

SEPTEMBER 2021





ECONOMIC DEVELOPMENT

SANGER  
TEXAS

## Monthly Report – September 2021

### Economic Development

#### About your Sanger EDC:

The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

#### Staff Updates:

The Sanger Area Chamber of Commerce Business Over Breakfast networking event was held on Wednesday, September 8. This event is a great opportunity to make valuable connections.

The 4A Board, 4B Board, City Council and Planning & Zoning had a joint Incentive Training Workshop and Comprehensive Plan update on September 8<sup>th</sup>. The Incentive Workshop was facilitated by Greg Last, a consultant with EDP Best Practices, LLC., and the Comprehensive Plan update was facilitated by Rick Lensner, a consultant with Norris Design and Jason Claunch, consultant with Catalyst Commercial, Inc.

The City held its third public involvement meeting on September 21st to update the City of Sanger Comprehensive Plan. For updates, visit the Sanger Comprehensive Plan website at: [www.sanger2040plan.com](http://www.sanger2040plan.com).

Staff attended the North Texas Commercial Association of Realtors (NTCAR) convention in Dallas, TX. This half-day commercial real estate event is an opportunity for commercial real estate professionals to learn about development opportunities in cities.

## DID YOU KNOW...

When you invest money in your local economy, you're not just helping local business owners – you're helping yourself. You're making your town a better place to live in, with a rich character, a thriving economy, and a tight knit community. The more local businesses prosper, the more new ones will open – making it easier to continue shopping locally in the future. Shop local and support our local businesses in SANGER!



Coming in October 2021... Bolivar St. Revival & Spirits



Monthly Report – September 2021

Building Permits

Residential	New	Alteration	Total
# Permits	4	2	<b>9</b>
# Inspections	231	7	<b>422</b>
Fees	\$35,786.60	\$504.33	<b>\$36,290.93</b>

Commercial	New	Alteration	Total
# Permits	0	2	<b>2</b>
# Inspections	21	4	<b>25</b>
Fees	\$0	\$1,038.65	<b>\$1,038.65</b>

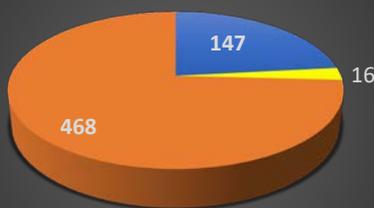
Miscellaneous /One Stop	
# Permits	62
# Inspections	71
Fees	\$6,706.25

**DID YOU KNOW...**

Did you know that roofing requires a permit if you are replacing any part of the decking. In order to protect yourself, when hiring a roofing contractor even for shingle replacement make sure they are insured.

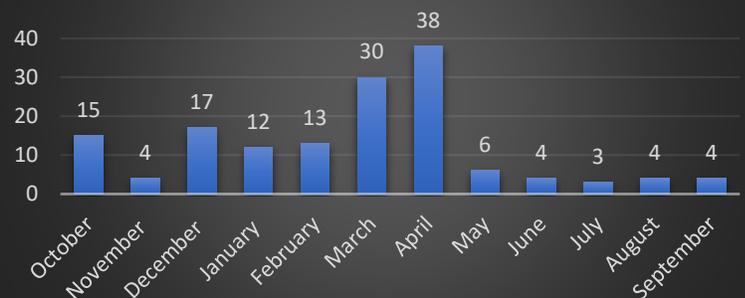
For further questions please contact our department at 940-458-2059.

Building Permits YTD



■ Residential ■ Commercial ■ Miscellaneous/One Stop

New Single-Family Residential Permits FY 20-21



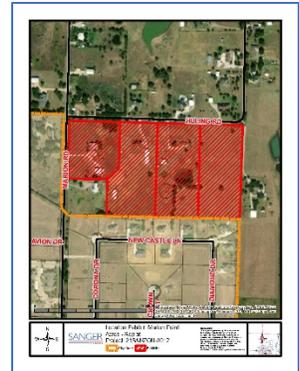


**Planning & Zoning**

**Case #21SANZON-0017**

Conduct a public hearing and consider a Replat of Block A Lot 1, Lot 2, Lot 3, Lot 4 of the Marion Point Acres, within the City of Sanger’s Extraterritorial Jurisdiction, being approximately 26.444 acres, reclaiming unused right-of-way and increasing acreage to 27.36.

City Council  
DENIED



***DID YOU KNOW...***

Check out the Development Services GIS Interactive Map for zoning and land use information at: <https://sangertexas.maps.arcgis.com/home/index.html>



POLICE & ANIMAL CONTROL

SANGER  
TEXAS

## Monthly Report – September 2021

### Police & Animal Control

#### September 2021 Monthly Report

During the month of September 2021, Officers of the Sanger Police Department responded to a total of 634 calls for service having an average response time of eight minutes per call. The department issued a total of 83 citations and 89 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 1
- Robbery 0
- Assault 5
- Burglary 1
- Larceny/Theft 7
- Motor Vehicle Theft 0
- Officer Assault 4

### DID YOU KNOW...

#### Move Over or Slow Down

This law requires drivers to move over a lane or slow to 20 miles per hour below the posted speed limit when approaching emergency vehicles, law enforcement, tow trucks, utility service vehicles, TxDOT vehicles or other highway construction or maintenance vehicles using visual signals or flashing lights activated on the roadside. On roadways with posted speed limits of 25 miles per hour or less, drivers must reduce their speed to 5 miles per hour (Texas Transportation Code 545.157).



Drivers who fail to give emergency and work crews space to safely do their jobs can receive a ticket with a fine of up to \$200. If there is a crash that causes injury to a worker, drivers can be fined up to \$2,000.



