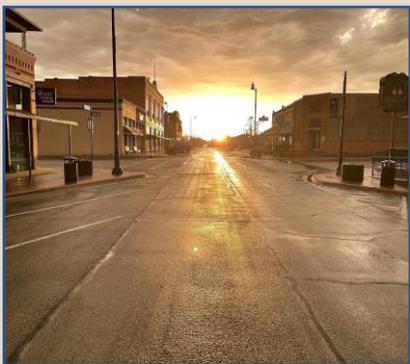
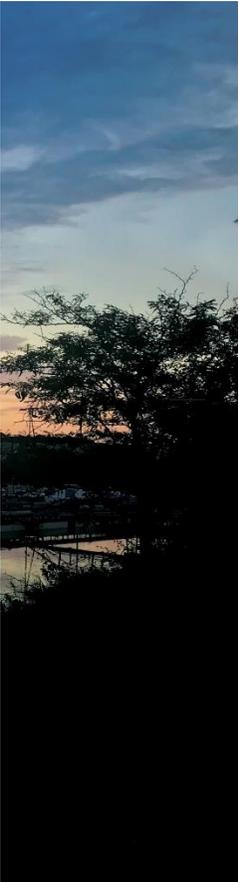
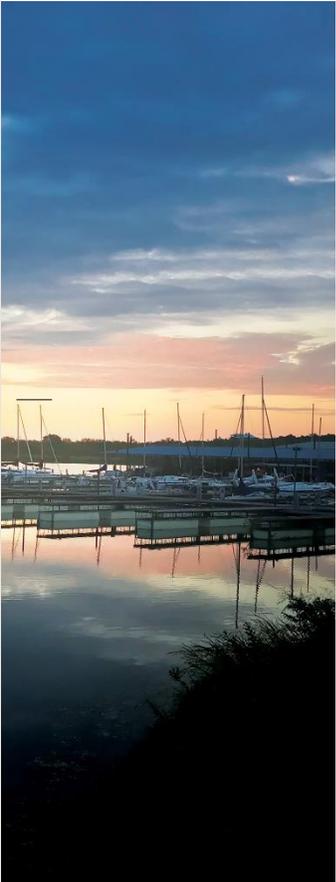




March 2023

Monthly Report



Development Service

During the month of March 2023, Development Services had the following permits:

New Residential – 13
Residential Remodel – 5
New Commercial - 0
Commercial Alterations – 1
Miscellaneous- 48
Certificate of Occupancy - 1

Also, during the month of March 2023, Development Services has the following inspections:

New Residential – 180
Residential Remodel – 10
New Commercial - 15
Commercial Alterations – 9
Miscellaneous- 74
Certificate of Occupancy - 1

CODE ENFORCEMENT

Cases open	11
Complaint received	4
Cases closed	11
Average # of days to close case	18
Citations issued	2
Worker orders issued	1
Liens filed	0
Signs pulled	43

Case violation types

High grass & weeds	2
Trash & debris	7
Parked on an unimproved surface	1
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	1
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0

Court

- For the month of March 2023, the Municipal Court filed 45 citations and 62 violations.
- There were 1 request for deferred disposition.
- There were 2 requests for a driver safety course
- There were 13 cases successfully closed by deferred disposition and 1 case successfully closed by driver safety course.
- The court closed 51 cases by payment in full or time served.
- There were 13 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$11,051.50 with \$2,980.70 of that being remitted to the State.

Brush pile pickup program

76 addresses on the pickup list	(152 inspections)
23 piles greater than 4 qu. Yds.	30%
75 piles removed by Republic	
5 piles missed by Republic	
14 generated by citizens	18%
3 on line	21%
11 calling in	78%
62 generated by Code Enforcement	81%

4 Code Enforcement hours on this program

Electric Department

During the month of March 2023, the Electric Department performed the following:

- Extended the primary line on FM455 W for meter rack for Webber Construction.
- Installed transformer for temp pole on FM455 for Reed office building.
- Changed out broken primary pole at Wagon Master RV Park from storm damage.
- Changed out broken primary pole at 3087 Belz Rd from storm damage.
- Replaced primary insulator at Chicken Express from storm damage.
- Took the big bucket truck to Waxahachie for leveling cable replacement.
- Surveying and verifying easements in Sable Creek 5.
- Helped Service Truck with locates.
- Performed disconnects.

