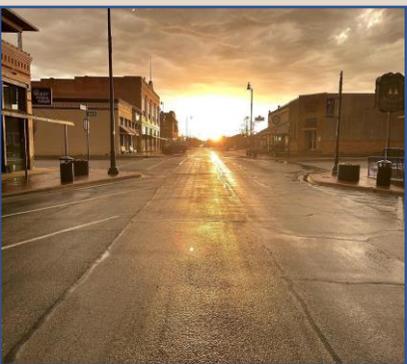
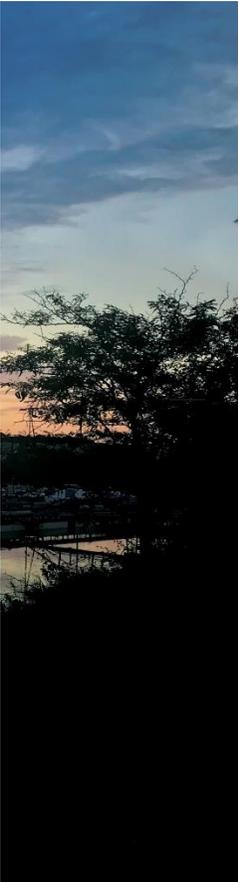
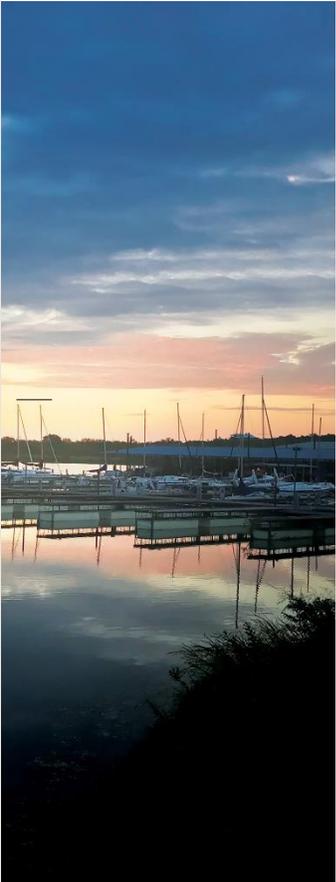




June 2023

Monthly Report



Court

- For the month of June 2023, the Municipal Court filed 39 citations and 44 violations.
- There were 4 requests for deferred disposition.
- 3 requests for a driver safety course
- There were 0 cases successfully closed by deferred disposition and 1 case successfully closed by driver safety course.
- The court closed 20 cases by payment in full or time served.
- No warrants issued for the month.
- There were 27 outstanding warrants transferred to collection agency.
- The total fines, court costs, and other fees collected were \$7,580.00 with \$2,304.88 of that being remitted to the State.

Development Services

During the month of June 2023, Development Services had the following permits:

- New Residential – 16
- Residential Remodel – 6
- New Commercial - 2
- Commercial Alterations – 3
- Miscellaneous- 1
- Certificate of Occupancy - 0

Also, during the month of June 2023, Development Services has the following inspections:

- New Residential – 211
- Residential Remodel – 4
- New Commercial - 12
- Commercial Alterations – 20
- Miscellaneous- 0
- Certificate of Occupancy - 0

Cases open	60
Complaint received	9
Cases closed	57
Average # of days to close case	9
Citations issued	5
Worker orders issued	5
Liens filed	0
Signs pulled	81

Case violation types

High grass & weeds	42
Trash & debris	13
Parked on an unimproved surface	1
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	3
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0

Dangerous Building

1

Brush pile pickup program

154 addresses on the pickup list	(308 inspections)
46 piles greater than 4 qu. Yds.	29%
147 piles removed by Republic	
7 piles missed by Republic	
40 generated by citizens	25%
10 on line	25%
30 calling in	75%
114 generated by Code Enforcement	74%
25 Code Enforcement hours on this program	

Economic Development

During the month of June 2023, the Economic Development Department performed the following:

Prospect Engagement:

- 0 - Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 2 - Actively engaged, discussing options

Property Enhancement Grant Applications:

- 1 - Received
- 0 - Awarded

Conference & Training

- 1 - Texas Economic Development Council Mid-Year Conference

Administrative Meetings:

- 0 - 4B Board Meeting
- 0 - 4A Board Meeting
- 0 - City Council Meeting

Chamber Events Participation:

- 1 - Business Over Breakfast

Other Events Participation:

- 1 - Glen Polk's Ground Breaking

Marketing/Advertising:

- Promote property of the week through social media
- Business Spot Light Videos
- Resume Building Class

Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)
- Local Regional Data Report Update

June Electric Department

During the month of June 2023, the Electric Department performed the following:

Trimmed trees on 204 Kathryn.

Push wire at Porter Park.

Staked poles for Blue Star Industrial Park.

Hooked up temp pole at Jack in The Box.

Pulled primary cable at Dr. Reeds Office Building.

Tied feeders together and assisted Primoris' switching of feeders for substation exits.

Hung transformer and strung secondary wire for FM-455 and IH-35 Service Road signal light.

Hooked up boxes for Freedom Fest

Performed disconnects.

Also, during the month of June 2023 the Service Truck performed the following:

Connects – 12

Disconnects – 18

Occupant change – 45

Cutoff – 6

Reinstates – 8

Re-read – 41

Pulled Meter – 1

T-Pole – 1

Line Locates – 168

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of June 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 252 Accounts Payable invoices totaling \$666,041
- Purchase Orders - Issued 37 Purchase Orders totaling \$183,723
- Payroll - Issued 250 payments to employees totaling \$469,875
- Utility Customer Service - Prepared 4,093 Utility bills and Collected 3,964 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Responses

The Sanger Fire Department responded to 151 emergency incidents during the month of June. The top four busiest incident types:

- 89 Emergency Medical Incident
- 24 Service calls
- 12 Good Intent
- 12 Fires

EMS Incidents

- The busiest time of the day was 11:00-11:59. We had 7 calls for service within a one hour's period
- The busiest day of the week for patient transports was Thursday with 14 transports during the month. We transported 87% of our patient contacts.
- Average time for it take for each incident is 48 minutes and 39 seconds
- Average transport time for each incident from incident scene to receiving facility was 15 minutes and 20 seconds.
- Average response time for the entire district was 5 minutes and 56 seconds for the month of June.
- Emergency Medical calls accounted for 58.94 % of the total call volume.
- 100% success rate for intubations for June
- 51 patients received an IV during treatment with 69% on the first attempt.
- 62 patients encounter with an average on scene time before transport was 12 minutes and 09 seconds.

Library

- Our Summer Reading Program kicked off on Saturday, June 3rd with Ramblin' Rita's Texas Tales! Children and their families were captivated by her lively western themed storytime performance. Kids helped act out stories in real time.
- Adults and teens gathered for our recycled book jewelry and craft night. Participants made earrings and collage bookmarks from old date due cards.
- Brett Roberts amazed us with his Colors of Kindness bubble show. It was well attended with 54 children and 27 adults. He engaged the audience with mix of magic, bubbles and comedy with his friend Red Crayon.
- Basic sign language was taught to children and adults. It was an opportunity to learn the alphabet, colors, numbers and names.
- We hosted our first *Snacks Around the World* program. It was a hit with 10 teens, 4 children and 4 adults in attendance. Participants were able to travel the world without leaving Sanger! Everyone had an opportunity to sample a variety of snacks from Taiwan, India, Korea, Japan, Australia, England and Thailand and rate their favorites and least favorites. The overall winner was an Australian treat called Violet Crumbles. The least favorite snack was Jal Jeera an Indian cumin flavored soft drink.
- Crafters were welcomed to a craft supply swap. It was wonderful opportunity to connect with others and swap supplies.
- Our adult book club's May selection was *The Stationary Shop* by Marjan Kamali. The publisher describes the book as a novel set in 1953 Tehran, against the backdrop of the Iranian Coup, about a young couple in love who are separated on the eve of their marriage, and who are reunited sixty years later, after having moved on to live independent lives in America, to discover the truth about what happened on that fateful day in the town square. We welcome new book club members and book club typically meets on the 3rd Tuesday of the month at 6:30 PM.

