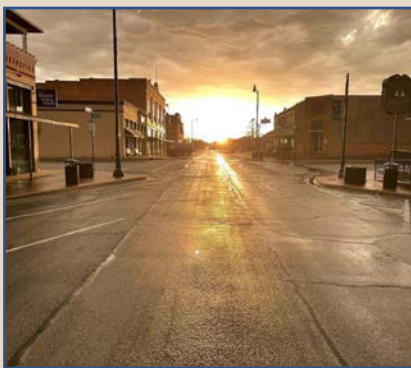
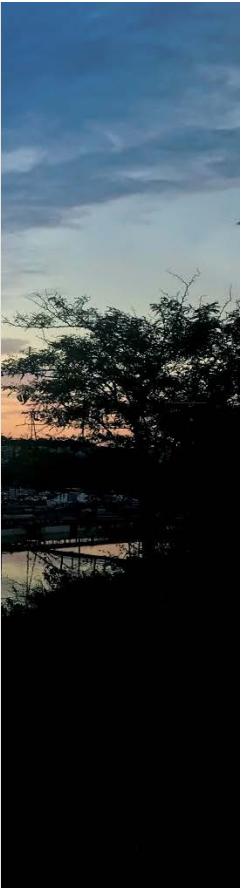




August 2022

Monthly Report



Court

- For the month of August 2022, the Municipal Court filed 78 citations.
- There was 7 request for deferred disposition.
- There was 1 request for a driver safety course
- There was 8 case successfully closed by deferred disposition and 1 case successfully closed by driver safety course.
- The court closed 39 cases by payment in full or time served.
- There were 6 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$10,300.00 with \$3,182.10 of that being remitted to the State.

Development Service

During the month of August, 22 Development Services had the following permits:

New Residential – 27
Residential Remodel – 7
New Commercial - 0
Commercial Alterations – 2
Miscellaneous- 28
Certificate of Occupancy – 3
Calls - 793

Inspections:

New Residential – 30
Residential Remodel – 10
New Commercial - 17
Commercial Alterations – 2
Miscellaneous- 48
Certificate of Occupancy – 3

Code Enforcement:

Cases open	42
Complaint received	20
Cases closed	41
Average # of days to close case	15
Citations issued	1
Worker orders issued	0
Liens filed	0
Signs pulled	5

Case violation types

High grass & weeds	22
Trash & debris	12
Parked on an unimproved surface	0
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	4
Work without a permit	1
Zoning violation	2
Placement of Trash Containers	0
Accessory Building Regulations	1

Brush pile pickup program

130 addresses on the pickup list	(260 inspections)
28 piles greater than 4 qu. Yds.	21%
130 piles removed by Republic	
0 piles missed by Republic	
32 generated by citizens	24%
5 on line 15%	
15 calling in 84%	
98 generated by Code Enforcement	75%

35 Code Enforcement hours on this program

Economic Development

During the month of August 2022, the Economic Development Department performed the following:

Prospect Engagement:

- 2 – Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Marketing:

- Marketing Material for upcoming Trade Shows and Site Selector Forums.
- Series of Marketing Videos to be placed on Discover Sanger website.
- Full page ad in the Lake Ray Roberts Map.
- Update to the Local Regional and Data Report.

Education/Training/Networking

- 1 – South Eastern Development Conference (SEDC) is a 3 day conference that provides useful information and dynamic leadership to economic development practitioners.

Administrative Meetings:

- 1 – 4B Board Meeting
- 1 – 4A Board Meeting
- 0 – City Council Meeting

Projects:

- New Economic Development Website
- New Economic Development Newsletter
- Economic Development Workforce Survey
- Porter Park Renovations

Electric Department

During the month of August 2022, the Electric Department performed the following:

- Worked on lights at Railroad ball fields
- Worked on Walmart air switch
- Helped Service Truck trim trees on I-35
- Performed Disconnects
- Hauled old pole to subdivision on Keaton Road

Also, during the month of August 2022 the Service Truck performed the following:

- Connects – 20
- Disconnects – 27
- Occupant change – 27
- Cutoff – 10
- Reinstates – 25
- Changed out meters – 4
- Re-read – 8
- New Meter – 1
- Final Reading – 1
- Voltage Recorder
 - Put on – 1
 - Took off – 1
- Energy Audit – 1
- Solar – 1
- Line Locates – 126

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of August 2022, the Finance Department:

- Worked with the City's independent auditing firm on-site for two days in preparation for the audit for the year ending September 30, 2022
- Facilitated end-of-year budget review meetings with the City Manager and individual department heads
- Began working with Tyler Technologies on an update to the City's financial management software

Staff also performed the following normal departmental functions for the city:

- Accounts Payable - Processed 599 Accounts Payable invoices totaling \$1,884,122
- Purchase Orders - Issued 46 Purchase Orders totaling \$3,6884,632
- Payroll - Issued 171 payments to employees totaling \$284,877
- Utility Customer Service - Prepared 3,983 Utility bills and Collected 3,960 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Emergency Responses

August 2022

The Sanger Fire Department responded to 195 emergency incidents during the month of August. The top four busiest incident types:

- 115 Emergency Medical Incident
 - 38 Service calls
 - 21 Good Intent
 - 13 Fire Related Incidents
-
- The busiest times of the day was split into several hours throughout the day. We had 8 calls for service within a one hours period: 09:00-09:59, again 8 calls for service 12:00 – 12:59, again 8 calls for service 14:00 – 14:59, again 8 calls for service 15:00 – 15:59, again 8 calls for service 16:00 – 16:59, again 8 calls for service 20:00 – 20:59 for the month of August
 - The busiest day of the week for patient transports was Monday with 22 transports during the month. We transported 75% of our patient contacts.
 - Emergency Medical calls accounted for 58 % of the total call volume.

