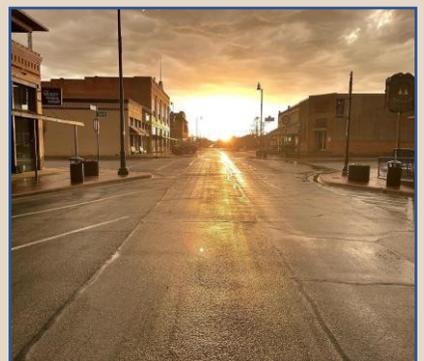




December 2023

# Monthly Report



# Court

- For the month of December 2023, the Municipal Court filed 83 citations and 60 violations.
- There were 6 requests for deferred disposition.
- 6 requests for a driver safety course
- There were 8 cases successfully closed by deferred disposition and 3 cases successfully closed by driver safety course.
- The court closed 29 cases by payment in full or time served.
- 6 warrants issued for the month.
- No outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$7,959.00 with \$2,658.00 of that being remitted to the State.

# Development Service

During the month of December 2023, Development Services had the following permits:

New Residential - 1 Residential  
Remodel - 4 New Commercial -  
0 Commercial Alterations - 0  
Miscellaneous- 45 Certificate of  
Occupancy - 2

Inspections:

New Residential - 110  
Residential Remodel - 6 New  
Commercial - 13 Commercial  
Alterations - 34 Miscellaneous-  
61  
Certificate of Occupancy - 3

Code Enforcement:

|                                 |    |
|---------------------------------|----|
| Cases open                      | 6  |
| Complaint received              | 2  |
| Cases closed                    | 24 |
| Average # of days to close case | 21 |
| Citations issued                | 2  |
| Worker orders issued            | 1  |
| Liens filed                     | 6  |
| Signs pulled                    | 18 |

Case violation types

|                                 |   |
|---------------------------------|---|
| High grass & weeds              | 1 |
| Trash & debris                  | 1 |
| Parked on an unimproved surface | 1 |
| Blocking sidewalk               | 1 |
| Junked Vehicle                  | 0 |
| Referred to another department  | 0 |
| Work without a permit           | 2 |
| Zoning violation                | 1 |
| Placement of Trash Containers   | 0 |
| Accessory Building Regulations  | 0 |
| Dangerous Building              | 0 |
| Signage maintenance             | 0 |
| Brush pile pickup program       |   |

|   |                  |
|---|------------------|
| 21 addresses on the pickup list           | (42 inspections) |
| 5 piles greater than 4 qu. Yds.           | 23%              |
| 20 piles removed by Republic              |                  |
| 1 pile missed by Republic                 |                  |
| 0 pile blocked                            |                  |
| 5 generated by citizens                   | 23%              |
| 2 on line                                 | 40%              |
| 3 calling in                              | 60%              |
| 16 generated by Code Enforcement          | 76%              |
| 10 Code Enforcement hours on this program |                  |

# Economic Development

During the month of December 2023, the Economic Development Department performed the following:

## Administrative Meetings:

- City Council Workshop and Regular Meeting held on 12/18/2023

## Chamber Events Participation:

- Business Over Breakfast

## Other Event Participation:

- Denton County Legislative Luncheon

## Property Enhancement Grant

- 2 Applications received

## Business Retention Site Visits

- 4 Site Visits

## Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)

# December Electric Department

During the month of December 2023, the Electric Department performed the following:

Took up all electrical boxes from tree lighting. Dug in services at 220 Jones Street.  
Dug in services at 4 Grouse Circle.  
Temp to Permanent Power on Kirkland Street. Replace Brakes and Rotor on Service Truck.  
Inventory Tree Trimmers' Progress.  
Change Crossarm at David Drive and S. Stemmons Service Road. Stake pole location North of Chisam Road.

Also, during the month of December 2023 the Service Truck performed the following: Connects - 11

Disconnects - 10  
Occupant change - 22  
Cutoff - 6  
Reinstates - 9  
Service Change - 1  
Re-read - 69  
New Meters - 1 Line  
Locates - 197

# Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During December 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 240 Accounts Payable invoices totaling \$1,831,660
- Purchase Orders - Issued 23 Purchase Orders totaling \$580,236
- Payroll - Issued 395 payments to employees totaling \$697,474
- Utility Customer Service - Prepared 4,121 Utility bills and Collected 4,042 payments on Utility accounts.
- Financial Reporting - prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

# Emergency Responses

The Sanger Fire Department responded to 164 emergency incidents during the month of December the top four busiest incident types:

- 111 Emergency Medical Incident
- 18 Service calls
- 17 Good intent
- 10 False Alarms

## EMS Incidents December

- The busiest time of the day was 12:00-12:59. We had 9 calls for service within a one- hour period
- The busiest day of the week for patient transports was on Fridays, with 23 patient transports during the month. We transported 87% of our patient contacts.
- Average transport time, from the incident scene to receiving facility was 17 minutes and 21 seconds.
- Average response time, from time of alarm until arriving on scene, for the entire district (city and county) was 6 minutes and 46 seconds for the month of December.
- Emergency Medical calls accounted for 67.68 % of the total call volume.
- 100% success rate for intubations for December
- 60 patients received IV treatment during transport with 72% of patients IV successful on first attempt.
- 75 patients encounter with an average on scene time before transport was 11 minutes and 48 seconds.

