

OCTOBER 2020





ECONOMIC DEVELOPMENT

SANGER
★ TEXAS

Monthly Report – October 2020

ECONOMIC DEVELOPMENT

About your Sanger EDC

The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

Staff Updates

The 4A Industrial Development Corporation has authorized the EDC Director to engage with a consultant to create a Local and Regional Profile report. This report is a detailed summary of all aspects of working and living in our region with stats and graphics. Information to be included (e.g. population, income, education, public safety, parks & recreation, water, sewer, hospitality, healthcare, major employers, housing, highways, airports, rail, taxes, incentives, workforce). Each page will be dedicated to a single aspect and will include data tables and necessary graphics. The information generated will be used to enhance the EDO website and to generate professional RFP responses.

Sales tax revenue collected in September for sales in July were \$42,073. Sales tax totals for FY 19-20 are \$553,295 as compared to \$442,506 for the same period last FY.

Keep it Local!
Play. Shop. Dine.
#sangerstrong

DID YOU KNOW...

The Governor's Office has compiled a list of resources to support economic retention and recovery related to COVID-19. Visit www.gov.texas.gov for available resources.



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BUILDING PERMITS

Residential	New	Alteration	Total
# Permits	13	5	18
# Inspections	365	9	374
Fees	\$113,766.10	\$567.00	\$114,333.10

Commercial	New	Alteration	Total
# Permits	0	2	2
# Inspections	42	11	53
Fees	\$0	\$741.00	\$741.00

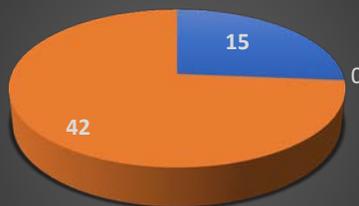
Miscellaneous /One Stop	
# Permits	42
# Inspections	65
Fees	\$2,775.00

DID YOU KNOW...

Did you know rain gutters help to funnel water away from your house? Rain flow from the roof creates erosion at the foundation which could cause settlement. Rain gutters also help prevent your fascia boards from rotting.

For further questions please contact our department at 940-458-2059.

Building Permits YTD



■ Residential ■ Commercial ■ Miscellaneous/One Stop

New Single-Family Residential Permits FY 20-21





PLANNING & ZONING

Case # SANZON-0029

Consider, Discuss and Act on the Minor Plat of Lots 1 and 2 Block C, of Kirkland Street Addition, Phase III Being 0.440 Acres of the R Bebee Survey A-29, and Generally Located on the South East side of the Intersection of Kirkland Street and Sims Street.

Planning and Zoning Commission APPROVED

City Council APPROVED



Case # SANZON-0027

Consider, Discuss and Act on the Final Plat of Lot 1 Block A, of the Levelle Addition, Being 2.97 Acres of the McKinney and Williams Survey Abstract 940, and Generally Located on the East side of Cowling Rd and approximately 261 feet South of Deer Run Rd.

Planning and Zoning Commission APPROVED

City Council APPROVED



DID YOU KNOW...

The City of Sanger is in the process of developing a new Comprehensive Plan. This plan will look at land use, thorough fare, and downtown. The City will be conducting several community meetings, so watch for information. This will be your time to have input in our great city.



POLICE & ANIMAL CONTROL

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Police & Animal Control

During the month of October 2020 Officers of the Sanger Police Department responded to a total of 899 calls for service having an average response time of nine minutes per call. The department issued a total of 93 citations and 123 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 3
Burglary 1
Larceny/Theft 9
Motor Vehicle Theft 2
Officer Assault 0

DID YOU KNOW...

In the state of Texas over 65,000 cars and trucks are stolen and almost 200,000 are burglarized each year. Many jurisdictions report that keys left inside and doors unlocked are major factors in stolen and burglarized vehicles.



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With the holiday season comes an increase in theft. What You can do to help from becoming a victim:

- Take, Lock, Hide. The basic crime fighting tool to preventing BMV.
- Lock your vehicle. Yes, it takes seconds to break a window, but doing so makes noise – and criminals hate making noise. Also, officers report that in many instances where a victim left their vehicle unlocked (to prevent windows from being broken); the suspect broke the window anyway, expecting the vehicle to be locked.
- Hide valuables from sight, or, even better, take items with you. If a criminal doesn't see anything, they're less likely to break in, and will go to the next vehicle and window shop. Remember to hide valuables BEFORE you park in the place, you're leaving your vehicle.
- If a criminal sees you put a laptop in the trunk, they'll just break into the trunk when you leave. Same advice for putting property under a seat. If a criminal sees you reaching under a seat, they'll assume something is under there, and break in, looking for property.
- Park in areas that are not secluded. Well-lit parking lots, with good "sight lines", make it more likely your vehicle is visible to the general public. Attended parking lots, monitored by uniformed or easily identifiable legitimate parking attendants, are ideal. Remember, criminals don't like witnesses.
- Record serial numbers of property you may leave inside your vehicle. If stolen, it makes it more likely the suspect, if he tries to pawn, will be identified.

