

MAY 2021





ECONOMIC DEVELOPMENT

SANGER
★ TEXAS

Monthly Report – May 2021

Economic Development

About your Sanger EDC

The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

Staff Updates

Jerry Jones' Blue Star Land has purchased 274 acres for industrial development north of the Walmart Distribution Center. Several distribution centers are being planned for the site.

Staff has been working with several prospects interested in property along I-35, south of the Walmart Distribution Center and along the west side of I-35.

T&T Florist has relocated to downtown next to Dollhouse Hair Studio. Jus' A Cup will have a soft opening in a few weeks. Kay's Gourmet is now serving coffee, breakfast tacos and blue bell ice cream. Construction is underway for Bolivar Street Revival & Spirits, which is located next door to the Sanger Chamber of Commerce. Bolivar Street Boutique plans to open in mid-July. This upscale boutique will be located next to Kay's Gourmet.

Sales tax revenue collected in May for sales in March were \$63,691. Sales tax totals for FY 20-21 are \$423,717 as compared to \$344,166 for the same period last FY.



Sanger Photo Shoot 2021 - A&W Productions

DID YOU KNOW...

When you invest money in your local economy, you're not just helping local business owners – you're helping yourself. You're making your town a better place to live in, with a rich character, a thriving economy, and a tight knit community. The more local businesses prosper, the more new ones will open – making it easier to continue shopping locally in the future. Shop local and support our local businesses in SANGER!

940.458.9096 | 201 Bolivar | PO Box 1729 | Sanger, TX 76266 | www.sangertxedc.org

 facebook.com/SangerTXEDC  [@SangerEDC](https://twitter.com/SangerEDC)



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Building Permits

Residential	New	Alteration	Total
# Permits	6	2	8
# Inspections	216	2	218
Fees	\$47,741.40	\$553.40	\$48,294.80

Commercial	New	Alteration	Total
# Permits	1	2	3
# Inspections	25	3	28
Fees	\$37,891.15	\$1,271.15	\$39,162.30

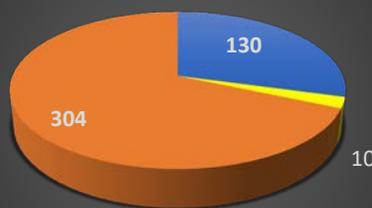
Miscellaneous /One Stop	
# Permits	53
# Inspections	58
Fees	\$4,765.00

DID YOU KNOW...

The City's Building Inspector performs inspections on all permits to ensure that our citizens receive quality construction. This also ensures that all codes have been met. In the event of a loss some insurance companies will ask for proof that work was permitted.

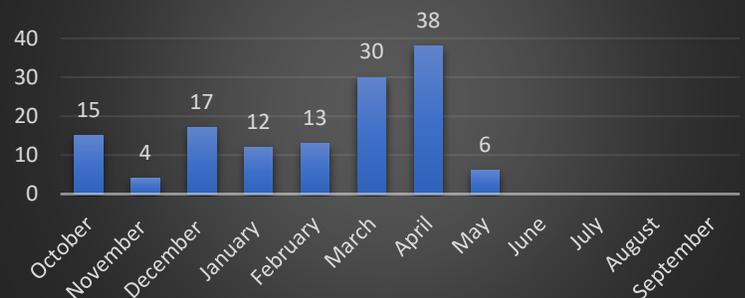
For further questions please contact our department at 940-458-2059.

Building Permits YTD



■ Residential ■ Commercial ■ Miscellaneous/One Stop

New Single-Family Residential Permits FY 20-21





DEVELOPMENT SERVICES

SANGER
TEXAS

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Planning and Zoning

Case #21SANZON-0009:

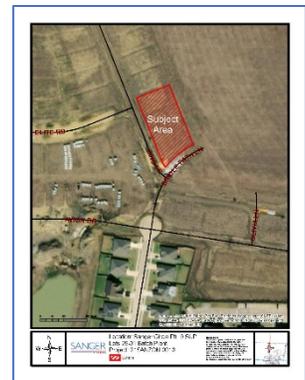
Conduct a Public Hearing and Consider, Discuss, and Possibly Act on a One Day Variance to Article 4.1000 Alcoholic Beverage, Section 4.1004 (b) Sale Near Daycare Center or Childcare Facility

City Council
APPROVED

Case #21SANZON-0010:

Conduct a Public Hearing and Consider, Discuss and Act on Ordinance # 05-14-21 Regarding a Specific Use Permit for a Temporary Concrete Batch Plant Use for Sanger Circle Phase 6 Development; Generally Located West of Marion Road.

City Council
APPROVED



DID YOU KNOW...

The City of Sanger will host the 2nd Comprehensive Plan Public Meeting on June 10th. You can be a part of determining how our city grows. Please follow on www.sanger2040plan.com.



