

MAY 2019





## CITY COUNCIL

### Agenda Summary

The following items were approved by the Mayor and City Council in May 2019.

### Proclamations and Resolutions:

- Proclamation 05-01-2019 Proclaiming May 6<sup>th</sup> 2019 as Children’s Mental Health Awareness Day in the City of Sanger.
- Proclamation 05-02-2019 Proclaiming the Month of May as Motorcycle Awareness Month in the City of Sanger.
- Resolution #05-09-19 Recognizing the necessity of protecting the natural areas (greenbelts) adjacent to creeks and other waterways; adopting the Denton County Greenbelt Plan as a tool for preserving greenbelts; endorsing the plan as an urgent regional program for the County, Cities, Towns and utilities to help protect water quality in local watersheds; and, expressing the City of Sanger’s intent to participate in implementing strategies that will protect the environment and safeguard public welfare
- Resolution #05-07-19 Ratifying a contract for the emergency repair of water well; making findings exempting such contract from the requirements of competitive bidding and providing an effective date.
- Resolution #5-08-19 Authorizing signatures for banking services on behalf of the City of Sanger Texas; providing for an effective Date.

### Ordinances Passed:

- Ordinance No. 05-13-19 Abandoning approximately 0.046 acre of right-of-way of Pecan Street between North 7<sup>th</sup> and North 8<sup>th</sup> Street.
- Ordinance No. 05-14-19 Authorizing and Ordering the Issuance of General Obligation Refunding Bonds, Series 2019, authorizing a pricing officer to approve the amount, the interest rates, price redemption provisions and terms thereof and certain other procedures and provisions related thereto and containing other matters related thereto.

### Plats Approved:

- A Replat of Lots 1R and Lot 2R Block A, L.L. & T Addition, 7.026 Acres in the Reuben Bebee Survey A-29 in the ETJ of the city generally located north of FM 455 and approximately 1300 feet east of the intersection of Union Hill Road and FM 455.

### Other Items:

- Approved a request for approval of a variance from the maximum letters/logo height of 36 inches; and to allow for a maximum letter/logo height of 61 inches for a proposed sign located at 600 North Stemmons.
- Approved a request for alternative exterior building material to allow for the use of Hardie Board for a proposed accessory building located at 109 South 8<sup>th</sup> Street.



## Monthly Report – May 2019

- Approved a contract with NO-DIGTEC, LLC on a potential sewer replacement project on Peach Street at a cost of \$188,819.42 and authorize Director of Public Works to execute agreement.
- Approved authorization to utilize the interlocal purchasing agreement with the City of Grand Prairie for contract for services with Reynolds Asphalt & Construction Company for Street Reconstruction of 11<sup>th</sup> Street from Elm to Hughes, 12<sup>th</sup> Street from Elm to Bolivar, 13<sup>th</sup> Street from Bolivar to Hughes, and Hughes from 10<sup>th</sup> Street to the Service Road at an amount not to exceed \$120,000.

## CITY SECRETARY

### Agenda

- City Council Meeting Agenda Summary Items were, where required; prepared, certified, published and processed. Meeting Minutes prepared, approved and filed by the City Secretary. Prepared Ordinances for Council Meeting Agendas. Plats, Various Board Agendas signed and documents attested. Working on agenda software to begin streamline of the meeting agenda format.

### Open Records

- Processed eight (8) Open Record Requests and completed them in ten days or less.

### Solicitor Permits

- No Itinerant Merchant or Solicitor Permits issued.

### Summary of Miscellaneous Items:

- No payment for liens received in April.
- Processed One (1) Alcohol Permit Renewal in process.
- Ordinances have been submitted for codification into the Code of Ordinances.

## ***DID YOU KNOW...***



There was no election on May 4<sup>th</sup> 2019 for the City of Sanger Council, Places 1, 3 and 5. The incumbents were Place 1 Lee Allison, Place 3 William Boutwell, and Place 5 David Clark. David Clark was the only incumbent to run again. Place 1 and Place 3 were unopposed with Marissa Barrett filling Place 1 and Dennis Dillon filling Place 3. The City of Sanger Councilmembers are at-at-large and all members represent the entire City of Sanger district.

### **YOUR CITY COUNCIL...**

From left to right, Dennis Dillon, Place 3; Marissa Barrett, Place 1; Mayor Thomas Muir, David Clark, Place 5; Mayor Pro Tem Gary Bilyeu, Place 2; and Allen Chick, Place 4.



## HUMAN RESOURCES

### Employees:

- Completed Texas Municipal Retirement System monthly report.
- Human Resources held one employee orientation during the month of May.
- Completed the TWC quarterly report.

### Training:

- Human Resources attended Fred Pryor training online.
- Human Resources attended NTSHRM monthly lunch and learn.
- Human Resources volunteered for the NTSHRM Board.

### Summary of Miscellaneous Items:

- Assisted with several open records requests.
- Assisted with several alcohol permits.
- Helped with several miscellaneous tasks for Administration.

## *DID YOU KNOW?*

The City of Sanger has openings for Part-time Fire Fighter. You can find the application online at [www.sangertexas.org](http://www.sangertexas.org). if you have questions please contact Human Resources at (940) 458-7930.





## Monthly Report – May 2019

### Monthly Report

During the month of May 2019 Officers of the Sanger Police Department responded to a total of 544 calls for service having an average response time of 5 minutes per call. The department issued a total of 18 citations and 28 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide  
Forcible Rape-1  
Robbery  
Assault -3  
Burglary-1  
Larceny/Theft-7  
Motor Vehicle Theft- 2  
Officer Assaulted

### Home and Neighborhood Safety Tips

Unfortunately, no neighborhood is completely immune from crime. However there are steps you can take to keep your family safe.

- Know where your children are at all times.
- Help children learn the importance of phone numbers.
- Set limits on where you children can go in the neighborhood.
- Get to know your children's friends.
- Choose a safe house in your neighborhood.
- Teach children to settle arguments with words not fists.
- Work together with your neighbors. Watch out for suspicious and unusual behavior in area.

