

JULY 2020





CITY COUNCIL

Agenda Summary

The following items were approved by the Mayor and City Council in July 2020.

Proclamations and Resolutions:

- Resolution No. 07-07-20 of the City Council of the City of Sanger, Texas, Ratifying a Contract to THI Water Well, LLC. for the emergency repair of Water Well #7; making findings exempting such contract from the requirements of competitive bidding; and, providing an effective date.
- Resolution #07-08-20 Authorizing the creation of a bank account for receipt of Coronavirus Relief Fund monies.

Ordinances Passed

- Ordinance No. 07-20-20 Ordering a General Election to be held jointly with other Denton County Political Subdivisions for the purpose of electing a Mayor and two (2) City Council Members: City Council Member Place 2 and City Council Member Place 4; designating locations of Polling Places; providing for dates, times, and places for voting and early voting by personal appearance; providing deadline for application for Ballot By Mail; ordering Notices of Election to be posted and published; providing for an effective date; And, authorizing the City Manager to negotiate and execute an Election Contract with Denton County for the purposes of conducting the postponed May 2, 2020 Election on November 3, 2020.

Plats Approved:

- Preliminary Plat of Lots 15-28 Block A, and Lots 3-46 Block B, of Country Road Estates, Being 81.45 Acres of the Ed Bradley Survey, Abstract Number 34, Cooke County, Texas, the Ed Bradley Survey, Abstract Number 1705, and the B.B.B. C.RR Co Survey, Abstract number 199 in the City of Sanger's ETJ, and generally located South of County Road 200 and approximately 4950 feet west of I-35..

Other Items:

- Approved and Authorized Mayor to Execute a Service Contract between the City of Sanger and the Sanger Area Chamber of Commerce for Hotel Occupancy Tax Funds.
- Approved A Master Agreement For Common Use of Distribution Poles By and Between Denton County Electric Cooperative, Inc., d/b/a CoServ Electric, a Texas Electric Cooperative Corporation ("CoServ"), and the City of Sanger, Texas, a Texas Home-Rule Municipality; And, authorize the Mayor to execute said agreement.
- Appointed Board and Commission Members, Municipal Court Clerk and Deputy Court Clerk and Municipal Judge and Alternate Judge.
- Approve and Authorize the Mayor to Sign an Interlocal Cooperation Agreement for Grant Funding under the Coronavirus Relief Fund Between Denton County, Texas and the City of Sanger, Texas.



Monthly Report – July 2020

CITY SECRETARY

Agenda

- City Council Meeting Agenda Summary Items were, where required; prepared, certified, published and processed. Meeting Minutes prepared, approved and filed by the City Secretary.

Open Records

- Processed twenty-three (23) Open Record Requests and completed them in ten days or less.

Solicitor Permits

- Solicitor Permits were allowed to begin soliciting again on July 28, 2020. There are only two companies currently registered to solicit in the City. Permits which were on hold during COVID-19 will be extended by four months.

Summary of Miscellaneous Items:

- Quarterly Hotel Motel Taxes.
- Alcohol Permits.
- Release Liens
- In process of updating Code of Ordinances online.
- Updating Website, posting Agendas, Election Information, Solicitor Information, Minutes and Ordinances.
- Risk Management.
- Ethics Commission – 1295 Forms.
- Pulling titles, updating insurance information as a result of upcoming auction.

DID YOU KNOW...

Every person owning, operating, managing or controlling any hotel or collecting payment for occupancy in any hotel is required to collect Hotel Occupancy Tax from their guests and remit it to the City of Sanger. Definition for “Hotel” is any building or buildings in which the public may obtain sleeping accommodations for a cost of \$2.00 or more each day for a consecutive duration of 30 days or less. This includes without limitation: hotels, motels, tourist homes, vacation rentals by owner, houses or courts, lodging houses, inns, hostels, rooming houses, bed and breakfasts, short-term vacation rentals or other buildings where rooms are furnished for consideration. The revenue from the Hotel Occupancy Tax is used to promote tourism; provide support for the Sanger Chamber of Commerce, and the convention and hotel industry in Sanger. If you have any questions please contact the City Secretary at 940-458-7930.



ECONOMIC DEVELOPMENT

SANGER
★ TEXAS

Monthly Report – July 2020

ECONOMIC DEVELOPMENT

About your Sanger EDC

The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

Staff Updates

Staff continues to work closely with Denton County, Sanger Chamber of Commerce, and other economic development organizations to ensure every possible resource is made available to all businesses in the Sanger community affected by COVID-19.

The 4A Industrial Development Board had their first Action Plan meeting where members were tasked with developing a new EDO Mission Statement, reviewed SWOT reports that were conducted for the City and the EDO, and reviewed preliminary objectives and discussed need for revisions or additional objectives.

The 4B Development Corporation has created a program to assist Sanger businesses impacted by COVID-19. \$25,000 will be allocated for the Sanger Strong Business Relief Grant Program, and the maximum funding is limited to an amount to not exceed \$2,000 per business. The program is expected to open in August 2020.

Sales tax revenue collected in June for sales in April were \$50,482. Sales tax totals for FY 19-20 are \$394,647 as compared to \$324,071 for the same period last FY.

