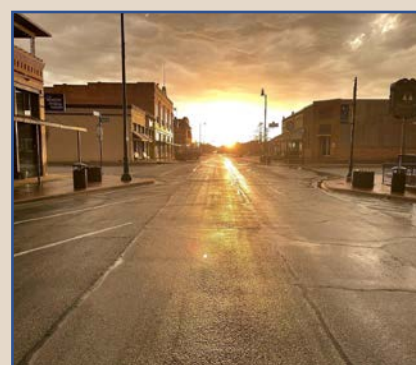
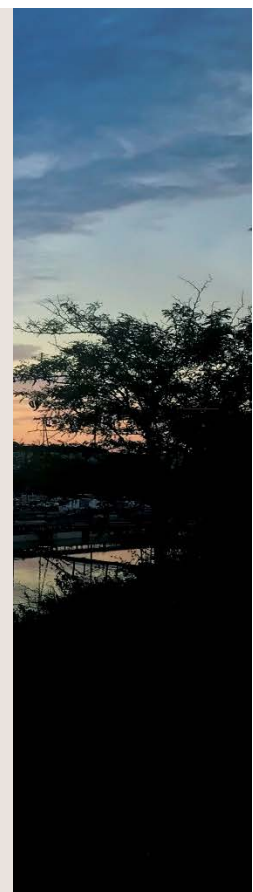




September 2022

Monthly Report



Water

During the month of September 2022, Sanger Water Department cleaned 6 sewer service lines, installed 2 new water meters, 200 water and sewer service orders, and installed 24 new water meters. Visually, they read 814 water meters that were not read by the mobile collector. For the month of September, there were 3,278 active water connections and 3,256 active sewer connections.

Also, in the month of September, THI Well Services completed the warranty repairs on well #9. At startup the water division found the chemical booster pump at Well #9 had failed. A new pump is on order and we have one in stock to install. Rangeline Utilities made emergency 2" main line water repairs at 2518 Chippewa. Paterson Professional Services made a water line repair at Acker and Pecan. RLC Controls made some programming changes to the level control device at the Quail Run Lift Station. Curro Environmental collected several TCEQ mandated water samples at 215 Southside and 1601 Fairfield on September 21, 2022. The water division made a force main repair after a fiberoptic company hit the main while directional drilling on McReynolds.

There was one CODERED sent out for September for the Heritage West subdivision on 9/9/22. 54 out of 105 phone numbers were answered, there were 0 emails and 0 text messages for sent to this area.

Streets

During the month of September 2022, Sanger Streets Department was able to patch multiple potholes. The Streets Department cleaned rocks of and near the railroad tracks on Willow Street, trimmed trees on Keaton Road, Cherry Street, 3rd Street, Duck Creek, Tejas Street, Wayne Street, and First Street for school bus clearance and easier view of oncoming traffic. Streets worked on replacing traffic and street signs at Tejas Street, Indian Lane, and repainted school zone lines. They checked drain inlets, some road repairs at Duck Creek, and put door hangers out in areas where Reynolds Asphalt crews will start work for the 2022 Road Rehabilitation project. Streets placed out barricades for two temporary street closures this month, one was for Sanger Homecoming, and the other was for American Legion's Car show.

Police

During the month of September 2022, Officers of the Sanger Police Department responded to a total of 743 calls for service having an average response time of 10 minutes per call. The department issued a total of 67 citations and 62 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0

Forcible Rape 0

Robbery 0

Assault 6

Burglary 5

Larceny/Theft 18

Motor Vehicle Theft 1

Officer Assault 0

Planning & Zoning

During the month of September 2022, Development Services met with several potential new developments. Staff will continue to work with them through our development process.

The Planning & Zoning Department was presented the following cases:

- Request for Zoning Change from Agricultural to PD – Recommended Approval
- Enderby Gas Addition – Minor Plat – Recommended Approval

The Zoning Board of Adjustments was presented the following case:

- No Cases

The City Council was presented the following cases:

- Request for Qualifications for rewrite of the Subdivision, Zoning and Sign Ordinance – Approved
- Ordinance No. 09-26-22 Future Land Use Map amendment – Approved
- Ordinance No. 09-27-22 zoning change from Agricultural to Industrial 1 - Approved
- Request to Select Antero Group for rewrite of the Subdivision, Zoning and Sign Ordinance - Approved

Staff conducted the following meetings relating to development (this does not include walk in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application/Construction - 1
- Meetings with Developers/Landowners - 10
- Meetings with Builders/Building Owners - 2
- Organization Meetings (NTCOG, ICC, etc.) - 2
- Internal Meetings – 7
- Training - 1

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff have the mowers out and are ready for the long mowing season.

Facilities:

Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendars as well as the reservation forms for the Community Center, Church, and all pavilions on our website www.sangertexas.org, under the Parks and Recreation tab. In September, we had 9 Community rentals, 2 Pavilion rentals, 2 Baseball field rentals, 7 Church rentals, and 1 Downtown rental.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker II – Dean Mason

Maintenance Worker I – Open

Parks & Facility Maintenance Worker I - Open

Library

- September was Library Card Sign-Up Month, and a higher-than-average number of people registered for cards: 42 new cards were issued.
- The majority of the library's programs had good attendance, including weekly Preschool Storytimes, monthly Legos, and monthly Book Club. Legos in particular brought in 19 total, including 11 children, 4 tweens/teens, and 4 adults.
- A new monthly program for tweens and teens, Art Afternoons, was held on September 27th, with four tweens participating.
- Many more orders for books and other materials were placed for replacements and new items before the end of the fiscal year. In addition to hundreds of books, Playaway audiobook players were ordered and a new online service, Ferguson's Career Guidance Center.
- Library staff created displays for Banned Books Week and Hispanic Heritage Month.