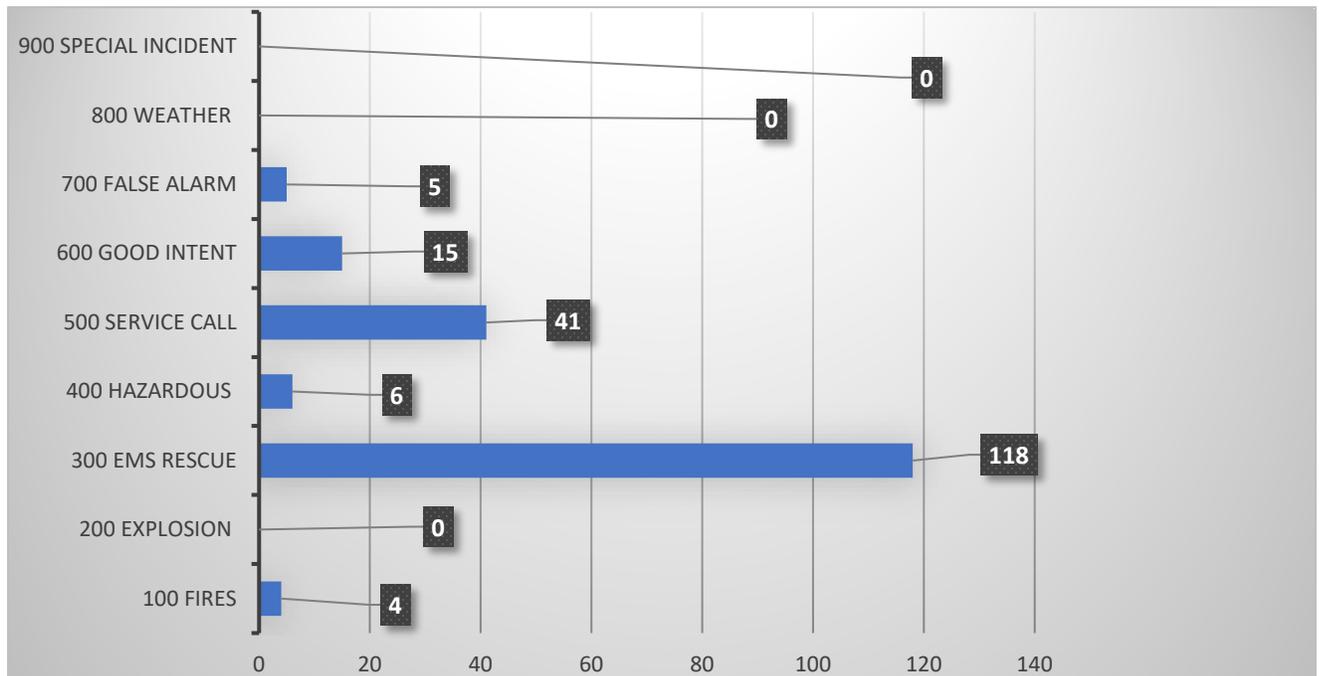
Monthly Report – September 2021

Fire

Emergency Responses for September 2021

The Sanger Fire Department responded to 189 emergency incidents during the month of September. The top four busiest incident types:

- 118 Emergency Medical Incident
- 41 Service calls
- 15 Good Intent
- Six Hazardous Condition
- The busiest time of the day was at 10:00 – 10:59 for the month of September.
- The busiest day of the week for EMS transports was Sunday and Wednesday with 17 transports during the month.
- Emergency Medical calls accounted for 60.86 % of the total call volume.

