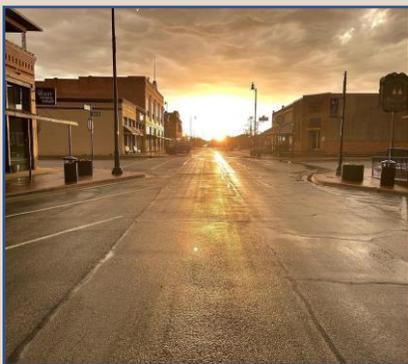




January 2023

Monthly Report



Court

- For the month of January 2023, the Municipal Court filed 48 citations and 55 violations.
- There were 6 requests for deferred disposition.
- There were 3 requests for a driver safety course
- There were 13 cases successfully closed by deferred disposition and 2 case successfully closed by driver safety course.
- The court closed 27 cases by payment in full or time served.
- There were 90 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$9,842.00 with \$3,4789.59 of that being remitted to the State.

Development Service

During the month of January, 2023, Development Services had the following permits:

New Residential – 7
Residential Remodel – 2
New Commercial - 0
Commercial Alterations – 4
Miscellaneous- 43
Certificate of Occupancy – 1
Calls - 786

Inspections:

New Residential – 183
Residential Remodel – 10
New Commercial - 37
Commercial Alterations – 24
Miscellaneous- 87
Certificate of Occupancy – 1

Code Enforcement:

Cases open	18
Complaint received	4
Cases closed	22
Average # of days to close case	22
Citations issued	1
Worker orders issued	0
Liens filed	3
Signs pulled	12

Case violation types

High grass & weeds	2
Trash & debris	5
Parked on an unimproved surface	8
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	1
Zoning violation	1
Placement of Trash Containers	0
Accessory Building Regulations	0
Dangerous Building	1

Brush pile pickup program

34 addresses on the pickup list	(68 inspections)
7 piles greater than 4 qu. Yds.	10%
30 piles removed by Republic	
4 piles missed by Republic	
10 generated by citizens	29%
3 on line	30%
7 calling in	70%
24 generated by Code Enforcement	70%

5 Code Enforcement hours on this program

Economic Development

During the month of January 2023, the Economic Development Department performed the following:

Prospect Engagement:

- 0 - Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Property Enhancement Grant Applications:

- 1 - Received
- 1 - Awarded

Marketing Events

- 1 – ICSC Red River Conference in Dallas

Administrative Meetings:

- 0 – 4B Board Meeting(no meeting this month)
- 1 – 4A Board Meeting
- 1 – City Council Meeting

Chamber Events Participation:

- 1 – Business Over Breakfast

Other Events Participation:

- 1 – Texas Workforce Commission Luncheon

Total Leads Received (State, Dallas Chamber, Fort Worth Chamber):

- 3 – State
- 1 – FWC

Economic Indicators:

\$783,775 – City Sales Tax Collections FYTD

Incentives:

- 1 – Property Enhancement Application Received
- 1 – Property Enhancement Award

Projects:

- Porter Park Renovations (4B Project)
- Warehouse (4A Project)
- Economic Development Website
- ED Newsletter
- GIS Mapping Program

Electric Department

During the month of January 2023, the Electric Department performed the following:

- Performed Truck Maintenance.
- Took vehicles to Kwik Kar for inspection.
- TEC Loss Control came and for a safety meeting.
- Set Pole on Jones Street.
- Cleaned the Shop.
- Completed Rechecks.
- Meter Change Outs.
- Performed disconnects.
- Worked on outages due to the ice.

Also, during the month of January 2023 the Service Truck performed the following:

- Connects – 9
- Disconnects – 13
- Occupant change – 14
- Cutoff – 1
- Reinstates – 2
- Meter Change Outs – 11
- Re-read – 42
- New Meter – 3
- Temp Power – 2
- T-Pole – 1
- Release – 1
- Solar – 2
- Line Locates – 206

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of January 2023, the Finance Department staff performed the following normal departmental functions for the city:

- Accounts Payable - Processed 508 Accounts Payable invoices totaling \$1,666,420
- Purchase Orders - Issued 16 Purchase Orders totaling \$537,609
- Payroll - Issued 165 payments to employees totaling \$316,034.
- Utility Customer Service - Prepared 4,026 Utility bills and Collected 3,893 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Response

The Sanger Fire Department responded to 168 emergency incidents during the month of January. The top four busiest incident types:

- 102 Emergency Medical Incident
 - 27 Service calls
 - 16 Fires
 - 13 False Alarms
-
- The busiest times of the day was split into several hours throughout the day. We had 7 calls for service within a one hour's period on three different time frames: 12:00-12:59, 13:00-13:59, and 20:00-20:59.
 - The busiest day of the week for patient transports was Monday with 19 transports during the month. We transported 75% of our patient contacts.
 - Emergency Medical calls accounted for 60.71 % of the total call volume.
 - 74% of patients received a successful on IV on the first attempt
 - Average response time all incident types was 6:24 for both intown and unincorporated area

