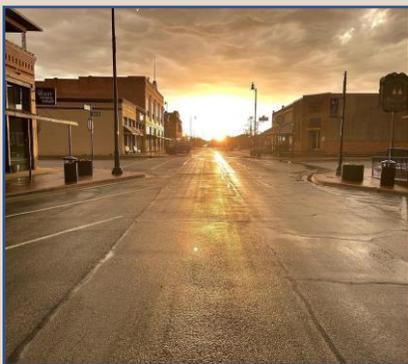
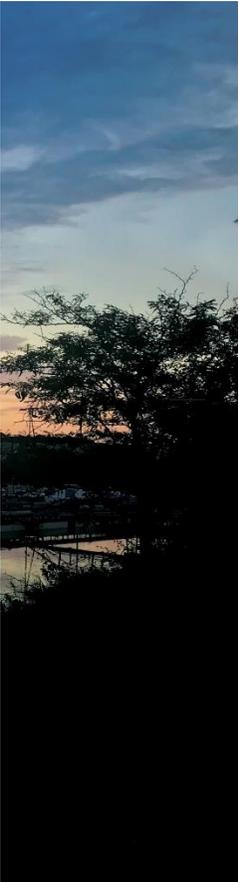
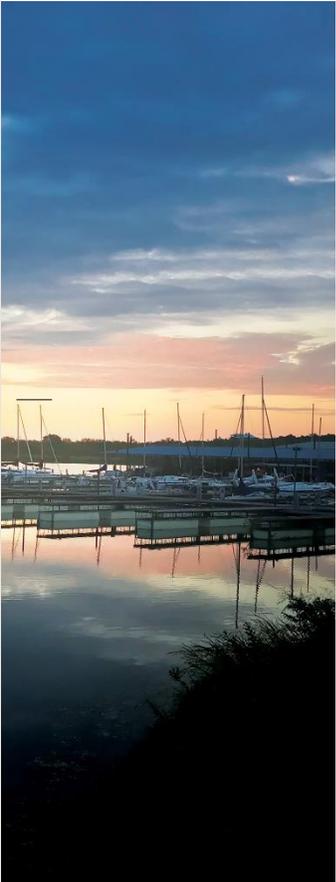




August 2024

Monthly Report



Court

- For the month of August 2024, the Municipal Court filed 46 citations and 54 violations.
- There were 5 requests for deferred disposition.
- 4 requests for a driver safety course.
- There were 8 cases successfully closed by deferred disposition and 2 case successfully closed by driver safety course.
- The court closed 42 cases by payment in full or time served.
- 32 warrants issued for the month.
- 0 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$13,076.00 with \$4,407.14 of that being remitted to the State.

Development Service

During the month of August 2024, Development Services had the following permits:

New Residential –5
Residential Remodel – 2
New Commercial - 0
Commercial Alterations – 1
Miscellaneous- 35
Certificate of Occupancy – 0

Inspections:

New Residential – 64
Residential Remodel – 5
New Commercial - 27
Commercial Alterations – 11
Miscellaneous- 67
Certificate of Occupancy – 0

Code Enforcement:

Cases open	12
Complaints received	2
Cases closed	31
Average # of days to close case	31
Citations issued	1
Worker orders issued	3
Liens filed	4
Signs pulled	33

Case violation types:

High grass & weeds	5
Trash & debris	3
Parked on an unimproved surface	3
Blocking sidewalk	0
Work without a permit	0
Stop work order	0
Junked Vehicle	1
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0
Signage maintenance	0

Brush pile pickup program:

139 addresses on the pickup list	(278 inspections)
43 piles greater than 4 qu. Yds.	30%
116 piles removed by Republic	

23 piles missed by Republic	
0 pile blocked	
15 generated by citizens	10%
2 on line	13%
13 calling in	86%
124 generated by Code Enforcement	89%

30 Code Enforcement hours on this program

Economic Development

During the month of August 2024, the Economic Development Department performed the following:

Administrative Meetings:

- 4B Board Meeting – 08/27/2024
- City Council Meeting – 08/05/2024

Chamber Events Participation:

- Business Over Breakfast – 08/14/2024
- Monthly Luncheon – 08/28/2024

Conferences and Events:

- Interface DFW & North Central TX Industrial

Total Leads Received and Reviewed (State, Dallas Chamber, Fort Worth Chamber):