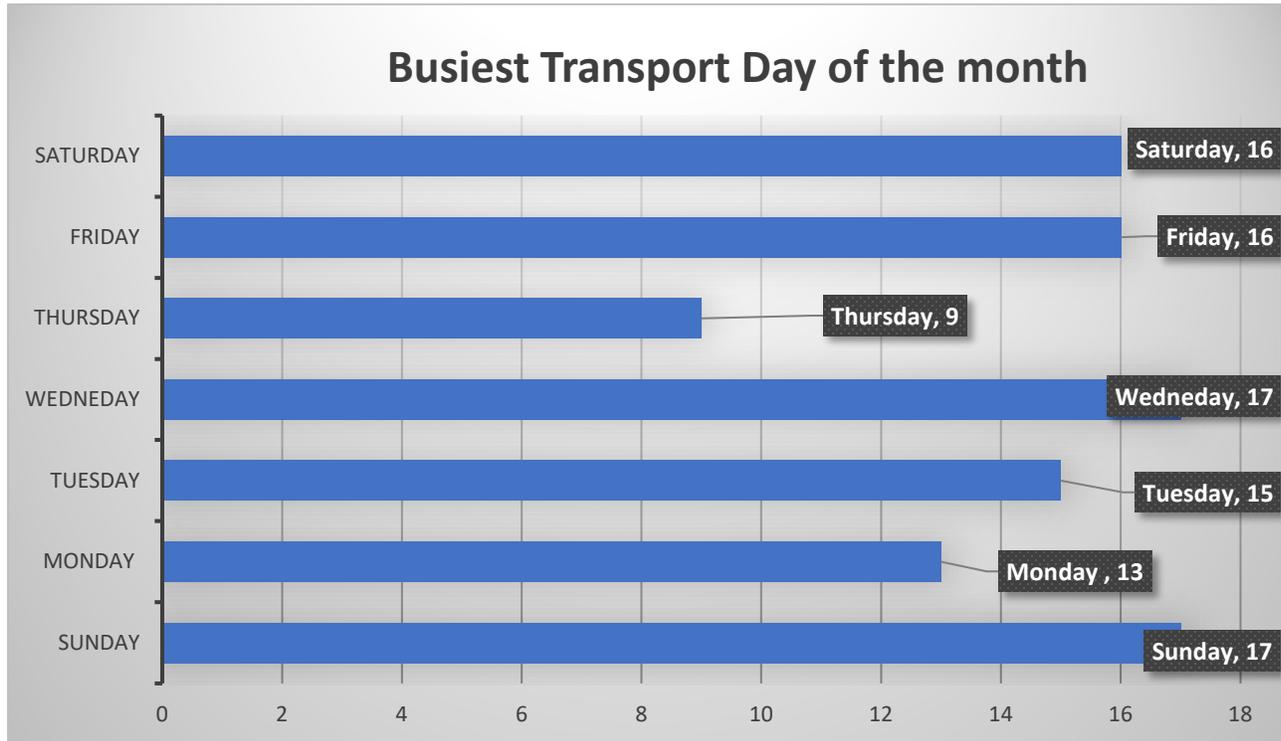




FIRE DEPARTMENT

SANGER  
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Monthly Report – September 2021





FIRE DEPARTMENT

SANGER  
TEXAS

## Monthly Report – September 2021

### MOBILE APPS WITH LOCAL ALERT FUNCTIONS

**FEMA APP:** Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at [www.fema.gov/mobile-app](http://www.fema.gov/mobile-app).

**AMERICAN RED CROSS APP:** The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at [www.redcross.org/prepare/mobile-apps](http://www.redcross.org/prepare/mobile-apps).

**THE WEATHER CHANNEL APP:** Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at [www.weather.com/apps](http://www.weather.com/apps).



MUNICIPAL COURT

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## Monthly Report – September 2021

### Municipal Court

#### Case Activity:

For the month of September, 2021, the Municipal Court filed 95 citations.

- There were 11 requests for a deferred disposition.
- There were three requests for a driver safety course.
- There were eight cases successfully closed by a deferred disposition and four cases successfully closed by a driver safety course.
- The court closed 35 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$12,291.60 with \$4,444.96 of that being remitted to the State.

### ***DID YOU KNOW...***

Municipal Courts are often a base level in the state court systems. They are typically courts of limited jurisdiction, with authority over matters such as misdemeanor crimes or petty offenses committed in their city. The rules governing the functioning of municipal courts are prescribed by state statutes.



FINANCE

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## Monthly Report – September 2021

### Finance

#### Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of September 2021, Finance Department staff worked with the external auditors on interim work, prepared for the annual audit in November, and worked on year-end closing procedures.

Presented a proposed tax rate for City Council and facilitated end-of-year budget review meetings with the City Manager and department heads. In addition, the department performed all of the following normal departmental functions for the city:

- Accounts Payable
- Financial Reporting
- Payroll
- Purchase Orders
- Utility Customer Service

### ***DID YOU KNOW...***

The easiest way to pay your utility bill is through automated bank draft. With this free service, you can free yourself from worry about sending in payments on your account.

Click here to get started: <https://bit.ly/3oxA9Ck>

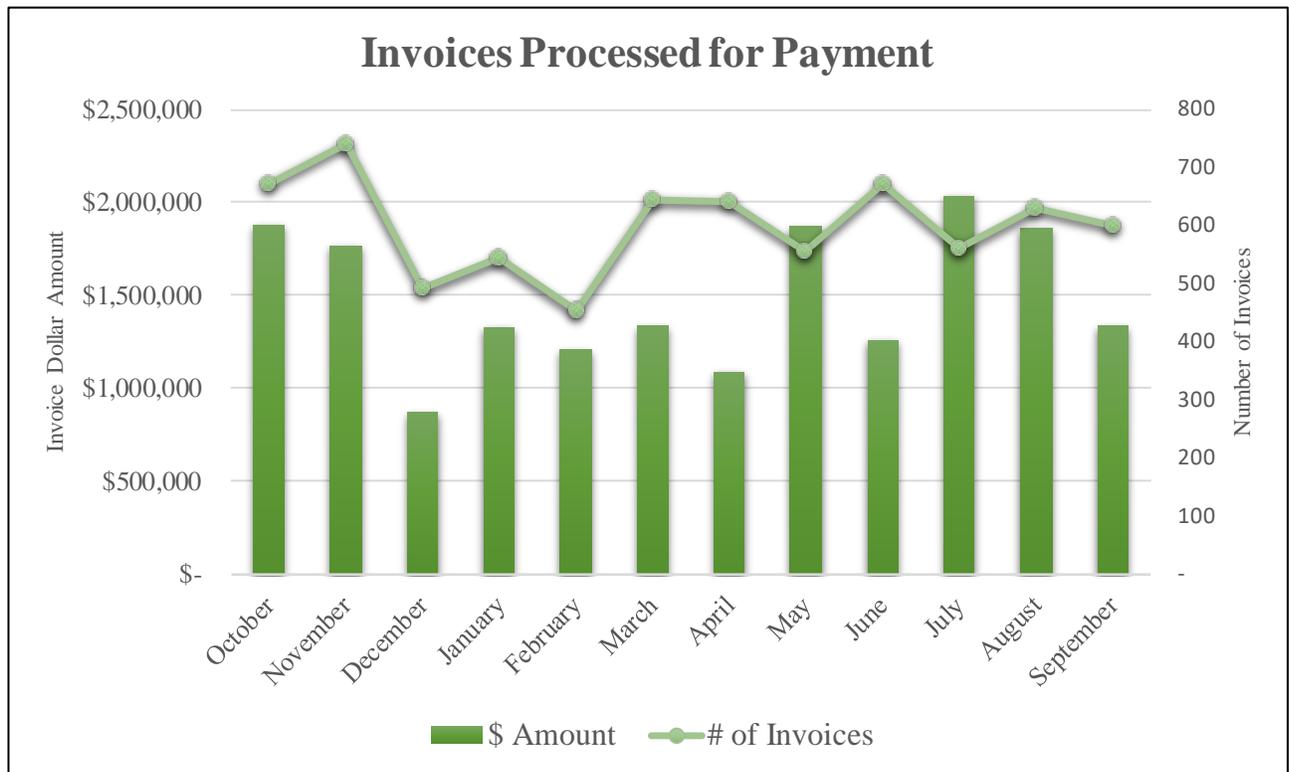




Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2020-2021 YTD	7,211	\$ 17,822,882
2019-2020 YTD	6,560	20,025,263
2018-2019 YTD	6,672	20,189,174

