



City of Sanger Parks & Recreation
301 Bolivar Street Sanger, TX 76266
Phone: 940-458-2718
Email: parksandrecreation@sangertexas.org

Community Center User Permit

101 Freese Dr, Sanger, TX 76266

Name of Applicant: _____

Phone: _____ Alt. Number: _____

Address: _____
street address city state zip

Email: _____

Reservation Information

Event Type/Purpose: _____

Date: _____ | Start Time: _____ | End Time: _____ | For _____ Hours

Fee: \$ _____ Fee Paid in Full: _____

- Available use hours: **Sunday – Thursday** 8:00 a.m. – 11:00 p.m.
Friday – Saturday 8:00 a.m. – 12:30 a.m.
- Cost of Usage: Before 5:00 p.m. Monday – Thursday \$50.00 charge for 2 hrs. Each additional hour is \$25.00.
- After 5:00 p.m. Monday – Thursday and anytime Friday, Saturday, or Sunday \$100.00 minimum charge for 3 hours. Each additional hour is \$35.00.
- On any City recognized Holiday \$200.00 minimum charge for 3 hours. Each additional hour is \$35.00/Cleaning deposit \$100.
- All paperwork and fees must be submitted BEFORE the Thursday at 2 PM to rent the center the same weekend.
- *Fee must be paid to reserve facility*
- **Cancellation within (7) days of event will result in forfeiture of all fees.**

Facility Rental Conditions

- Rentals include use of room(s), (4) 9-foot rectangle tables; (3) 6-foot rectangle tables; (4) 5-foot wood round tables; (8) 5-foot plastic round tables and 78 chairs.
- Renters must be at least 21 years of age.
- Gambling is prohibited.
- Decorations that may cause damage to the facility in any way are prohibited.
- Custodial services are the responsibility of the USER.
- NO ALCOHOL or TOBACCO City Ordinance No. 75-2.
- The maximum capacity of the Community Center is 75 persons.
- Failure to comply with these Policies and Procedures may result in the suspension of privileges.
- **Leave facility in the state it was in prior usage by the USER, and removing all trash and debris from the building.**
- The department reserves the right to cancel or reschedule rental.

The responsible party/renter _____ agrees to hold harmless the City of Sanger, it’s employees, representatives and volunteers, from and against any and all claims, suits, actions, damages, liability, and/or causes of action of any kind or character whatsoever (including all costs, expenses, and attorney’s fees relating thereto), for any personal injury, loss of life or property, and/or damage to property, sustained in or about the said facilities, or arising from or relating in any way to the rental agreement for the above facilities.

The responsible party/ renter further agrees to adhere to the rules and regulation of the Community Center, Parks and Recreation Department and to be responsible for any damages to the property and/or facility that are a result of any action(s) of the participants at the function for which the facility is rented.

By signing applicant agrees to the terms of use (above).

Applicant Signature

Date

Approval for use of Community Center on above specified day and time granted:

 City of Sanger Parks & Recreation (Staff)

Date

*NAME OF CITY EMPLOYEE TAKING APPLICATION: * _____