Chief Curtis Amyx

***DID YOU KNOW...***

*All door to door solicitors must have a permit issued by the City Secretary.*



MUNICIPAL COURT

SANGER  
★ TEXAS

Monthly Report – May 2019

## MUNICIPAL COURT

### Case Activity:

- For the month of May, 2019, the Municipal Court filed 70 citations.
- There were 3 requests for deferred disposition.
- There were 2 requests for driver safety course
- There were 13 cases successfully closed by deferred disposition and 2 cases successfully closed by driver safety course.
- The court closed 19 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$4,932.20 with \$1,805.88 of that being remitted to the State.

## DID YOU KNOW...

The State of Texas is a member of the *Nonresident Violator Compact*, a reciprocal agreement between 44 states and the District of Columbia. The compact assures that nonresident motorists receiving citations for minor traffic violations in a member state receive the same treatment accorded resident motorists. A nonresident receiving a traffic citation in a member state must fulfill the terms of that citation or face license suspension in the motorist's home state until the terms are met. Under the terms of the agreement, DPS will request the suspension of the driver's license of any resident of a member state who receives a citation and fails to respond. In cases where a defendant fails to appear, the court should first notify the defendant of the failure to appear. The court should use the *Notice of Failure to Comply* form. If the defendant does not respond within 15 days, the court forwards the second and third copies of the notice to DPS. If at any time the defendant resolves the case with the court, the court must send the fifth and sixth copies of the notice to DPS. Ch. 703, T.C..

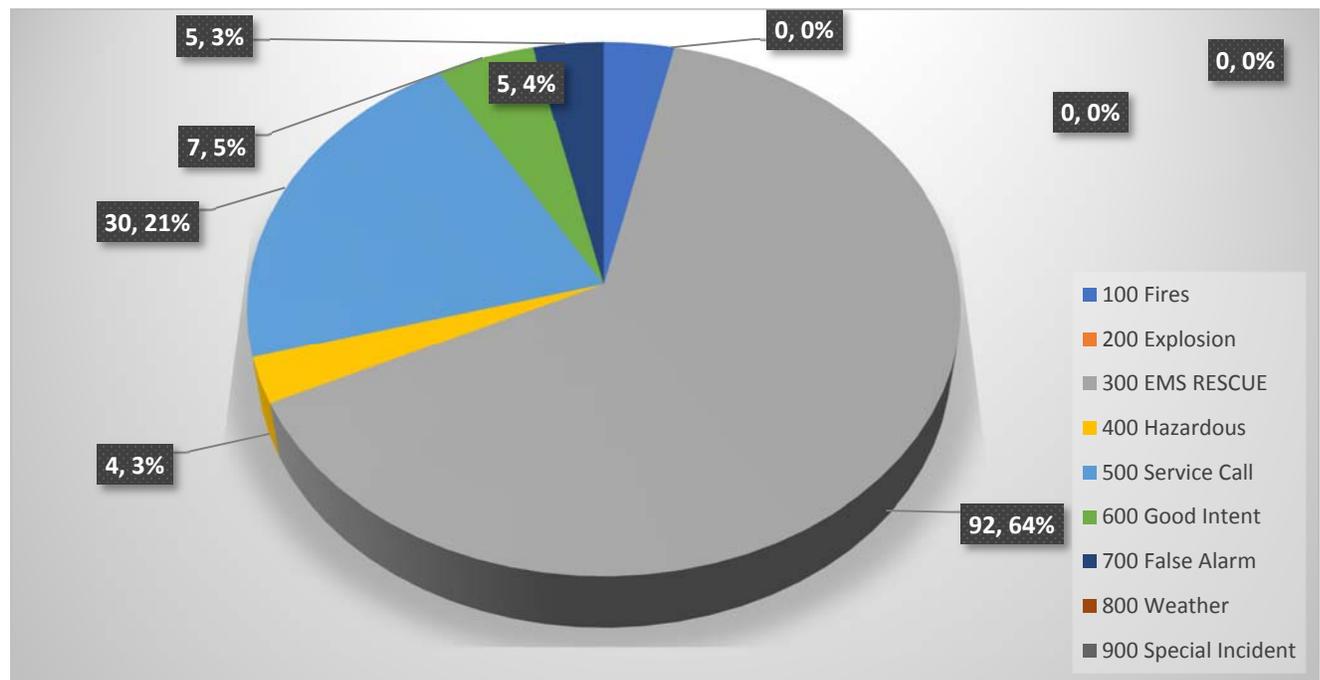


## Emergency Responses for May

The Sanger Fire Department responded to 143 emergency incidents during the month of May. The top four busiest incident types:

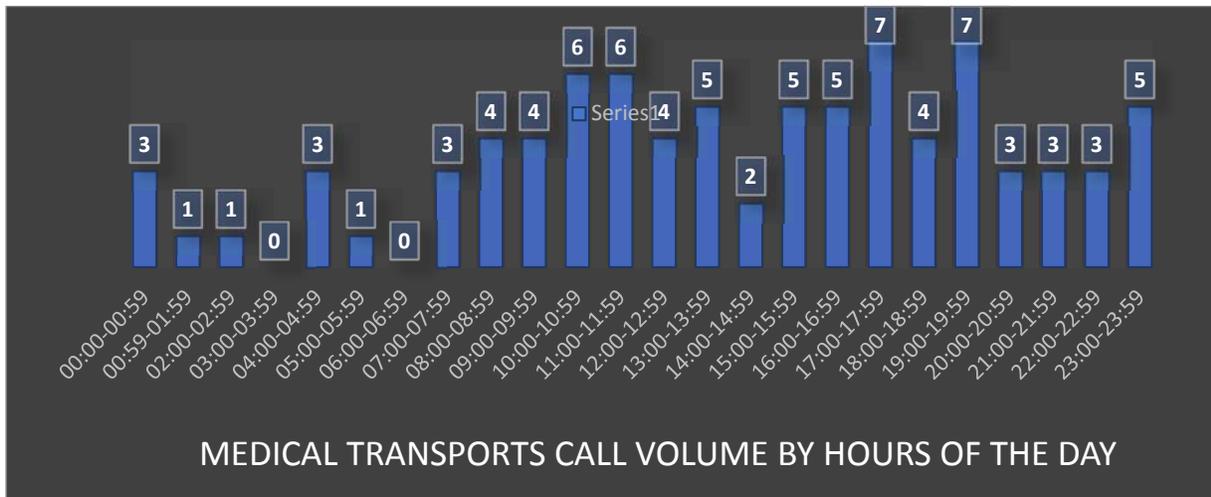
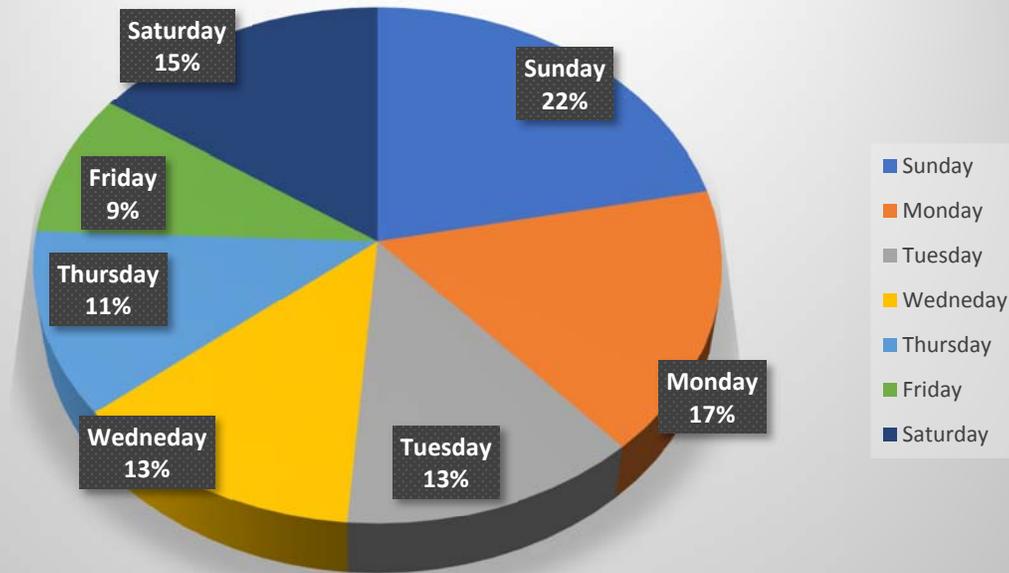
- 92 Emergency Medical Incident
- 30 Service calls
- 7 Good Intent incidents
- 5 False Alarms

- The busiest time of the day was 17:00-17:59 and 19:00-19:59 for the month of May. Average response times was 8 minute and 31 seconds.
- The average time spent on a medical transport from initial alarm until units are back in service was 53 minutes 00 seconds.
- The busiest day of the week for EMS transports during the month May was Sunday with 22% of the transport call volume.
- Emergency Medical calls accounted for 64% of the total call volume.





### Busiest Transport Day of the Week



MEDICAL TRANSPORTS CALL VOLUME BY HOURS OF THE DAY



FINANCE

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## Monthly Report – May 2019

### Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of May 2019, Finance Department staff:

- Worked on the 2019-2020 Budget
- Performed all of the following normal departmental functions for the City:
  - Accounts Payable
  - Financial Reporting
  - Payroll
  - Purchase Orders
  - Utility Customer Service

***DID YOU KNOW...***

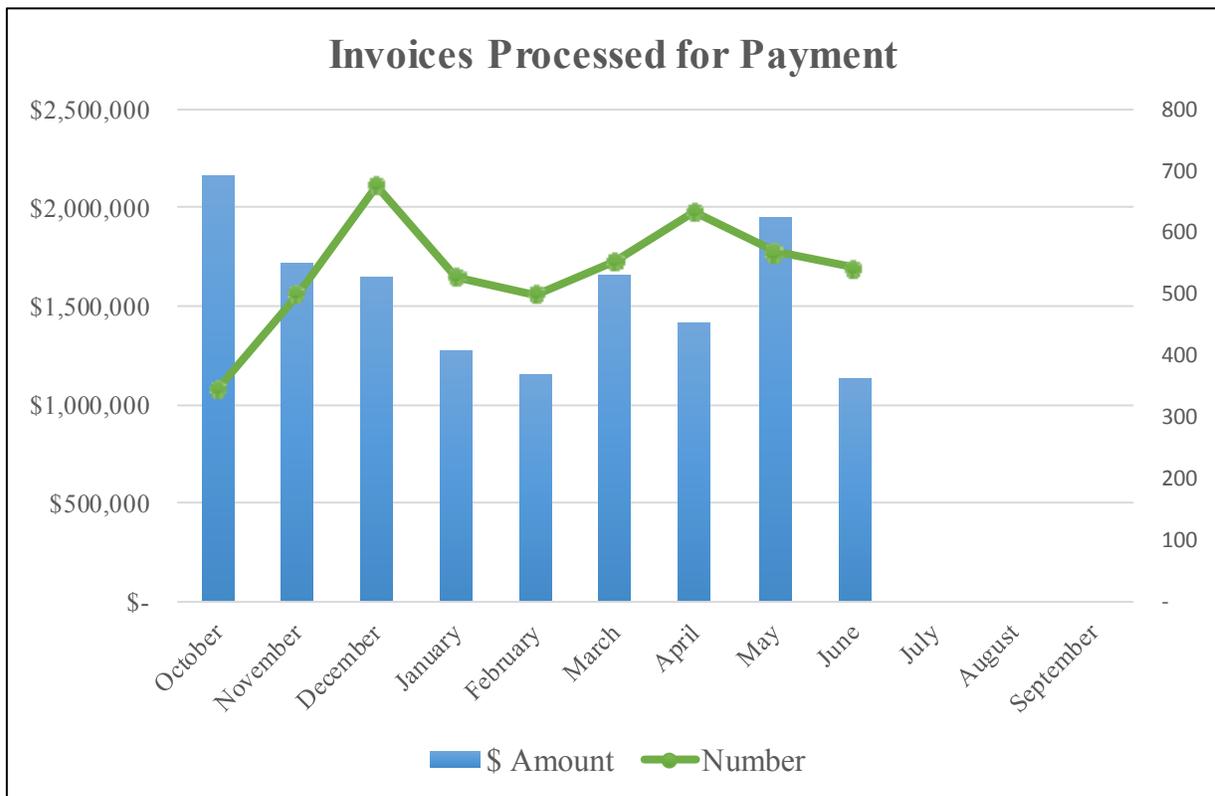
*According to the Texas Department of Transportation, more than 50,000 vehicles drive through Sanger on Interstate 35 every day.*