DID YOU KNOW...

The Governor's Office has compiled a list of resources to support economic retention and recovery related to COVID-19. Visit www.gov.texas.gov for available resources.

Keep it Local!

Play. Shop. Dine.

#sangerstrong

940.458.9096 | 201 Bolivar | PO Box 1729 | Sanger, TX 76266 | www.sangertxedc.org

 facebook.com/SangerTXEDC  [@SangerEDC](https://twitter.com/SangerEDC)



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BUILDING PERMITS

Residential	New	Alteration	Total
# Permits	33	3	36
# Inspections	180	8	188
Fees	\$295,990.20	\$462.00	\$296,452.20

Commercial	New	Alteration	Total
# Permits	0	0	0
# Inspections	29	2	29
Fees	\$0	\$0	\$0

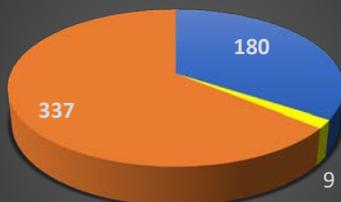
Miscellaneous /One Stop	
# Permits	41
# Inspections	77
Fees	\$4,317.50

DID YOU KNOW...

The City’s Building Inspector performs inspections on all permits to ensure that our citizens receive quality construction. This also ensures that all codes have been met. In the event of a loss some insurance companies will ask for proof that work was permitted.

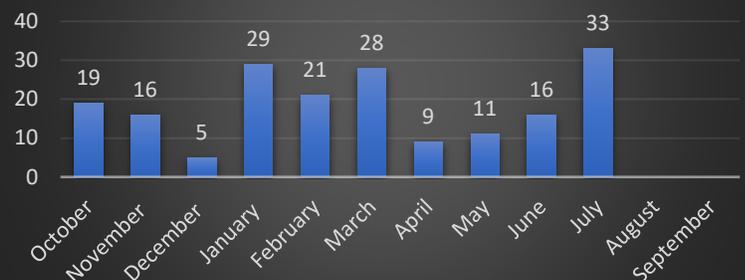
For further questions please contact our department at 940-458-2059.

Building Permits YTD



■ Residential ■ Commercial ■ Miscellaneous/One Stop

New Single-Family Residential Permits FY 19-20





DEVELOPMENT SERVICES

SANGER
TEXAS

Monthly Report – July 2020

PLANNING & ZONING

Case # SANZON-0016

Consider, Discuss and Act on the Preliminary Plat of Lots 15-28 Block A, and Lots 3-46 Block B, of Country Road Estates, Being 81.45 Acres of the Ed Bradley Survey, Abstract Number 34, Cooke County, Texas, the Ed Bradley Survey, Abstract Number 1705, and the B.B.B. C.R.R Co Survey, Abstract number 199 in the City of Sanger’s ETJ, and Generally Located South of County Road 200 and Approximately 4950 Feet West of I-35.

Planning and Zoning Commission
APPROVED

City Council
APPROVED



DID YOU KNOW...

There’s still time to complete the Census
In March, home across the country received invitations to complete the 2020 Census. Mail isn’t the only way to complete the Census. You can also complete it:

- By phone: English (844)330-2020, Spanish (844)468-2020
- Online: www.my2020census.govSupport local business. Local businesses are an



POLICE & ANIMAL CONTROL

SANGER
TEXAS

Monthly Report – July 2020

POLICE AND ANIMAL CONTROL

July 2020 Monthly Report

During the month of July 2020 Officers of the Sanger Police Department responded to a total of 757 calls for service having an average response time of five minutes per call. The department issued a total of 36 citations and 44 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

Criminal Homicide 0
Forcible Rape 0
Robbery 0
Assault 8
Burglary 0
Larceny/Theft
Motor Vehicle Theft 1
Officer Assault

DID YOU KNOW...

School buses are required to stop at all railroad grade crossings.



This brochure provides information to drivers on work zone safety.

Creating Safer Work Zones:
Improving Operations on Both Sides of the Barrel

Facts

- During the past five years in work zone crashes more than:
 - 4,400 persons died (85 percent of which was the driver or passenger)
 - 200,000 persons were injured
- Drivers are the most frequent fatality in work zone crashes
- Most work zone fatalities involve working-age adults
- Rear-end crashes (running into the rear of a slowing or stopping vehicle) are the most common type of work zone crash.
- Fatal work zone crashes occur most often in summer and fall.
- The majority of fatal work zone crashes occurred on roads with speed limits greater than 50 mph.
- Stopping distance for motor vehicles at 50 mph:
 - Dry roadway~300 ft
 - Wet roadway~400 ft
 - Icy pavement~1250 ft
- A loaded 80,000 lb. tractor-trailer requires almost 50% more stopping distance.
- It takes only an extra 25 seconds to cover 1 mile at 45 mph compared to 65 mph.



Safety Tips for the Driver

Remember these driving tips to avoid "A Sudden Change in Plans" and perhaps save a life including your own!