Remember, there is no 100% fool-proof way to prevent all crime. You can make yourself less likely to be a victim of BMV by following the above tips, and by using common sense. Simply locking your vehicle and removing property from inside is half the battle.



FIRE DEPARTMENT

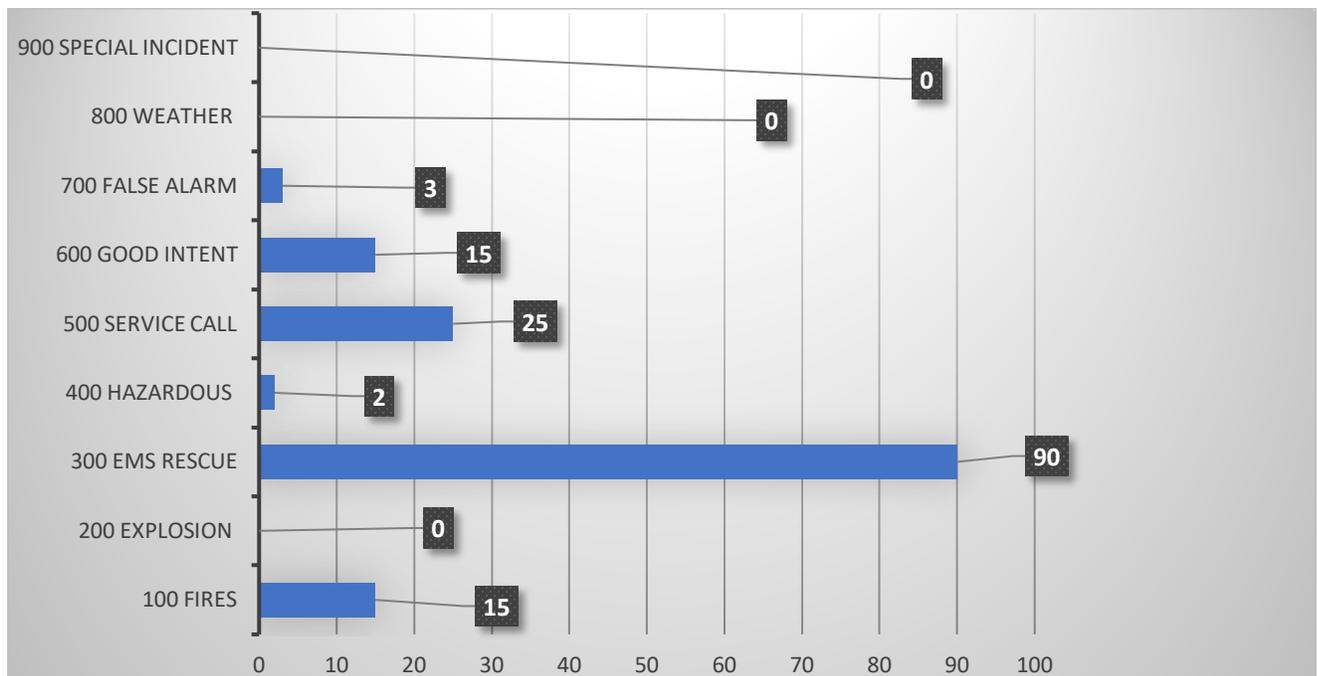
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Emergency Responses for October 2020

The Sanger Fire Department responded to 155 emergency incidents during the month of October. The top four busiest incident types:

- 90 Emergency Medical Incident
- 25 Service calls
- 15 Good Intent
- 15 Fire
- The busiest time of the day was at 10:00 – 10:59 for the month of October
- The busiest days of the week for EMS transports was Saturday with 16 transports during the month.
- Emergency Medical calls accounted for 60.00 % of the total call volume.