Police & Animal Control

During the month of May 2021, Officers of the Sanger Police Department responded to a total of 778 calls for service having an average response time of 10 minutes per call. The department issued a total of 46 citations and 58 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 16
Burglary 2
Larceny/Theft 13
Motor Vehicle Theft 6
Officer Assault 2

DID YOU KNOW...

Permits are required for garage sales!

Sec. 4.903 PERMIT REQUIRED

A permit shall be obtained from city hall for such occasional sales and the permit fee shall be as set forth in the fee schedule in the appendix of this code.

ARTICLE 4.900 OCCASIONAL SALES REGULATED

Sec. 4.901 Definition

Occasional Sales. Sales of tangible personal property at retail out of home, garage carport, patio or yard.

Sec. 4.902 Regulations

Occasional sales are not to exceed one (1) in number during any one-month period, by a person who does not hold himself out in engaging, or does not habitually engage into business of selling such property at retail and providing that:

- (1) The tangible property shall be sold only on the premises of the owner or lessee of the property where the sale is conducted, and said owner or lessee must be the legal owner of such tangible property at the time of such sale;
- (2) No new merchandise (i.e., merchandise acquired solely for the purpose of resale) shall be sold at such occasional sale;





POLICE & ANIMAL CONTROL

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- (3) The duration of such sales shall not exceed three (3) consecutive calendar days; and
- (4) Three (3) “garage sale” signs will be issued by the city and are the only signs allowed for advertisement of the sale. Signs must be removed within one day after the last day of the sale. Issued signs may only be placed on private property with property owner's permission. A minimum of one sign must be placed on the property where the sale is conducted. Additional sign placement regulations in Article 3.1400 Sign Regulations.

(Ordinance 01-02-12 adopted 1/3/12)



FIRE DEPARTMENT

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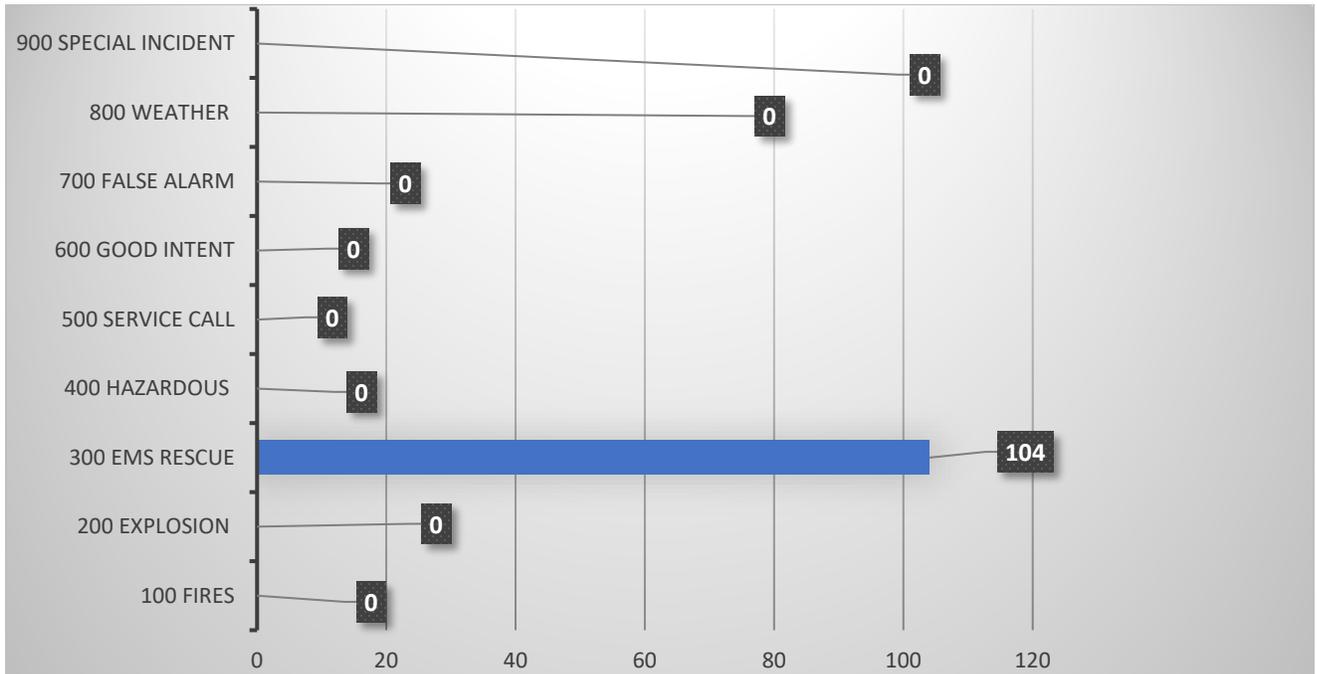
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Fire Department

Emergency Responses for May 2021:

The Sanger Fire Department responded to 196 emergency incidents during the month of May.

