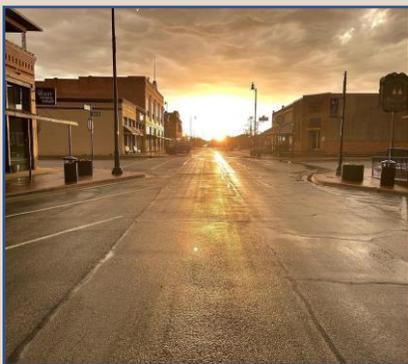
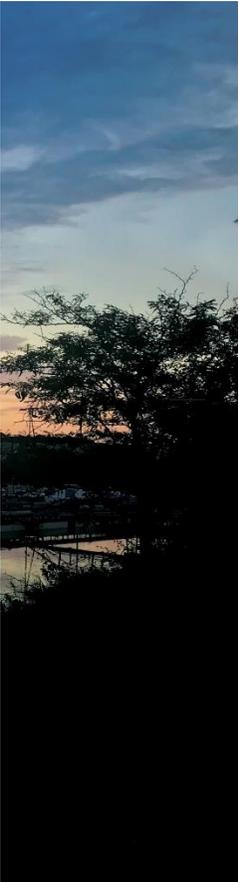
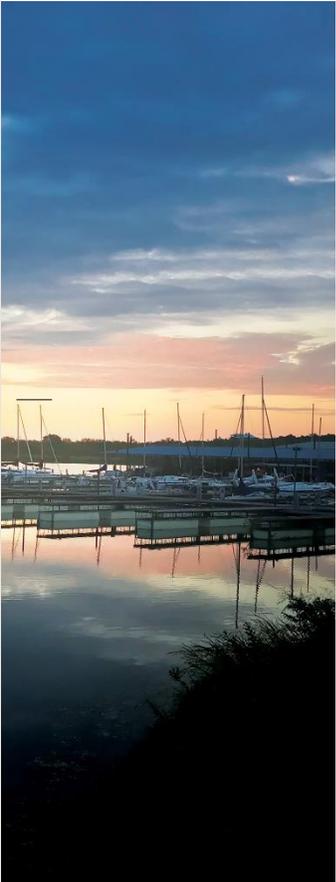




April 2023

# Monthly Report



# Court

- For the month of April 2023, the Municipal Court filed 27 citations and 30 violations.
- There were 5 requests for deferred disposition.
- No requests for a driver safety course
- There were 12 cases successfully closed by deferred disposition and 2 case successfully closed by driver safety course.
- The court closed 23 cases by payment in full or time served.
- There were 3 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$8,108.00 with \$2,177.64 of that being remitted to the State.

# Development Service

During the month of April 2023, Development Services had the following permits:

New Residential –10  
Residential Remodel – 3  
New Commercial - 0  
Commercial Alterations – 0  
Miscellaneous- 44  
Certificate of Occupancy - 0

Also during the month of April 2023, Development Services has the following inspections:

New Residential – 175  
Residential Remodel – 9  
New Commercial - 15  
Commercial Alterations – 12  
Miscellaneous- 59  
Certificate of Occupancy -

## CODE ENFORCEMENT

Cases open	96
Complaint received	2
Cases closed	59
Average # of days to close case	11
Citations issued	1
Worker orders issued	0
Liens filed	0
Signs pulled	45

## Case violation types

High grass & weeds	71
Trash & debris	21
Parked on an unimproved surface	3
Blocking sidewalk	1
Junked Vehicle	0
Referred to another department	0
Work without a permit	0
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0

## Brush pile pickup program

103 addresses on the pickup list	(206 inspections)
33 piles greater than 4 cu. Yds.	32%
97 piles removed by Republic	
5 piles missed by Republic	
17 generated by citizens	16%
3 on line	17%
14 calling in	82%
86 generated by Code Enforcement	83%

5 Code Enforcement hours on this program

# Economic Development

During the month of April 2023, the Economic Development Department performed the following:

## Prospect Engagement:

- 0 - Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options

## Property Enhancement Grant Applications:

- 1 - Received
- 1 - Awarded

## Conference & Training

- 1 – SEDC #AmericanSouth Workforce Focus Group

## Administrative Meetings:

- 0 – 4B Board Meeting
- 1 – 4A Board Meeting
- 1 – City Council Meeting / Presentation

