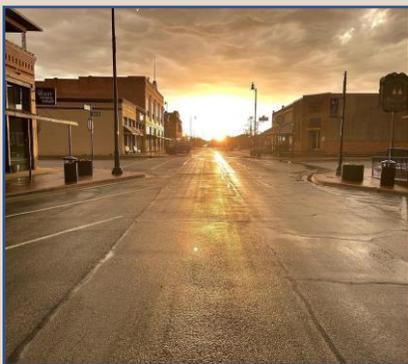
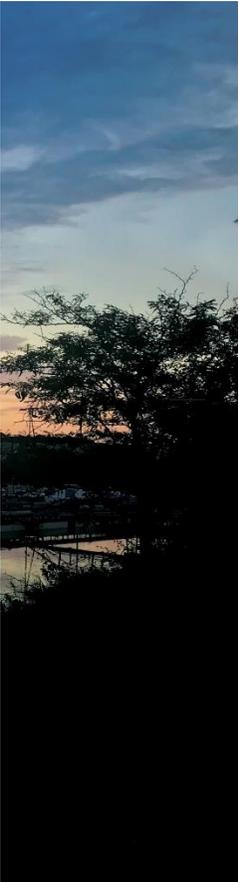
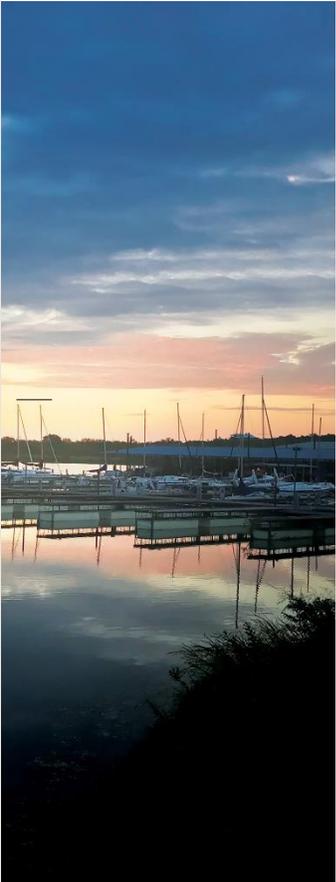




February 2024

Monthly Report



Court

- For the month of February 2024, the Municipal Court filed 81 citations and 110 violations.
- There were 12 requests for deferred disposition.
- 3 requests for a driver safety course.
- There were 4 cases successfully closed by deferred disposition and 2 case successfully closed by driver safety course.
- The court closed 47 cases by payment in full or time served.
- 38 warrants issued for the month.
- 37 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$14,212.00 with \$4810.16 of that being remitted to the State.

Development Service

During the month of February 2024, Development Services had the following permits:

New Residential – 0
Residential Remodel – 4
New Commercial - 0
Commercial Alterations – 2
Miscellaneous- 37
Certificate of Occupancy – 0

Inspections:

New Residential – 137
Residential Remodel – 6
New Commercial - 29
Commercial Alterations – 13
Miscellaneous- 52
Certificate of Occupancy – 0

Code Enforcement:

Cases open	7
Complaint received	2
Cases closed	14
Average # of days to close case	32
Citations issued	1
Worker orders issued	1
Liens filed	1
Signs pulled	34

Case violation types

Cases open	16
Complaint received	1
Cases closed	20
Average # of days to close case	34
Citations issued	0
Worker orders issued	0
Liens filed	0
Signs pulled	120

Case violation types

High grass & weeds	0
Trash & debris	11
Parked on an unimproved surface	2

Blocking sidewalk	1
Junked Vehicle	0
Referred to another department	0
Work without a permit	1
Stop work order	1
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0
Signage maintenance	0

Brush pile pickup program

71 addresses on the pickup list	(142 inspections)
23 piles greater than 4 qu. Yds.	32%
65 piles removed by Republic	
15 piles missed by Republic	
0 pile blocked	
9 generated by citizens	12%
3 on line	33%
6 calling in	66%
62 generated by Code Enforcement	87%

15 Code Enforcement hours on this program

Economic Development

During the month of February 2024, the Economic Development Department performed the following:

Administrative Meetings:

- City Council Retreat – 02/01/2024
- 4A Board Meeting – 02/06/2024
- City Council Meeting – 02/20/2024
- 4B Board Meeting – 02/27/2024

Chamber Events Participation:

- Business Over Breakfast – 02/14/2024
- Ambassador meeting – 02/26/2024

Other Event Participation:

- ICSC Trade Show – 02/01/2024

Total Leads Received (State, Dallas Chamber, Fort Worth Chamber):