- The busiest time of the day was at 16:00- 16:59 for the month of May.
- Average total trip time for medical emergency transport of patients was 49:58 per incident.
- The busiest day of the week for EMS transports was Sunday with 18 transports during the month.
- Emergency Medical calls accounted for the largest portion of the total call volume.

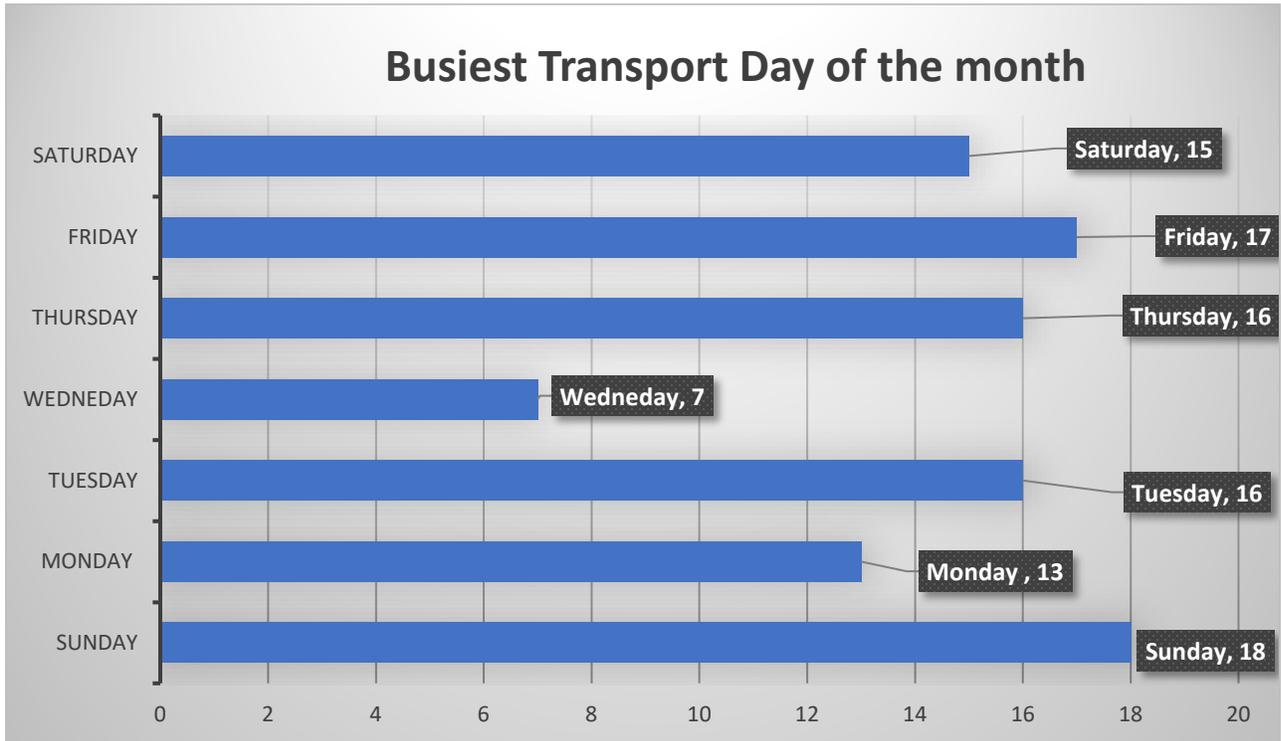




FIRE DEPARTMENT

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TEXAS

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FIRE DEPARTMENT

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MOBILE APPS WITH LOCAL ALERT FUNCTIONS

FEMA APP: Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at www.fema.gov/mobile-app.

AMERICAN RED CROSS APP: The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at www.redcross.org/prepare/mobile-apps.

THE WEATHER CHANNEL APP: Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at www.weather.com/apps.



MUNICIPAL COURT

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Municipal Court

Case Activity:

- For the month of May, 2021, the Municipal Court filed 58 citations.
- There were 10 requests for deferred disposition.
- There was one request a for driver safety course.
- There were five cases successfully closed by deferred disposition and four cases successfully closed by driver safety courses.
- The court closed 33 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$11,087.30 with \$3,603.29 of that being remitted to the State.

DID YOU KNOW...

Supreme Court 38th Emergency Order issued on May 26, 2021 states that Jury Trials are suspended until August 1, 2021.



FINANCE

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Monthly Report – May 2021

Finance

Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of May 2021, Finance Department staff prepared and issued a Request for Proposals for auditing services and planned and facilitated a director-level budget workshop for the 2021-2022 budget. In addition, the department performed all of the following normal departmental functions for the city:

- Accounts Payable
- Financial Reporting
- Payroll
- Purchase Orders
- Utility Customer Service

DID YOU KNOW...