**Accounts Payable Function**

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
18-19 YTD	4,845	\$ 14,096,011
17-18 TYD	4,113	\$ 16,364,846
16-17 TYD	4,506	\$ 12,592,748

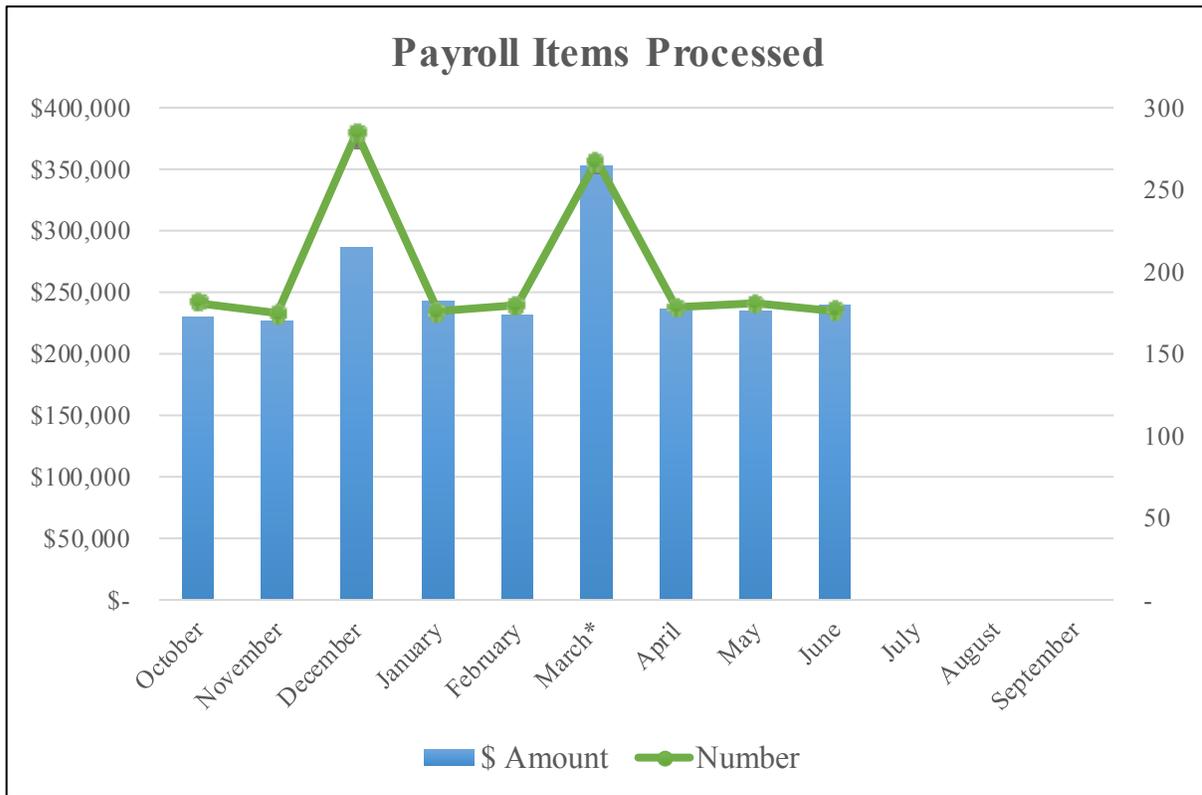




Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
18-19-YTD	1,795	\$ 2,274,978
17-18 YTD	1,808	\$ 2,208,557
16-17 TYD	1,696	\$ 1,989,375



\*The month of March, 2019 is one of two months during the year with three biweekly payrolls instead of two.



**Purchase Order Function**

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
18-19 YTD	195	\$ 2,540,508
17-18 YTD	242	\$ 7,390,639
16-17 YTD	281	\$ 29,243,038