- 6 – Governor's Office of Economic Development & Tourism
- 1 – Dallas Regional Chamber

Economic Development Sales Tax Collection for Type A & Type B:

- \$69,257 for the month of February
- \$366,266 Total YTD

Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)

Electric Department

During the month of February, the Electric Department performed the following:

- Disconnected Service at McClain's RV
- Re-staked pole location at I-35 and Chisum Rd
- Set attachment on pole for electrician at Sanger ISD AG Barn
- Dug in service at 10 Grouse Circle
- Pulled poles and removed service to security light at 900 Plum
- Safety Meeting
- Pushed secondary wire to 4 & 10 Grouse Circle
- Pulled material for Texas State to complete Blue Star Lift Station
- Went thru LCRA Recommendation Fuse Chart to refuse I-35 Expansion Project
- Disconnected power to Police Station to test the generator
- Helped with Cutoffs

Also, during the month of February the Service Truck performed the following:

- Connects – 12
- Disconnects – 12
- Occupant change – 21
- Cutoff – 33
- Reinstates – 26
- Changed out meters – 11
- Re-read – 70
- Energy Audits – 2
- Line Locates – 129

Finance

The Finance Division is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During February 2024, the Finance and Customer Service Departments staff performed the following departmental functions for the city:

- Accounts Payable - Processed 249 Accounts Payable invoices totaling \$830,200
- Purchase Orders - Issued 17 Purchase Orders totaling \$291,489
- Payroll - Issued 186 payments to employees totaling \$376,281
- Utility Customer Service - Prepared 4,165 Utility bills and Collected 4,004 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Responses

The Sanger Fire Department responded to 121 emergency incidents during the month of February. The top four busiest incident types:

- 79 Emergency Medical Incident
 - 10 Service calls
 - 13 Good Intent
 - 7 False Alarms
-
- The busiest times of the day was split into several hours throughout the day. We had 9 calls for service within a one hour's period: 09:00-09:59.
 - The busiest days of the week for patient transports was both Thursday and Friday with 16 transports each of those days during the month. We transported 78% of our patient contacts.
 - Airway intervention 100%
 - Average time on scene was 12:41 mm ss
 - Emergency Medical calls accounted for 65 % of the total call volume.

The Sanger Fire Department also responded as part of the Texas Interstate Fire Mutual Aid System (TIFMAS) to the city of Del Rio and the wildfires in Amarillo. Our crew members are not only certified as Structural firefighters, but also as Texas Wildland firefighters.

Library

- The month of February kicked off with a Groundhog Day craft. Families took home Groundhog Day kits. The kit contained supplies to make your very own groundhog who pops out of its hiding spot to announce whether spring is near or if winter will prevail.
- Our Blind Date with a Book was a success with 78 books checked out to participants for the month. We received 13 reviews of their “dates”. Many found the stories to be entertaining, while a few were not as impressed and they had hoped.
- We received the 2023 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association (TMLDA,) an affiliate of the Texas Municipal League. To successfully receive the Achievement of Library Excellence Award, the library must exhibit excellence by providing services to underserved and special populations, enhancing services, marketing in innovative ways, promoting cultural, topical, and educational programming, providing literacy support, providing summer reading clubs, pursuing collaborative efforts, supporting workforce development, providing for digital inclusion, and comprehensively training staff. Of the 545 public libraries in Texas, only 84 received this award in 2023.
- Dr. Michele Steigleder, from Dementia Friendly Denton County gave a presentation about dementia and memory care. It was very well received. We had 17 in attendance. Many of our patrons have been recently diagnosed with dementia or are supporting their families as a caregiver to someone who has dementia. In addition, we debuted our cognitive care kits at the library. We have three kits with a variety of resources for patients and caregivers, as well as activities, and objects to encourage positive discussions, reminiscing and recall.
- Lynne Smiland retired February 9, 2024 after 23.5 years of service to the Sanger Public Library and the Community. We wish Lynne all the best in her retirement!
- Children had a fantastic time building with Legos at our monthly Lego club. It meets every 2nd Thursday at 4:00 PM of the month. Come build with us!