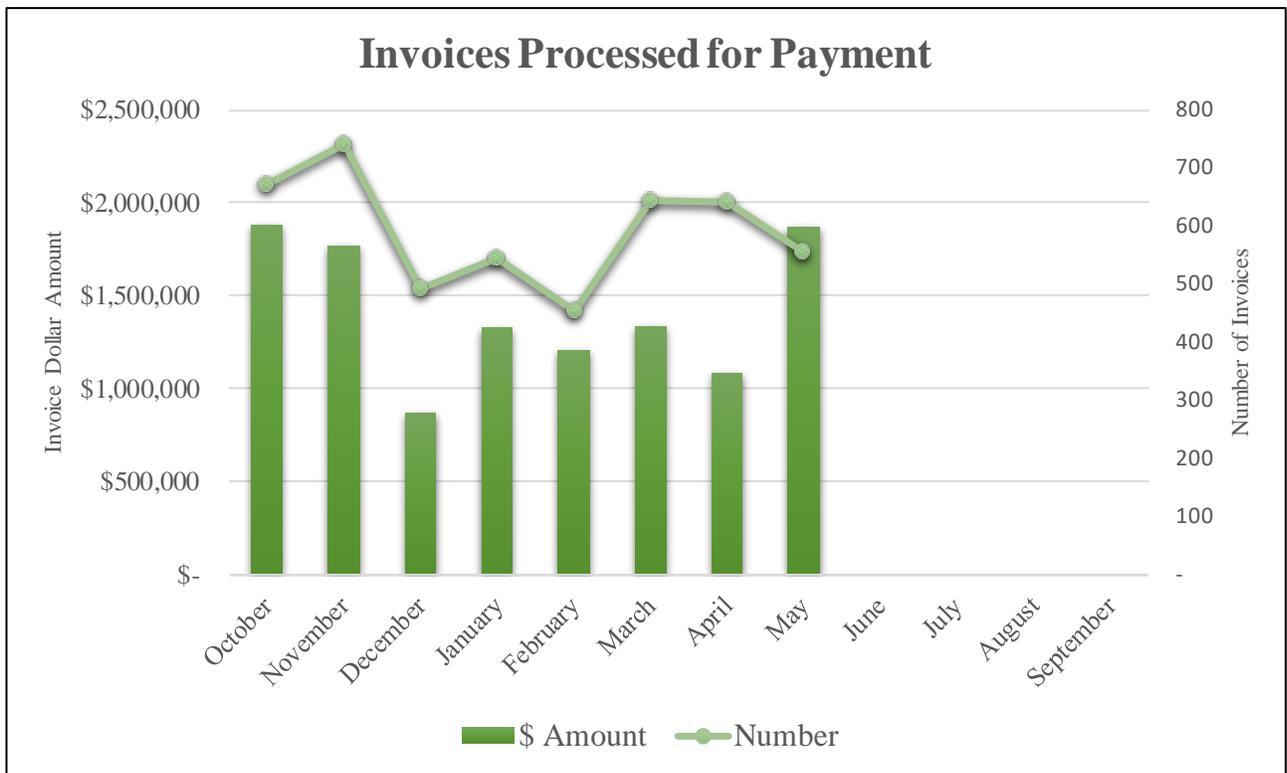
Utility Customers can now pay their utility bill over the phone. Simply call 866-275-5232 and have your account number ready. There is a \$1.25 transaction fee charged by a third party for this convenient service.



Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2020-2021 YTD	4,749	\$ 11,336,467
2019-2020 YTD	4,276	12,439,466
2018-2019 YTD	4,303	12,967,568