## Chamber Events Participation:

- 1 – Business Over Breakfast
- 1 – Chamber Luncheon
- 1 – Ambassador Meeting

## Other Events Participation:

- 1 – College/Career Fair on the Square

## Business Retention & Expansion:

- 1 – Site Visit

## Projects:

- Miracle Field League (4B Project)
- Downtown Park (4B Project)
- Spot Light Videos
- Sale of Warehouse

# Electric Department

During the month of April 2023, the Electric Department performed the following:

- Helped Primoris at the substation with feeder exits.
- Worked on storm outages.
- Trimmed trees in Southside Addition.
- Worked on switching feeders for Primoris.
- Set Temporary lift pole to run the red lights for TXDOT.
- Cleaned and stocked trucks.
- Helped Service Truck with locates.
- Performed disconnects.

Also, during the month of April 2023 the Service Truck performed the following:

- Connects – 12
- Disconnects – 15
- Occupant change – 10
- Cutoff – 3
- Reinstates – 3
- Meter Change Outs – 3
- Re-read – 48
- Meter Information – 1
- Remove Security Light – 1
- Line Locates – 152

# Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of April 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 638 Accounts Payable invoices totaling \$4,504,231
- Purchase Orders - Issued 33 Purchase Orders totaling \$2,644,275
- Payroll - Issued 167 payments to employees totaling \$328,285
- Utility Customer Service - Prepared 4,048 Utility bills and Collected 3,916 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

# Emergency Responses

The Sanger Fire Department responded to 210 emergency incidents during the month of April. The top four busiest incident types:

- 110 Emergency Medical Incident
  - 19 Service calls
  - 16 Good Intent
  - 5 False Alarms
- 
- The busiest time of the day. We had 10 calls for service within a one hour's period: 13:00-13:59.
  - The busiest day of the week for patient transports was Wednesday with 23 transports during the month. We transported 75% of our patient contacts.
  - Emergency Medical calls accounted for 70.96 % of the total call volume.

The Sanger Fire Department also responded as part of the Texas Interstate Fire Mutual Aid System (TIFMAS) to the West Texas fires. Our crew members are not only certified as Structural firefighters, but also as Texas Wildland firefighters. This has been one of the busiest Wildland fire seasons since 2011.

77% of patients received  
successful IV's

# Library

- April was National Poetry Month, the library celebrated by giving poetry lovers an opportunity to read and share a poem on our poetree. Our tree was full with many poems from poets young and young at heart.
- Sanger Library Staff celebrated and shared their love for children's book author Mo Willems by throwing a 20<sup>th</sup> birthday party for Pigeon, from *Don't let the Pigeon Drive the Bus*. Kids and their families joined in the fun with a variety of crafts and activities featuring characters from the world of Mo Willems. Some highlights include creating their very own monster from *Leonardo, the Terrible Monster*.
- We hosted our first homeschool meetup for our growing homeschool population. It was very well received with 21 children and 8 adults in attendance. Library staff showcased available library resources to families, including STEM kits, homeschool curriculum study plans, digital resources such as launchpads and databases, etc.. Children socialized and worked together using magna tiles, STEM kits, keva plank wooden toys, and ozobots. We received a lot of great feedback on how to better support their learning needs, including a wish list of new equipment, books, and digital services. We hope to make this a quarterly event in the future as a way to connect with our homeschoolers.
- Our adult book club's April selection was *The Seven Husbands of Evelyn Hugo* by Taylor Jenkins Reid. It is about an aging and reclusive Hollywood movie icon Evelyn Hugo. The story is loosely inspired by the lives of Rita Hayworth and Marilyn Monroe. We welcome new book club members and book club typically meets on the 3<sup>rd</sup> Tuesday of the month at 6:30 PM.
- Library Babies is a relatively new library program that encourages early literacy and language development with simple books, rhymes and songs. It includes time built in for caregivers and infants to socialize and play. We encourage new parents and caregivers to join us on the 4<sup>th</sup> Monday of the month at 10:30 AM.