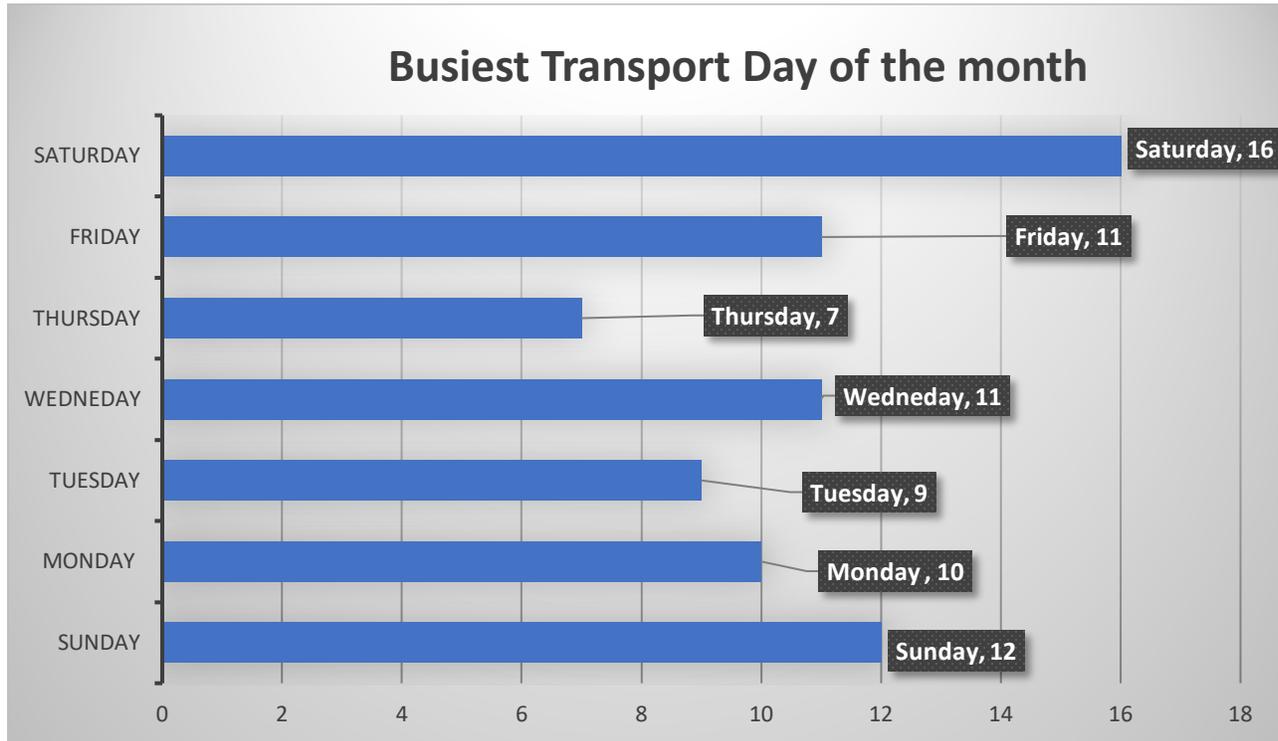




FIRE DEPARTMENT

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FIRE DEPARTMENT

SANGER
TEXAS

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MOBILE APPS WITH LOCAL ALERT FUNCTIONS

FEMA APP: Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at www.fema.gov/mobile-app.

AMERICAN RED CROSS APP: The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at www.redcross.org/prepare/mobile-apps.

THE WEATHER CHANNEL APP: Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at www.weather.com/apps.



MUNICIPAL COURT

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MUNICIPAL COURT

Case Activity:

- For the month of October 2020, the Municipal Court filed 123 citations.
- There were 22 requests for deferred disposition.
- There were 19 requests for a driver safety course.
- There were six cases successfully closed by deferred disposition and five cases successfully closed by a driver safety course.
- The court closed 33 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$16,082.90 with \$7,502.41 of that being remitted to the State.

DID YOU KNOW...

Motor Vehicle Registration

In March 2020, due the COVID-19 pandemic, Governor Abbott issued a temporary waiver from the requirement to renew registration. This waiver remains in effect as of November 2020.

If your registration has expired, there is no deadline to renew while the waiver remains in effect. However, you may renew your registration by mail or online at <https://renew.TxDMV.gov/>.

Once it's announced that the waiver will expire, you will have 60 days from the date of the announcement to have your vehicle inspected and renew your registration.



FINANCE

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FINANCE

Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of October 2020, Finance Department staff:

- Finalized closing of the 2019-2020 fiscal year.
- Prepared for the City's annual audit during November.
- Performed all of the following normal departmental functions for the City:
 - Accounts Payable
 - Financial Reporting
 - Payroll
 - Purchase Orders
 - Utility Customer Service

DID YOU KNOW...