The Sanger Fire Department also responded as part of the Texas Interstate Fire Mutual Aid System (TIFMAS) to the West Texas fires. Our crew members are not only certified as Structural firefighters, but also as Texas Wildland firefighters. This has been one of the busiest Wildland fire seasons since 2011.

Library

- Following the end of the Summer Reading program, the library had its August break from children's programming and staff planned programs for the fall, including a monthly art class for tweens and teens and a Junior Master Gardeners program for elementary age children.
- Staff were involved in preparations for the substantial changes coming to the NTLC consortium, which the library has been a member of since 2009. The Library Director and the Technical Services Supervisor attended a consortium meeting on August 26th that addressed details of how it will move forward.
- New freestanding slatwall displays were assembled and installed in the library. One holds informational brochures and flyers while the other two provide space for book displays.

Statistics:

- 1,389 physical items were checked out.
- 402 digital items were checked out.
- 17 new cardholders and a total of 3,467.
- 2,117 visits to the library.
- 69 reference questions answered.
- 48 computer-related questions were answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff have the mowers out and are ready for the long mowing season.

Facilities:

Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. For August, we had 7 Community rentals, 2 Pavilion rentals, 4 baseball field rentals, 8 Church rentals, and 2 Switzer Pavilion rentals.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker II – Dean Mason

Maintenance Worker I – Open

Parks & Facility Maintenance Worker I - Open

Planning & Zoning

During the month of August 2022, Development Services staff attended the Building Officials Association of Texas Conference for training and to obtain required CEU's for certification renewal.

The Planning & Zoning Department was presented the following cases:

- Amending Chapter 14 Planning and Zoning to allow Quick Service Food and Beverage in the B-2 zoning district without the requirement of a SUP and adding stacking requirements for drive thru – Recommended Approval
- SUP for Quick Service Food and Beverage Shop in the 600 block of N Stemmons – Recommended Approval
- Replat of Lot 6R2-1B, Block A of Sanger Industrial Park – Recommended Approval

The Zoning Board of Adjustments was presented the following case:

- No Cases

The City Council was presented the following cases:

- 1405 N Stemmons Frwy- Zoning Change – Approved
- Kirkland Street Addition – Replat – Approved
- Lonesome Dove Addition - Preliminary Plat - Approved
- Creation of temporary construction zone speed limit of 45 mph along FM 455 - Approved
- Amending Chapter 14 Planning and Zoning to allow Quick Service Food and Beverage in the B-2 zoning district without the requirement of a SUP and adding stacking requirements for drive thru – Approved
- Replat of Lot 6R2-1B, Block A of Sanger Industrial Park – Approved

Staff conducted the following meetings relating to development (this does not include walk in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application - 1
- Meetings with Developers/Landowners - 7
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc.) - 2
- Internal Meetings – 7
- Training - 6

Police

During the month of August 2022, Officers of the Sanger Police Department responded to a total of 626 calls for service having an average response time of 3 minutes per call. The department issued a total of 67 citations and 62 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 15
Burglary 2
Larceny/Theft 2
Motor Vehicle Theft 6
Officer Assault 1

Streets

During the month of August 2022, Sanger Street Department was able to patch multiple potholes. Some of these locations were Austin Street, Southside Drive, South Meadow Drive, Kathryn Street, Berry Street, Keaton Road, 10th Street, 6th Street, Cherry Street, Locust Street, David Street, Turtle Creek, Carolyn Street, and Allen Street. The Street Department cleared limbs that were blocking visibility around Plum Street, Belz Road, Keaton Road and Marion Road. Streets worked on replacing traffic and street signs at Elm Street, Zion Street, and multiple school zone signs around town. They were able to mow near all Public Works Department shops, Kramer, and Sims Street. Street Department repaired a culvert and inlets around town. The crew also was able to get some monthly maintenance done to their yard, shop, and fleet vehicles.

Water

During the month of August 2022, Sanger Water Department cleaned 5 sewer service lines, completed 293 water and sewer service orders, and installed 24 new water meters. Visually, they read 845 water meters that were not read by the mobile collector. For the month of August, there were 3,276 active water connections and 3,254 active sewer connections.

Also, in the month of August, THI Well Services continues to perform warranty repairs on Well #9. The pump and motor, all cabling and the piping are being replaced. THI Well Services also replaced the well pump at the Utility well. The pump had shorted out and was damaged beyond repair. Emergency Equipment of North Texas is making repairs to the air ride suspension on Water Department truck Unit 31-50. This is the one-ton truck that is used to haul equipment to and from job sites. Young Guns Automotive replaced both batteries and we are currently waiting on a purchase order to complete the conditioner repairs. McCains Overhead Door made repairs to the Well 8 South automatic gate.

Rangeline Utilities made emergency main water line repairs at the following locations:

- Keaton and 5th Street
- Acker and FM 455
- Willow and Jones
- Repaired a 12" isolation valve, the valve is one of two valves that separate the lower and upper elevations pressure zones

RMI Electrical replaced the voltage regulator at Well 8. RLC Controls adjusted the communication block to prevent continued failed starts on the well pump at Well 8. Veermer Equipment replaced a critical swivel component on the Vactron unit. Kalan-BluFenix Blackflow Solutions made repairs and performed the annual certification to the blackflow device at the Cowling Road pump station.