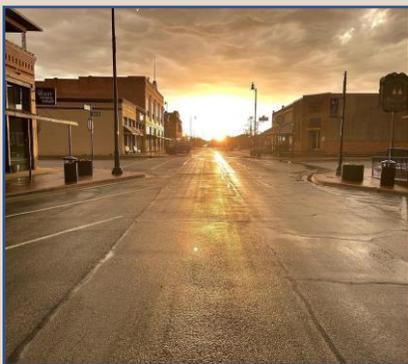
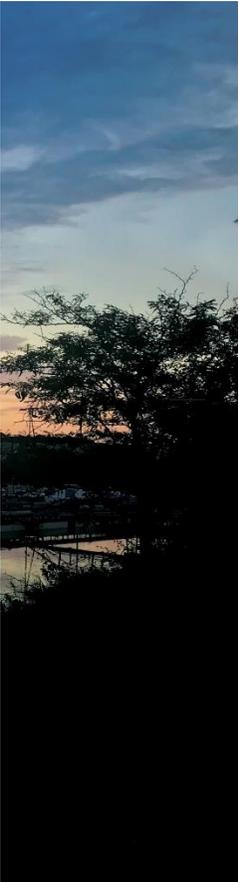
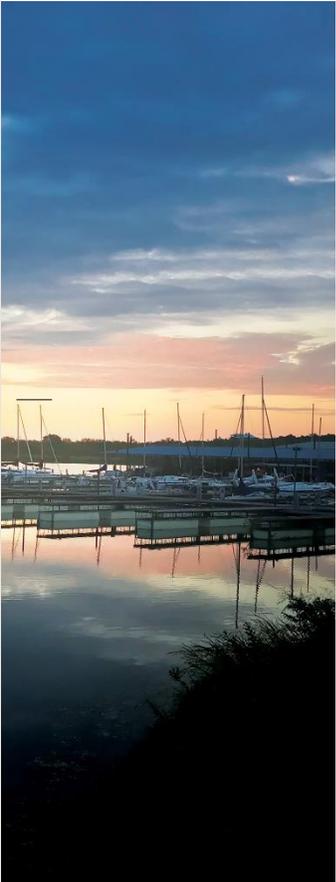




October 2023

Monthly Report



Court

- For the month of October 2023, the Municipal Court filed 70 citations and 91 violations.
- There were 12 requests for deferred disposition.
- 2 request for a driver safety course
- There were 9 cases successfully closed by deferred disposition and no cases successfully closed by driver safety course.
- The court closed 35 cases by payment in full or time served.
- 25 warrants issued for the month.
- 0 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$10,277.00 with \$3,450.36 of that being remitted to the State.

Development Service

During the month of October, 2023 Development Services had the following permits:

New Residential – 8
Residential Remodel – 2
New Commercial - 0
Commercial Alterations – 3
Miscellaneous- 39
Certificate of Occupancy – 1

Inspections:

New Residential – 96
Residential Remodel – 8
New Commercial - 24
Commercial Alterations – 28
Miscellaneous- 102
Certificate of Occupancy – 25

Code Enforcement:

Cases open	61
Complaint received	11
Cases closed	43
Average # of days to close case	23
Citations issued	3
Worker orders issued	4
Liens filed	11
Signs pulled	75

Case violation types

High grass & weeds	40
Trash & debris	7
Parked on an unimproved surface	3
Blocking sidewalk	8
Junked Vehicle	0
Referred to another department	0
Work without a permit	2
Zoning violation	1
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0
Signage maintenance	0

Brush pile pickup program

109 addresses on the pickup list	(218 inspections)
35 piles greater than 4 qu. Yds.	32%
106 piles removed by Republic	
3 piles missed by Republic	
0 pile blocked	
24 generated by citizens	22%
5 on line	20%
19 calling in	79%
85 generated by Code Enforcement	77%

10 Code Enforcement hours on this program

Economic Development

During the month of October 2023, the Economic Development Department performed the following:

Property Enhancement Grant Applications:

- Awarded a grant in the amount of \$10,000 to 1106 Stemmons
- Awarded a grant in the amount of \$10,000 to 1108-1114 Stemmons

Conferences:

- Texas Economic Development Conference 10/11/2023-10/13/2023

Training/Education:

- Southern Economic Development Council – RFI and Site Visits Best Practices Webinar

Board Meetings:

- 4A Board Meeting held on 10/3/2024

Marketing/Advertising:

- Quarterly Economic Development Newsletter

Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)

October Electric Department

During the month of October 2023, the Electric Department performed the following:

- Dirt work on Lois Road.
- Continued working on Inventory.
- Hung Sanger Sellabration Banner.
- Rewired CT's at North Texas Tooling.
- Splice wire and trim trees at Galilee Baptist Church.
- Took down Homecoming Banner.
- Re-Staked Blue Star Lift Station.
- Pulled materials for Blue Star Lift Station.
- Set Electric boxes for Sanger Sellabration.
- Made list for the tree trimming contractors.
- Replaced Cutout and Arrestors at 100 N. 3rd Street.
- Repulled Secondary at 102 Southland Drive.
- Scheduled outage at Church of Christ to repair Secondary Connections.

Also, during the month of October 2023 the Service Truck performed the following:

- Connects – 18
- Disconnects – 18
- Occupant change – 19
- Cutoff – 4
- Reinstates – 6
- Meter Change Outs – 4
- Re-read – 65
- T-Pole – 2
- Solar – 2
- Line Locates – 176

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During October 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 297 Accounts Payable invoices totaling \$1,043,657
- Purchase Orders - Issued 28 Purchase Orders totaling \$127,574
- Payroll - Issued 178 payments to employees totaling \$340,849
- Utility Customer Service - Prepared 4,129 Utility bills and Collected 4,039 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Responses

The Sanger Fire Department responded to 159 emergency incidents during the month of October the top four busiest incident types:

- 104 Emergency Medical Incident
- 19 Service calls
- 17 Good intent
- 10 Fire Incidents

EMS Incidents

- The busiest time of the day was 09:00-09:59. We had 7 calls for service within a one hour's period
- The busiest day of the week for patient transports was on Saturday, with 17 transports during the month. We transported 84% of our patient contacts.
- Average total call time for ambulance to receive emergency call, respond to the scene, process patient's needs, transport patient, deliver patient to the receiving facility, then be back in service was 52 minutes and 03 seconds
- Average transport time, from the incident scene to receiving facility was 17 minutes and 21 seconds.
- Average response time, from time of alarm until arriving on scene, for the entire district (city and county) was 7 minutes and 03 seconds for the month of September.
- Emergency Medical calls accounted for 65.40 % of the total call volume.
- 100% success rate for intubations for October
- 58 patients received IV treatment during transport with 71% of patients IV successful on first attempt.
- 82 patients encounter with an average on scene time before transport was 11 minutes and 55 seconds.

Library

- October was a month of celebration and fun at the library! We had a variety of events for all ages.
- We welcomed our newest staff member Carissa Malmgren, Technical Services Specialist. Carissa has been a part of our NTLC consortium for many years both at Roanoke and Justin libraries. She is excited to be a part of our team!
- Families had an opportunity to prepare for October's solar eclipse. The library provided eclipse glasses. Participants interacted with our large smart TV, looking at constellations in the night sky, galaxies and planets. Children created constellations out of marshmallows and toothpicks and took home make your own rocket kits.
- Aaron Evans of Yahweh Pottery class was very kind to sponsor another pottery class for adults. We had many beautiful creations, such as mugs, dishes and decorative pieces.
- Our adult book club's September selection was *The Last Train to Key West*. It is historical fiction based on the events leading up to one of the most powerful hurricanes in history. We welcome new book club members and book club typically meets on the 3rd Tuesday of the month at 6:30 PM.
- October was Star wars reads month, the library had a special event to celebrate all things Star Wars. Mandalorian Mercs Costume Club stopped by to join in on the fun. We had a galaxy themed storytime read by a jedi master, crafts, photo booth and scavenger hunt. Attendees had an opportunity to win a star wars themed door prize, which included a baby Yoda backpack, star wars poster, lego set and books!
- Our annual pumpkin decorating and contest was back this year using real pumpkins. We had a variety of entries this year from such books as Bluey, The Very Hungry Caterpillar, Harry Potter, Garfield, Goodnight, Goodnight Construction Site, Elephant and Piggy.

- Teens and tweens sampled spooky treats during our October teen hangout. We dined on bugs and insects and found most of them surprisingly tasty!