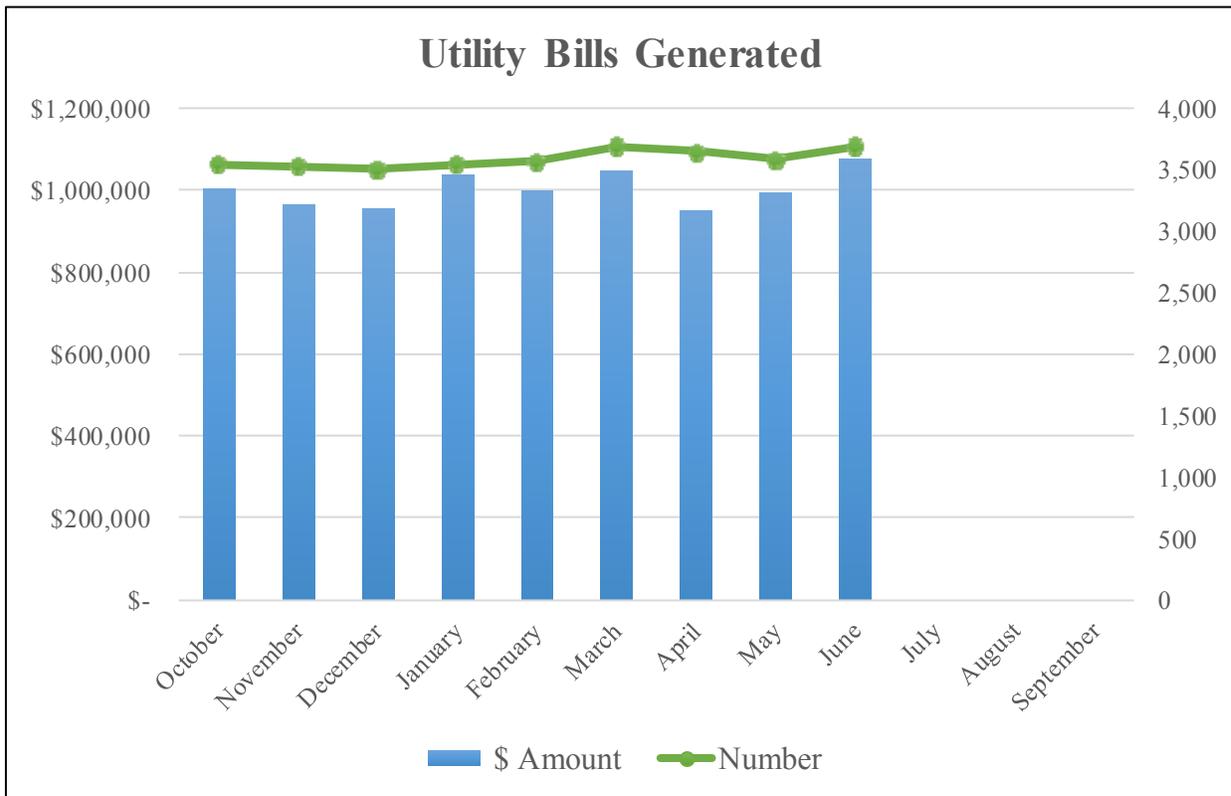


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
18-19 YTD	32,272	\$ 9,030,306
17-18 YTD	31,460	\$ 9,275,514
16-17 YTD	29,961	\$ 8,671,559



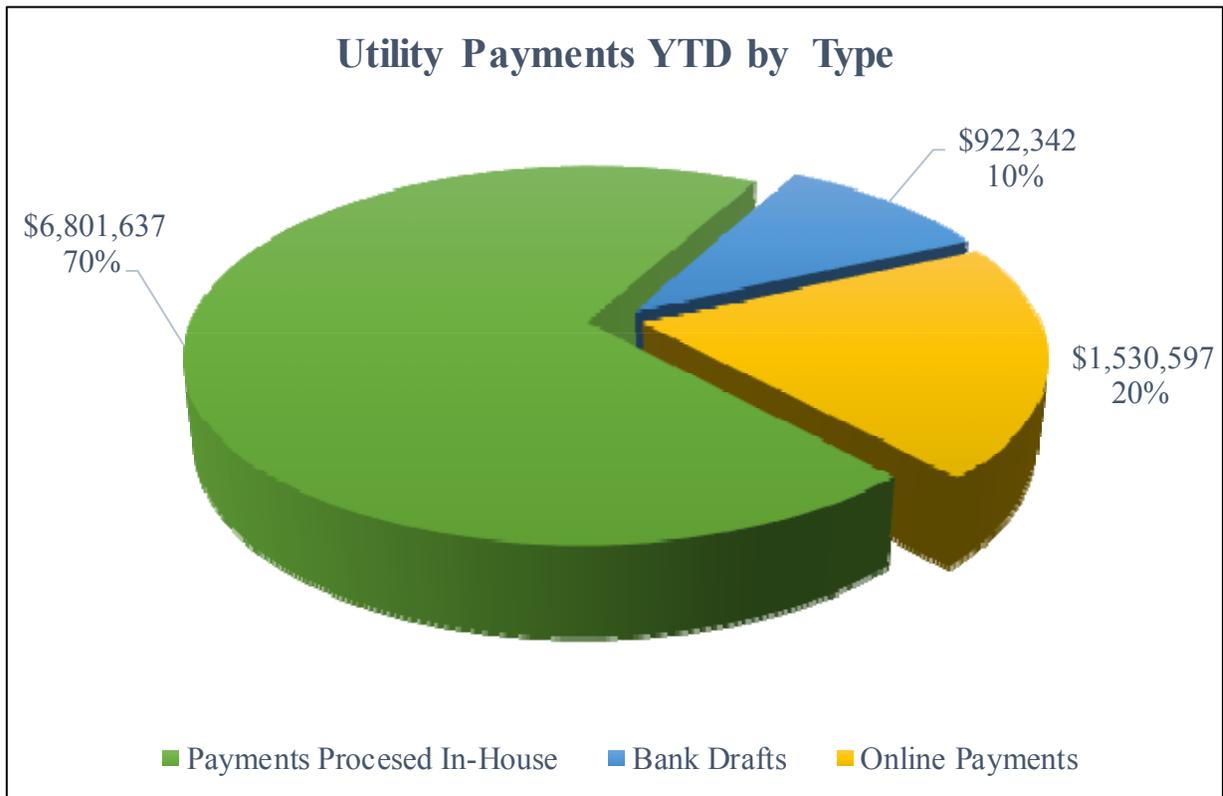


**Utility Customer Service Function**

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**Payment Processing Activity**

Utility Payments Processed		
Year	Number	Amount
18-19 YTD	31,518	\$ 9,254,576
17-18 YTD	30,426	\$ 9,139,517
16-17 YTD	29,206	\$ 8,857,857





**Financial Reporting Function**

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared		
Type	City Council Reports	Departmental Budget Reports
18-19 YTD	9	18
17-18 YTD	9	18
16-17 YTD	9	18



ECONOMIC DEVELOPMENT

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## Monthly Report – May 2019

### About your Sanger EDC

The purpose of the Sanger Economic Development Corporation, alongside the City of Sanger, is to strengthen the local economy by reinvesting local sales tax dollars back into our community. The Type A Economic Development Board is made up of five area residents appointed by the City Council. The A board is empowered to expend funds for expanding existing businesses or attracting new businesses that will create primary jobs within the community. Type A funds come from a ½ cent sales tax and can only be used for specific economic development activities. The Type B Economic Development Board is made up of seven area residents appointed by the City Council. The B board is empowered to expend funds not only for economic development projects but also on specific projects that improve the quality of life. This includes sports and park improvements and expansions. Type B funds come from a ½ cent sales tax.