Also, during the month of March 2023 the Service Truck performed the following:

- Connects – 22
- Disconnects – 29
- Occupant change – 19
- Cutoff – 2
- Reinstates – 24
- Meter Change Outs – 3
- Re-read – 13
- Pulled Meters – 2
- Meter Test – 1
- Line Locates – 223

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of March 2023, the Finance Department staff performed the following departmental functions for the city:

- Accounts Payable - Processed 638 Accounts Payable invoices totaling \$2,244,978
- Purchase Orders - Issued 51 Purchase Orders totaling \$769,461
- Payroll - Issued 166 payments to employees totaling \$316,685
- Utility Customer Service - Prepared 4,046 Utility bills and Collected 4,037 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Response

The Sanger Fire Department responded to 160 emergency incidents during the month of March. The top four busiest incident types:

- 106 Emergency Medical Incident
 - 16 Good Intent calls
 - 13 Service Calls
 - 10 False Alarms
-
- The busiest time of the day 14:00/14:59. We had 8 calls for service within a one-hour period.
 - The busiest days of the week for patient transports had a three-way tie: Sunday, Monday, and Friday tied with 16 transports during the month. We transported 84% of our patient contacts.
 - Emergency Medical calls accounted for 66.25 % of the total call volume.
 - 68% of patients received a successful on IV on the first attempt
 - Average response time all incident types was 6:17 for both intown and unincorporated area emergency responses.

Library

- Our annual Dr. Seuss Birthday Party was March 2, 2023. Families were invited to celebrate all things Dr. Seuss! Some highlights include ice cube water color painting. Thanks to our Parks & Recreation Department we were able to offer Dr. Seuss theme corn hole.
- Our Preschool Music and Movement program has seen a steady increase in family participation. We had 17 children and 8 adults attend in March. We invite children, their caregivers and families an opportunity to sing, explore instruments and groove to the beat! This program encourage gross motor movement, following directions and listening for rhythm every 2nd Monday of the month at 10:30 AM.
- On March 28 we had the first session of our Advanced LEGOs program for teens (ages 10 and up). The Advanced LEGOs event was designed to introduce teens to our LEGO Mindstorms robotics kits so that they can add interactivity, automation, and basic robotics to their creations. After a 15 minute introductory course, participants were able to build and program the robot with minimal assistance. The next Advanced LEGO event is scheduled for Tuesday, April 28th at 4:15 PM.
- Our adult book club's March selection was *Long Bright River* by Liz Moore. It is about two sisters, addiction and the formidable ties that persist between place, family, and Fate. The library welcomes new members and meets typically on the 3rd Tuesday of the month at 6:30 PM.
- Back by popular demand, our Plant and Seed Swap was a smashing success! We had 24 people who swapped and trade plants, seeds and helpful information. In addition, Denton County Master Gardener, Cheryl Huckabee and Denton County Master Gardener Intern, Denise Babb gave advice and helped identify plants. Please contact the library if you're interested in being notified of future gardening events at the library.

Statistics:

- 1,990 physical items were checked out.
- 391 digital items were checked out.
- 38 new cardholders, for a total of 3,484.
- 1,924 visits to the library.
- 90 reference questions answered.
- 105 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The City Staff did a fantastic job with helping out the residents for this year's City Trash-Off. We had a lot of people show up for the event with great feedback on how helpful the staff was to everyone. The parks & recreation staff is gearing up for this year's Easter Egg Hunt in April. The Porter Park softball fields are done with construction and ready to go for the season. We're excited for players and residents to see the new renovations. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

The new year rentals have been steady with most renting out the Community Center and the Church due to inclement weather. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. March, we had 10 Community rentals, 3 Pavilion rentals, and 7 Church rentals.