Statistics:

- 2,044 physical items were checked out.
- 335 digital items were checked out.
- 42 new cardholders and a total of 3,905.
- 1,731 visits to the library.
- 71 reference questions answered
- 43 computer-related questions answered.

Emergency Services

The Sanger Fire Department responded to 173 emergency incidents during the month of August. The top four busiest incident types:

- 107 Emergency Medical Incident
 - 27 Service calls
 - 16 Good Intent
 - 10 False Alarms
-
- The busiest time of the day for the month of September. We had 11 calls for service within a one-hour period: 11:00-11:59 for the month of September.
 - The busiest day of the week for patient transports was Saturday with 18 transports during the month. We transported 69% of our patient contacts.
 - Emergency Medical calls accounted for 61 % of the total call volume.

The Sanger Fire Department also responded as part of the Texas Interstate Fire Mutual Aid System (TIFMAS) to the West Texas fires. Our crew members are not only certified as Structural firefighters, but also as Texas Wildland firefighters. This has been one of the busiest Wildland fire seasons since 2011.

Finance

The Finance Department is responsible for all the City's financial, accounting, payroll, and utility billing operations. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of September 2022, the Finance Department:

- Presented the final budget and property tax ordinances for fiscal year 2022-2023 to City Council
- Worked with Tyler Technologies on an update to the City's financial management software

Staff also performed the following normal departmental functions for the city:

- Accounts Payable - Processed 357 Accounts Payable invoices totaling \$1,225,218
- Purchase Orders - Issued 56 Purchase Orders totaling \$463,838
- Payroll - Issued 168 payments to employees totaling \$295,871
- Utility Customer Service - Prepared 4,004 Utility bills and Collected 3,917 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and biweekly internal budget reports for City staff.

Electric Department

The FM 455 project is moving forward on the Electric side with an anticipated completion date of 12/31/2022.

During the month of September 2022, the Electric Department performed the following:

- Straightened Primary Poles on FM 455 Project.
- Held poles for Henkels and McCoy on the FM 455 Project.
- Pulled old pole at Acker Street and FM 455.
- Pulled old temp pole on FM 455.
- Replaced broken light pole at Acker Street and Porter Place.
- Trimmed trees on South Stemmons Freeway.
- Performed disconnects.
- Counted Inventory.

Also, during the month of September 2022 the Service Truck performed the following:

- Connects – 16
- Disconnects – 15
- Occupant change – 12
- Cutoff – 27
- Reinstates – 29
- Re-read – 17
- Line Locates – 140

Economic Development

During the month of September 2022, the Economic Development Department performed the following:

Prospect Engagement:

- 0 – Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Marketing:

- Economic Development Marketing Plan
- Economic Development Newsletter
- Trade show marketing material

Education/Training/Networking

- 1 – Retail Live Conference
- 1 – Texas Economic Development Sales Tax Workshop

Administrative Meetings:

- 0 – 4B Board Meeting
- 0 – 4A Board Meeting
- 1 – City Council Meeting

Chamber of Commerce Events Participation:

- 1 – Board Meeting
- 1 – Business Over Breakfast
- 1 – Monthly Luncheon

Projects:

- Economic Development Workforce Survey
- Porter Park Renovations

Development Service

During the month of September, 22 Development Services had the following permits:

New Residential – 9
Residential Remodel – 3
New Commercial - 1
Commercial Alterations – 1
Miscellaneous- 33
Certificate of Occupancy – 2
Calls - 782

Inspections:

New Residential – 194
Residential Remodel – 8
New Commercial - 9
Commercial Alterations – 16
Miscellaneous- 43
Certificate of Occupancy – 2

Code Enforcement:

Cases open	91
Complaint received	7
Cases closed	80
Average # of days to close case	25
Citations issued	8
Worker orders issued	7
Liens filed	1
Signs pulled	36

Case violation types

High grass & weeds	83
Trash & debris	6
Parked on an unimproved surface	0
Blocking sidewalk	0
Junked Vehicle	0
Referred to another department	0
Work without a permit	2
Zoning violation	0
Placement of Trash Containers	0
Accessory Building Regulations	0

Brush pile pickup program

103 addresses on the pickup list	(206 inspections)
15 piles greater than 4 cu. yds.	14%
103 piles removed by Republic	
0 piles missed by Republic	
23 generated by citizens	22%
4 on line	17%
19 calling in	82%
80 generated by Code Enforcement	78%

33 Code Enforcement hours on this program

Court

- For the month of September 2022, the Municipal Court filed 106 citations.
- There was 3 request for deferred disposition.
- There was 2 request for a driver safety course
- There was 4 case successfully closed by deferred disposition and 0 cases successfully closed by driver safety course.
- The court closed 39 cases by payment in full or time served.
- There were 34 warrants issued for the month.
- The total fines, court costs, and other fees collected were \$10,0099.00 with \$3,014.93 of that being remitted to the State.