### Staff Updates

Staff has completed a Sites & Buildings Summary that will highlight all available land sites and / or buildings on an aerial map and provide appropriate contact representing the site and their contact information, and brief facts for each property such as zoning, land use plan designation and acreage.

Staff has met with several prospects looking for available sites to establish a location in Sanger. Type of Industries include health care and grocery store.

Sales taxes for the month of April were \$32,984. Sales tax totals for FY 18-19 are \$244,481 as compared to \$252,119 for the same period last FY.



### ***DID YOU KNOW...***

Sanger has a Chamber of Commerce! The Sanger Area Chamber of Commerce is your connection to our business community. They are here to support our local businesses and offer many opportunities to promote businesses through networking events planned throughout the year. To learn more about the Sanger Area Chamber of Commerce, visit their website at [www.sangertexas.com](http://www.sangertexas.com).



Monthly Report – May 2019

**BUILDING PERMITS**

Residential	New	Alteration	Total
# Permits	6	1	17
# Inspections	144	12	156
Fees	\$52,000.00	\$158.90	\$52,158.90

Commercial	New	Alteration	Total
# Permits	0	0	0
# Inspections	11	0	11
Fees	\$0	\$0	\$0

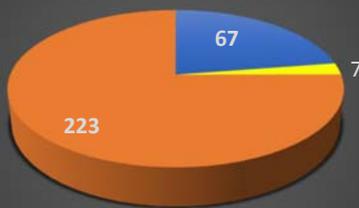
Miscellaneous /One Stop	
# Permits	39
# Inspections	31
Fees	\$2,925.00

***DID YOU KNOW...***

Did you know that roofing requires a permit if you are replacing any part of the decking. In order to protect yourself, when hiring a roofing contractor even for shingle replacement make sure they are insured.

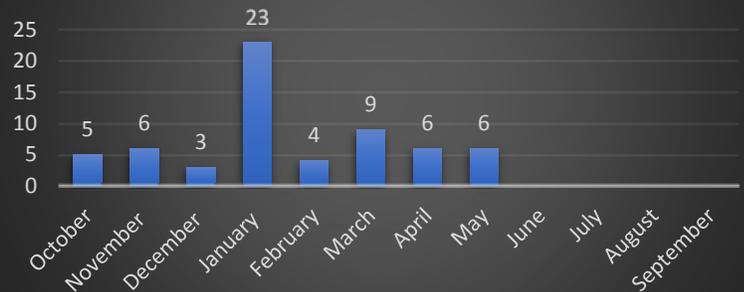
For further questions please contact our department at 940-458-2059.

**Building Permits YTD**



■ Residential ■ Commercial ■ Miscellaneous/One Stop

**New Single-Family Residential Permits FY 18 - 19**





DEVELOPMENT SERVICES

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### Monthly Report – May 2019

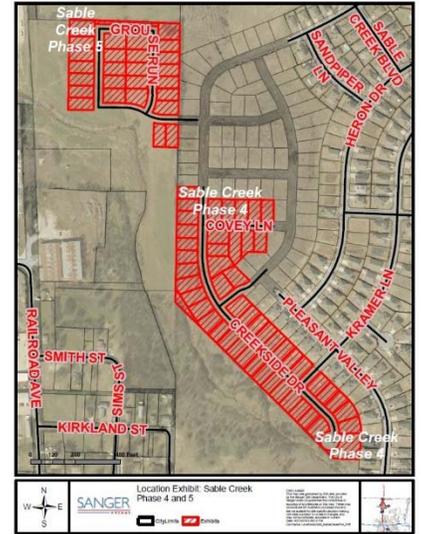
#### PLANNING & ZONING

##### Case # 19SANZON-0009

Consider, Discuss, and Act on a Preliminary Plat of Sable Creek Addition Phase 4, Being 12.697 Acres, and Sable Creek Addition Phase 5, Being 17.886 Acres, Generally Located East of Railroad Line, South of FM 455 and North of East Willow Street.

Planning and Zoning Commission  
APPROVED

City Council  
APPROVED



##### Case # 19SANZON-0012

Conduct a Public Hearing and Consider, Discuss and Act on the Replat of Lot 16R, Block E, of Ranger Creek Estates Phase 2, Being a Replat of Lot 16 and Lot 17, Block E of Ranger Creek Estates Phase 2, Being Approximately 0.369 Acres, and Generally Located North-West of the Intersection of La Paloma Road and Eastridge Park Road.

Zoning Board of Adjustments  
APPROVED

City Council  
APPROVED



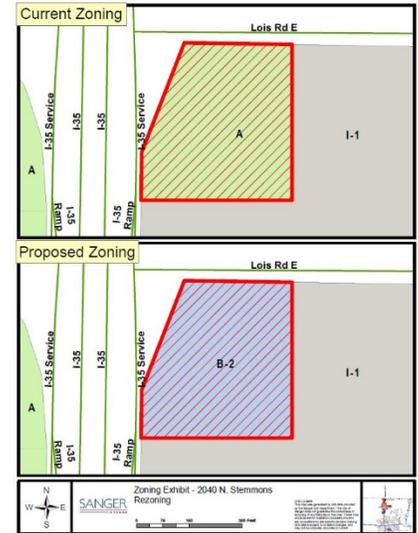


Monthly Report – May 2019

Case # 19SANZON-0013

Conduct a Public Hearing and Consider, Discuss and Act on a Zoning Change From A (Agricultural District) to B-2 (Business 2 District) for 4.084 Acres of Land, Described as Abstract A0029A R. Beebe, TR 109, OLD DCAD SHT 3, TR 12, and Generally Located South-East of the Intersection of Lois Road East and IH-35.

