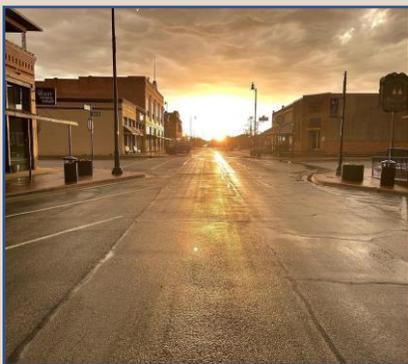
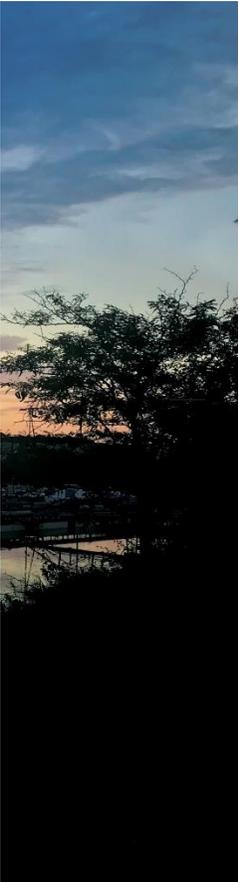
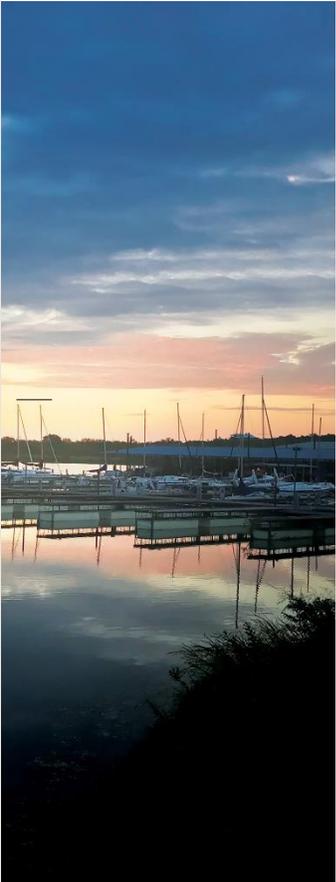




August 2023

Monthly Report



Court

- For the month of August 2023, the Municipal Court filed 27 citations and 32 violations.
- There were 6 requests for deferred disposition.
- 0 requests for a driver safety course
- There were 4 cases successfully closed by deferred disposition and 2 cases successfully closed by driver safety course.
- The court closed 26 cases by payment in full or time served.
- 19 warrants issued for the month.
- 29 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$8,136.00 with \$2,634.00 of that being remitted to the State.

Development Service

During the month of August, 2023, Development Services had the following permits:

New Residential – 13
Residential Remodel – 7
New Commercial - 2
Commercial Alterations – 0
Miscellaneous- 41
Certificate of Occupancy – 1

Inspections:

New Residential – 210
Residential Remodel – 15
New Commercial - 45
Commercial Alterations – 38
Miscellaneous- 122
Certificate of Occupancy – 1

Code Enforcement:

Cases open	99
Complaint received	11
Cases closed	93
Average # of days to close case	8
Citations issued	5
Worker orders issued	3
Liens filed	0
Signs pulled	24

Case violation types

High grass & weeds	86
Trash & debris	8
Parked on an unimproved surface	4
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	1
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0
Signage maintenance	0

Brush pile pickup program

127 addresses on the pickup list	(256 inspections)
40 piles greater than 4 qu. Yds.	31%
127 piles removed by Republic	
2 piles missed by Republic	
20 generated by citizens	15%
4 on line	20%
16 calling in	80%
107 generated by Code Enforcement	84%

25 Code Enforcement hours on this program

Economic Development

During the month of August 2023, the Economic Development Department performed the following:

Property Enhancement Grant Applications:

- 1 – Received
- 1 - Awarded

Conferences

- 1 – DFW North Central Texas Industrial
- 1 – Retail Live 2023

Administrative Meetings:

- 1 – 4B Board Meeting
- 0 – 4A Board Meeting
- 1 – City Council Meeting
- 1 – Ambassador Meeting

Chamber Events Participation:

- 1 – Business Over Breakfast
- 1 – Ribbon Cutting for Live Fit
- 1 – Chamber Luncheon

Other Events Participation:

- 1 – Coffee over Breakfast
- 1 – Lunch with the City of Sanger / Sanger Education Foundation
- 1 – Coffee With A Cop

Marketing/Advertising:

- Promote property of the week through social media
- Sponsor for Sanger Education Foundation Luncheon for the City
- Sponsor for the DFW North Central TX Industrial Conference

Business Retention:

- 5 – Site Visits
- 2 – Business Spotlight Videos
 - Gypsy Cowgirl
 - Silver Lining Home Care Solutions

Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)

August Electric Department

During the month of August 2023, the Electric Department performed the following:

- Replaced underground service on Lois Road.
- Took down score boards at Porter Park.
- Staked Blue Star Lift Station.
- Set new lift pole and removed rotten pole at 10th and Church Street.
- Took down primary overhead wire at Glenn Polk.
- Loaded bad transformers for Alamo.
- Fixed broke neural and trimmed trees at Indian Village.
- Replaced transformer at 6th grade ISD campus.
- Inspected FX5 work at new Jack in the Box and removed underground primary wire.
- Changed out second transformer at 6th grade ISD campus.
- Changed out transformer at Pellegrino's Italian restaurant.
- Cleaned and weedeated the yard.
- Changed cylinders on Backhoe.
- Straightened pole at 4007 Park Lane.
- Pulled pole at the Methodist Church.
- Repaired underground service to street lights at Heritage West entrance.
- Set new transformer at Jack in the Box.
- Dug in new service at 300 Kirkland.
- Performed disconnects.
- Safety Meeting.