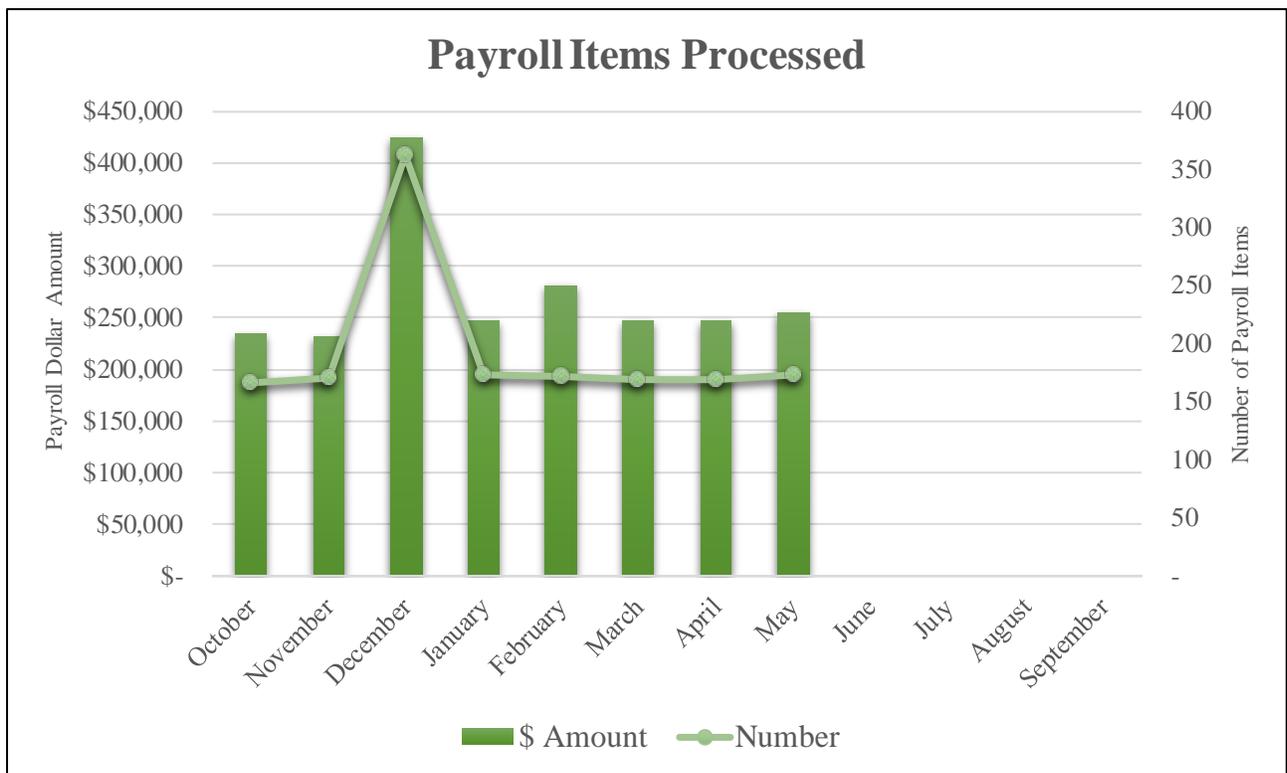




Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
2020-2021 YTD	1,553	\$ 2,167,224
2019-2020 YTD	1,561	2,057,061
2018-2019 YTD	1,619	2,035,779



NOTE: The month of December 2020 had three biweekly payrolls, longevity and leave buy-back check runs.



Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
2020-2021 YTD	125	\$ 2,349,390
2019-2020 YTD	130	5,428,328
2018-2019 YTD	186	2,426,638