Stay Alert and Minimize Distractions

- Dedicate your full attention to the roadway
- Avoid changing the radio station, using a mobile phone, eating, or other distractions that can remove your concentration from the road

Keep Your Headlights On

Pay Attention to the Road

- "Listen to the signs"
- Watch brake lights on vehicles ahead
- Watch traffic around you and be prepared to react

Merge into the Proper Lane

- Merge well before you reach the lane closure
- Be aware that traffic patterns can change daily

Don't tailgate

- Follow other vehicles at a safe distance

Obey the Posted Speed Limit

- Workers may be present just feet away
- Fines may be doubled for moving traffic violations
- Be prepared to slow down further if conditions indicate the need

Change Lanes Safely

- Change lanes only where pavement markings indicate, and only when traffic conditions permit



Follow Instructions from Flaggers

Expect the Unexpected

- Workers, work vehicles, or equipment may enter your lane without warning
- Other vehicles may slow, stop, or change lanes unexpectedly

Be Patient

Listen to the signs.



Road work is just ahead. Be prepared for unusual driving conditions.



Traffic is traveling in both directions on a roadway that is normally one way. Be alert for oncoming traffic.



Traffic needs to follow this vehicle to get safely through the work zone.



A lane is about to end, requiring you to merge into the adjacent lane. The "bent" lane shows which lane is ending.



A flagger is ahead. Be prepared to stop and/or follow instructions.



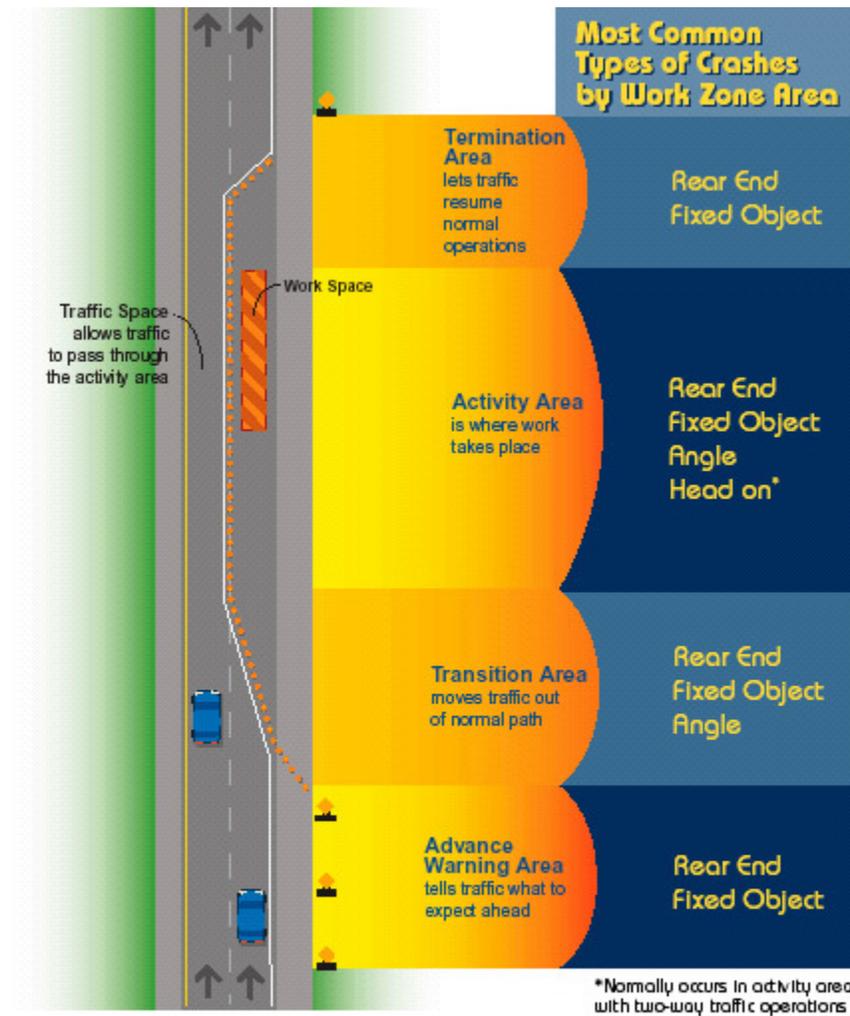
You will need to take an alternate route soon.



You have reached the end of the work zone. Resume normal, safe driving.



Most Common Types of Crashes by Work Zone Area





POLICE & ANIMAL CONTROL

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Monthly Report – July 2020

Problem:

A driver in clear weather during mid-afternoon comes upon slow or stopped traffic due to a work zone and crashes into another vehicle, or in the process of avoiding such, crashes into a barrier, equipment or pedestrian.