## EMS Incidents for 2023 showing the results for the entire year

- Average Total Call time 50:32 per incident
- Average Response time 6:38 per call
- Average transport times from the scene until receiving hospital 16:53
- Total Call Volume by day of the Week. Mondays were the busiest day of the week
- Average time on scene before transport 11:50
- Busiest hour of the day was 12:00-12:59

# Library

- December was a festive time of year at the library. The library had a variety of ways to celebrate the holidays.
- Throughout the month of December, children and their families could come celebrate the holiday season by adding their personal touch to our winter village and Christmas tree.
- Our co-sponsored event crafts with Mrs. Claus was a big hit with 75 kids and 50 adults in attendance. Children had their choice of crafts - snowman, Christmas tree or stockings to create and decorate.
- In December, we continued our recipe swap for the holiday season. TWU libraries was very kind to offer recipes from their cookbook collection. Some highlights from their selected recipes included Godiva Pecan Pie and Frosted Chocolate Drops.
- Mrs. Claus (Staff member MaDonna Wade) made another appearance during the Chamber of Commerce's Mrs. Claus Storytime. Mrs. Claus read How Does Santa Go Down the Chimney?
- We had a special storytime guest in December! Emily Dindorf of D&L Farm and Home was very kind to bring her pony Franklin to our Christmas themed storytime! Franklin came all dressed up in his best elf costume to spread holiday cheer to all. It was a very well attended event with 21 children and 17 adults in attendance. Thank you to Emily and D&L for a memorable storytime.
- December's tween and teen hangout featured retro video games! Thanks to a very generous donation from former staff member Renee Grayson's family, the library received several mini retro consoles. Tween and teens had an absolute blast playing genesis, super Nintendo, Nintendo and Wii games! We had 13 teens in attendance. We hope to make this a regular hangout activity.
- We were overjoyed to be able to have our very own booth at the Sanger Arts and Craft Fair! We were able to connect with our community and

promote library services, programs and events to booth visitors. We gave out fun freebies using our library prize wheel. We look forward to participating again next year!

- Throughout the month of December, the library collected several boxes of nonperishable food items for the Sanger Crisis Center to help restock their food pantry.
- Our last activity for the year was family board games and snacks. Several families came out and joined in the fun and friendly competition.
- For the 2023 calendar year patrons saved a total of \$384,023 by borrowing materials from the library

#### Monthly Statistics:

- 1,565 physical items were checked out.
- 437 digital items were checked out.
- 38 new cardholders, for a total of 3,789.
- 1,722 visits to the library.
- 51 reference questions answered.
- 65 computer-related questions answered.

#### Calendar Year End (Jan. -Dec. 2023) Statistics:

- \$384,023.81 saved by our patrons through borrowing materials vs. buying them.
- The most a single patron has saved for the year was \$8,629.71.
- 24,441 physical items circulated.
- 499 new cards issued
- 1,174 items added to the collection.

# Parks, Recreation & Facility Maintenance

## Parks:

The Parks and Recreation Staff did a tremendous job this year decorating the Downtown Park for all to come and enjoy a display of Christmas lights, trees, and holiday spirit. The Sanger Christmas Parade was an amazing experience for all to enjoy. The day was full of residents coming out to enjoy food from vendors, listen to live Christmas music, and to end the holiday evening, the Sanger Parade. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

## Facilities:

The holiday season is coming to an end, and with that more reservations are coming in to rent for Christmas parties, and birthdays to end the year. It's been a wonderful year for the City of Sanger, we look forward to seeing everyone again in 2024. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website [www.sangertexas.org](http://www.sangertexas.org), under the Parks and Recreation tab. In December, we had 16 Community Center rentals, 0 Pavilion rentals, and 14 Church rentals.

## Department Staff:

Parks & Recreation Director - Ryan Nolting  
Recreation Coordinator - Blake Junker  
Maintenance Worker II - Dean Mason  
Maintenance Worker I - Levi McManus  
Maintenance Worker I - Asa Campbell

# Planning & Zoning

During the month of December, 2023, Development Services held multiple meetings with potential development.

The Planning and Zoning Board was presented the following cases:

- Mallard Estates - Minor Plat - Recommended Approval

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 2
- Meetings with Developers/Landowners - 4
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 1
- Internal Meetings - 9
- Training - 1

# Police

During the month of December 2023, Officers of the Sanger Police Department responded to a total of 1228 calls for service having an average response time of 3 minutes per call. The department issued a total of 80 traffic violations and 115 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0

Forcible Rape 0

Robbery 0

Assault 6

Burglary 2

Larceny/Theft 4 Motor

Vehicle Theft 1 Officer

Assault 0

# Streets

During the month of December 2023, the Street's Department filled and repaired numerous potholes to improve road conditions. These streets include Duck Creek, Belz, Laney, Willow and South Side. Also, in the month of December, the Streets Department replaced old and faded stop signs, street signs, and traffic signs at the following intersections: 5<sup>th</sup>, FM 455, Duck Creek, Rising Star, Laney, and Kristoff. This effort is part of our ongoing commitment to enhance traffic safety and ensure clear and visible road signage. This month the Street Department also improved the area around wells sites by repairing concrete and clearing trees. The Streets Department assisted with the Water Department by placing detour signs out for a water leak off Duck Creek and Keaton Road and patching the street after water leak was repaired. The Streets Department helped deliver generators to Sanger PD and to Water Well #6.

# Water

During the month of December 2023, Sanger Water Department cleared 6 sewer lateral lines, installed 47 new water meters, 202 water and sewer service orders. Visually, they read 717 water meters that were not read by the mobile collector. For the month of December, there were 3,380 active water connections and 3,358 active sewer connections. There were also 4 water mains repaired and 5 water service line repairs.

Replaced tap and pressure sensor on Well 6 Water Tower Patterson installed 2 sewer line taps