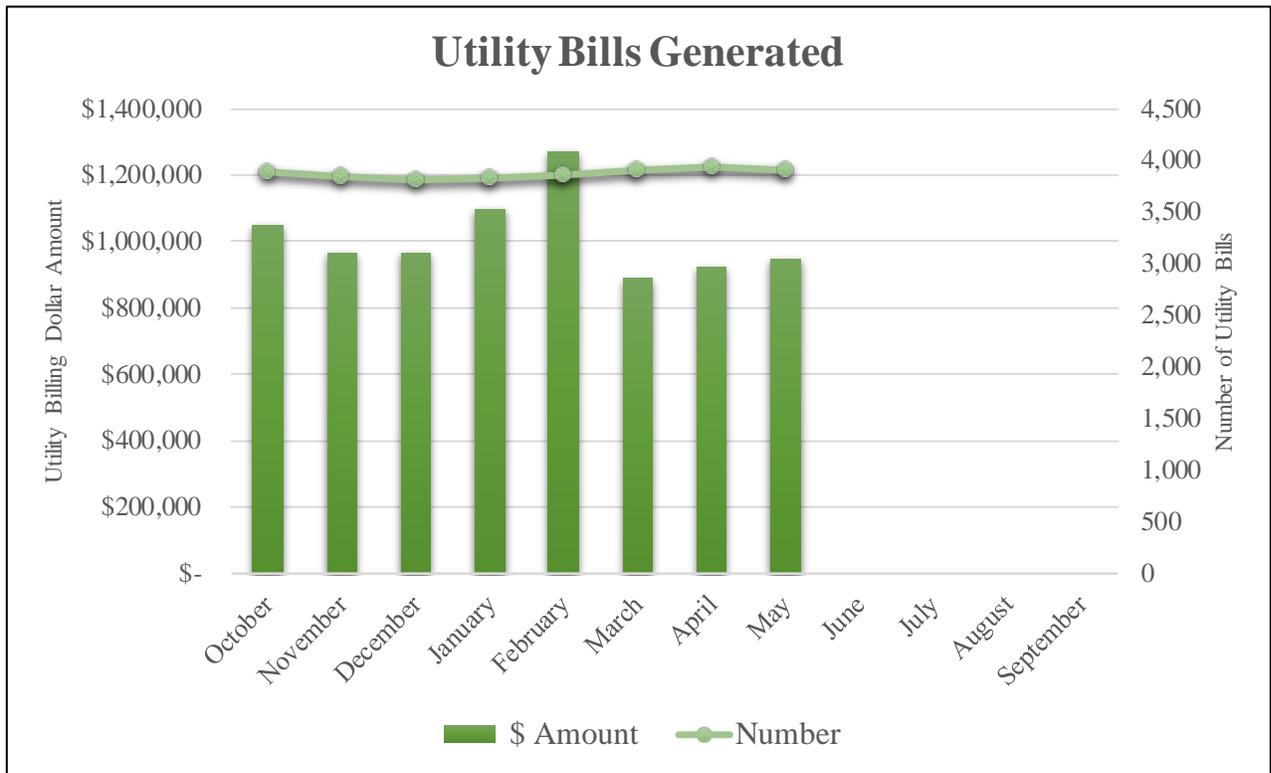


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2020-2021 YTD	30,930	\$ 8,103,720
2019-2020 YTD	29,940	\$ 7,834,811
2018-2019 YTD	28,587	\$ 7,954,620



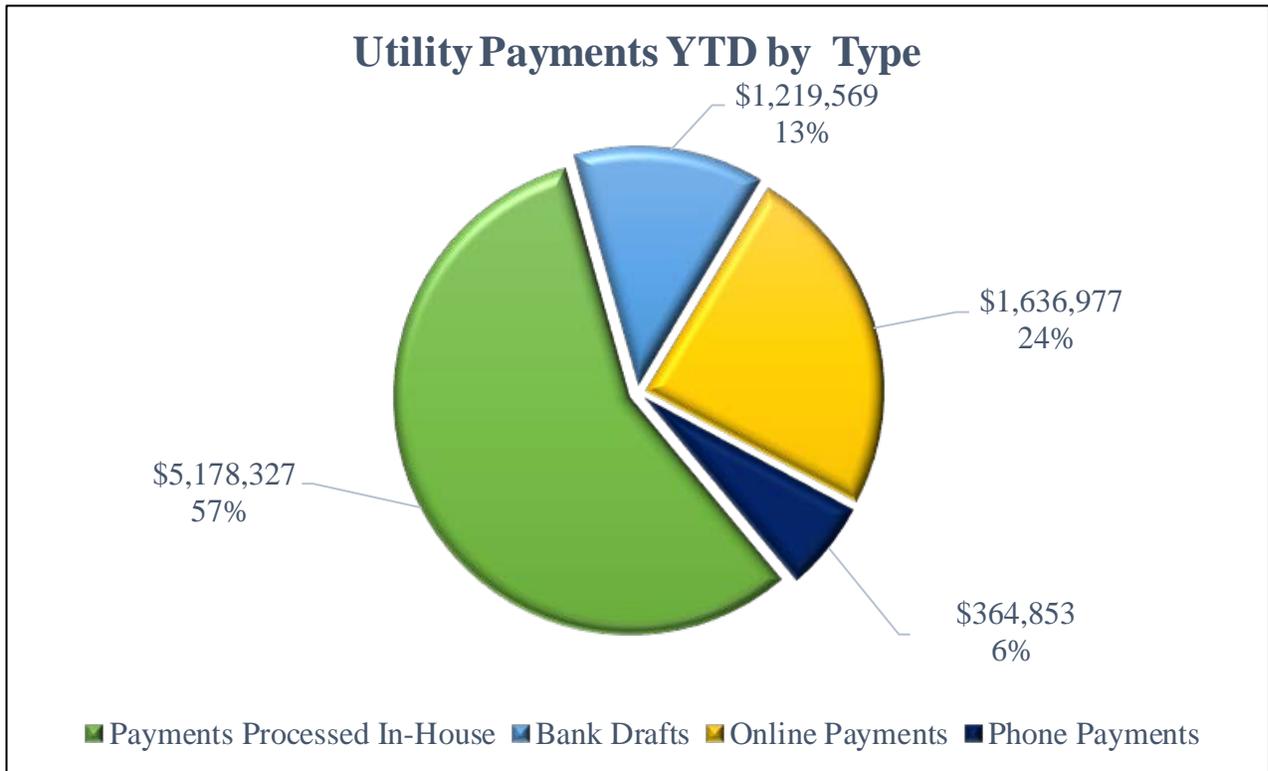


Utility Customer Service Function

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Payment Processing Activity

Utility Payments Processed		
Year	Number	Amount
2020-2021 YTD	29,941	\$ 8,399,726
2019-2020 YTD	28,289	\$ 7,953,244
2018-2019 YTD	28,044	\$ 8,268,145





FINANCE

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Financial Reporting Function

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared		
Type	City Council Reports	Departmental Budget Reports
2020-2021 YTD	7	15
2019-2020 YTD	7	15
2018-2019 YTD	7	15



ELECTRIC

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Electric

Daily Operations:

- Cleaned and stocked trucks
- Cleaned shop and warehouse
- Dug in services
- Worked on Storm outages
- Disconnects
- Replaced blown transformer at 604 N. Stemmons
- Helped service truck with work orders and service calls

Construction:

- Installed new secondary services in Willowood subdivision
- Installed new secondary services to fuel tanks at 201 Railroad Avenue
- Installed new transformer at 223 Jones Street

Service Truck:

- Reinstates – 9
- Cutoffs – 7
- Connects – 18
- Disconnects – 27
- Occupant Changes – 26
- Rereads – 22
- Meter Change Outs – 7
- Pulled Meters – 2
- Temp Power – 8
- T-Pole – 14
- T-Pole Releases – 8
- Miscellaneous
 - Solar – 1
 - Line Locates – 168

DID YOU KNOW...