Solution:

Follow the "Safety Tips"

Drive Smart:

Buckle Up, Slow Down, Save a Life

Chief Curtis Amyx



FIRE DEPARTMENT

SANGER
TEXAS

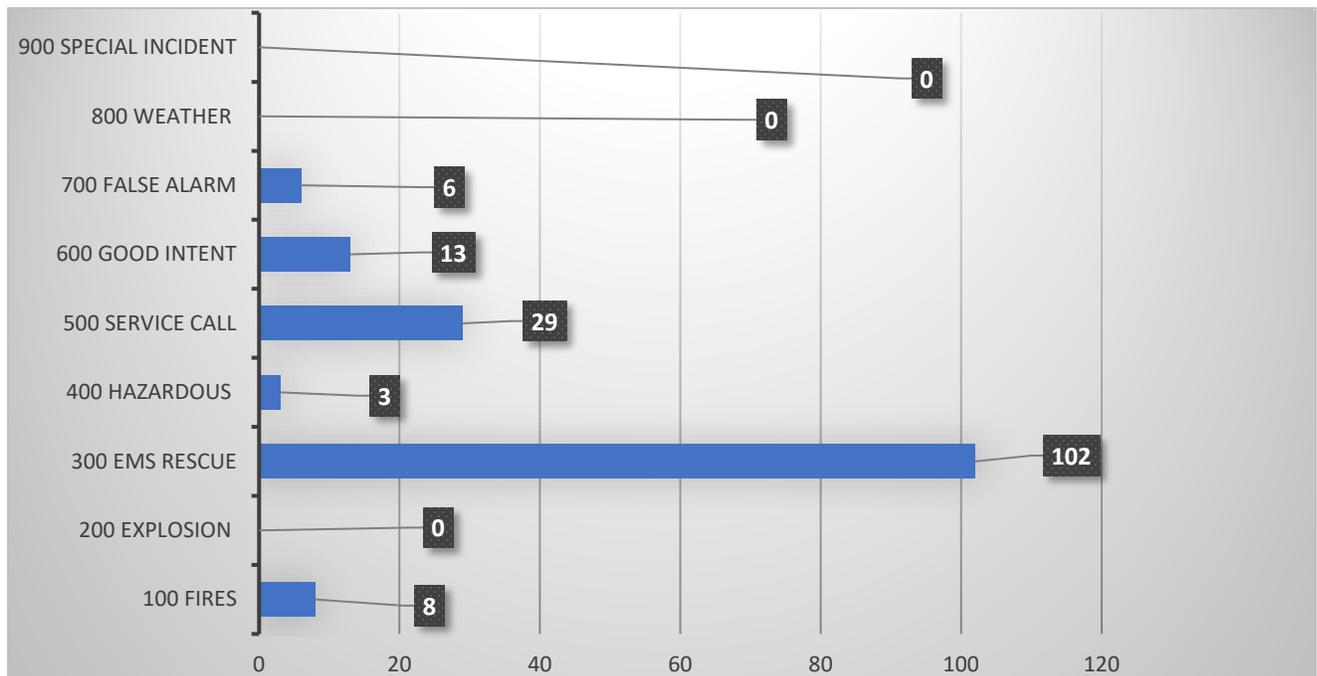
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FIRE

Emergency Responses for July 2020

The Sanger Fire Department responded to 161 emergency incidents during the month of July. The top four busiest incident types:

- 102 Emergency Medical Incident
- 29 Service calls
- 13 Good Intent
- Eight Fire Alarm
- The busiest time of the day was at 14:00 – 14:59 for the month of July
- The busiest days of the week for EMS transports was Thursday with 17 transports during the month.
- Emergency Medical calls accounted for 63.35 % of the total call volume.