- 6 – Governor's Office of Economic Development & Tourism
- 1 – Dallas Regional Chamber of Commerce
- 0 – Fort Worth Regional Chamber of Commerce

Business Retention:

- Spotlight Video for SmileBliss
- Spotlight Video for Vintage Variety

Total Leads Received and Reviewed (State, Dallas Chamber, Fort Worth Chamber, other):

- 6 – Governor's Office of Economic Development & Tourism
- 1 – Dallas Regional Chamber of Commerce
- 0 – Fort Worth Regional Chamber of Commerce
- 4 - Other

Economic Development Sales Tax Collection for Type A & Type B:

- \$68,797 for August 2024
- \$751,116 Total YTD

Projects:

- Porter Park Phase 2 (4B Project)
- Downtown Park (4B Project)
- Workforce Grant (4A Project)
- Business Development Guide
- Economic Development Video

Electric Department

During the month of August, the Electric Department performed the following:

- Install CT at Walmart Switchgear.
- 612A N. 2nd Street stood Roser and made connections for permanent power.
- Performed Power Standard audit for I-35 expansion.
- Met with the Fire Department at We Package It building to see what is needed to connect a portable building.
- Pushed wire and completed dirt work at 112 South Part Court.
- Changed out Pole Mount Transformer at Afford It Tire.
- Cleaned out the We Package It Building.
- Hung Transformer and ran Service to Temp Pole for Sanger Storage.
- Hooked up permanent power for SISD Ag Barn.
- Tested PME-9 at Walmart Distribution and moved Primary Metering to new line.
- Troubleshoot Street Light at 4806 Elite Drive.
- Set Poles along I-35.

Also, during the month of August the Service Truck performed the following:

- Connects – 11
- Disconnects – 11
- Occupant change – 20
- Cutoffs – 25
- Reinstates – 16
- Meter Change Outs – 17
- Re-read – 208
- New Meters – 1
- T-Pole Disconnect – 1
- Get Meter Information – 1
- Line Locates – 294

Finance

The Finance Division is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During August 2024, staff of the Finance and Customer Service Departments performed the following departmental functions for the city:

- Accounts Payable - Processed 299 Accounts Payable invoices totaling \$2,380,991
- Purchase Orders - Issued 18 Purchase Orders totaling \$2,130,462
- Payroll - Issued 198 payments to employees totaling \$373,512
- Utility Customer Service - Prepared 4,145 Utility bills and Collected 4,110 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for the City Council and biweekly internal budget reports for City staff.

Emergency Responses

The Sanger Fire Department responded to 172 emergency incidents during the month of August the top four busiest incident types:

- 110 Emergency Medical Incident
- 26 Service calls
- 17 Good intent
- 10 Fires

EMS Incidents

- The busiest time of the day was 10:00-10:59 & 13:00-13:59. We had 10 calls for service within a one hour's period for both times.
- The busiest day of the week for patient transports was on Monday, with 18 transports during the month. We transported 85% of our patient contacts.
- Average total call time for ambulance to receive emergency call, respond to the scene, process patient's needs, transport patient, deliver patient to the receiving facility, then be back in service was 49 minutes and 46 seconds
- Average transport time, from the incident scene to receiving facility was 16 minutes and 45 seconds.
- Average response time, from time of alarm until arriving on scene, for the entire district (city and county) was 7 minutes and 16 seconds for the month of August.
- 60% of the patients transported with light and sirens.
- Emergency Medical calls accounted for 63.95 % of the total call volume.
- 65 patients received IV treatment during transport, with 75% of patients IV successful on first attempt.
- On scene time until 12 lead ECG 6 minutes and 33 seconds.

Library

- Following the end of a very successful summer reading program. Staff took a break from youth programming to focus on planning for next year.
- Staff completed a full inventory of all 18,000+ items. We had an opportunity to rearrange and organize to make our library space more welcoming and efficient. We added additional display space for our new books.
- For the August session of Sanger Studio Saturday, attendees created some beautiful mini journals made from old envelopes! It's a great way to use up old or used envelopes as well as unused scrapbook paper and other painted papers. Learn mixed media techniques or do your own thing with an artsy group. Sanger Studio Saturday meets on the 2nd Saturday of the month.
- Families and friends gathered for our first puzzle race! We had an enormous response with ten teams, a total of over 40 people. A two hour timer was set and each team was given an identical 500 piece puzzle to complete. Team Puzzle People came in first nearly finishing the puzzle with less than 25 pieces remaining. Families had a fantastic time with friendly competition and pizza! We plan to make this a regular event throughout the year!
- Our adult book club's August selection was "Normal People" by Sally Rooney. It is a story of mutual fascination, friendship, and love. It takes us from that first conversation to the years beyond, in the company of two people who try to stay apart but find that they can't. We welcome new book club members and book club typically meets on the 3rd Tuesday of the month at 6:30 PM.
- We are honored to be awarded a 2024 Texas Book Festival Grant for collection enhancement from the Texas Book Festival. We plan to use the funds to improve and support the needs of our Spanish speaking community.