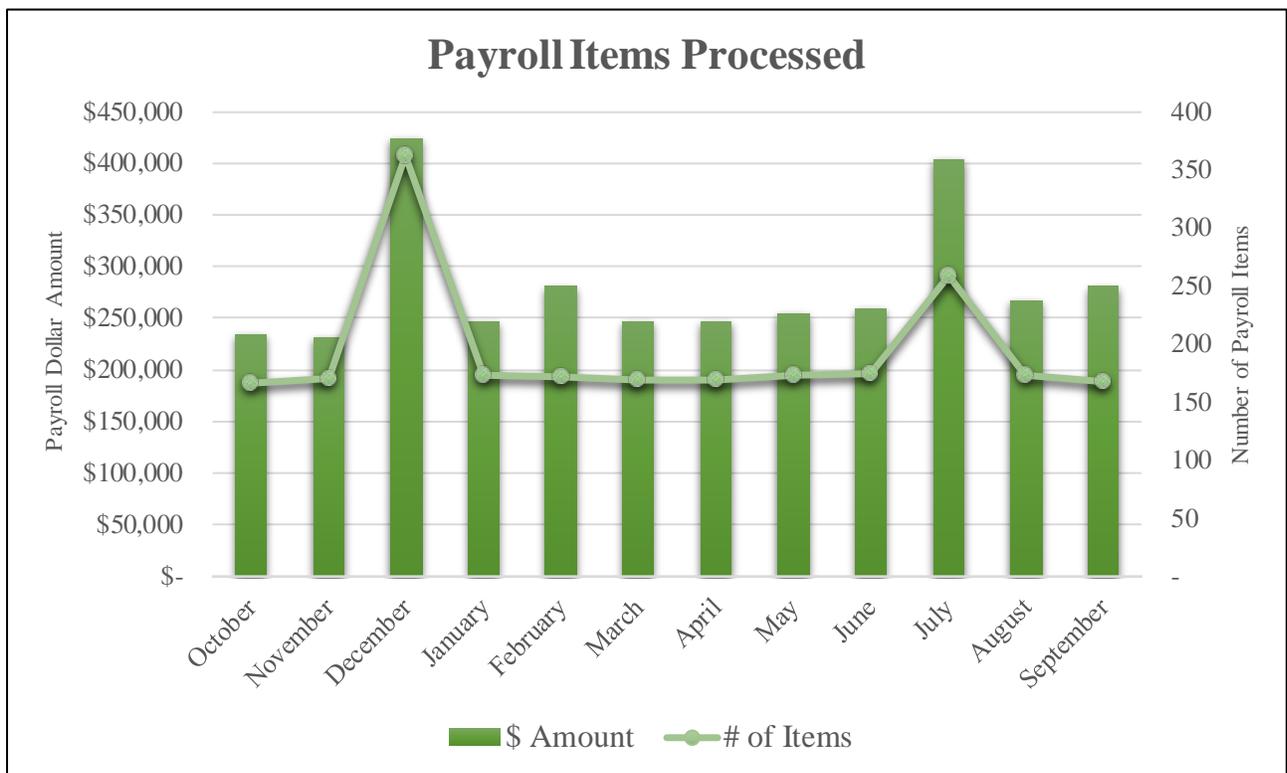




Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
2020-2021 YTD	2,328	\$ 3,378,891
2019-2020 YTD	2,342	3,221,366
2018-2019 YTD	2,400	3,118,675



NOTE: The months of December 2020 and July 2021 each included three biweekly payrolls.

