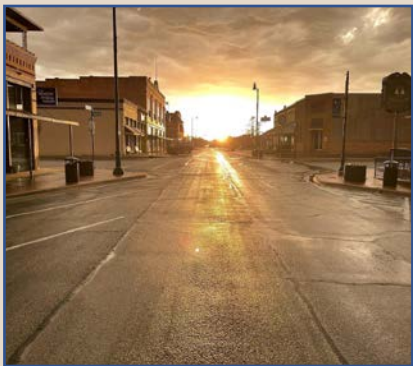
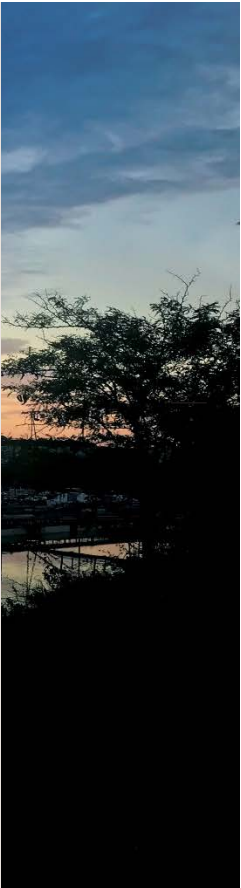




May 2022

Monthly Report



Court

- For the month of May 2022, the Municipal Court filed 82 citations.
- There was 10 request for deferred disposition.
- There was 1 request for a driver safety course
- There was 8 case successfully closed by deferred disposition and 7 cases successfully closed by driver safety course.
- The court closed 29 cases by payment in full or time served.
- There were 25 warrants issued for the month and 97 outstanding warrants were submitted to the collection agency.
- The total fines, court costs, and other fees collected were \$11,329.40 with \$3,715.43 of that being remitted to the State.

Development Service

During the month of May 2022, Development Services had the following permits:

New Residential – 0
Residential Remodel – 4
New Commercial - 0
Commercial Alterations – 0
Miscellaneous- 26
Certificate of Occupancy - 0

Also during the month of May 2022, Development Services has the following inspections:

New Residential – 62
Residential Remodel – 10
New Commercial - 10
Commercial Alterations – 2
Miscellaneous- 57
Certificate of Occupancy - 0

Economic Development

Sales tax revenue collected in May 2022 for sales tax activity in May 2021 were up by 1% as compared to the same month last year.

During the month of May 2022, the Economic Development Department performed the following:

Prospect Engagement:

- 5 – Potentially interested / broker rumor
- 0 - Serious, but not engaged with ED
- 1 - Actively engaged, discussing options
- 0 - On hold/pending/dead

Chamber of Commerce-Bus-Events-BRE:

- 1 – Chamber Board Meeting
- 1 – Business Over Breakfast
- 1 – Ambassador Meeting

Marketing:

- Sanger Photoshoot
- Videographer kick off meeting

Education/Training/Networking

- 1 – Women in Economic Development Conference

Administrative Meetings:

- 2 - Council Meeting
- 1 – 4B Board Meeting

Projects:

- Economic Development Website Enhancements in progress
- Social Media Enhancements - ongoing
- Talent Tuesday - ongoing
- Local Mapping Project – in progress
- Bass Nation 2023 Event
- 4A - Action Plan Projects / Workforce Survey in progress
- 4B – Porter Park Renovations

Electric Department

The FM 455 expansion project has been slow due to lack of personnel. Primoris has notified Sanger Electric Utilities that a new crew is scheduled to be onsite for the end of June. All TXDOT permits for the I-35 crossing have been updated to accommodate for this new date.

During the month of May 2022, the Electric Department performed the following:

- Installed new secondary service in Lake Ridge Estates.
- Staked ROW for Primoris.
- Worked on storm outages.
- Cut down tree at the Sanger Refuge
- Installed new three phase transformer bank for 600-amp service at 900 Utility Road.
- Disconnects

Also, during the month of May 2022 the Service Truck performed the following:

- Connects – 20
- Disconnects – 20
- Occupant change – 23
- Cutoff – 17
- Reinstates – 13
- Changed out meters – 15
- Re-read – 17
- Solar – 1
- Line Locates– 152

Finance

The Finance Department is responsible for all financial, accounting, and utility billing operations of the City. The department manages the City's resources through budgeting, purchasing, and reporting. Functions of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During May 2022, the Finance Department reviewed responses to the RFP to update the City's computer and phone systems and presented a request to City Council to approve Nortex Communications as the vendor for this project. City Council approved Nortex at their May 16, 2022, meeting. In addition, the Department began work on the 2022-2023 Annual Budget. This process started by sending out budget spreadsheets to all departments and holding the annual director's budget meeting, where each City department presents its requested budget for the upcoming year.

Staff also performed the following normal departmental functions for the city:

- Accounts Payable - Processed 565 Accounts Payable invoices totaling \$1,641,687
- Purchase Orders - Issued 24 Purchase Orders totaling \$261,255
- Payroll - Issued 163 payments to employees totaling \$272,566
- Utility Customer Service - Prepared 3,945 Utility bills and Collected 3,883 Utility account payments
- Financial Reporting – prepared monthly financial statements for City Council and prepared biweekly internal budget reports for City staff.

Emergency Responses for May 2022

The Sanger Fire Department responded to 216 emergency incidents during the month of May. The top four busiest incident types:

- 139 Emergency Medical Incident
 - 35 Service calls
 - 18 Weather
 - 13 Special Incidents
-
- The busiest time of the day was 11:00 – 11:59 for the month of May
 - The busiest days of the week for EMS transports were Monday, Tuesday, and Friday each with 14 transports during the month.
 - Emergency Medical calls accounted for 64.35% of the total call volume.