Also, during the month of August 2023 the Service Truck performed the following:

- Connects – 23
- Disconnects – 22
- Occupant change – 45
- Cutoff – 9
- Reinstates – 15
- Meter Change Outs – 12
- Re-read – 79
- Pulled Meters – 1
- T-Pole – 1
- Solar – 1
- Line Locates – 176

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of August 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 389 Accounts Payable invoices totaling \$510,969
- Purchase Orders - Issued 34 Purchase Orders totaling \$221,554
- Payroll - Issued 181 payments to employees totaling \$350,583
- Utility Customer Service - Prepared 4,133 Utility bills and Collected 4,003 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Responses

The Sanger Fire Department responded to 176 emergency incidents during the month of August. The top four busiest incident types:

- 114 Emergency Medical Incident
- 19 Fire calls
- 17 Service calls
- 11 Good Intent calls

EMS Incidents

- The busiest time of the day was split with five different one hour's periods have seven calls for service in each hour: 11:00-11:59, 12:00-12:59, 13:00-13:59, 14:00-14:59, 15:00-15:59.
- The busiest day of the week for patient transports was Monday with 16 transports during the month. We transported 88% of our patient contacts.
- Average time for it take for each incident is 53 minutes and 02 seconds
- Average transport time for each incident from incident scene to receiving facility was 17 minutes and 48 seconds.
- Average response time for the entire district was 7 minutes and 27 seconds for the month of August.
- Emergency Medical calls accounted for 64.77 % of the total call volume.
- 100% success rate for intubations for August
- 75 patients received an IV during treatment with 77% success on the first attempt.

76 patients encounter with an average on scene time before transport was 11 minutes and 43 seconds.

Library

- Following the end of the Summer Reading Program, library staff had a break from children's programming. We were able to accomplish quite a lot during the month of August. We are excited for all the new changes to the building and hope patrons like it too!
- Staff completed a full inventory of all 18,000+ items for the first time in over 10 years. It should help us maintain an accurate catalog of materials.
- Friends of the Library volunteer, Bryce Myerhoff helped install new stat wall panels throughout our library shelving. We are excited to have added display space for books and materials.
- Former Friends of the Library President, Roy Hawthorne volunteered his time to assembling our new wooden bookcase. It now houses a leased book collection.
- The library restrooms, children's area and foyer received a much-needed makeover. Staff assisted with preparing and painting these areas with a fresh coat of new paint! We replaced the restroom mirrors and added stepstools. In addition, the tile in the foyer and restrooms was cleaned.
- We appreciated the Parks and Recreation Department's help with painting, moving of shelves and installation of replacement parts for the Children's shelving and canopy top. They were a big help and we could not have put the library back together without them.

Monthly Statistics:

- 2,186 physical items were checked out.
- 426 digital items were checked out.
- 49 new cardholders, for a total of 3,673.
- 1,507 visits to the library.
- 58 reference questions answered.
- 76 computer-related questions answered.

Police

During the month of August 2023, Officers of the Sanger Police Department responded to a total of 636 calls for service having an average response time of 3 minutes per call. The department issued a total of 30 traffic violations and 38 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 1
Robbery 0
Assault 5
Burglary 6
Larceny/Theft 3
Motor Vehicle Theft 0
Officer Assault 0

Streets

During the month of August 2023, the Street's Department filled and repaired numerous potholes to improve road conditions. Some of these areas were Marion, near the service road on varies streets, and Turtle Creek. Also, in the month of August, the Streets Department replaced old and faded stop signs at the following intersections: Wood and Oak, Church and Denton, Church and Oak, Marshall and Denton, Marshall and Walnut, 10th and Bolivar, and 9th and Pecan. This effort is part of our ongoing commitment to enhance traffic safety and ensure clear and visible road signage. In line with our commitment to continuous improvement, we initiated the 2023 Street Rehabilitation Project. This project is currently ongoing and focuses on Church St, Oak St, Denton St, Wood St, and South Manor Dr. The City has conducted detailed assessments of these roads and began the necessary work, which will encompass resurfacing, repairs, and necessary upgrades to ensure safer and more durable streets for everyone. They also collaborated with the Parks Department during August by assisting in cleaning out the drainage on Duck Creek. At the end of August, there was a car show downtown, which the Streets Department helped by placing out cones and barricades before the event and picking them up afterwards.

Water

During the month of August 2023, Sanger Water Department cleaned 7 sewer lateral lines, installed 21 new water meters, 268 water and sewer service orders. Visually, they read 808 water meters that were not read by the mobile collector. For the month of August, there were 3,358 active water connections and 3,336 active sewer connections. There were also 4 water mains repaired and 4 water service line repairs.

Precision Pumps installed new pumps at Quail Run Lift Station

Rangeline replaced a fire hydrant on the corner of Pecan and Acker

The Water Department replaced the chlorinator and injector at Utility Road Well

The Water Department personnel wired in chlorine booster pump at Utility Road Well