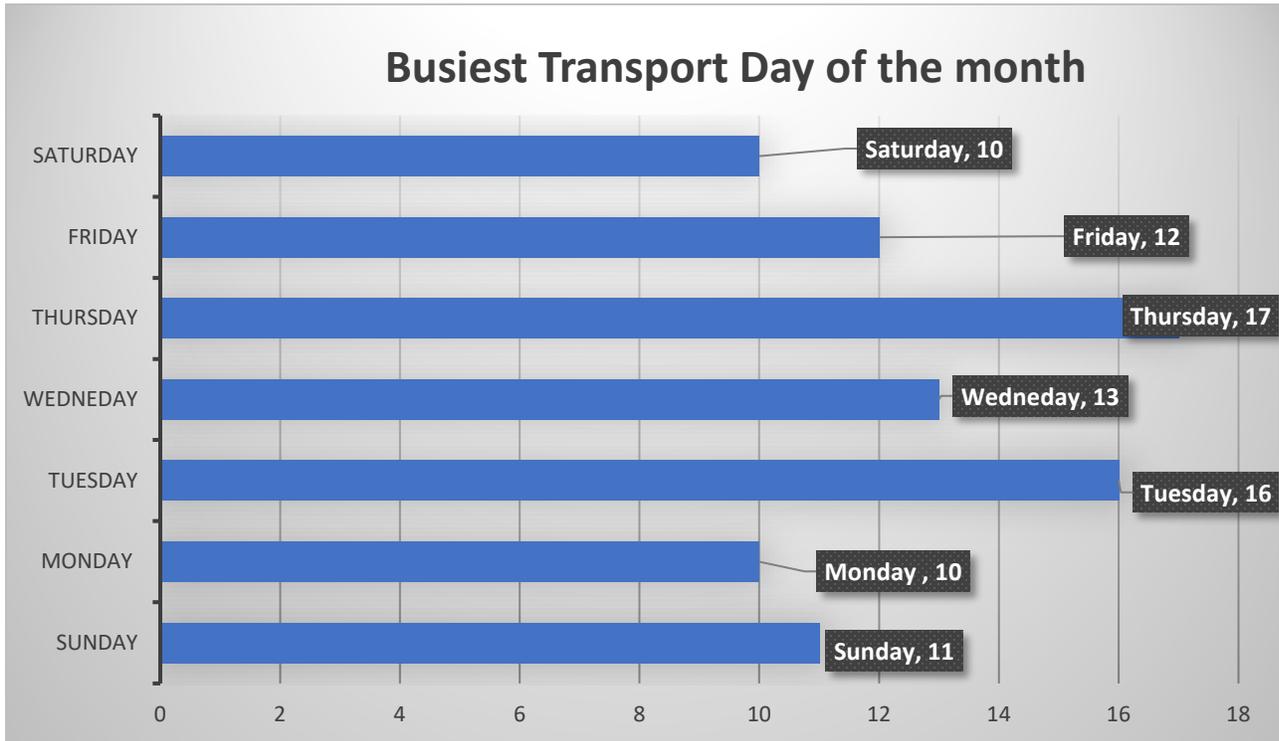




FIRE DEPARTMENT

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FIRE DEPARTMENT

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MOBILE APPS WITH LOCAL ALERT FUNCTIONS

FEMA APP: Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at www.fema.gov/mobile-app.

AMERICAN RED CROSS APP: The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at www.redcross.org/prepare/mobile-apps.

THE WEATHER CHANNEL APP: Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at www.weather.com/apps.



MUNICIPAL COURT

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Monthly Report – July 2020

MUNICIPAL COURT

Case Activity:

- For the month of July 2020, the Municipal Court filed 57 citations.
- There were six requests for deferred disposition.
- There was one request a for driver safety course.
- There was one case successfully closed by deferred disposition and one case successfully closed by a driver safety course.
- The court closed 16 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$5,930.00 with \$2,233.49 of that being remitted to the State.

DID YOU KNOW...

Vehicle Registration waiver remains in effect as of August 2020.

Does your vehicle registration expire this month? Please read the following information carefully:

- In March 2020, due to the COVID-19 pandemic, Governor Abbott issued a temporary waiver from the requirement to renew registration. **This waiver remains in effect as of August 2020.**
- If your registration has expired, there is no deadline to renew while the waiver is in effect.
- When this waiver is no longer in effect, TxDMV will make an announcement on TxDMV.gov and our social media channels. You may sign up to receive an email notification of this announcement at <https://public.govdelivery.com/account/TXDMV/subscriber/new>.
- Following the announcement that the waiver is no longer in effect, you will have 60 days from the date of the announcement to have your vehicle inspected and complete the registration process. For example, if the announcement is made September 1, you would have 60 days from September 1 to come into compliance.



FINANCE

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Monthly Report – July 2020

FINANCE

Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of July 2020, Finance Department staff:

- Prepared the 2020-2021 annual budget
- Performed all of the following normal departmental functions for the City:
 - Accounts Payable
 - Financial Reporting
 - Payroll
 - Purchase Orders
 - Utility Customer Service

DID YOU KNOW...

There are several ways to utility bills pay that limit social interaction? Payments may be made:

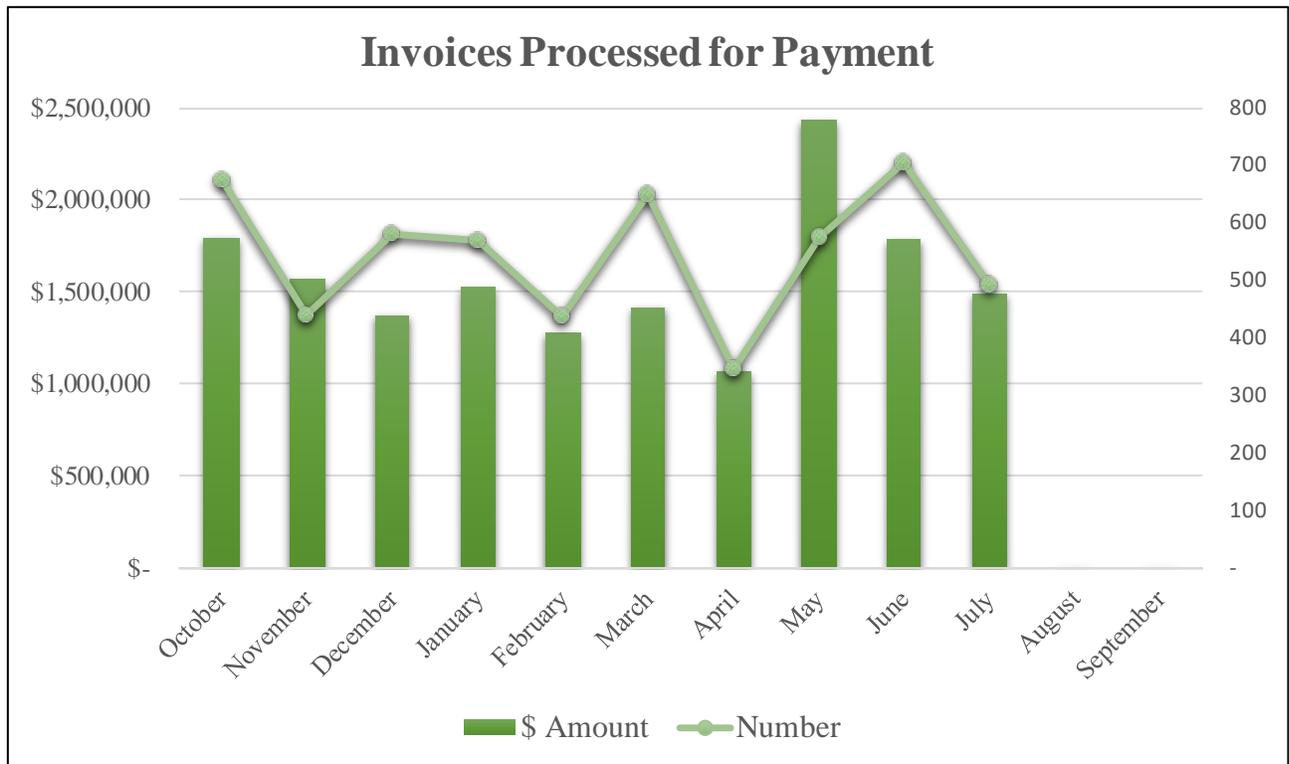
- At the City Hall Drive-through window
- By Mail
- By phone @ 866-275-5232
- Online at SangerTexas.org



Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2019-2020 YTD	5,472	\$ 15,714,532
2018-2019 YTD	5,503	16,386,096
2017-2018 TYD	4,479	18,933,226

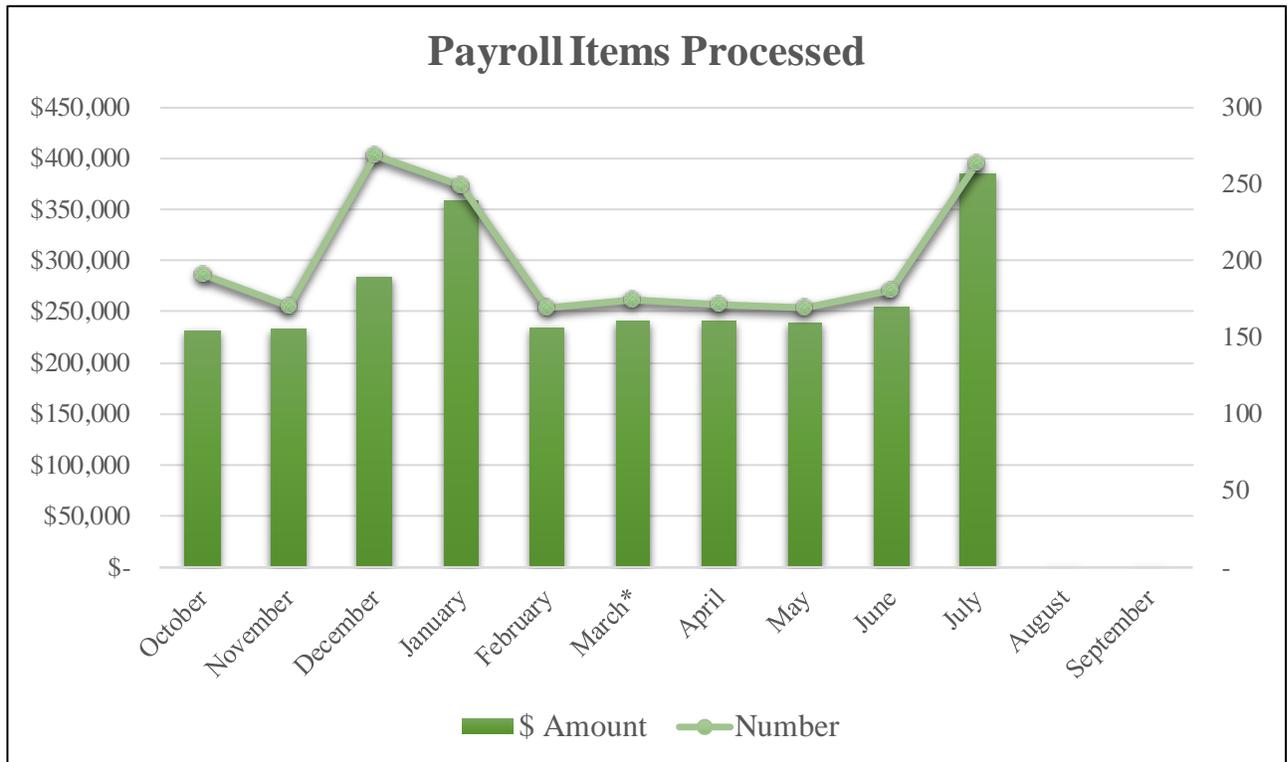




Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
2019-2020 YTD	2,004	\$ 2,695,965
2018-2019 YTD	1,970	2,515,412
2017-2018 TYD	1,981	2,433,212



NOTE: There are three biweekly payroll periods in the months of January and July 2020. During the month of December, additional paychecks are paid for longevity and leave buyback.



Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
2019-2020 YTD	153	\$ 5,718,925
2018-2019 YTD	213	2,799,361
2017-2018 TYD	266	7,591,696



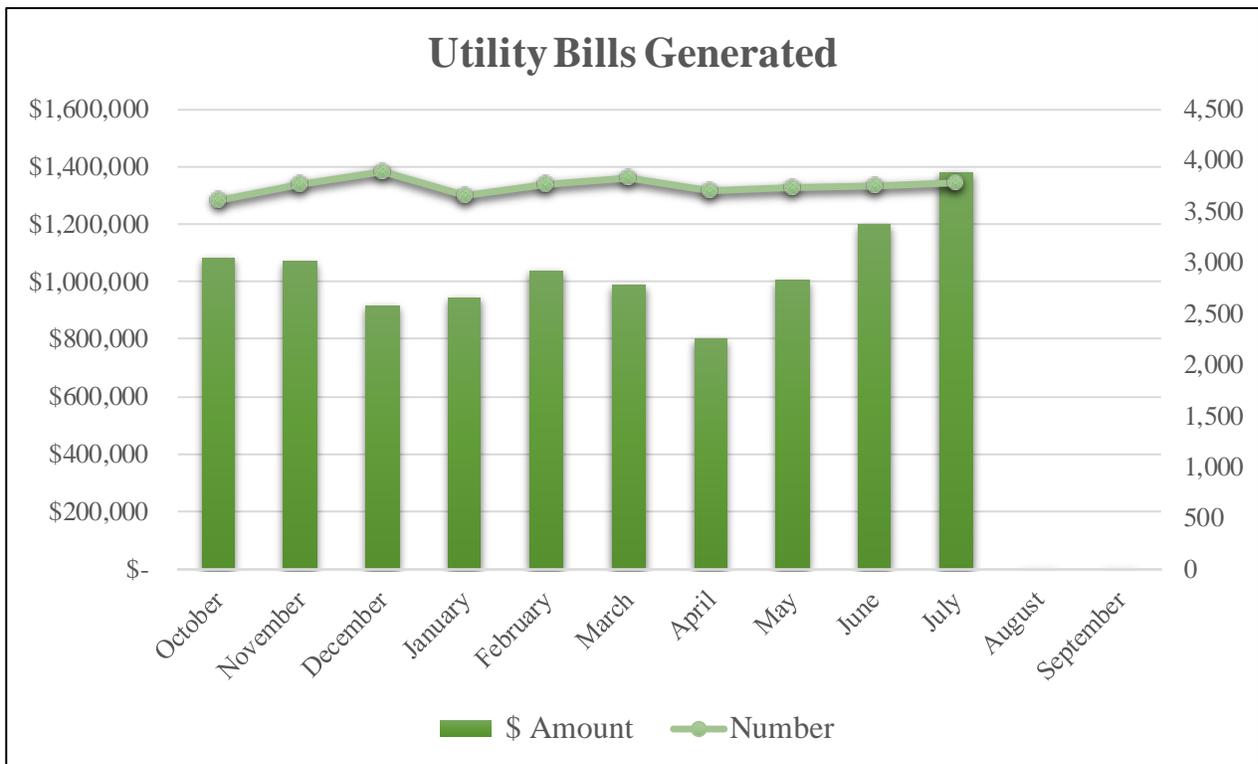


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2019-2020 YTD	37,468	\$ 10,409,075
2018-2019 YTD	35,900	\$ 10,363,988
2017-2018 TYD	35,013	\$ 10,674,406