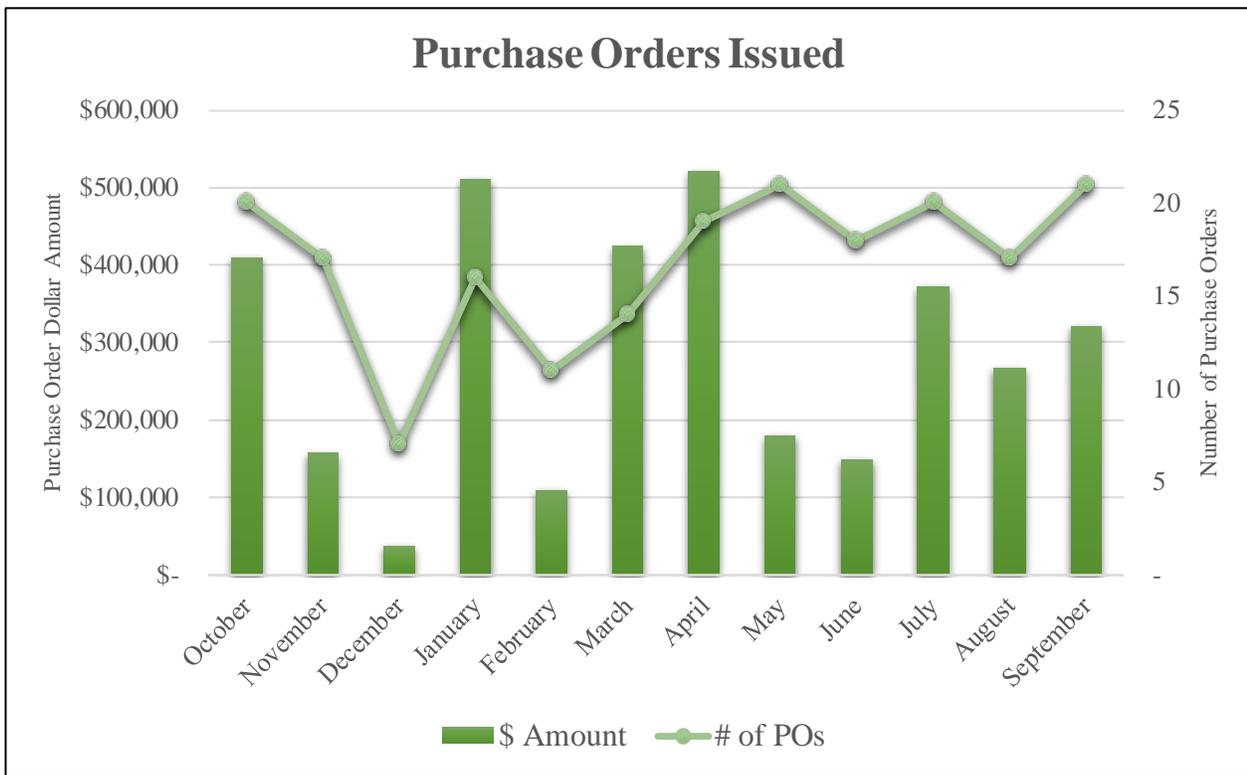


Monthly Report – September 2021

Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
2020-2021 YTD	201	\$ 3,459,354
2019-2020 YTD	197	6,225,121
2018-2019 YTD	277	3,375,961





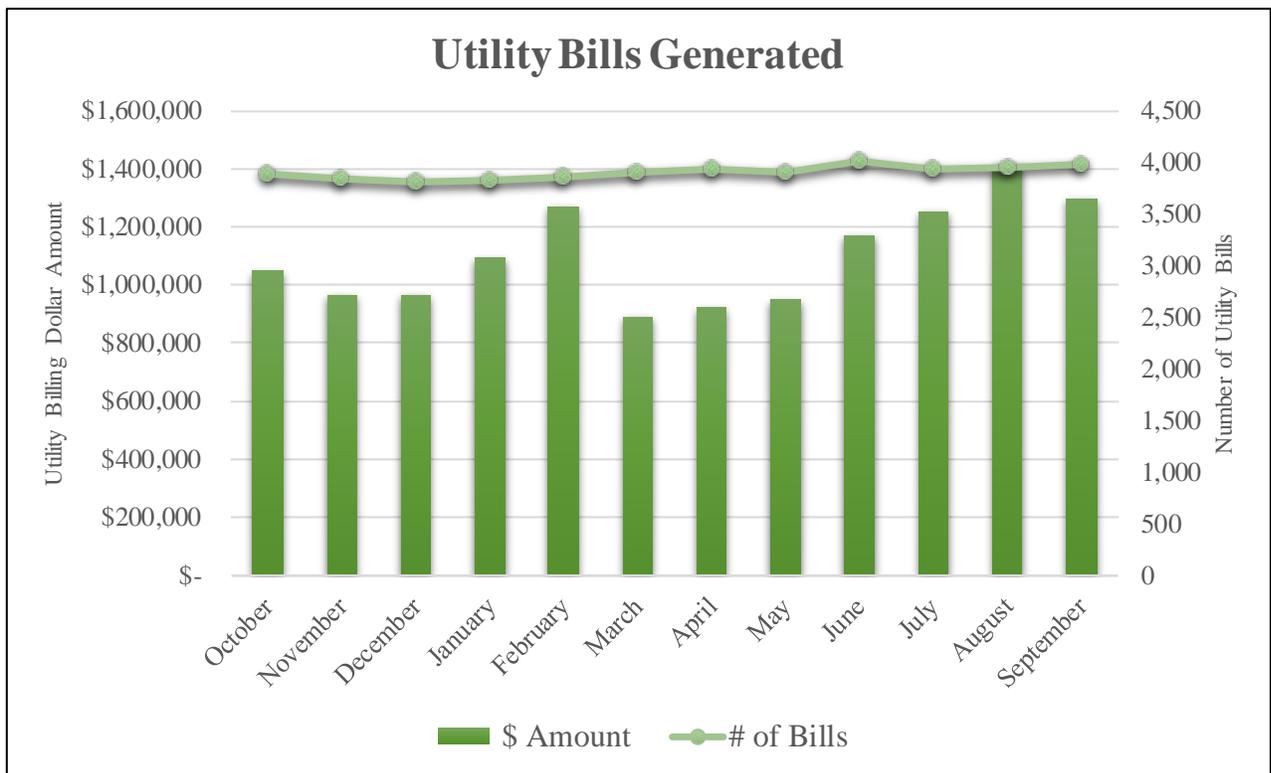
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Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2020-2021 YTD	46,807	\$ 13,232,590
2019-2020 YTD	45,385	\$ 12,948,464
2018-2019 YTD	43,086	\$ 12,903,975



