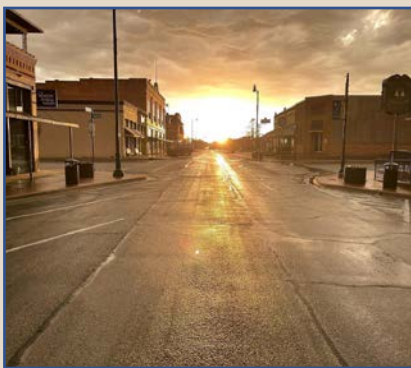
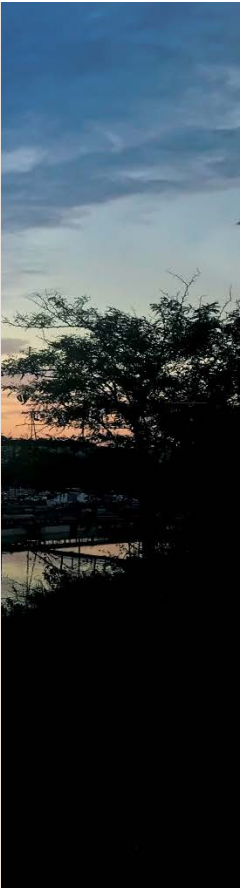




July 2022

Monthly Report



Court

- For the month of July 2022, the Municipal Court filed 102 citations.
- There was 5 request for deferred disposition.
- There was 0 request for a driver safety course
- There was 16 case successfully closed by deferred disposition and 0 cases successfully closed by driver safety course.
- The court closed 42 cases by payment in full or time served.
- There were 28 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$10,624.00 with \$3,037.49 of that being remitted to the State.

Development Service

During the month of July, 2022, Development Services had the following permits:

New Residential – 9
Residential Remodel – 3
New Commercial - 0
Commercial Alterations – 0
Miscellaneous- 18
Certificate of Occupancy – 1
Calls - 741

Inspections:

New Residential – 29
Residential Remodel – 10
New Commercial - 13
Commercial Alterations – 5
Miscellaneous- 27
Certificate of Occupancy – 1

Code Enforcement:

Cases open	84
Complaint received	55
Cases closed	118
Average # of days to close case	24
Citations issued	7
Worker orders issued	4
Liens filed	0
Signs pulled	32

Case violation types

High grass & weeds	12
Trash & debris	23
Parked on an unimproved surface	25
Blocking sidewalk	1
Junked Vehicle	1
Referred to another department	21
Work without a permit	0
Zoning violation	0
Placement of Trash Containers	1

Brush pile pickup program

58 addresses on the pickup list	(116 inspections)
10 piles greater than 4 qu. Yds.	17%
56 piles removed by Republic	
2 piles missed by Republic	
17 generated by citizens	27%
2 on line	3%
15 calling in	24%
45 generated by Code Enforcement	73%
27 Code Enforcement hours on this program	

Economic Development

During the month of July 2022, the Economic Development Department performed the following:

Prospect Engagement:

- 2 – Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 2 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Chamber of Commerce-Bus-Events-BRE:

- 1 – Chamber Board Meeting
- 1 – Business Over Breakfast
- 0 – Chamber Mixer
- 1 – Chamber Monthly Luncheon
- 1 – Ambassador Meeting

Marketing:

- Discover Sanger website
- Economic Development Marketing Plan

Education/Training/Networking

- 1 – Business Retention Expansion Coordinator Certification through BREI

Administrative Meetings:

- 1 – 4B Board Meeting
- 1 – 4A Board Meeting
- 1 – City Council Meeting

Projects:

- Economic Development Website
- Social Media Enhancements
- Talent Tuesday
- 4A Workforce Survey
- 4B – Porter Park Renovations
- Economic Development Newsletter
- Economic Development Incentive Policy Update
- Property Enhancement Matching Grant Update

Electric Department

Equipment maintenance has been a priority during July. The department employees are performing duties such as full service on all light duty equipment as well as replacing wiring and wheel bearings on most trailers.

During the month of July 2022, the Electric Department performed the following:

- Installed new Secondary service in Porter Park for Freedom Fest
- Installed electric boxes in Porter Park for Freedom Fest
- Worked on the Air Switch at Walmart
- Performed maintenance on all equipment at the electric shop
- Fixed Underground Wire and replaced Transformer at customers residence
- Helped service truck change out meters
- Put Substation on and off One Shot for Primoris/switching for I-35 construction
- Rewired two trailers for the Parks Department

Also, during the month of July 2022 the Service Truck performed the following:

- Connects – 13
- Disconnects – 14
- Occupant change – 29
- Cutoff – 1
- Reinstates – 2
- Changed out meters – 21
- Re-read – 43
- Tampering – 1
- Get Meter Information – 1
- Security Light DC – 1
- Solar – 4
- Line Locates – 176

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of July 2022, the Finance Department:

- Held two budget workshops during City Council meetings
- Prepared the City's proposed 2022-2023 annual budget
- Facilitated a presentation to City Council from the Texas Municipal Retirement System
- Went "live" with the City's new automated timekeeping solution

Staff also performed the following normal departmental functions for the city:

- Accounts Payable - Processed 567 Accounts Payable invoices totaling \$2,615,948
- Purchase Orders - Issued 22 Purchase Orders totaling \$153,484
- Payroll - Issued 263 payments to employees totaling \$451,945
- Utility Customer Service - Prepared 3,957 Utility bills and Collected 3,846 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Library

- The Summer Reading program continued through July, with activities for all age groups as well as the reading challenge. Participation increased substantially this year.
- The End of Summer party was held in the square on July 30th and featured a 20 ft. inflatable waterslide. Kona Ice provided shaved ice, and the Friends of the Library set up a table that included a “Little Bit of Everything” gift basket silent auction. An estimated 100 people attended the event.
- There were 15 programs in July with a total attendance of 506 people. Total summer attendance for both June and July was 917.
- For the Summer Reading Challenge as a whole:
 - 220 individuals registered
 - 173 logged reading *
 - 68 earned the maximum number of points possible for their age group.*

* A significant increase from the last pre-Covid reading program in 2019, when 141 people logged reading and 30 completed the maximum level possible.
- Library staff have been ordering and cataloging many more replacement books, primarily for the children’s section. Special attention was also given to the DVD collection, including the withdrawal of damaged and poorly circulating items and the purchase of both new titles and replacement copies.

Other Statistics:

- 2,206 physical items were checked out.
- 330 digital items were checked out.
- 61 new cardholders and a total of 3,797.
- 2,315 visits to the library.
- 55 reference questions answered.
- 44 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff have the mowers out and are ready for the long mowing season.

Facilities:

Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. For July, we had 12 rentals for the Church, 17 for the Community Center, and 5 pavilion rentals.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker II – Dean Mason

Maintenance Worker I – Levi McManus (First Day, July 25th)

Parks & Facility Maintenance Worker I - Open

Planning & Zoning

During the month of July 2022, Development Services staff attended the Building Professionals Institute for training and to obtain required CEU's for certification renewal.

The Planning & Zoning Department was presented the following cases:

- 1405 N Stemmons Frwy- Zoning Change – Recommended Approval
- Future Land Use Amendment – Recommended Denial
- I-35 and Belz Road - Zoning Change – Recommended Denial
- Kirkland Street Addition – Replat – Recommended Approval
- Lonesome Dove Addition - Preliminary Plat – Recommended Approval

The Zoning Board of Adjustments was presented the following case:

- No Cases

The City Council was presented the following cases:

- Neibert Addition – Final Plat – Approved
- Q Family Farm – Final Plat – Approved
- Professional Service Reimbursement Agreement with Santerra Partners, LLC - Approved

Staff conducted the following meetings relating to development (this does not include walk in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application - 1
- Meetings with Developers/Landowners - 8
- Meetings with Builders/Building Owners - 1
- Organization Meetings (NTCOG, ICC, etc) - 3
- Internal Meetings – 9
- Training - 7

Police

During the month of June 2022, Officers of the Sanger Police Department responded to a total of 686 calls for service having an average response time of 3 minutes per call. The department issued a total of 79 citations and 59 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 5
Burglary
Larceny/Theft 2
Motor Vehicle Theft 2
Officer Assault 2

Streets

During the month of July 2022, Sanger Street Department was able to patch multiple potholes. Some of these locations were Duckcreek Road, Rising Star Lane, South Side Drive, Diane Drive, Bolivar Street, Belz Road, Chisum Road, and South Manor Court. The Street Department cleared limbs that were blocking visibility around 3rd Street, Wood Street, Quail Run, and 7th Street. Streets worked on replacing traffic and street signs at Lois Road and clearing weeds near guardrails at Railroad Avenue and Willow Street, and at Kramer Lane. Street Department repaired a culvert at 6th Street and repaired 26 inlet covers. The water department had to break into a portion of 10th street to repair a water main leak, the street department was able to come in afterward to repair the part of the street that water department dug up. The crew also was able to get some monthly maintenance done to their yard, shop, and fleet vehicles.

Water

During the month of July 2022, Sanger Water Department cleaned 6 sewer service lines, completed 155 water and sewer service orders, and installed 28 new water meters. Visually, they read 771 water meters that were not read by the mobile collector. For the month of July, there were 3,275 active water connections and 3,253 active sewer connections.

Also, in the month of July, THI Well Services continues to perform warranty repairs on Well #9. The pump and motor, all cabling and the piping are being replaced. Emergency Equipment of North Texas is making repairs to the air ride suspension on Water Department truck Unit 31-50. This is the one-ton truck that is used to haul equipment to and from job sites. Precision Pump was used to pull the Lake Ridge pump #1 three times this month due to debris in the impeller. If the issue persists, the pump could be replaced with one better suited for handling large amounts of debris. McCains Overhead Door installed a radar exit system, which will allow the East Water Division gate to open when it detects the presence of a vehicle.

During the month of July, the Public Works Department issued two CodeReds for scheduled water outages. The date and specifics are as follows:

7/8/22

1st Street between 455 and plum

7 out of 11 phone numbers answered

2 emails

3 text messages

7/13/22

3rd Street between 455 and plum

13 out of 43 phone numbers answered

4 emails

8 text messages