Swartz,
Mendy Echols & Carrie Bilyeu

MEMBERS ABSENT: Josh Shumate and Chris Byrom

OTHERS PRESENT: Mike Brice, City Manager
& Norma Varner, Public Works Secretary

1. Mendy called the meeting to order at 7:02 pm.
2. Tom made a motion to approve the minutes from September 11th, 2012 with a 2nd from Carrie and the minutes were approved unanimously.
3. **Citizen Input.**
N/A
4. **Discuss Christmas Parade Event.**
 - Tom will talk to Mr. Crutsinger at Sanger ISD about a food drive at the schools, and contact the band and drill team
 - Mendy will contact the newspaper with parade information
 - Parks Department will provide sound system for pavilion and cones to help with traffic control/Tom will bring 20-30 T-posts in buckets
 - Norma will mail out parade entry forms to businesses and locate Santa hats for Parks Board Members
 - Lee will purchase Santa Suit/Norma will provide City purchase order number for Rose's Costumes in Denton
 - Mr. Brice will get contact name for food pantry at Crisis Center and talk to City website coordinator about possible Face Book page for Parks Board
 - Parks Board will try to recruit a volunteer to wear Santa suit, and make contact with Mayor Muir to "welcome" citizens and will contact a local preacher to do the invocation
 - Norma will contact electric department to provide bucket truck for Santa to ride in and a golf cart for Parks Board members to ride in behind the bucket truck
5. **Future Agenda Items:**
 - Nomination of secretary to replace Chris Byrom
 - Christmas Parade Event

6. Tom made a motion to adjourn the meeting at 7:48 with a 2nd from Lee.

Next Meeting will be Monday November 26th at 7:00 PM