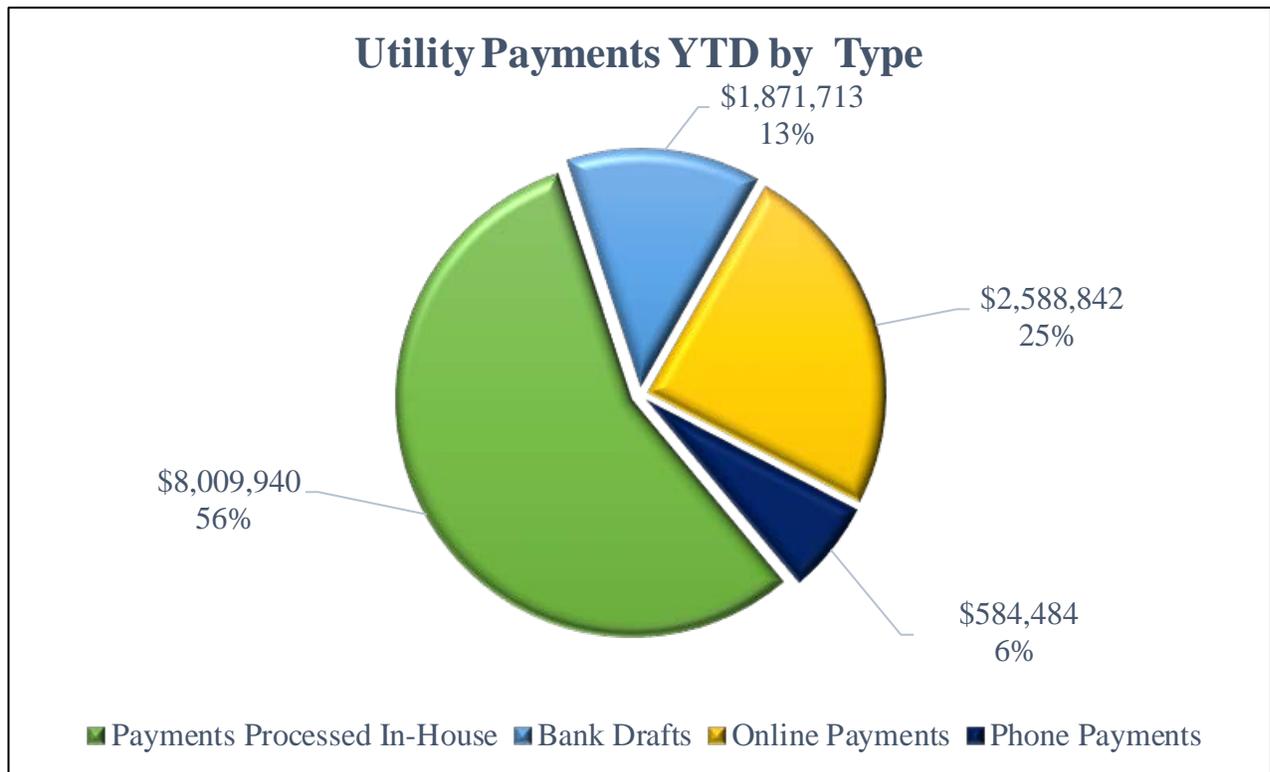


Utility Customer Service Function

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Payment Processing Activity

Utility Payments Processed		
Year	Number	Amount
2020-2021 YTD	45,137	\$ 13,054,979
2019-2020 YTD	42,942	\$ 12,858,831
2018-2019 YTD	42,185	\$ 12,939,452





FINANCE

SANGER  
★ TEXAS

## Monthly Report – September 2021

### Financial Reporting Function

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared			
Type	City Council Reports	Departmental Budget Reports	
2020-2021 YTD	12	26	
2019-2020 YTD	12	26	
2018-2019 YTD	12	26	



ELECTRIC

SANGER  
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## Monthly Report – September 2021

### Electric

#### General Summary:

With the widening of FM 455 and I-35 the Electric Department continues to perform daily inspections of Primoris Construction.

#### Daily Operations:

- Clean / stock trucks
- Disconnects / reconnects
- Inventory count

#### Construction:

- Installed secondary services in Willowood Subdivision.
- Installed three Phase Transformer at Wagon Master for the fire suppression system.
- Marked and tagged transformers at Wagon Master RV Park.
- Set new primary pole and transformer on Smith St. for temporary services.

#### Service Truck/After Hours Combined:

- Reinstates – 16
- Cutoffs – 11
- Connects – 21
- Disconnects – 18
- Occupant change – 43
- Rereads – 12
- Meter Changeouts – 1
- New Meters – 1
- Temp Power – 6
- T-Pole – 1
- Temp to Perm – 1
- Solar – 4
- Tampering – 1
- Line Locates – 188

### ***DID YOU KNOW...***

Benjamin Franklin didn't discover electricity, but he did prove that lightning is a form of electrical energy.



## Engineering

### Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

### Capital Improvement Projects

- Water & Wastewater Master Plan – Under design
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – Partial easement acquisition in discussions
- Wastewater Treatment Plant: O&M Manual and Control computer program remaining for completion.
- WWTP Intake Screen Replacement: Bar Screen ordered from manufacturer

### Development

#### Construction

- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development  
No Activity, Outstanding Paving and Franchise utilities remaining. Planning to complete Phase 6A Townhome portion first. Then, Phase 6B as soon as possible after.
- Sanger Meadow Addn. Phase 3: ETJ 119 Single Family Residential Lot development  
Street construction underway.
- Sportsman 2 – Fuel Station: Site work and building foundation construction underway
- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Wet Utility construction underway.