The easiest way for citizens to pay their City utility bill is by AUTOMATED BANK DRAFT. Citizens can get started here: <https://bit.ly/2oV76cd>

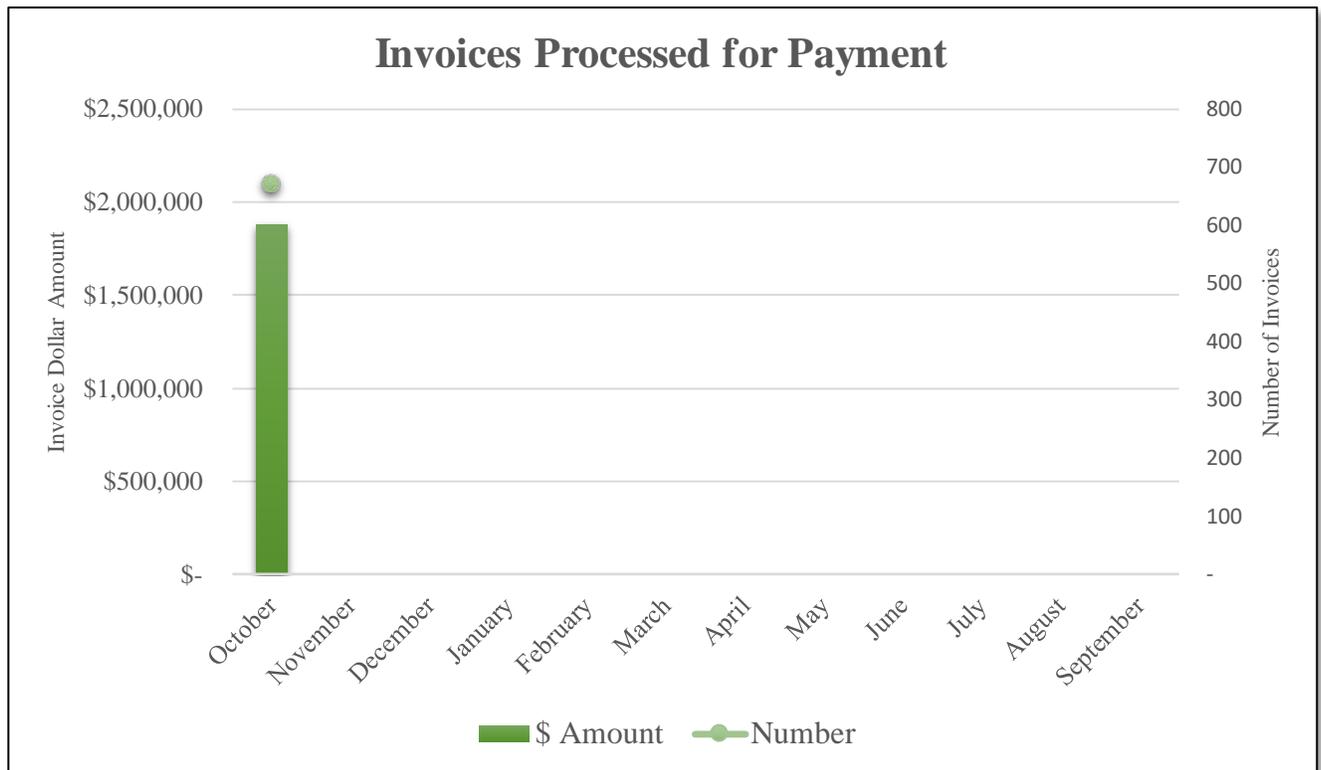


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Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2020-2021 YTD	671	\$ 1,879,306
2019-2020 YTD	675	1,792,010
2018-2019 YTD	345	2,164,758