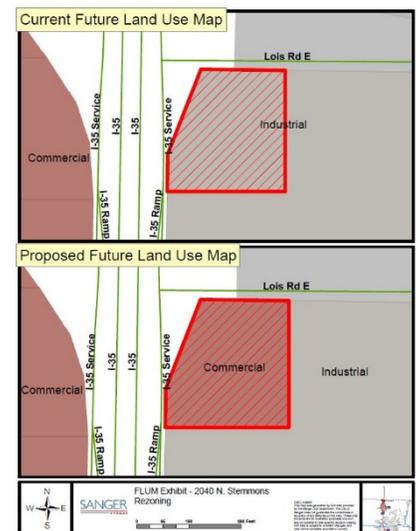
Zoning Board of Adjustments APPROVED  
City Council APPROVED



Case # 19SANZON-0014

Conduct a Public Hearing and Consider, Discuss and Act on an Amendment of the Future Land Use Map from Industrial to Commercial for Proposed 4.084 Acres tract, Described as A0029A R. Beebe, TR 109, OLD DCAD SHT 3, TR 12, and Generally Located South-East of the Intersection of Lois Road East and IH-35.

Zoning Board of Adjustments APPROVED  
City Council APPROVED





DEVELOPMENT SERVICES

SANGER  
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Monthly Report – May 2019

## ***DID YOU KNOW...***

*If you want to get local government management experience, apply to volunteer with the Department of Development Services. Contact the Department at 940-458-2059 for more information.*

*Check out the Development Services GIS Interactive Map for zoning and land use information at:  
<https://sangertexas.maps.arcgis.com/home/index.html>.*

*For further details and questions please contact our department at 940-458-2059.*



STREETS

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Monthly Report – May 2019

### Road Hazards:

- Pothole repair – North 10<sup>th</sup> Street
- Replace culverts – Bolivar Street
- Pothole repair – Rising Star Lane
- Pothole repair – Acker Street
- Pothole repair – Waterfront Drive
- Pothole repair – North 10<sup>th</sup> Street
- Ditch cleanout – North 10<sup>th</sup> Street
- Pothole repair – West Chapman Drive
- Replace culvert – Hughes Street
- Pothole repair – West Willow Street
- Pothole repair – Duck Creek Road
- Ditch cleanout – First Street
- Culvert cleanout – Railroad Avenue
- Culvert cleanout – Church Street
- Drainage cleanout – Bolivar Street
- Ditch cleanout – Railroad Avenue

### Road Signs Down, Missing or Broke:

- Installed 4 No Parking signs – Chisam Road
- Replaced Low Ground Clearance signs – Chisam Road
- Replaced speed limit sign – Lois Road East
- Temporary Stop sign at intersection of 5<sup>th</sup> Street and Elm Street
- Street closure for Chamber of Commerce Event

### Miscellaneous:

- Assist Water Department on water main break – 5<sup>th</sup> Street and Austin Street

### Tree Trimming:

- Elm Street
- Bolivar Street



STREETS

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Monthly Report – May 2019

- Cowling Road
- Keaton Road
- Utility Road
- Belz Road
- Wood Street
- South 7<sup>th</sup> Street
- Cowling Road
- Railroad Avenue
- North 8<sup>th</sup> Street

## ***DID YOU KNOW...***

*The main way to reduce flooding is to help maintain our drainage systems. Do not put anything in the ditches or pipes. Keep the ditches clean of leaves, branches or other debris that can wash downstream and block up the system.*

*Pallbearer*



WATER

SANGER  
★ TEXAS

Monthly Report – May 2019

**The improvements to the Wastewater Plant continue. During May contractors were able to:**

- Completed the installation of air piping as part of the Plant #4 renovations.
- Completed the installation of pipe in the flow-split area (still have to make tie-ins to individual plants)
- Began the grit removal process on Plant #3.
- Completed a substantial portion of the final site grading.

**Richardson Logic Controls installed a new level indicator in the ground storage tank at Utility Road.**

**C & G Electric installed a new pressure sensor level indicator at Duck Creek lift station.**

**The Water Department was able to:**

- Make repairs to 1 water main.
- Make repairs to 1 water service line.
- Install 3 new water meters and changed out 14 water meters.
- Visually read 748 water meters that were not read by the mobile collector.
- Completed 81 water and sewer service orders.

**There were 3,033 active water connections and 2,859 active sewer connections in the month of May.**

## ***DID YOU KNOW...***

The first water pipes in the U.S. were made from wood (bored logs that were charred with fire).

### Engineering

#### TXDOT

##### TXDOT I-35 Project

- City Council & Staff working on Bridges/Retaining Walls Aesthetics
- Design underway by Stantec & Dannenbaum

##### FM 455

- Utility relocation plans under design
- 30% roadway plans received and to be reviewed
- Utility relocation design to have more detail following 60% roadway plans

#### Capital Improvement Projects

- Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project under design
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – Design Complete

#### Development under construction

- Arrowhead Estates - 16 Lot Single Family Residential Development – Punchlist provided
- Estates at Wind Song Hill – 57 Lot Single Family Residential Development – Water system under construction
- Lake Ridge Estates Phase 3 – 54 Lot Single Family Residential Development – Storm Drainage & Grading
- Sanger Circle Phase 3 – Drainage culverts under construction
- Wildwood Addition Phase II – 174 Lot Single Family Residential Lot Development – Storm Drainage
- Wastewater Treatment Plant – New aeration system Plant 4, Sludge Drained & Demo Plant 3, Sitework

#### Development in design

- Sanger Circle Phase 6 – 250 Lot Single Family & Townhome Residential Development
- Parkbrook at Sanger Circle – 57 Lot Single Family Residential Development
- Lake Country Estates – 77 Lot Single Family Residential Development
- Lois Business Park Addition
- Sable Creek Phase 4 & 5 – Preliminary Plat

#### Flood Study

- Sable Creek CLOMR & Ranger Branch Improvements – submitted to FEMA
- McReynolds Rd LOMR to be submitted to FEMA

## ***DID YOU KNOW...***

*Public Works superintendents and the Engineering inspector have moved offices.*

*Look for them at their division locations.*



ELECTRIC

SANGER  
★ TEXAS

Monthly Report - May 2019

## General Summary

The Electric Department worked at both Holiday Inn Express and Quail Run Subdivision pulling and terminating primary conductor.

