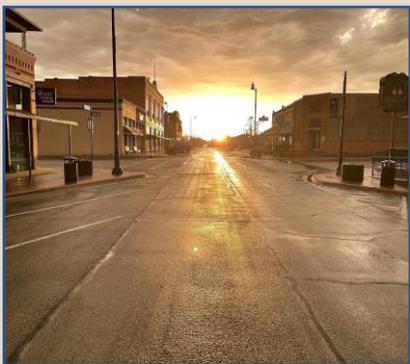




July 2024

# Monthly Report



# Court

- For the month of July 2024, the Municipal Court filed 83 citations and 113 violations.
- There were 5 requests for deferred disposition.
- 2 requests for a driver safety course.
- There were 14 cases successfully closed by deferred disposition and 2 case successfully closed by driver safety course.
- The court closed 49 cases by payment in full or time served.
- 7 warrants issued for the month.
- 11 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$14,038.12 with \$4,191.62 of that being remitted to the State.

# Development Service

During the month of July 2024, Development Services had the following permits:

New Residential –3  
Residential Remodel – 2  
New Commercial - 1  
Commercial Alterations – 0  
Miscellaneous- 41  
Certificate of Occupancy – 0

## Inspections:

New Residential – 127  
Residential Remodel – 10  
New Commercial - 48  
Commercial Alterations – 34  
Miscellaneous- 40  
Certificate of Occupancy – 0

## Code Enforcement:

Cases open	72
Complaint received	2
Cases closed	73
Average # of days to close case	15
Citations issued	10
Worker orders issued	9
Liens filed	1
Signs pulled	29

## Case violation types

Cases open	27
Complaint received	6
Cases closed	31

Average # of days to close case

Citations issued	1
Worker orders issued	5
Liens filed	3
Signs pulled	69

### Case violation types

High grass & weeds	17
Trash & debris	5
Parked on an unimproved surface	3
Blocking sidewalk	0
Work without a permit	0
Stop work order	0
Junked Vehicle	2
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0
Signage maintenance	0

### Brush pile pickup program

177 addresses on the pickup list	(354 inspections)
47 piles greater than 4 qu. Yds.	26%
162 piles removed by Republic	
15 piles missed by Republic	
0 pile blocked	
32 generated by citizens	18%
6 on line	18%
26 calling in	81%
145 generated by Code Enforcement	81%

30 Code Enforcement hours on this program

# Economic Development

During the month of July 2024, the Economic Development Department performed the following:

## Administrative Meetings:

- 4B Board Meeting – 07/23/2024

## Chamber Events Participation:

- Chamber monthly luncheon – 07/24/2024

Total Leads Received and Reviewed (State, Dallas Chamber, Fort Worth Chamber, other):

- 3 – Governor's Office of Economic Development & Tourism
- 1 – Dallas Regional Chamber of Commerce
- 0 – Fort Worth Regional Chamber of Commerce
- 1 – Texas EDCONNECTION
- 1 – Developer

Economic Development Sales Tax Collection for Type A & Type B:

- \$68,028 for July
- \$751,475 Total YTD

## Projects:

- Porter Park Phase 2 (4B Project)
- Downtown Park (4B Project)
- Workforce Grant (4A Project)
- Business Development Guide
- Economic Development Video

# Electric Department

During the month of July, the Electric Department performed the following:

- Cleaned Trucks
- Reconnected service at 221 Hillcrest
- Completed Zone 2 Disconnects
- Took up electrical boxes at Porter Park
- Dug in underground services to 17 & 25 Grouse Run
- Prepped for highway crossing of 1205 & 1207 Feeders
- Story Time at the Library
- Loaded material for Utility Road Warehouses
- Potholed underground utilities at 112 South Park Court
- Repaired hit underground utilities feeding the shop for Mabak on McReynolds Road
- Wired up PT & CT and hooked up permanent power for Glenn Polk Chevrolet
- TML Training
- Completed Zone 1 Disconnects
- Performed Rechecks
- Pushed Wire and hooked up permanent power for 25 Grouse Circle
- Set light pole at Porter Park
- Repaired photocell in the downtown park
- Dug in services, pushed wire and terminated wire at 112 Southside Park Court