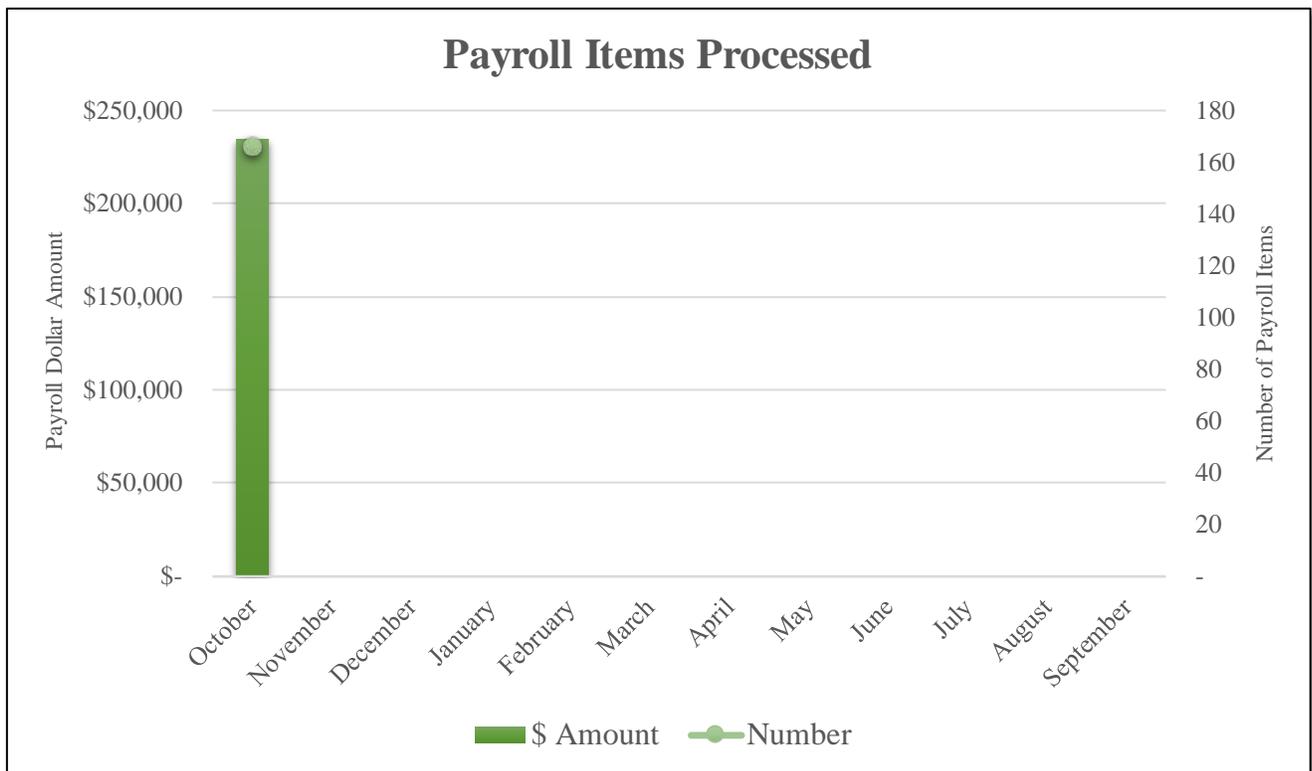


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Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees			
Year	Number	Amount	
2020-2021 YTD	166	\$	233,946
2019-2020 YTD	191		230,527
2018-2019 YTD	181		228,714



NOTE: There are three biweekly payroll periods in the months of July and December 2021



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Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued			
Year	Number	Amount	
2020-2021 YTD	20	\$	409,968
2019-2020 YTD	12		168,116
2018-2019 YTD	31		523,490