Department Staff:

Parks & Recreation Director – Ryan Nolting
Recreation Coordinator – Blake Junker
Maintenance Worker II – Dean Mason
Maintenance Worker I – Levi McManus
Maintenance Worker I – Heather Hernandez
Maintenance Worker I- Tallyn Welborn

Planning & Zoning

During the month of March 2023, Development Services issued an RFQ for a housing study. This study will identify the mix of houses that Sanger currently has as well as the housing needs for the future.

The Planning & Zoning Department was presented the following cases:

- 304 Acker Street Live Fit – SUP – Recommended Approval
- 902 N Stemmons Frwy – Zoning Change from I-1 to B-2 – Recommended Approval
- Coffee Bistro 1187 – Final Plat – Recommended Approval with Conditions
- Glenn Polk – Final Plat – Recommended Approval with Conditions

The Zoning Board of Adjustments was presented the following case:

- 731 LaPaloma – Variance from rear yard setback - Approved

The City Council was presented the following cases:

- Request for RFQ – Housing – Approved
- Amending Ordinance Chapter 13 – Municipal Setting Designation - Approved
- IESI Industrial Park – Replat - Denied
- Mo Addition – Final Plat – Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 5
- Meetings with Developers/Landowners - 3
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 0
- Internal Meetings – 9
- Training – 2
- Projects - 5

Police

During the month of March 2023, Officers of the Sanger Police Department responded to a total of 323 calls for service having an average response time of 3 minutes per call. The department issued a total of 47 traffic violations and 55 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 6
Burglary 0
Larceny/Theft 9
Motor Vehicle Theft 2
Officer Assault 0

Streets

During the month of March 2023, the Streets' Department trimmed limbs along Duck Creek Road and Laney Street. They were able to assist Water department with gravel at Utility Road water wells and assisted both the Water and Electric department by placing out barricade and cones for safety. They assisted with the Parks department at Porter Park pond and Railroad ball fields.

Water

During the month of March 2023, Sanger Water Department cleaned 15 sewer lateral lines, installed 13 new water meters, 214 water and sewer service orders. Visually, they read 867 water meters that were not read by the mobile collector. For the month of March, there were 3,298 active water connections and 3,277 active sewer connections.

RLC Controls performed diagnostic testing on the Quail Run Lift Station level detection device. The device has shorted out and a new level detector has been ordered with a new aluminum stabilizing bracket.

The Water Division is getting quotes to replace the booster pump #2 at the Cowling pump station. The original pump that was taken out of service sustained too much damage to the impeller, bearing cavity and shaft to be reused.

Maguire Iron has painted both ground water storage tanks at Well #2 and is ready to relocate to Utility Road Ground Storage Tank (GST).

The Water Division is working with Precision Pump to modify the Utility well pump piping. Once completed, the well pump will supply water right to the distribution system eliminating the GST. At that point Maguire Iron can take the GST out of service and make the needed repairs.

The Water Division is working with Core and Main to purchase a Watts double 8" check valve for Well 9. Core and Main is the only place this Watts double check valve can be purchased. The Water Superintendent is currently gathering all the needed documentation before submitting a requisition for a purchase order.

Economic Development

During the month of March 2023, the Economic Development Department performed the following:

Prospect Engagement:

- 3 - Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 2 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Property Enhancement Grant Applications:

- 1 - Received
- 1 - Awarded

Administrative Meetings:

- 0 - 4B Board Meeting
- 1 - 4A Board Meeting
- 0 - City Council Meeting

Chamber Events Participation:

- 1 - Business Over Breakfast
- 1 - Chamber Luncheon/Presentation

Total Leads Received (State, Dallas Chamber, Fort Worth Chamber):

- 2 - State
- 1 - FWC

Business Retention:

- 6 - Sight Visits
- 1 - Business Spotlight

Projects:

- Porter Park Renovations (4B Project)
- Miracle League Field