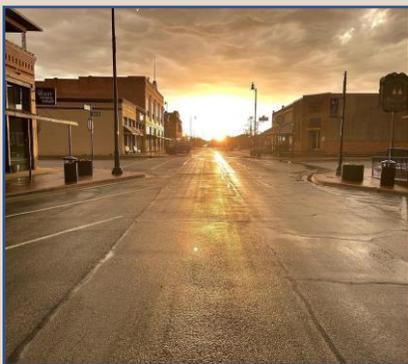
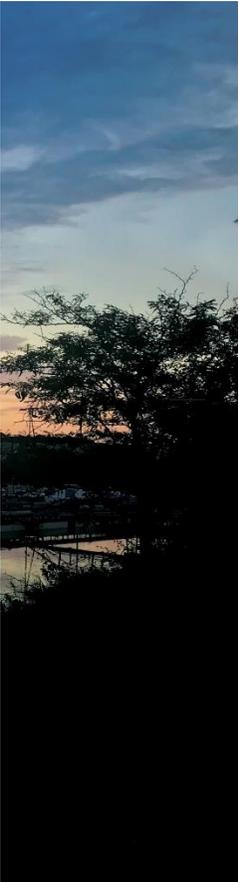
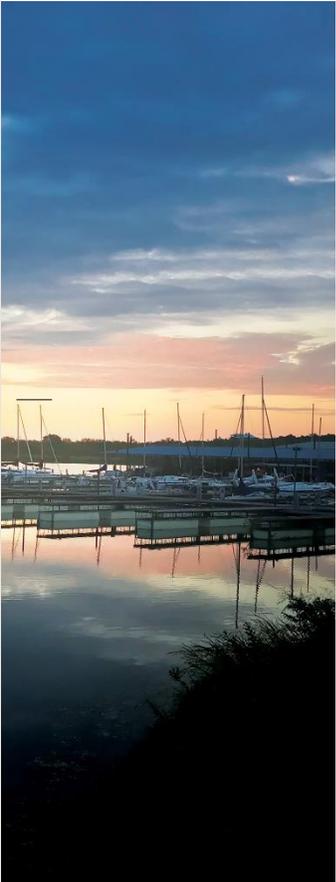




February 2023

Monthly Report



Court

- For the month of February 2023, the Municipal Court filed 30 citations and 37 violations.
- There were 7 requests for deferred disposition.
- There were 1 request for a driver safety course
- There were 11 cases successfully closed by deferred disposition and 4 case successfully closed by driver safety course.
- The court closed 31 cases by payment in full or time served.
- There were 13 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$10,228.50 with \$3,561.34 of that being remitted to the State.

Development Service

During the month of February, 2023, Development Services had the following permits:

New Residential – 9
Residential Remodel –6
New Commercial - 1
Commercial Alterations – 3
Miscellaneous- 27
Certificate of Occupancy – 0
Calls - 589

Inspections:

New Residential – 140
Residential Remodel – 7
New Commercial - 18
Commercial Alterations – 11
Miscellaneous- 68
Certificate of Occupancy – 1

Code Enforcement:

Cases open	18
Complaint received	4
Cases closed	22
Average # of days to close case	22
Citations issued	1
Worker orders issued	0
Liens filed	3
Signs pulled	12

Case violation types

Cases open	5
Complaint received	2
Cases closed	10
Average # of days to close case	21
Citations issued	1
Worker orders issued	0
Liens filed	0
Signs pulled	45

Case violation types

High grass & weeds	0
Trash & debris	5
Parked on an unimproved surface	0
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	0
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	0

Brush pile pickup program

19 addresses on the pickup list	(42 inspections)
6 piles greater than 4 qu. Yds.	10%
19 piles removed by Republic	
0 piles missed by Republic	
5 generated by citizens	26%
1 on line	20%
7 calling in	80%
14 generated by Code Enforcement	74%
4 Code Enforcement hours on this program	

Economic Development

During the month of February 2023, the Economic Development Department performed the following:

Prospect Engagement:

- 0 - Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 4 - Actively engaged, discussing options
- 1 - On hold/pending/dead

Property Enhancement Grant Applications:

- 2 - Received
- 1 - Awarded

Conference & Training

- 1 – TEDC Legislative Conference

Administrative Meetings:

- 1 – 4B Board Meeting
- 2 – 4A Board Meeting
- 2 – City Council Meeting

Chamber Events Participation:

- 1 – Business Over Breakfast

Other Events Participation:

- 1 – Coffee with City Manager

Total Leads Received (State, Dallas Chamber, Fort Worth Chamber):

- 7 – State
- 5 – FWC

Projects:

- Porter Park Renovations (4B Project)
- Warehouse (4A Project)
- GIS Mapping Program
- 4B Action Plan

Electric Department

During the month of February 2023, the Electric Department performed the following:

- Hooked up temporary pole at Starbucks.
- Trimmed trees at 1006 Pecan Steet.
- Installed new secondary service at Jones Street.
- Cleaned the Material shop.
- Helped Service Truck with rechecks.
- Installed new overhead service at 202 Wood Street.
- Performed disconnects.
- Cleaned and restocked trucks.

Also, during the month of February 2023 the Service Truck performed the following:

- Connects – 8
- Disconnects – 24
- Occupant change – 16
- Cutoff – 41
- Reinstates – 17
- Re-read – 51
- Pulled Meters – 1
- T-Pole – 1
- Line Locates – 211

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of February 2023, the Finance Department staff:

- Worked with the City's external auditors in finalizing the audit for the year ended September 30, 2022
- Presented a budget amendment ordinance to City Council for the Police Department budget

During the month of February 2023, the Finance Department staff performed the following normal departmental functions for the city:

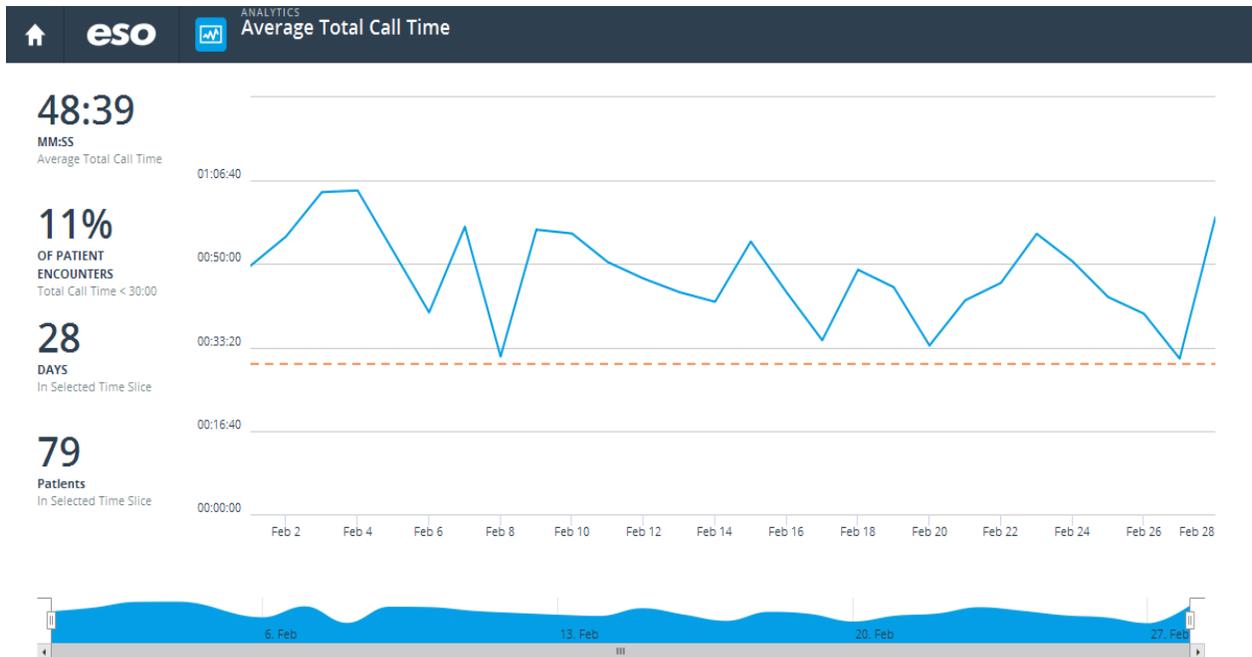
- Accounts Payable - Processed 525 Accounts Payable invoices totaling \$1,391,964
- Purchase Orders - Issued 23 Purchase Orders totaling \$270,160
- Payroll - Issued 170 payments to employees totaling \$318,143.
- Utility Customer Service - Prepared 3,992 Utility bills and Collected 3,879 payments on Utility accounts.
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Response

The Sanger Fire Department responded to 134 emergency incidents during the month of August. The top four busiest incident types:

- 90 Emergency Medical Incident
- 18 Service calls
- 9 Good Intent
- 5 False Alarms/5 Fires

- The busiest time of the day for the month of February. We had 9 calls for service within a one-hour period: 18:00-18:59 for the month of February.
- The busiest day of the week for patient transports was Tuesday with 15 transports during the month. We transported 82% of our patient contacts.
- Emergency Medical calls accounted for 67 % of the total call volume.