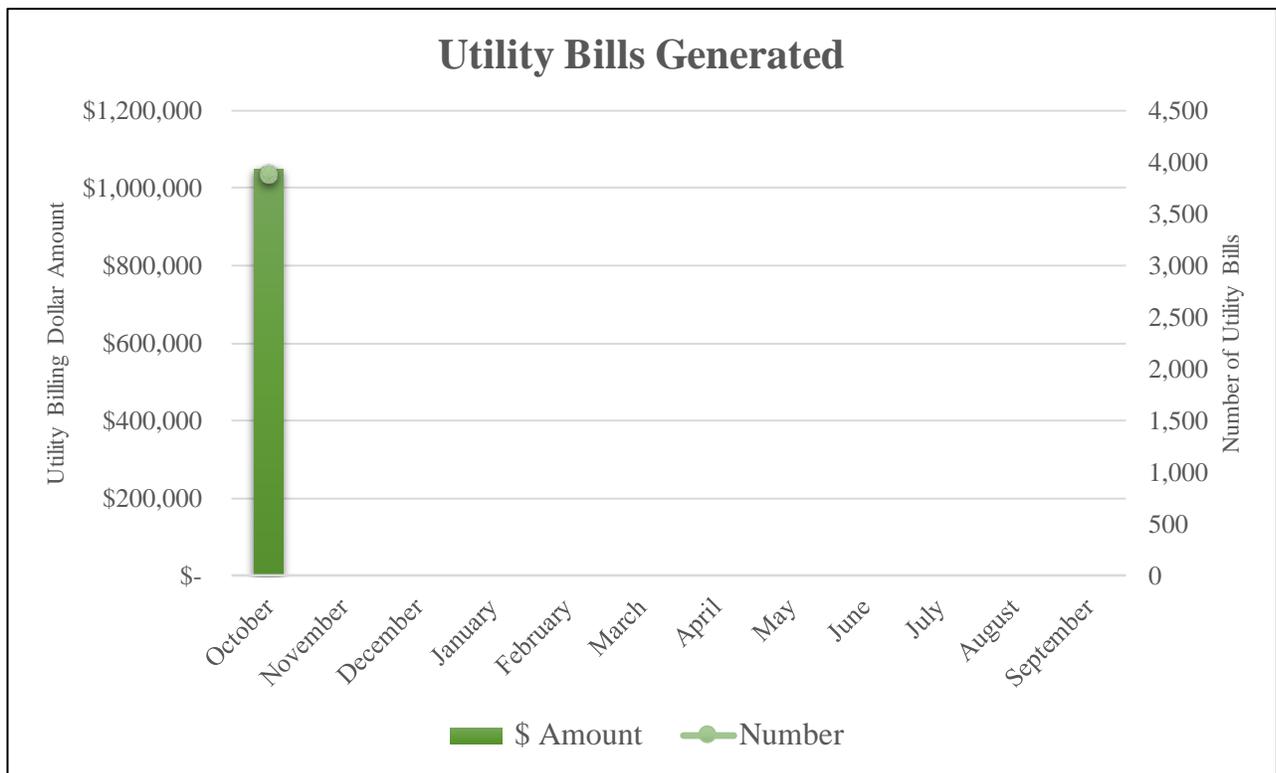
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Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2020-2021 YTD	3,885	\$ 1,049,527
2019-2020 YTD	3,613	\$ 1,079,627
2018-2019 YTD	3,545	\$ 1,001,389