Two positive charges repel each other, as do two negative charges. On the other hand, opposite charges attract each other



Engineering

Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

Capital Improvement Projects

- Water & Wastewater Master Plan – Under design
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – Partial easement acquisition in discussions
 - Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project design completed; on hold, evaluating stream restoration option
 - Stream Restoration
 - Awaiting stakeholder easement negotiation and support prior to recommendation to Council.
- Wastewater Treatment Plant: Contractor addressing punch-list items & operations manuals. Walkway completion spring 2021.
- WWTP Intake Screen Replacement – reviewing bid documents

Development

Construction

- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development Paving streets.
- Sanger Meadow Addn. Phase 3: ETJ 119 Single Family Residential Lot development Site grading & drainage underway.



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- Sportsman 2 – Fuel Station: Awaiting TXDOT variance request and permit approval for drive off access road. Released grading and public utility construction.
- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Ready to start construction.
- Sable Creek Phase 5: 26 Lot Single Family Residential lot development – Ready to start construction.
- Ranger Branch Channel Improvements – Ready to start construction.
- Lake County Estates: 78 Single Family Residential Lot Development – developer evaluating fire water supply requirements.
- Country Rd Estates – 56 Residential and 1 Commercial Lot Development – Ready to start construction.

Review

- Building Permits – Engineering Review
- Sanger Commercial – Warehouses Utility Rd – under review
- Sonic – under review

Flood Study review

- Wright Industrial Park – Review background and developer Public Information Requests

TXDOT

TXDOT I-35 Project

- Design underway by Stantec – 30% plans received 10/28/2020. To be reviewed
- Utility Coordination with TXDOT under review

FM 455 Highway Project

- Project let date 01/2022
- Utility Clear Date 11/2021
- TXDOT ~ 95% Check Set received for review

FM 455 Utility Relocation Project

- Utility relocation plans, specifications and contract documents complete.
- Awaiting TXDOT reimbursement agreement approval before TXDOT will release City to bid project.
- Railroad permit remains to be acquired.
- Geotechnical testing consultant and Inspection consultant to be selected and contract documents prepared.
- Summer 2021 award anticipated & expedited schedule to be completed February 2022.

IH 35 Project

- Staff determining utility relocations needed.
- Design and easement acquisition consultants to be selected and contracts prepared for utility relocations.

DID YOU KNOW...

Tootsie Pop

A group of engineering students from Purdue University reported that its licking machine, modeled after a human tongue, took an average of 364 licks to get to the center of a Tootsie Pop.



STREETS

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Streets

Concrete:

- Concrete work at Downtown Park
- Concrete work on 11th Street

Low Branches:

- Clear low branches – Duck Creek Road
- Clear low branches around town

Miscellaneous:

- Assist library department
- Clean up around shop
- Assist parks department – paint basketball court
- Assist parks department – basketball goal install
- Assist parks department – limb chipping
- Assist parks department – repair spring toy
- Assist parks department – concrete slab at Historical Church
- Staff meeting
- Assist parks department – spring toy repairs
- Assist parks department – sidewalk repair

Potholes:

- Pothole patch around town
- Pothole patch – Rising Star
- Pothole patch – Bolivar Street
- Pothole patch – Belz Road
- Pothole patch – Willow Street

Road Hazards:

- Weed-eat around guardrails
- Ditch cleanouts
- Drainage cleanouts



STREETS

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Road Signs:

- Install speed limit signs – Arrowhead Street
- Sign post anchor install – Wood Street
- Signs installed – Wood Street/I-35
- Kamme Patton Park sign install

Department Staff:

Street Superintendent – John Henderson

Utility II – Felipe Ibarra

Utility I – Adrian Tostado

Utility I – Grayson Rutledge

DID YOU KNOW...

Landscaping debris in roadways is eventually washed in to storm water collection systems when it rains. This debris can be a safety hazard to motorists, can clog the storm water system, increase the presence of standing water and lead to flooding. This organic material also contributes to nutrient loading and oxygen deprivation in receiving streams, lakes, and storm water basins, while creating conditions conducive to bacteria growth. Ideally, grass clippings should be left on lawns to provide organic fertilizer or composted on site.