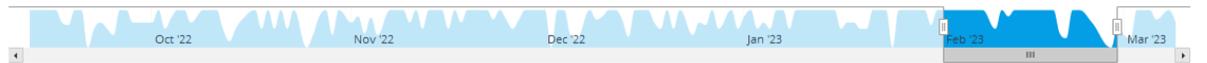


76%
Successful Attempts
In Selected Time Slice

68
Intervention Attempts
In Selected Time Slice

28
DAYS
In Selected Time Slice

56
PATIENTS
In Selected Time Slice

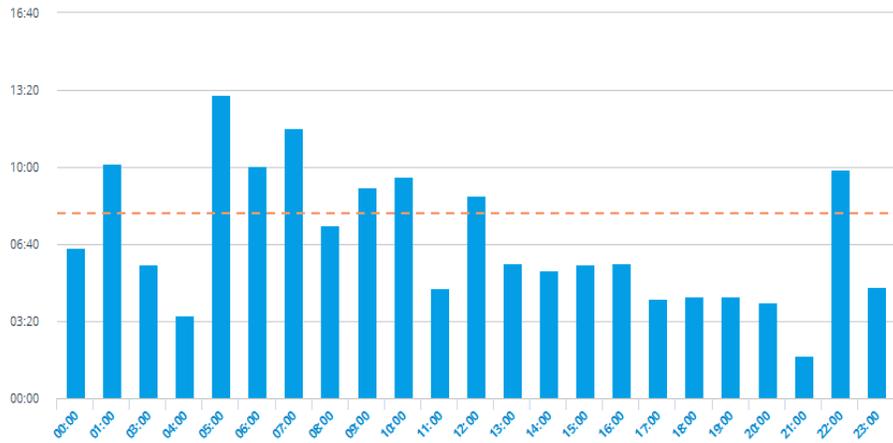


06:24
MM:SS
Average Response Time

73%
% of RESPONSES
Response Time < 08:00

28
DAYS
In Selected Time Slice

67
UNIT RESPONSES
In Selected Time Slice





82%

TRANSPORTS
Percentage of Patient Encounters

15%

NON TRANSPORTS
Percentage of Patient Encounters

3%

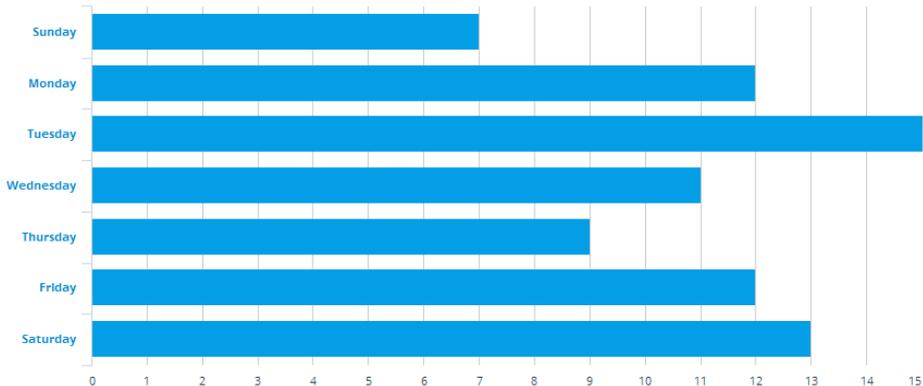
OTHER DISPOSITIONS
Percentage of Patient Encounters