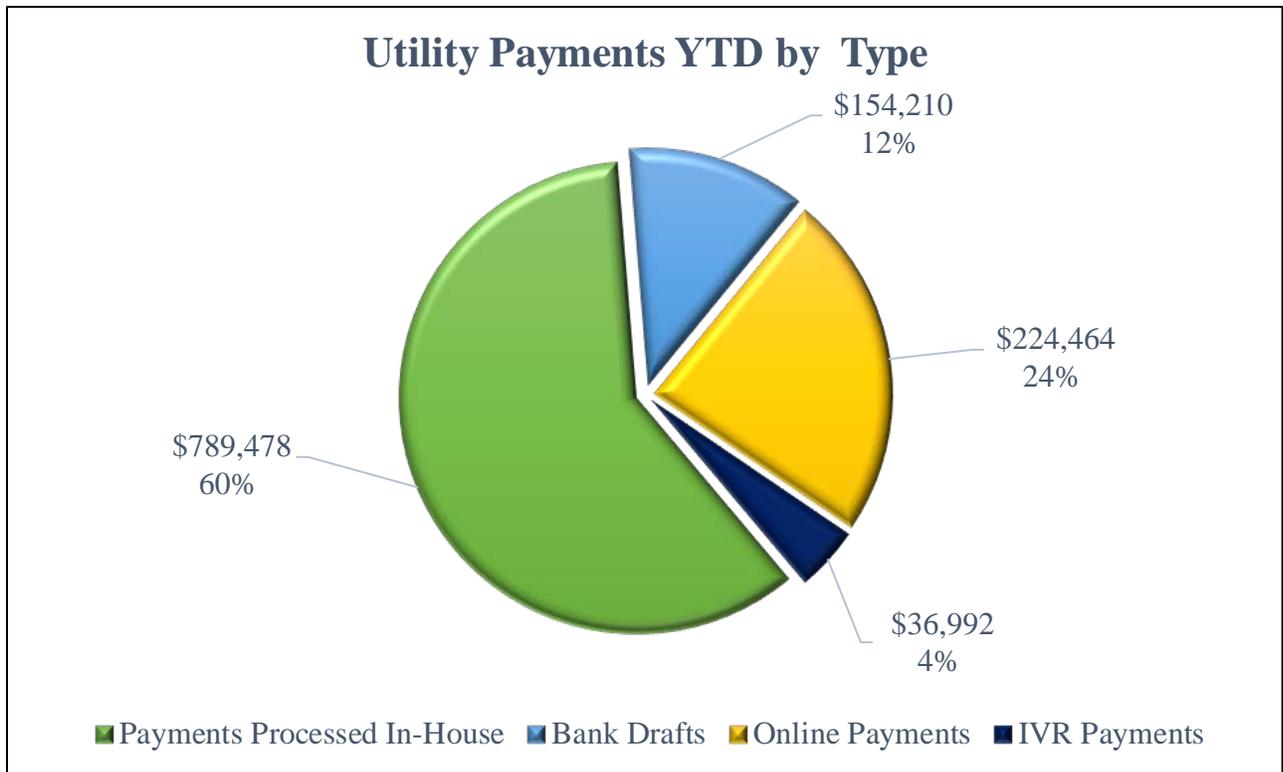


Utility Customer Service Function

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Payment Processing Activity

Utility Payments Processed		
Year	Number	Amount
2020-2021 YTD	3,749	\$ 1,205,144
2019-2020 YTD	3,550	\$ 1,252,733
2018-2019 YTD	3,572	\$ 1,249,187



Financial Reporting Function



FINANCE

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The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared		
Type	City Council Reports	Departmental Budget Reports
2020-2021 YTD	1	2
2019-2020 YTD	1	2
2018-2019 YTD	1	2



ELECTRIC

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ELECTRIC

Daily Operations

- Locates
- Disconnects
- Service orders
- Tree trimming
- Herbicidal treatment of easements
- Safety meeting

Construction

- Installed secondary services Willowood
- Installed secondary to Arrowhead
- Installed secondary Ranger Creek
- Installed secondary services to Lake Ridge
- Replaced bulbs and ballast at Railroad Ballpark
- Set electrical boxes for Sellabration
- Disconnect Bollards and connect Halloween decorations

DID YOU KNOW...

The first successful electric car was built in 1891 by American inventor William Morrisson.



ENGINEERING

Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

Capital Improvement Projects

- Water & Wastewater Master Plan kick-off meeting held
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – 100% Plans & Specs received & under review, anticipate easement acquisition 2021
- Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project design completed; on hold, evaluating stream restoration option
- Stream Restoration
 - Plumber preparing estimate for project and preparing scope of work needed.
- Wastewater Treatment Plant: Continuing with repairs, improvements, and site work. Contractor addressing punch-list items & start up.

Development

Construction

- Sanger Circle Phase 3: Drainage end walls remain to be completed
- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development
- Roadway lime stabilization underway.
- Berkshire 2 Townhomes (Apartments): Under Construction
- Sanger Meadow Phase 2: 15 Lot Residential Lot development – water main & grading completed.
- Sanger Meadow Addn. Phase 3: ETJ 119 Single Family Residential Lot development - civil plans approved. Ready to start construction. Awaiting developer financing
- Sportsman 2 – Fuel Station: Awaiting developer financing & TXDOT permit resubmittal.



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- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Ready to start construction. Awaiting developer financing.
- Sable Creek Phase 5: 26 Lot Single Family Residential lot development
- Ranger Branch Channel Improvements – Ready to start construction. Awaiting developer financing.

Review

- Lake County Estates: 78 Single Family Residential Lot Development – resubmittal comments provided. Final Plat submittal withdrawn.
- Country Rd Estates – 56 Residential and 1 Commercial Lot Development – civil comments provided awaiting resubmittal.
- Building Permit – Engineering Review

Flood Study review

- Wright Industrial Park – Review background and developer Public Information Requests
Regulatory action anticipated.

TXDOT

TXDOT I-35 Project

- Design underway by Stantec – 30% plans received 10/28/2020
- Utility Coordination with TXDOT to begin.

FM 455 Highway Project

- Project let date 01/2022
- Utility Clear Date 11/2021
- TXDOT ~ 95% Check Set received for review

FM 455 Utility Relocation Project

- Utility relocation plans under design –finalizing design. Specifications and cost estimate to be prepared
- Bond Package remains to be prepared
- Winter/Spring 2020/2021 award anticipated & 12-15-month relocation

DID YOU KNOW...

In 1969, an IBM engineer named Forrest Parry had the idea to ax magnetic tape to a plastic card. Every adhesive failed. He went home frustrated. His wife was ironing when he walked in. She suggested he fuse the tape onto the card with the iron. It was a success, and the magstripe card was born.



STREETS

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STREETS

Road Hazard:

- Clean and backfill concrete – Wagon Wheel Drive
- Clean and backfill concrete – Ranger Creek
- Clean and backfill concrete – Creekside Drive
- Clear line of sight on 5th Street

Department Staff:

Street Superintendent – John Henderson

Felipe Ibarra – Utility II

Adrian Tostado – Utility I

DID YOU KNOW...