- Cathy Milliger, Master Naturalist spoke about Texas Critically Endangered Species such as horny toads, and shared ways on how we can protect them.
- Teens and tweens impressed library staff with the creative abilities during our Stop Motion Animation program! Participants created imaginative stories using stop animation techniques.
- Children had an opportunity to create new works of art with some recycled and reused materials from our craft closet and leftovers from our craft supply swap!

Statistics:

- 2,380 physical items were checked out.
- 419 digital items were checked out.
- 50 new cardholders, for a total of 3,588.
- 2,228 visits to the library.
- 72 reference questions answered.
- 63 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks and Recreation Staff having been preparing for this year's hot summer. The next few months we will have our annual Freedom Fest on July 1, and our Back 2 School Bash on August 12th. We're excited for the Sanger residents to come out and enjoy our 4th of July Freedom Fest celebration with a day of music, food, games, waterslides, and a fire work show to end the evening. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

Texas Summer is finally upon us. The city is preparing our facilities for the intense heat and humidity for city rentals. The Splash Pad is closed until further notice due to maintenance. We apologize for the inconvenience. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. In June, we had 7 Community Center rentals, 4 Pavilion rentals, and 7 Church rentals.

Department Staff:

Parks & Recreation Director – Ryan Nolting
Recreation Coordinator – Blake Junker
Maintenance Worker II – Dean Mason
Maintenance Worker I – Levi McManus
Maintenance Worker I – Heather Hernandez
Maintenance Worker I- Tallyn Welborn

Planning & Zoning

During the month of June 2023, Development Services held multiple meetings with potential development.

The Zoning Board of Adjustments was presented the following case:

- 102 Sims St- Variances from Lot Size, Front and Side Yard Setbacks - Approved

The City Council was presented the following cases:

- Preliminary Plat of Belz Rd Addition - Approved
- Final Plat of Palomino Bay Addition - Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 2
- Meetings with Developers/Landowners - 9
- Meetings with Builders/Building Owners - 3
- Organization Meetings (NTCOG, ICC, etc.) - 1
- Internal Meetings – 10
- Training – 2

Police

During the month of June 2023, Officers of the Sanger Police Department responded to a total of 454 calls for service having an average response time of 2 minutes per call. The department issued a total of 27 traffic violations and 67 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0

Forcible Rape 0

Robbery 0

Assault 5

Burglary 2

Larceny/Theft 5

Motor Vehicle Theft 1

Officer Assault 0

Streets

During the month of June 2023, the Street's Department was able to fill some potholes on Belz Road. They installed and repaired street/traffic signs on Rising Star, Duck Creek, 6th Street, Peach Street, 8th Street, 9th Street, Elm Street, Corona, New Castle, N Tejas, Wichita, N Santa Fe, Serendipity, Porter Place, and Keaton Road. The Streets Department was able to do brush maintenance around town by chipping tree limbs and mowing around guardrails. The Street Department prepped for concrete work and patched portion of 10th and Plum Street.

Water

During the month of June 2023, Sanger Water Department cleaned 7 sewer lateral lines, installed 8 new water meters, 219 water and sewer service orders. Visually, they read 849 water meters that were not read by the mobile collector. For the month of June, there were 3,330 active water connections and 3,310 active sewer connections. There were also 5 water mains repaired and 4 water service line repairs.

Water Utilities Department received new double check valves for Well 9.

THI Water Well, LLC pulled Well 6 and replaced the check valves.

THI Water Well, LLC pulled well 8 and replaced the motor.

Assisted Aqua-Metric by installing ten $\frac{3}{4}$ " meters and two 2" meters to test the new radio system.

Replaced battery backup for Cowling pump station to repair SCADA.

Water Utilities Department repaired 5 water mains and 4 water service lines.