Also, during the month of July the Service Truck performed the following:

- Connects – 11
- Disconnects – 22
- Occupant change – 27
- Cutoffs – 16
- Reinstates – 10
- Meter Change Outs – 1
- Re-read – 58
- New Meters – 1
- T-Pole – 1
- Meter Information – 1
- Line Locates – 310

# Finance

The Finance Division is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During July 2024, staff of the Finance and Customer Service Departments performed the following departmental functions for the city:

- Accounts Payable - Processed 284 Accounts Payable invoices totaling \$1,505,525
- Purchase Orders - Issued 35 Purchase Orders totaling \$1,036,320
- Payroll - Issued 199 payments to employees totaling \$394,699
- Utility Customer Service - Prepared 4,143 Utility bills and Collected 4,096 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for the City Council and biweekly internal budget reports for City staff.

# Emergency Responses

The Sanger Fire Department responded to 180 emergency incidents during the month of July. The top four busiest incident types:

## Top Four busiest incident Types:

- 113 Emergency Medical Incident
- 26 Service calls
- 17 Good Intent
- 14 Fire Related Incidents

## EMS Incidents July

- The average overall total call time for emergency medical calls for the month of July 49:12.
- The busiest time of day was 19:00-19:59, for the month of July
- The busiest day of the week was Tuesday with 19 patients transported. We transported 87% of our patient contacts.
- Average transport time, from the incident scene to receiving facility was 17 minutes and 14 seconds.
- Average response time to the scene (from time of alarm until arriving on scene), for the entire district (city and county) was 7 minutes and 11 seconds for the month of July.
- Emergency Medical calls accounted for 62.77 % of the total call volume.
- 93 Patient Contacts for the month of July
  - 11:25 was the average time spent on scene before transport
  - 58% Patients transported with lights and Siren Code 3
  - 1:17 was the average chute for all reported medical emergency
  - 68% of patients received IV therapy
  - 7:11 spent on scene before of patients received a 12-lead ECG

# Library

- Summer reading continued for the month of July. This month featured special guests from City departments and additional programs to encourage creativity and community.
- We continued additional programming for toddlers– Toddler Storytime! Our younger patrons and their families are encouraged to come and listen to stories and sing songs. We had 11 children and 9 adults in attendance.
- Our wonderful volunteer Kayla Monschke offered to teach coding classes for this summer. Participants in grades 3<sup>rd</sup> – 12<sup>th</sup> grade gained further knowledge on the principles of coding and programming languages! We're so grateful to Kayla for giving our patrons the opportunity to learn! We've had a great response with 22 in attendance throughout the month.
- We had a blast at our monthly Lego Club! It was well attended with 9 adults, 1 teen and 16 kids. Builders came together to do what they love – BUILD LEGOS! See all the amazing builds in our Lego display case in the library.
- Teens and tweens learned the basics of creating comics with Two Lumps web comic creator, J. Grant and his assistant. They learned about creating an engaging story and paneling. We hope to feature a similar program in the coming year.
- Our Preschool Music and Movement program has seen a steady increase in family participation. We had 17 children, 1 teen and 12 adults attend in July. We invite children, their caregivers and families an opportunity to sing, explore instruments and groove to the beat! This program encourages gross motor movement, following directions and listening for rhythm every 2<sup>nd</sup> Monday of the month at 10:30 AM.
- Back by popular demand, our second teen and tween handout event was make your own buttons! Teens and Tweens got creative and made a variety of fun buttons.