WATER

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Water

During May the Water Department was able to:

- Mabak Directional Drilling Company made repairs to a sanitary sewer service line at 6th and Bolivar Street and repaired a 10' sewer main at 4123 Bridle Path.
- C & G Electric swapped electrical overload protection units between the pumps at the Duck Creek Lift Station.
- Water personnel pulled pump #1 at Quail Run Lift Station and removed debris from impeller.
- Precision Pump pulled out the pump #1 at Duck Creek Lift Station, due to deterioration of a guide bracket that holds the pumps in place. The pump was inspected, debris removed from impeller and a new guide bracket kit has been ordered. The parts kit is due to ship on June 2. The pump is out of service until the new parts can be installed.
- Curro Sampling services collected quarterly disinfection byproducts samples at two residences.
- C & G made repairs to the breaker handle at the South Bottom Lift Station.
- RLC Controls worked on the well #9 flow meter to stop erroneous flows.
- Make repairs to three water service lines.
- Make repairs to one sewer service line.
- Install nine new water meters.
- Change out 31 water meters.
- Visually read 1,236 water meters that were not read by the mobile collector.
- Completed 245 water and sewer service orders.
- There were 3,152 active water connections and 3,132 active sewer connections during the month.

DID YOU KNOW...

The first water pipes in the U.S. were made from wood (bored logs that were charred with fire).



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Parks and Recreation

Operations:

Over 200 acres were mowed in the month of May. In May we had 46 brush orders called in. The Parks Department also begin mowing and weeding on a regular cycle as well as putting out fertilzer and pre-emergent.

Some other projects completed by the Parks and Recreation Department Crew include:

- Disinfecting all city buildings and facilities every Friday.
- Completion of new basketball goal install on all four basketball goals was completed along with painting of the basketball court (in conjunction with the Streets Department).
- Office furniture moved out and new furniture installed at City Hall.
- New door installed at the concession stand at Railroad Ballpark.
- The moving process for one of our Outdoor Warning Sirens to Porter Park began and is progressing quickly. The moving of this siren will continue to provide adequate coverage to the downtown area while also providing coverage to the undercover Porter Park.
- Continued maintaince of all city buildings that include eaves work due to roof leaks, garage door repairs, and other necessary items.
- Tree trimming and continued parks clean up afer the record rainfall during the month of May.

Facilities:

Our closed air facilities were closed due to COVID-19 restrictions for the month of May but pavilion rentals are open. There were 15 pavilion rentals for the month of May. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions. League play continues for both baseball and softball at our complexes.

Recreation:

The Recreation Department was scheduled to host our annual Kid Fishing Derby and all preperations were completed and finalized but due to rain this event had to be postponed to September 4, 2021.

Four movies have been planned for the month of June including a movie to work in conjunction with the City of Sanger Library on their re-opening in early June.

Softball and Kickball for adults is open for registration. Contact Jennifer Shumate at jshumate@sangertexas.org to get a team registered before May 31, 2021 and games begin on June 2, 2021.

Our Facebook page is still experiencing a steady growth up to 3,221 likes at the end of April with 3,364 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.



PARKS AND RECREATION

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Department Staff:

Public Works Director – Jim Bolz

Recreation & Event Coordinator – Jennifer Shumate

Crew Leader – James Hunter

Maintenance Worker II – Dean Mason

Maintenance Worker I – Open



DID YOU KNOW...

The City of Sanger has an app that can be downloaded to report issues to the City. Issues include limbs/brush, tall grass/weeds, pot holes, and tons of other items.

The app is free to download on either iTunes or Google Play.

Sanger Solutions

Download Today!

940.458.7930 | 502 Elm Street | PO Box 1729 | Sanger, TX 76266 | www.sangertexas.org

[facebook.com/SangerTexas](https://www.facebook.com/SangerTexas) [@CityofSanger](https://twitter.com/CityofSanger)



LIBRARY

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Library

Highlights:

- The library's book drop was reopened on May 4th and curbside service officially resumed on May 11th, including assistance with mobile printing through the Princh app. With the exception of the foyer, the building remained closed to the public while repairs continued.



- Book orders were placed from several vendors for replacements of a portion of those lost in the flooding in February, primarily children's books.
- Desks for library staff and other pieces of equipment were ordered, including network cables and other supplies needed for the relocation of staff and public computer areas.
- Work continued on moving, reassembling, and mounting shelves in several other areas of the library.
- Estimates for additional work to the building were received and some of the projects were completed, including the addition of windows to several doors for safety.
- Plans were made for the Summer Reading kickoff, to be held in conjunction with one of the Parks and Recreation department's outdoor movie showings on June 11th.
- 319 items were checked out, including materials sent from other libraries in the NTLC consortium.

DID YOU KNOW...

There is a Friends of the Library group that supports the Sanger Library through fundraisers including book sales and volunteer assistance! Anyone can join, and the annual membership fee is only \$5.00 for individuals, \$10.00 for families, and \$50.00 for a lifetime!