Monthly Statistics:

- 2,193 physical items were checked out.
- 406 digital items were checked out.
- 34 new cardholders, for a total of 3,745.
- 1,734 visits to the library.
- 65 reference questions answered.
- 85 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks and Recreation Staff did a tremendous job this summer keeping all facilities and parks in great shape. Summer has come to an end, the parks staff is getting ready for a cold winter in the coming months, preparing all facilities for a chilling winter. This month the Sanger Celebration and The City-Wide Clean-Up were both a huge success this year, the new addition allowing people to dump House Hold Hazardous Waste items was a big attraction for this event. The Sanger Celebration had a great turn out for the city. Everyone was able to enjoy a day of delicious food with live music performances throughout the day. We want to thank Denton County and Upper Trinity Regional Water District for making (HHW) an option for this city. We also want to thank all performers, bands, volunteers, and vendors for coming out and making the Sanger Celebration possible. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

Winter is finally here. We should see an increase in rentals with the change in weather getting cooler in the coming months. Elections will start to take place, starting mid-October through November at the Community Center. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. In October, we had 11 Community Center rentals, 11 Pavilion rentals, 10 Church rentals, and 1 Porter Field rental.

Department Staff:

Parks & Recreation Director – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker II – Dean Mason

Maintenance Worker I – Levi McManus

Planning & Zoning

During the month of October 2023, Development Services held multiple meetings with potential development.

The Planning and Zoning Board was presented the following cases:

- Lotus Addition – Minor Plat – Recommended Approval
- Elected Officers for Planning & Zoning.

The Zoning Board of Adjustment was presented the following cases:

- 302 Acker Street – Variance Front Yard Setback – Approved
- 1012 N 5th Street – Variance to Allow Toilets in an Accessory Building – Approved
- Elected Officers for ZBOA

The City Council was presented the following cases:

- 1900 Stemmons (A0029A R. BEEBE, TR 112) – Rezoning – AG to Industrial 1 - Approved
- Southeast corner of Duck Creek and Mesa (A1241A TIERWESTER, TR 206)– Rezoning – AG to SF-10 – Approved
- Church Street Addition – Preliminary Plat – Denied
- Clear Creek Intermediate School – Final Plat – Denied
- Sanger Middle School – Final Plat – Denied
- Sanger High School – Final Plat – Denied
- Marley Meadows – Preliminary Plat – Approved
- Glenn Polk – Sign Variance – Approved
- Lakeside Estates Addition – Preliminary Plat - Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 1
- Meetings with Developers/Landowners - 6
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 4
- Internal Meetings – 12
- Training – 1

Police

During the month of October 2023, Officers of the Sanger Police Department responded to a total of 1228 calls for service having an average response time of 3 minutes per call. The department issued a total of 93 traffic violations and 85 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 1
Forcible Rape 2
Robbery 0
Assault 8
Burglary 2
Larceny/Theft 8
Motor Vehicle Theft 1
Officer Assault 0

Streets

During the month of October 2023, the Street's Department filled and repaired numerous potholes to improve road conditions. These streets include Katheryn, Diane, and multiple potholes by the school on Bolivar Street. Also, in the month of October, the Streets Department replaced old and faded stop signs, street signs, and traffic signs at the following intersections: Acker Street, Elm Street, Santa Fe Trl, North Tejas, Bluebird, North Highland, 7th Street, Wood Street, 5th Street, Indian Lane, FM 455, 6th Street, 1st Street, Wayne, Cowling Road, 2nd Street, and Austin Street. This effort is part of our ongoing commitment to enhance traffic safety and ensure clear and visible road signage. This month the Street Department also improved the drainage flow in areas around 7th Street, Sanger Circle, and Southside.

Water

During the month of October 2023, Sanger Water Department cleared 8 sewer lateral lines, installed 14 new water meters, 189 water and sewer service orders. Visually, they read 746 water meters that were not read by the mobile collector. For the month of October, there were 3,366 active water connections and 3,342 active sewer connections. There were also 4 water mains repaired and 5 water service line repairs.

Rangeline replaced a fire hydrant on the corner of Willow Street and Denton Street.

THI Pulled the well pump at Utility Road

The Water Department replaced the solenoid and Chlorine regulator at Well 9

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