Monthly Statistics:

- 2,653 physical items were checked out.
- 513 digital items were checked out.
- 69 new cardholders, for a total of 3,548.
- 2,073 visits to the library.
- 83 reference questions answered.
- 56 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks staff have done a fantastic job this Summer keeping all parks, softball, and baseball fields in pristine condition. The Sanger Back 2 School Bash had a great turnout this summer. Families were able to come out to Switzer Park with their kids to enjoy a day of waterslides, fun field games, a bounce house, food, snow cones, and a movie to end the evening. We want to thank all families and kids for participating in this year's Back 2 School Bash, the City of Sanger looks forward to seeing everyone next year. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

You can find our facility rental calendars and the reservation forms for the Community Center, Historic Church, Ball-fields, and all Pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. In August, we had 13 Community Center rentals, 2 Pavilion rentals, and 11 Church rentals.

Department Staff:

Parks & Recreation Director – Ryan Nolting
Recreation Coordinator – Blake Junker
Parks Crew Leader – Adrian Tostado
Maintenance Worker II – Dean Mason
Maintenance Worker II - Austen Griffith

Planning & Zoning

During the month of August 2024, Development Services worked on numerous different projects.

The Planning and Zoning Commission was presented the following cases:

- Belz Road Retail Addition – Final Plat - Recommended Approval with the condition all comments be satisfied and the Preliminary Plat is approved prior to City Council approval.
- Duck Creek Ridge – Final - Recommended Approval with the condition all comments be satisfied prior to City Council approval.
- Sanger Business Addition – Preliminary Plat- Recommended Approval with the condition all comments be satisfied prior to City Council approval.
- Stephen Town Crossing – Preliminary Plat- Recommended Approval with the condition all comments be satisfied prior to City Council approval.

The City Council was presented the following cases:

- Elmore Addition – Minor Plat – Approved
- Oasis of Sanger- Preliminary Plat – Approved
- Belz Retail Addition – Parking Variance - Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 3
- Meetings with Developers/Landowners - 16
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 4
- Internal Meetings – 17
- Training – 2

Police

During the month of August 2024, Officers of the Sanger Police Department responded to a total of 1387 calls for service having an average response time of 3 minutes per call. The department issued a total of 47 traffic violations and 123 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 0
- Robbery 0
- Assault 10
- Burglary 1
- Larceny/Theft 10
- Motor Vehicle Theft 0
- Officer Assault 0

- DWI/Public Intoxication 3
- Criminal Mischief/Vandalism 1
- Drug Related 1
- Traffic Crashes 31

Streets

In August, the Street Department:

- Continued its efforts on several fronts.
- Ongoing 2024 Street Rehabilitation Project made significant progress with construction site dirt work and paving.
- Additionally, the team replaced various signs, including stop signs and school zone signs. Pothole repairs were carried out on Belz Road and Chisam Road.

- The department also focused on chip tree trimming along rehab streets.
- Continued mosquito control efforts, including trapping and testing.
- The supply of mosquito dunks remains available, and more have been ordered.
- Other activities included shop cleaning, truck maintenance, and interviewing potential new employees to strengthen the team.

Water

During the month of August 2024, Sanger Water Department

- Cleared 9 sewer lateral lines.
- Installed 28 new water meters.
- 192 water and sewer service orders.
- Visually, they read 90 water meters that were not read by the mobile collector.
- There were 3,436 active water connections.
- 3,410 active sewer connections.
- 7 water mains repaired and 10 water service line repairs.

- Rangeline repaired a 12" main break on Marion Road
- Zone Industries installed new flowmatic control valve a 4" gate valve on pump 1 at Utility Road pumping station
- C&G wired in the new flowmatic Control Valve for pump 1 Utility Road pumping station