- Children and their families, get energized for the day with our preschool music and movement program! Children dance, sing and make music all while having fun! Music and Movement meets every 2nd Monday of the month at 10:30 AM!
- Teens and Tween hangout featured the *Science of Hot Cocoa*. They used a variety of scientific tools, such as magnifying glasses, microscope and infrared thermometer gun to help determine the best temperature for hot cocoa. Teen and Tween Hangout is typically the 2nd and 4th Tuesday of the month at 4:00 PM.
- On Valentine's Day we invited everyone to our intro to printmaking event given by Artist Alex Khraish. We had several in attendance. Many of them got creative making special cards for their favorite people.
- Do you love the knit or crochet? Are you curious to learn how? Many of our members are very skilled and happy to help teach newcomers. Our knitting and crochet group (Also known as UFOs- Unfinished Objects) meets every 3rd Saturday of the month from 2-5 PM.
- Our adult book club's February selection was *The Long Call* by Ann Cleves. The book tells the story of Detective Matthew Venn, returning to his hometown for his father's funeral. He stumbles upon a murder on the idyllic North Devon coast. The case forces him to confront his estranged family and the strict religious community he left behind, as buried secrets resurface and his past collides with his present. We welcome new book club members and book club typically meets on the 3rd Tuesday of the month at 6:30 PM.
- We hosted our 2nd Homeschool Community Meetup for homeschool families. Families were able to connect with other families for fellowship and fun. Children had an opportunity to use some of our new resources, which were requested at our last meetup, such as microscope, projector, typing skills computer. Children also played with hexbugs, magna tiles and alphabet train set.
- We hosted another Plant and Seed Swap. Master Naturalist and Environmental Educator Rachel Weaver of the PETAL Project was here to educate us on native plants and answer questions about the plants shared plants and general garden questions. We hope to begin a

gardening club for interested individuals. Please notify the library if you are interested in being contacted on future events.

- Toddler Time was well attended with 11 children and 8 adults. Children and their families are encouraged to interact with one another through imaginative play, improve their fine motor skills with creative activities.
- Teens and Tweens last hangout of the month featured video games. Tween and teens had an absolute blast playing genesis, super Nintendo, Nintendo and Wii games! We had 9 teens in attendance. Thanks to the response, we will continue to have this in our program rotation.
- Denton County United Way's VITA Tax assistance continued for the month of February. Free tax preparation is available for households earning up to (not over) \$64,000 across Denton County. The VITA program is available on a first come, first served basis Saturdays, 9 AM-12 PM through April 13th. Please visit www.unitedwaydenton.org/VITA for more information.

Monthly Statistics:

- 2,038 physical items were checked out.
- 440 digital items were checked out.
- 51 new cardholders, for a total of 3,440.
- 1,995 visits to the library.
- 71 reference questions answered.
- 59 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks staff have done a fantastic job of getting all parks and softball and baseball fields ready for Spring. Softball will start mid-March while baseball will start **the first of** April. Soon we will be having our annual Sanger Clean-Up, and Easter Eggapalooza events in March. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

You can find our facility rental calendars as well as the reservation forms for the Community Center, Historic Church, Ball-fields, and all Pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. In February, we had 7 Community Center rentals, 0 Pavilion rentals, and 11 Church rentals.

Department Staff:

Parks & Recreation Director – Ryan Nolting

Recreation Coordinator – Blake Junker

Parks Crew Leader – Adrian Tostado

Maintenance Worker II – Dean Mason

Maintenance Worker I – Levi McManus

Maintenance Worker I – Asa Campbell

Maintenance Worker I – Hunter Sharp

Planning & Zoning

During the month of February 2024, Development Services worked on numerous different projects.

The Planning and Zoning Board was presented the following cases:

- Marley Meadows – Final Plat – Denied

The City Council was presented the following case:

- Duncan Retail – Preliminary Plat - Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 2
- Meetings with Developers/Landowners - 8
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 2
- Internal Meetings – 11
- Training – 4

Streets

During the month of February 2024, the Street's Department filled and repaired potholes and prepped for more maintenance to be done on David Drive, 10th Street.

Street signs were repaired on David Drive, Katheryn, Bucklew, Trey's Ct, Hunter Ct, Hillcrest, and Diane.

Traffic, speed limit, and yield for pedestrian signs were places around school zones.

The Streets Department also assisted with the Parks Department with redoing the Railroad Ballpark parking lot.

Water

During the month of February 2024, Sanger Water Department cleared 6 sewer lateral lines, installed 27 new water meters, 222 water and sewer service orders.

Visually, they read 276 water meters that were not read by the mobile collector.

For the month of February, there were 3,398 active water connections and 3,375 active sewer connections. There were also 5 water mains repaired and 4 water service line repairs.

Patterson Water Group replaced 3 fire hydrants

Police

During the month of February 2024, Officers of the Sanger Police Department responded to a total of 1353 calls for service having an average response time of 3 minutes per call. The department issued a total of 72 traffic violations and 95 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0

Forcible Rape 1

Robbery 0

Assault 5

Burglary 4

Larceny/Theft 7

Motor Vehicle Theft 0

Officer Assault 0

DWI/Public Intoxication 4

Criminal Mischief/Vandalism 0

Drug Related 5