## Monthly Report – September 2021

- Sable Creek Phase 5: 26 Lot Single Family Residential lot development – Wet Utility construction underway.
- Ranger Branch Channel Improvements – Grading substantially complete. Possible sewer utility adjustment, retaining walls, and existing utility adjustment remaining.
- Lake County Estates: 78 Single Family Residential Lot Development – developer evaluating fire water supply requirements
- Country Rd Estates – 56 Residential and 1 Commercial Lot Development – Plans approved
- Sonic – Site & Utility work underway, TXDOT permit in review

### Review

- Building Permits – Engineering Review
- Blue Star – 12 Lot Industrial Development

### TXDOT

#### TXDOT I-35 Project

- Design underway by Stantec – 30% plans received 10/28/2020. To be reviewed  
Aesthetic to be reviewed
- Utility Coordination with TXDOT under review

#### FM 455 Highway Project

- Project let date 07/2022
- Utility Clear Date 4/2022
- TXDOT ~ 95% Check Set received for review

#### FM 455 Utility Relocation Project

- Project awarded and construction started. Materials ordered.

#### TXDOT IH 35 Utility Relocation Project

- Staff determining utility relocations needed.
- Design and easement acquisition consultants to be selected and contracts prepared for utility relocations.
- Project let date 07/2022
- Utility Clear Date 4/2022



ENGINEERING

SANGER  
★ TEXAS

Monthly Report – September 2021

## ***DID YOU KNOW...***

### **Development Impacts on Water Resources**

When reviewing development, there are a number of water features a municipality needs to evaluate during development reviews.

The municipality needs to evaluate what watercourses may be considered “Waters of the United States” and under the jurisdiction of the U.S. Army Corps. Of Engineers. There are federally regulated water bodies and wetlands. The FEMA as well as fully developed watershed flood elevations needs to be evaluated. On-site drainage detention may be required.

Additional permitting requirements may be needed and limitations on development based on impacts on these water resources.



STREETS

SANGER  
★ TEXAS

## Monthly Report – September 2021

### Streets

#### Asphalt:

- Haul off asphalt from Melinda Myrl project.
- Clean and preform maintenance on asphalt tar machine.

#### Concrete:

- Milled, graveled, and rolled Jackilu Street and 3<sup>rd</sup> Street.
- Curb setup for Melinda Myrl project.

#### Miscellaneous:

- Cleaned and maintained Street Department yard.
- Pick up limbs from side of road at Duck Creek Road.

#### Potholes:

- Repair potholes – S. 3<sup>rd</sup> Street
- Repair potholes – Katheryn Street
- Repair potholes – Belz Road

#### Road Hazards:

- Cleared low hanging tree limbs on Duck Creek Road.
- Cleared low limbs and high grass at Jones Street and E. Willow Street.
- Ditch clean out – 7<sup>th</sup> Street/Bolivar Street
- Clear up loose gravel – S. 3<sup>rd</sup> Street

#### Sidewalk Repairs:

- Topsoil and seeded near sidewalk – Bridle Path Lane

#### Road Signs:

- Replace speed limit signs – Freese Drive
- Replace stop signs – Morning Glory Drive/Magnolia Drive
- Place and picked up barricades downtown for Music in the Park
- Placed and picked up barricades downtown for Car Show.

#### Department Staff:

Street Superintendent – John Henderson

Utility II – Felipe Ibarra

Utility I – Open

Utility I – Open

## *DID YOU KNOW...*

Fall sunrises and sunsets can be very intense. Keep a pair of sunglasses in your vehicle. The bright sun often creates a large amount of glare, making it difficult to see other vehicles, the roadway or the road's shoulder. Wearing sunglasses during these times reduces the danger.



WATER

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Monthly Report – September 2021

## Water

### The Water Department completed the following tasks:

- Make repairs to 14 water service lines.
- Installed a sewer cleanout in the easement at 720 Dove Ridge. Patterson Water group has a purchase order to make repairs to the sewer line at the same address.
- The Water Department team installed a new pressure hose on the Vacuum trailer.
- The Water Department team attended training for the new iPad service call system.
- Cleaned seven sewer service lines.
- Installed eight new water meters.
- Visually read 956 water meters that were not read by the mobile collector.
- Completed 238 water and sewer service orders.
- There are 3,204 active water connections and 3,184 active sewer connections during the month August.
- The Water Department performed 205 line locates.

## ***DID YOU KNOW...***

Landscape irrigation accounts for 22% of water consumption on commercial properties, and up to 40% on multifamily properties.



PARKS AND RECREATION

SANGER  
TEXAS

## Monthly Report – September 2021

### Parks and Recreation

#### Operations:

Over 355 acres were mowed in the month of September. We also had 70 brush orders called in during the month of September alone with the majority of those being chipped by the end of the month. The Parks Department also continues mowing and weeding on a regular cycle as well as putting out fertilizer and pre-emergent. For a reminder the brush ordinance is below and orders can be submitted via Accela (available in the app store for both Apple and Androids), by calling 940-458-2069 or by emailing [parksandrecreation@sangertexas.org](mailto:parksandrecreation@sangertexas.org).

As the Fiscal Year came to a close the Parks Department revamped some of our existing irrigation lines at the Community Center as well as reworked the flower pots downtown with fall flowers and colors.

#### Facilities:

Reservations fill up quickly and are on a first come first serve basis. You can find our facility rental calendar as well as the reservation forms for the Community Center, Church, and all pavilions on our website at [www.sangertexas.org](http://www.sangertexas.org) under the Parks and Recreation tab. There were four pavilion rentals, 11 rentals for the Community Center, and the church was used 9 times during the month of September. Our baseball and softball fields are now under contract with the associations for fall ball. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions.

#### Recreation:

The Recreation Department was very busy month during the month of September not only planning for fall and winter events but hosting two fun outings for kids and adults!

First was our Kids Fishing Derby that was rescheduled from May to September 4, 2021 due to rain. We had a great turnout and many fish were caught and released over the course of the morning. The biggest fish came in at over four pounds!