Library

- “Discovering Wildlife” was the first program of the New Year. On January 5th, Denton County Master Naturalists brought skins and skulls of local animals, and children enjoyed getting an up-close look at .
- Attendance at the weekly Storytime topped 20 children on January 18th, and the Button Making craft had above average participation of 7 tweens and teens on January 26th.
- Although there were several closures during the month, including a staff development day on January 12th and inclement weather days at the end of the month, the number of items checked out was still higher than previous months: There were 1,842 checkouts in January, compared with 1,531 checkouts in November and 1,420 in December.
- Preparations were made for the migration to a new integrated library system, Apollo, which includes our online catalog. The process began on January 30th for our consortium.

Statistics:

- 1,842 physical items were checked out.
- 365 digital items were checked out.
- 33 new cardholders and a total of 3,461.
- 1,692 visits to the library.
- 68 reference questions answered.
- 65 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff have been working hard this new year with a lot of great projects we're excited to show the people of Sanger. Porter Park has begun construction on the new baseball fields for the spring season coming up shortly. This past month the Parks Staff installed new benches on the walking track, along with new trash-cans, and dog waste stations at Porter Park. We're also excited for people to tryout our new Teq-Ball Table we just put in next to the pavilion at Porter Park for everyone to enjoy. The Pond is still in the process of being drained and will be under further maintenance; we thank everyone for their patience.

Facilities:

The new year rentals have been steady with most renting out the Community Center and the Church due to inclement weather. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. December, we had 10 Community rentals, 0 Pavilion rental, 0 Baseball field rentals, 7 Church rentals, and 0 Downtown rental.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting
Recreation Coordinator – Blake Junker
Maintenance Worker II – Dean Mason
Maintenance Worker I – Levi McManus
Parks & facility Maintenance Worker I – Sara Sexton

Planning & Zoning

During the month of January 2023, Development Services started off with a lot of interest in development. Sanger continues to be a place that is attracting a wide range of development interests.

The Planning & Zoning Department was presented the following cases:

- I-35 and Chapman Road – Zoning Change B-1 to SF 1 – Recommended Approval
- Mo Addition – Minor Plat – Recommended Denial
- Sanger Storage Addition – Final Plat – Recommended Approval
- STC Phase 2 – Preliminary Plat – Recommended Approval

The Zoning Board of Adjustments was presented the following case:

- No cases presented

The City Council was presented the following cases:

- Kwik Car Addition – Replat – Approved

Staff conducted the following meetings relating to development (this does not include walk-in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 1
- Meetings with Developers/Landowners - 6
- Meetings with Builders/Building Owners - 0
- Organization Meetings (NTCOG, ICC, etc.) - 5
- Internal Meetings – 8
- Training - 0

Police

During the month of January 2023, Officers of the Sanger Police Department responded to a total of 329 calls for service having an average response time of 2 minutes per call. The department issued a total of 54 traffic violations and 75 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 1
Assault 4
Burglary 0
Larceny/Theft 4
Motor Vehicle Theft 3
Officer Assault 1

Streets

During the month of January 2023, the Streets' Department cleared ditches on Pecan Street and 10th Street and repair potholes on Belz Road, Freese Drive, and Bolivar Street. They were able to work on and finish installing the speed humps at Serendipity Circle. The Streets Department helped the water department put out barricades for leaks and the parks department clean up Christmas and winter decorations from the parks around town. Street Department prepped for wintery weather with sand for the roads and bridges.

Water

During the month of January 2023, Sanger Water Department cleaned 13 sewer lateral lines, installed 23 new water meters, 128 water and sewer service orders. Visually, they read 830 water meters that were not read by the mobile collector. For the month of January, there were 3,281 active water connections and 3,260 active sewer connections.

Patterson Professional Services used their Jetter trailer to clear a sewer stoppage at 7th Street and Pecan Street.

Rangeline Utility Services installed a new valve on an 8" water main at Hillcrest and Diane. They also made an emergency repair to an 8" water main on Freese, in front of Pellegrino's Restaurant.

The Water Department replaced the one high pressure water hose and the vacuum hose on the Vac-Tron vacuum trailer.

RLC Controls installed new electrical comports and required the Marion Lift Station controls. The station can be operated remotely.

C&G Electric installed new outdoor 120v plugs at the Acker Ground Storage tank and Cowling Ground Storage Tanks. This was to have a more reliable source of power for the heat tape installed at those locations.