## Statistics:

- 1,772 physical items were checked out.
- 387 digital items were checked out.
- 37 new cardholders, for a total of 3,518.
- 1,598 visits to the library.
- 58 reference questions answered.
- 78 computer-related questions answered.

# Parks, Recreation & Facility Maintenance

## **Parks:**

The Parks and Recreation Staff did a great job setting up this year's annual Easter Egg Hunt in April. We could not have done it without the help from our local high school students, Fire Department, and Marketing Department who volunteered to help with this event. The Parks & Recreation staff can't wait to make next year's event bigger and better for our residents. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

## **Facilities:**

Spring is slowly coming to an end, with that, more calls are coming each day to rent the Community Center, and Pavilions at Switzer and Porter Park. Summer is approaching, the Splash Pad will open on May 26<sup>th</sup> for Sanger residents to enjoy. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website [www.sangertexas.org](http://www.sangertexas.org), under the Parks and Recreation tab. In April, we had 12 Community Center rentals, 5 Pavilion rentals, and 4 Church rentals.

## **Department Staff:**

Parks & Recreation Director – Ryan Nolting  
Recreation Coordinator – Blake Junker  
Maintenance Worker II – Dean Mason  
Maintenance Worker I – Levi McManus  
Maintenance Worker I – Heather Hernandez  
Maintenance Worker I- Tallyn Welborn

# Planning & Zoning

During the month of April 2023, Development Services held multiple meetings with potential development.

The Planning & Zoning Department was presented the following cases:

- Sanger Preserve – PD Amendment – Recommended Approval
- Belz Road Retail Addition – Preliminary Plat – Recommended Approval with Conditions
- Palomino Bay – Final Plat – Recommended Approval with Conditions

The Zoning Board of Adjustments was presented the following case:

- 731 LaPaloma – Variance from side yard setback - Approved

The City Council was presented the following cases:

- 902 N Stemmons Frwy – Rezoning from I-1 to B-2 – Approved
- 304 Acker St – SUP Personal Training Studio - Approved
- IESI Industrial Park – Replat – Approved
- Coffee Bistro 1187 – Final Plat – Denied
- Clear Creek Intermediate School – Preliminary Plat – Denied
- Sanger Middle School – Preliminary Plat – Denied
- Sanger High School – Preliminary Plat – Denied
- Marley Meadows – Preliminary Plat – Denied
- Glenn Polk Addition – Final Plat - Denied
- Sanger Storage Addition – Final Plat – Approved
- Selection of Kimley Horn - Roadway Impact Fee Study Update - Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 5
- Meetings with Developers/Landowners - 3
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 0
- Internal Meetings – 9
- Training – 2
- Projects - 5

# Police

During the month of April 2023, Officers of the Sanger Police Department responded to a total of 457 calls for service having an average response time of 3 minutes per call. The department issued a total of 28 traffic violations and 35 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0  
Forcible Rape 1  
Robbery 0  
Assault 7  
Burglary 1  
Larceny/Theft 4  
Motor Vehicle Theft 2  
Officer Assault 0

## Streets

During the month of April 2023, the Streets' Department filled potholes on Chisam Road, Laney Drive, Duck Creek Road, Benjamin, Keaton Road, and 10<sup>th</sup> Street. They installed and repaired street/traffic signs on 2<sup>nd</sup> Street, FM 455, and 5<sup>th</sup> Street. The Streets Department was able to do brush maintenance around town by chipping tree limbs and mowing around guardrails. The Street Department assisted the water department with a water leak, Parks Department with a delivery, and Development Services with two inspections.

# Water

During the month of April 2023, Sanger Water Department cleaned 12 sewer lateral lines, installed 16 new water meters, 200 water and sewer service orders. Visually, they read 854 water meters that were not read by the mobile collector. For the month of March, there were 3,315 active water connections and 3,294 active sewer connections.

RLC Controls installed a new level detection device and a new aluminum stabilizing bracket at the Quail Run Lift Station.

Maguire Iron is currently rehabilitating the Utility Road Ground Storage Tank (gst).

Hartwell Environmental is rebuilding three chlorinators for the Well Pumping Stations.

The front brakes were replaced on the grey water pickup truck.

RLC Controls changed several set points on the pump #1 at the Cowling pump station.