PARKS AND RECREATION

SANGER  
★ TEXAS

## Monthly Report – September 2021

The month of September also saw our first of three Sanger Sounds. The City of Sanger Parks and Recreation Department along with the Sanger Area Chamber of Commerce and Evia Music are holding three live music events at our downtown park and the first concert was a huge success! Music was played from all genres of music and there was a lot of singing along and dancing. We are all already looking forward to our next Sanger Sounds in October and November!



940.458.7930 | 502 Elm Street | PO Box 1729 | Sanger, TX 76266 | [www.sangertexas.org](http://www.sangertexas.org)

[facebook.com/SangerTexas](https://www.facebook.com/SangerTexas) [@CityofSanger](https://twitter.com/CityofSanger)



PARKS AND RECREATION

SANGER  
TEXAS

### Monthly Report – September 2021

The next month, October, is bringing three GREAT events to the City of Sanger in our bi-annual Trash Off, our annual showing of Hocus Pocus, and the second of the Sanger Sounds Series.

**23RD OCTOBER**  
**Hocus Pocus**  
 @ PORTER PARK

**9PM**

Bring your chairs and blankets and come out and watch Hocus Pocus under the stars!

**TRASH OFF 2021**  
 October 9, 2021

8am - 12noon  
 Keep Sanger Beautiful and Parks Board Annual City Clean Up & Trash Dump!

**Railroad Baseball Fields**  
 600 Railroad Ave.

- +REFRIGERATORS (w/compressors removed)
- +BATTERIES
- +ELECTRONICS
- +METAL
- +JUNK & TRASH

+Items not accepted: Prescription Drugs, Tires, Paint, Hazardous Materials & Liquids

**For more information:**  
 (940)458-2059 or  
 jshumate@sangertexas.org

Sanger Parks & Recreation  
 SANGER AREA  
 PRESENTS

**Sanger Sounds Music in the Park**

MUSIC PERFORMANCE BY  
 Evia Music of Sanger, Texas

Come out for some LOCAL Artists and Bands playing Country, Rock, & Jazz. All genre's for all tastes!

**5-7PM Food Truck**

*Bring Chairs or Blankets!*

September 19      October 17      November 21

Downtown Park  
 400 Holliday Street

940.458.7930 | 502 Elm Street | PO Box 1729 | Sanger, TX 76266 | www.sangertexas.org

facebook.com/SangerTexas @CityofSanger



PARKS AND RECREATION

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## Monthly Report – September 2021

Our Facebook page is still experiencing a steady growth up to 3,525 likes at the end of September with 3,704 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

### Department Staff:

Public Works Director – Jim Bolz

Recreation & Event Coordinator – Jennifer Shumate

Crew Leader – Open

Maintenance Worker II – Dean Mason

Maintenance Worker I – Adrian Tostado

## ***DID YOU KNOW...***

The City of Sanger has an app that can be downloaded to report issues to the City. Issues include limbs/brush, tall grass/weeds, pot holes, and tons of other items.

The app is free to download on either iTunes or Google Play.

Sanger Solutions

Download Today!





LIBRARY

SANGER  
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## Monthly Report – September 2021

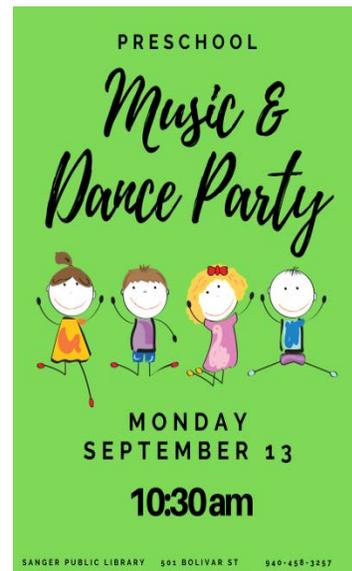
### Library

#### Highlights:

- The community survey for the library's new Long Range Plan continued through September 10th. A link to the survey was posted on the website and Facebook, and paper copies were made available in the library. A total of 121 responses were received, with 71% showing support for a larger library. Providing more electronic services was also viewed as a high priority.
- In addition to preschool Storytime, a Music and Dance Party was offered for young children on September 13th, and an educational program on vultures was given by Master Naturalist Cathy Milliger on September 23rd.



Demonstrating the wingspan of a Turkey Vulture



- The library's Book Club took a different approach for the September meeting. Inspired by Wally Funk's historic trip to the edge of space at age 82, they read assorted books on the Mercury 13 women. Ten people participated in the September 21<sup>st</sup> discussion.
- Library staff added 104 books and DVDs to the collection in September, and ordered even more! Many were new children's and adult nonfiction books.

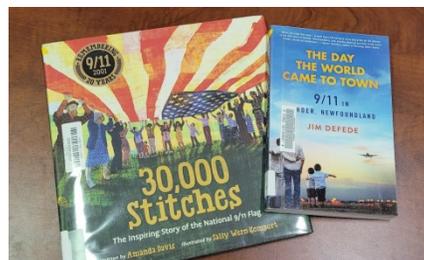


LIBRARY

SANGER  
★ TEXAS

## Monthly Report – September 2021

- A special display was put together in honor of the 20<sup>th</sup> anniversary of 9-11, which included several new books on the subject and a series of posters from the 9/11 Memorial and Museum.



### Statistics at a Glance:

- 1,545 physical items were checked out.
- 272 digital items circulated.
- 47 new cardholders and a total of 3,937.
- 1,670 visits to the library.
- 37 reference questions answered.
- 36 computer-related questions answered.

### ***DID YOU KNOW...***

The monthly limit of checkouts per cardholder for the library's Hoopla service was increased to four items! Hoopla offers the largest collection of eBooks, downloadable audiobooks, music, and videos of all of the library's digital services.