- Back by popular demand, our friendly Sanger Police Department made another appearance at storytime! We had a special storytime featuring Police Chief Cheek and Lieutenant Lewis. Kids enjoyed a police theme story, learned about the police department, and toured a police vehicle afterwards. It was well attended with 21 adults, 2 teens and 28 children.
- We continued our Spanish language classes for July. Steve Parker our awesome volunteer has encouraged and inspired patrons to develop their language skills. We hope to continue language classes throughout the year.
- Due to the overwhelming demand in June, we scheduled another children's pottery class with Yahweh Pottery. Children had a great time working with the clay and made beautiful and imaginative creations such as a snails. We hope to offer pottery classes again in the coming year.
- Sanger Studio Saturday participants learned a new technique called reduction. The technique involves blocking out a design using stencils to create something new. Learn mixed media techniques or do your own thing with an artsy group. Sanger Studio Saturday meets on the 2<sup>nd</sup> Saturday of the month at 2:00 PM. All ages welcome.
- Human resources professional Krystal Yates from EBR HR Experts lead a program encouraging women to positively negotiate their salaries. She gave great advice on how to approach the sensitive subject and how to present the best examples to build a case for a salary increase.
- Our Sanger community came together with donations to our professional clothing swap after our salary negotiation program. We extended our clothing swap until the end of the month to allow the community to find professional business attire. It was well received. We had over 20 families and job seekers benefitting from the clothing swap. We hope to host something similar in the coming year.
- Our adult book club's June selection was "The Girl With All the Gifts" by M.R. Carey. Their story follows Melanie, a uniquely gifted girl in a post-apocalyptic world, who must navigate survival, uncover secrets, and redefine humanity amidst a deadly zombie outbreak. We welcome new

book club members and book club typically meets on the 3<sup>rd</sup> Tuesday of the month at 6:30 PM.

- We had a shocking good time when our friends from Sanger Electric were our special guests for storytime! Children had a great time exploring the cool truck they use to make sure we have electricity here in Sanger. It was very well attended with 13 adults, 1 teens and 15 children.
- Our paint a squishmallow event was a success! It was so popular, we had to rotate groups in and out of the meeting room to accommodate everyone. We plan on having another paint a squishmallow session for all of the families on the waitlist! We had a total of 21 adults, and 31 children.
- We had another Family Game Night on July 19<sup>th</sup> with 11 adults, 3 teens and 13 kids. Family and friends came together for so much fun! Fresh hot pizza was on hand to keep these gamers going! Families played a variety of games. We even observed a lively game of chutes and ladders!
- July's UFO knitting and crochet group had a special guest visit and demonstration from the Dallas Handweavers and Spinners Guild. They brought an eight shaft table loom, a rigid heddle loom and inkle loom. They demonstrated spinning on a drop spindle and on a spinning wheel. Patrons were excited at opportunity to try out some of these looms.
- Toddler Time was a HIT! It was well attended event with 10 adults and 14 children. We debuted new toys, including play dishes and community helper figures. We encourage toddlers and their families to come to toddler time on the 4<sup>th</sup> Monday of the month at 10:30 AM.
- Our friends from our local post office 'delivered' an awesome experience for our library kids! We learned a lot about how mail delivery works and got to explore the mail truck! The kids even got special coloring books to take home. The storytime was a hit with 13 adults, and 22 children.

- We had a visit from Shark Bo during shark week. We discovered what sharks are really like, the different shark species and their unique abilities. The event was well attended with 11 adults and 29 children.
- Saturday, July 27<sup>th</sup> Guinness World Record Holder David Slick, performed at our last the event of our Summer Reading Program. David amazed everyone with his juggling skills and colorful LED lights. Afterwards, he was very gracious with his time and taught everyone how to practice juggling using long pieces of tulle.

### Summer Reading Statistics:

- We had an amazing summer reading program this year. Staff was energized by the increased participation.
- We saw an increase in participation this year compared to last year.
- We had a total of 449 registrations up 94.4% in 2023, and over 100% in 2022 and 2019.
- We had over a 50% increase in the number of teen participants who registered in 2023, and 2023. A total of 54 teens registered.
- We had a total of 1,234 total attendees for programs this summer which exceeds 2019 levels.
  - 2023: 751
  - 2022: 633
  - 2019: 1,068

<b>June</b>	<b>2024</b>	<b>2023</b>
Physical items checked out	3,304	2,380
Digital items checked out	495	419
New cardholders	93	73
Visits to the library	3,098	2,228
Avg. weekday gate count	145	101
Reference questions	129	72
Computer Questions	63	63