Potholes are formed by water, freezing and freeze-thaw cycles, excessive heat, wear and tear – and time



WATER

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WATER

During October the Water Department was able to:

- Have Maguire Iron begin making repairs to the roof of Acker GST.
- Replace the fire hydrant and install a 6" valve in the alley at 3rd St. between Bolivar and Cherry Streets.
- Install manhole and valve riser rings in various places on 5th Street.
- Locate and uncover one manhole and one sewer clean-out on 5th Street.
- Repair an 8" valve at Well #8.
- Complete the 3rd quarter chlorine report.
- Make repairs to 10 water service lines.
- Make repairs to two water mains.
- Make repair to one sewer service line.
- Install four new water meters.
- Change out six water meters.
- Visually read 1,242 water meters that were not read by the mobile collector.
- Completed 305 water and sewer service orders.
- There were 3,036 active water connections and 3,016 active sewer connections during the month of October.

DID YOU KNOW...

Sanger has over 300 miles of water lines...and growing!



Parks and Recreation

Operations:

The parks crew has continued with our pre-emergent and winterization program for the season. 250 acres were mowed in the month of October including clean up of FM455. We continue to have our brush list picked up at 100% with all orders picked up within 7 days. In October we had 36 brush orders called in and all complete within the month.

Some other projects completed by the Parks and Recreation Department Crew include:

- Disinfecting all city buildings and facilities every Friday.
- Several building repairs including obtaining quotes to make necessary repairs to both our Sullivan Center and Community Center, and another city owned building on 5th Street.
- Field and Security light inspections were completed at both Porter Park and Railroad Baseball Park. With several lights being replaced at this time.
- Parks crews spent a great deal of time preparing the Downtown Park for the Sanger Sellabration as well as Safe Spook that were both held on October 31, 2020.
- Both the downtown and Presbyterian Church planter boxes were updated with fall foliage.
- The Downtown Park was decorated fall with a fall pumpkin display and our fall lights.





PARKS AND RECREATION

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Facilities:

Our facilities were closed due to COVID-19 restrictions for the month of October. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions. Our ball fields are open for teams to practice and we had 52 reservations for the month.

Even though the Community Center is closed for reservations it was used for the month to hold the elections.

Recreation:

All programming was canceled for the month of October, however, a lot of research was done on what other cities and towns are doing for reopening and when. Our bi-annual Trash Off was able to be held with restriction on Saturday, October 12, 2020 and all 10 roll-offs were completely filled with additional roll-offs needing to be brought in for overflow.



The Sanger Area Chamber of Commerce hosted their annual events, the Sanger Sellabration and Safe Spook on October 31, 2020 and both were very successful and well attended.

Our Facebook page is still experiencing a steady growth up to 3,099 likes at the end of October with 3,208 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

Department Staff:

Public Works Director – Jim Bolz

Recreation & Event Coordinator – Jennifer Shumate

Crew Leader – James Hunter

Maintenance Worker II – Dean Mason

Maintenance Worker II – Brandon Metcalf

DID YOU KNOW...

It is best to avoid too much lawn traffic in the winter months? When your lawn is frosted or dormant you should try and avoid walking on it too much.



LIBRARY

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LIBRARY

Program Highlights:

- We had success with our “Great Halloween Rock Hunt.” Rocks were painted by the library staff and hidden around the building. Many of the rocks were found and turned in for Halloween themed prizes. Over 20 children participated, and several families mentioned how much fun they had searching for the rocks.



- The Children’s STEM/Craft kits have continued to be popular, with all 30 of the October kits being distributed. Each kit had a variety of items for children to create their very own “monster.”

A friendly librarian monster was featured in the Facebook announcement for this month’s take-home craft kit.





LIBRARY

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We celebrated the Young Adult division of the American Library Association's "TEENtober" with new teen fiction. In addition to the display pictured, we highlighted several of the recent additions with on Facebook and encouraged readers to recommend other titles.

Statistics at a Glance:

- 1,042 physical items and 173 electronic media were checked out, for a total of 1,215.
- 14 new cardholders and a total of 4,067.
- 257 visits to the library.

DID YOU KNOW...

The library is continuing to provide curbside pick-up for cardholders who have requested items and received notification that they are ready to be checked out.

For details, check out the library's website at www.sangerlibrary.org and its Facebook page.