## Daily Operations

- Stock and clean yard.
- Repair capacitor bank behind Chevrolet Dealership.
- Safety meeting
- Clean and paint reclaimed transformers from Lake Ridge.
- Disconnects

## Construction

- Repair capacitor bank behind Chevrolet Dealership.
- Dig in and install service at 718 Chaparral.
- Terminate primary cabinet at Holiday Inn Express.
- Terminate new primary pole on Cowling Rd.
- Terminate Primary wire at A&W Productions.

## Service Truck/After Hours combined

- Connects – 28
- Disconnects -24
- Occupant change – 25
- Cutoff – 22
- Reinstates – 27
- Billing rechecks – 9
- Changed out meters – 5

**DID YOU  
KNOW...**

*There are 72 municipally  
owned electric utilities  
That provide power to 4.1  
million Texans.*

[www.sangertexas.org](http://www.sangertexas.org)



PARKS AND RECREATION

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## Monthly Report – May 2019

### Parks and Recreation

#### Operations:

The Parks Department completed 138 brush orders to go along with mowing and general park maintenance.

Several additional jobs were completed in May along with the day to day operations. Just a few of those items were adding motion sensors to the lights at Switzer Park bathrooms to cut down on electricity usage, electric hand dryers replaced that were malfunctioning, a broken door at our baseball park, and end of season play for our associations.

#### Facilities:

Our facilities continue to be in regular use with 30 rentals for the month of May. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions and ball fields.

#### Recreation:

May was a busy month for the Parks System. Our parks saw tournaments for the associations, a benefit 5K, a movie and fair held downtown, and a bike ride. While these are not events hosted directly by our Recreation Department a lot of co-ordination is in place to make sure each event held at a City of Sanger Park is a huge success.

The City of Sanger Recreation Department hosted our annual Kids Fishing Derby and were blown away by this year's participation. We had 64 fishermen and over 150 fish caught.





PARKS AND RECREATION

SANGER  
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## Monthly Report – May 2019



Next up for June is a movie, a concert, and a Triathlon. And most exciting is our Summer Softball League is back with 7 teams registered. Summer is shaping up to be full of fun!



940.458.7930 | 502 Elm Street | PO Box 1729 | Sanger, TX 76266 | [www.sangertexas.org](http://www.sangertexas.org)

[facebook.com/SangerTexas](https://www.facebook.com/SangerTexas) [@CityofSanger](https://twitter.com/CityofSanger)



PARKS AND RECREATION

SANGER  
★ TEXAS

## Monthly Report – May 2019

Our Facebook page is still experiencing a steady growth up to 2,542 likes at the end of May which is an increase of 140 from the previous month with 2,598 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

### Department Staff:

Director – Jim Berman  
Recreation & Event Coordinator – Jennifer Shumate  
Crew Leader – James Hunter  
Maintenance Worker II – Dean Mason  
Maintenance Worker II – Brandon Metcalf

## DID YOU KNOW...

*The City of Sanger has an app that can be downloaded to report issues to the City. Issues include limbs/brush, tall grass/weeds, pot holes, and tons of other items.*

*The app is free to download on either iTunes or Google Play.*

*Sanger Solutions*

*Download Today!*



LIBRARY

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Monthly Report – May 2019

## LIBRARY

### Program Highlights:

- A total of 22 library-sponsored programs were held in May, with a total of 298 people attending.
- The highlight of programs was Barnyard Animals at the Library on May 16<sup>th</sup>. 50 people came to see the two baby miniature goats and a rooster from the Vasquez Farm & Ranch. Staff member Cindy Vasquez shared fun facts about her animals and life on their farm, including showing the audience the goats' unusual split hooves. Informative handouts on such topics as Fairy, or "Fart," eggs were also provided.



### Barnyard Animals at the Library Program

- On May 30th, Denton County Master Gardener Bonnie Ambrose gave a presentation on Planning Your Fall Garden. Helpful details on when different types of vegetables should be planted, how to compost, and building above-ground beds were provided, and a sampling of seeds were passed out.



LIBRARY

SANGER  
★ TEXAS

## Monthly Report – May 2019



A Staff Development Day was held on Friday, May 24<sup>th</sup>, giving the library staff members the opportunity to plan some final details of the upcoming Summer Reading program, review procedures, and learn about how the Denton Public Library’s Makerspace works, as well as its teen and volunteer programs.

Staff members Colton, Laura, and MaDonna pictured with 3D printers at The Forge, DPL’s Makerspace at their North Branch.

### Statistics at a Glance:

- 2,439 items were checked out, including 209 items borrowed from other libraries.
- 35 new cardholders and a total of 4,29.
- 2,550 visits to the library.
- 95 reference questions answered.
- 78 computer-related questions answered.

❖ A retrospective analysis of circulation statistics was begun in May, going back to the time the library first began using the Evergreen integrated system with other members of the North Texas Library Consortium 10 years ago. An important upward trend in the total number of children’s materials checked out over the past 8 months has been observed. More information will follow

	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY
<b>CIRCULATION</b>								
Adult Circs	1012	905	741	955	835	1016	925	<b>1056</b>
Children Circs	1159	968	820	1103	1104	1079	1145	<b>1171</b>



LIBRARY

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## DID YOU KNOW...

*The library has a very active Summer Reading program planned again this year, which includes many special events in addition to a reading challenge. The theme this year is "A Universe of Stories," and will feature some exciting space-related activities along with other programs for all ages. For details, check out the library's website at [www.sangerlibrary.org](http://www.sangerlibrary.org) and its Facebook page.*