<b>July</b>	<b>2024</b>	<b>2023</b>
Physical items checked out	3,832	2,758
Digital items checked out	585	428
New cardholders	73	74
Visits to the library	3,404	2,411
Avg. weekday gate count	145	97
Reference questions	140	60
Computer Questions	71	74

# Parks, Recreation & Facility Maintenance

## **Parks:**

The Parks staff have done a fantastic job this Summer keeping all parks, softball, and baseball fields in pristine condition. This coming August 3<sup>rd</sup>, the city will be having our annual Back 2 School Bash. This event will be one last fun in the sun day for kids before school starts back up. Kids will get to enjoy a day of waterslides, fun field games, a bounce house, food, snow cones, and a movie to end the evening. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

## **Facilities:**

You can find our facility rental calendars and the reservation forms for the Community Center, Historic Church, Ball-fields, and all Pavilions on our website [www.sangertexas.org](http://www.sangertexas.org), under the Parks and Recreation tab. In July, we had 12 Community Center rentals, 2 Pavilion rentals, and 8 Church rentals.

## **Department Staff:**

Parks & Recreation Director – Ryan Nolting

Recreation Coordinator – Blake Junker

Parks Crew Leader – Adrian Tostado

Maintenance Worker II – Dean Mason

# Planning & Zoning

During the month of July 2024, Development Services worked on numerous different projects.

The Planning and Zoning Commission was presented the following cases:

- Elmore Addition – Minor Plat - Recommended Approval with the condition all comments be satisfied prior to City Council approval.

The City Council was presented the following cases:

- 6100 N. Stemmons – Sign Variance - Approved
- Belz Rd Addition Phase 1- Final Plat - Denied
- Lane Ranch All- Preliminary Plat – Approved
- Lane Ranch Phase 1 – Final- Approved
- The Oasis at Sanger Addition- Preliminary Plat- Denied
- Real Sanger Park No. 2- Minor Plat- Approved
- Sanger Circle Phase 7 – Zoning- Approved
- Sanger Circle Phase 7 - Preliminary Plat – Approved
- Sanger Industrial No. 2 - Preliminary Plat- Denied
- Hampton Addition- Replat- Approved
- Adopt Housing Study Resolution 2024-06- Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 2
- Meetings with Developers/Landowners - 15
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 1
- Internal Meetings – 14
- Training – 2

# Police

During the month of July 2024, Officers of the Sanger Police Department responded to a total of 1326 calls for service having an average response time of 3 minutes per call. The department issued a total of 75 traffic violations and 99 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 0
- Robbery 1
- Assault 4
- Burglary 3
- Larceny/Theft 6
- Motor Vehicle Theft 2
- Officer Assault 0
  
- DWI/Public Intoxication 1
- Criminal Mischief/Vandalism 2
- Drug Related 5
- Traffic Crashes 23

# Streets

In July, the Street Department undertook several key activities.

- Completed patch work at the City Courts Building, Walnut Street, and Marshall Street.
- Contracted Martinez Brothers Concrete to carry out street repairs on Pecan Street, Benjamin Drive, Freese Drive, Acker Street, and Pleasant Valley.
- The department focused on pothole repairs across multiple streets.

This month marked the start of the 2024 Street Rehabilitation Project, which involves Reynolds Asphalt. Preparatory work for this project included clearing trees and ditches. In terms of mosquito control, the department set traps throughout town and provided mosquito dunks at the Public Works building, limited to one per household until supplies run out. They have ordered more dunks, which should arrive soon.

# Water

During the month of July 2024, Sanger Water Department:

- Cleared 5 sewer lateral lines
- Installed 17 new water meters, 196 water and sewer service orders
- Visually, they read 90 water meters that were not read by the mobile collector
- There were 3,438 active water connections
- 3,414 active sewer connections
- 4 water mains repaired and 16 water service line repairs
  
- Rangeline repaired an 8" water line that was hit by another utility company repairing a gas line
- Ordered a new seal for Pump 3 at Utility Road Wellsite
- C&G Electric replaced relay on Pump 2 at Utility Road Wellsite