The Sanger Fire Department also responded as part of the Texas Interstate Fire Mutual Aid System (TIFMAS) to the West Texas fires. Our crew members are not only certified as Structural firefighters, but also as Texas Wildland firefighters. This has been one of the busiest Wildland fire season since 2011.

Library

- On May 3rd, the library upgraded to a new print management system for its public computers. Staff member Laura Klenke coordinated this project, working with the new vendor, Envisionware, to perform all of the necessary modifications. It features a print release station that is more user-friendly and reliable than the previous system. We also have new mobile print options. We hope these new upgrades will allow ease of use for all our patrons, and we appreciate their patience during the transition phase.
- Final preparations for the Summer Reading program were made, including completing the setup of READsquared online system for registration and logging of patrons' reading. The calendar of events for June and July was published and distributed.
- Ten children's programs were offered in May and one for all ages, the special "Mother of Thousands" plant program. For the latter, staff member Lynne Smiland grew the plant and led the program. 15 participants were able to pick their own plantlets off the mother plant and put them in miniature terra cotta pots.
- There were three adult programs, including Book Club, Knitting & Crochet, and the last adult yoga class on March 5th. We hope to offer it again in the fall.
- An order was placed for more pre-loaded audiobook players, known as Playaways. Both adult and juvenile titles were included.
- Replacement book orders were submitted for over 100 titles lost to the water damage last year.

Statistics:

- 1,271 physical items were checked out.
- 297 digital items were checked out.
- 43 new cardholders and a total of 3,642.
- 1,978 visits to the library.
- 49 reference questions answered.
- 62 computer-related questions answered.

Parks, Recreation & Facility Maintenance

Parks:

The Parks Staff have the mowers out and are ready for the long mowing season. Youth Baseball/Softball is in full swing and we are excited for the Spring season.

Facilities:

Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendar as well as the reservation forms for the Community Center, Church, and all pavilions on our website at www.sangertexas.org under the Parks and Recreation tab. We had 12 rentals for the Church and 7 pavilion rentals for May.

Department Staff:

Parks & Recreation Superintendent – Ryan Nolting

Recreation Coordinator – Blake Junker

Maintenance Worker II – Dean Mason

Maintenance Worker I – Open

Parks & Facility Maintenance Worker I - Open

Planning & Zoning

During the month of May 2022, Development Services has been busy with potential new developments. Sanger Circle Phase 6A & 6B were also released to begin construction of 182 single family homes and 56 townhomes.

The Planning & Zoning Department was presented the following cases:

- Stephens Towne Crossing – Zoning Change – Recommended Approval w/conditions
- 1114 N Stemmons Frwy – SUP – Recommended Approval
- Lane Ranch - Zoning Change – Recommended Approval

The Zoning Board of Adjustments was presented the following case:

- 209 Marshall Variance Rear Yard Setback – Approved

The City Council was presented the following cases:

- Blue Star Industrial – Final Plat – Approved
- Ridgeview Estates – Variance Sidewalks – Approved
- Ridgeview Estates – Variance Street Lights – Approved
- Ridgeview Estates – Variance Water - Approved
- Ridgeview Estates – Variance Road Width and Storm Sewer - Approved
- Ridgeview Estates – Variance Drainage and Storm Sewer – Approved
- Lane Ranch Ag to PD – Approved
- Professional Services Reimbursement Agreement with Sanger Land Investments, LLC - Approved
- Professional Services Agreement with P3 Works - Approved

Staff conducted the following meetings relating to development (this does not include walk in or front counter meetings with applicants/citizens or phone calls)

- Pre- Application - 1
- Meetings with Developers/Landowners - 9
- Meetings with Builders/Building Owners - 2
- Organization Meetings (NTCOG, ICC, etc) - 5
- Internal Meetings - 14

Police

During the month of May 2022, Officers of the Sanger Police Department responded to a total of 798 calls for service having an average response time of 7 minutes per call. The department issued a total of 48 citations and 45 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0

Forcible Rape 0

Robbery 0

Assault 14

Burglary 4

Larceny/Theft 8

Motor Vehicle Theft 1

Officer Assault 2

Streets

During the month of May 2022, Sanger Street Department potholed 4 streets and was able to clear out ditches around town for better drainage. This time of year, the trees limbs are filling out with leaves. The streets department was able to clear branches from roadways so that oncoming traffic was more visible along with the street signs. The crew also cleaned up over-growth around guardrails in the city. There were multiple street and traffic signs down this month that the streets department was able to replace or repair if needed.

Water

During the month of May 2022, Sanger Water Department cleaned 5 sewer service lines, completed 169 water and sewer service orders, and installed 7 new water meters. Visually, they read 888 water meters that were not read by the mobile collector. For the month of May, there were 3,263 active water connections and 3,242 active sewer connections.

Also, in the month of May, THI Well Services continues to perform warranty repairs on Well #9. The pump and motor, all cabling, and the piping are being replaced. The Water Department replaced the Chlorine solenoids valve at Utility Well #7. Patterson Professional Services replaced the fire hydrant at 2518 Chippewa. Mabak Directional Drilling made repairs to a water main at the intersection of 5th Street and Austin. Machining and Valve Automation Services replaced 2 solenoids valves and a limit switch on the CLA-Valve. This was for pumps #1 and #3 at the Utility booster pup station.