79

RECORDS
In Selected Time Slice

28

DAYS
In Selected Time Slice



Library

- Denton County United Way continued offering their VITA tax assistance program again this year on Saturday mornings. The interest in this program has been high. United Way volunteers have seen a steady increase in the number of people served in the community each week and have been pleased with number returns they have been able to prepare.
- The library offered its Blind Date with a Book program in February. It was very popular, with over 70 books checked out to participants for the month. We also received a record number of the most "Rate Your Date" book reviews since we started the program in 2015.
- "Reptiles and Amphibians" program was on February 17th. The event was very well attended with 18 adults and 28 children. Denton County Master Naturalist Sharon Betty and staff brought skins and skulls of local animals. The highlight of the event was the showcasing of live snakes. Both children and adults were fascinated and enjoyed getting an up-close look at the reptiles.
- New programs, Tech Time and Book a Library debuted in February. We offered one on one assistance with both technology and reference research. Patrons were pleased with the service and were appreciative of the individual attention the library provided.
- Our adult book club February's selection for the month was *Grandma Gatewood's Walk* by Ben Montgomery. It is an inspiring story of Emma Gatewood, the first woman to ever hike the 2,050 mile Appalachian Trail in 1957. The library welcomes new members and meets typically on the 3rd Tuesday of the month at 6:30 PM.
- The migration process for our integrated library system continued throughout February. We had a few issues to iron out and were thankful for our patron's patience during the transition period. Our new system allows for easier reporting of library statistics and ease of use.

Statistics:

- 1,814 physical items were checked out.
- 312 digital items were checked out.
- 33 new cardholders, for a total of 3,492.
- 1,612 visits to the library.
- 78 reference questions answered.
- 67 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff is getting ready for this year's events to start back up soon. We have been working hard on setting up our Sanger Clean-up, and the Easter Egg Hunt coming up shortly. Porter Park softball fields are at the end stages of construction, and will be available for the start of the season. We're excited for players and residents to see the new renovations. The Porter Park Pond is still under further maintenance. We thank everyone for their patience.

Facilities:

The new year rentals have been steady with most renting out the Community Center and the Church due to inclement weather. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. December, we had 7 Community rentals, and 5 Church rentals.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker I – Dean Mason

Maintenance Worker II – Levi McManus

Maintenance Worker III – Sara Sexton

Planning & Zoning

During the month of February 2023, Development Services participated in a City Council Retreat which included an overview of development practices, update on Zoning/Subdivision/Sign ordinance rewrite, development processes; and discussion on targeted Housing Mix.

The Planning & Zoning Department was presented the following cases:

- Clear Creek Intermediate School – Preliminary Plat – Recommended Approval with Conditions
- Sanger Middle School – Preliminary Plat – Recommended Approval with Conditions
- Sanger High School – Preliminary Plat – Recommended Approval with Conditions
- IESI Industrial Park – Replat – Recommended Approval with Conditions
- Marley Meadow – Preliminary Plat – Recommend Approval with Conditions
- Mo Addition – Final Plat – Recommended Approval with Conditions

The Zoning Board of Adjustments was presented the following case:

- No cases presented

The City Council was presented the following cases:

- 503 S 2nd St – Zoning Change B-1 to SF-10 – Approved
- STC – Preliminary Plat – Approved
- Metz-View Addition – Preliminary Plat – Denied
- Metz-View Addition – Final Plat – Denied

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 4
- Meetings with Developers/Landowners - 4
- Meetings with Builders/Building Owners - 0
- Organization Meetings (NTCOG, ICC, etc.) - 1
- Internal Meetings – 11
- Training - 3

Police

During the month of February 2023, Officers of the Sanger Police Department responded to a total of 323 calls for service having an average response time of 13 minutes per call. The department issued a total of 33 traffic violations and 40 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 1
Assault 5
Burglary 2
Larceny/Theft 4
Motor Vehicle Theft 2
Officer Assault 0

Streets

During the month of February 2023, the Streets' Department sanded streets and four-ways for winter weather preparations. They also repaired potholes on Belz Road, Rising Star, 5th Street, and Bolivar Street. Streets' Department also helped the Parks Department at Porter Park's pond and dirt work at Railroad Ballfield.

Water

During the month of February 2023, Sanger Water Department cleaned 9 sewer lateral lines, installed 4 new water meters, 213 water and sewer service orders. Visually, they read 876 water meters that were not read by the mobile collector. For the month of February, there were 3,281 active water connections and 3,260 active sewer connections.

RLC Controls performed diagnostic testing on the main communications radio from Well #6 to the SCADA computer at the Water Division's shop. The radio and the Ethernet cable were found to be bad. The new radio and the Ethernet cable were ordered and installed several days later.

The booster pump #2 at the Cowling pump station was taken out of service on February 6, 2023. There was a lot of pump shaft deflection causing bearing failure. The pump #1 was put into service the same day.

Maguire Iron is continuing to make repairs and getting ready to paint both ground water storage tanks at Well #2.