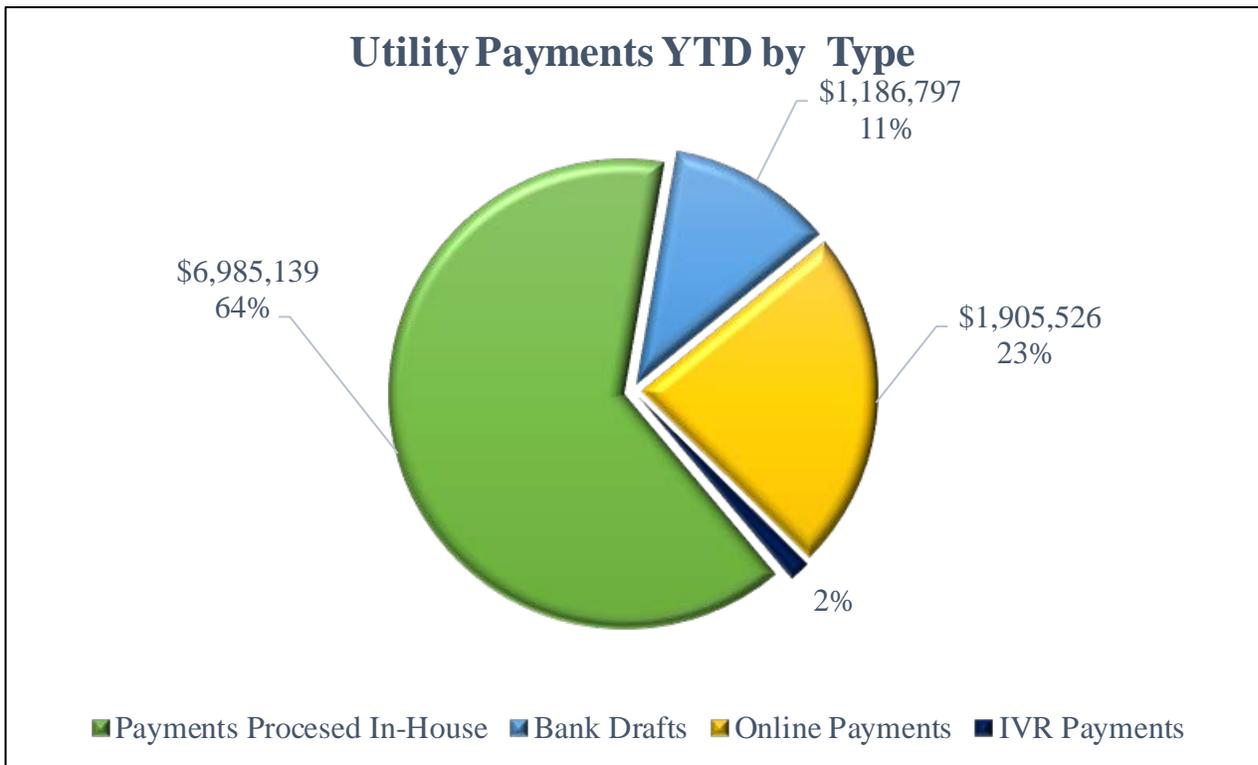


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Payment Processing Activity

Utility Payments Processed		
Year	Number	Amount
2019-2020 YTD	35,649	\$ 10,182,298
2018-2019 YTD	35,097	\$ 10,339,456
2017-2018 TYD	33,943	\$ 10,426,200



Financial Reporting Function



FINANCE

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Monthly Report – July 2020

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared			
Type	City Council Reports	Departmental Budget Reports	
2019-2020 YTD	10	21	
2018-2019 YTD	10	21	
2017-2018 TYD	10	21	



ELECTRIC

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Monthly Report – July 2020

ELECTRIC

General Summary

- The Electric Department worked on both preventative maintenance and new construction during the month of July 2020.

Daily Operations

- Locates
- Disconnects
- Service orders
- Tree trimming
- Herbicidal treatment of easements

Construction

- Install multiple secondary services in Willowood subdivision
- Install secondary services in Ranger Creek
- Replace secondary lift pole on Elm Street
- Worked Capacitor Racks (all Feeders)
- Moved secondary pedestal in Willowood subdivision
- Rework secondary service at Kirkland and Sims
- Straighten pole at 205 Diane Drive
- Replaced secondary service on West Chapman

Service Truck/After Hours combined

- Connects – 12
- Disconnects -13
- Occupant change – 29
- Cutoff – 1
- Reinstates – 1
- Billing rechecks – 45
- Changed out meters – 25
- Re-read – 6
- Pulled meters – 0
- New meters -0

DID YOU KNOW?

A spark of static electricity can measure up to three thousand (3,000) volts.

www.sangertexas.org





ENGINEERING

Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

Capital Improvement Projects

- Evaluating consultant selection for Water & Wastewater Master Plan update
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – 100% Plans & Specs received & under review, anticipate easement acquisition 2020
- Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project design completed; on hold, evaluating stream restoration option
- Stream Restoration
 - Site visit with USACE & regulatory officials for preliminary determination regarding Nationwide or Individual USACE permit held and USACE found favorable to stream restoration under NWP27.
- Wastewater Treatment Plant: Continuing with repairs, improvements, and site work. Contractor addressing punch-list items & start up.
- McReynolds Rd – LOMR awaiting any owner comments.
- Pond outfall/Channel stabilization to be addressed by Public Works personnel.



Development

Construction

- Estates at Wind Song Hill: ETJ 57 Lot Single Family Residential Development – nearing completion
- Sanger Circle Phase 3: Drainage end walls remain to be completed
- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development
- Water lines completed.
- Berkshire 2 Townhomes (Apartments): Under Construction

Review

- Sportsman 2 – Fuel Station: Under review
- Sanger Meadow Addn. Phases 2 & 3: ETJ 134 Single Family Residential Lot development -civil plans approved. Ready to start construction.
- Lake County Estates: 78 Single Family Residential Lot Development – resubmittal under review
- Meadow Green Farms Phases 1 & 2: 23 Single Family Residential Lot development – Final Plat under review
- Sure Steel: Commercial – Preliminary Plat approved
- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Submittals under review to release construction
- Sable Creek Phase 5: 26 Lot Single Family Residential lot development – Submittals under review to release construction
- Building Permit – Engineering Review

Flood Study under review

- Wright Industrial Park – Review background and developer Public Information Requests
- McReynolds Rd Improvements – Ranger Branch LOMR nearing issuance.

TXDOT

TXDOT I-35 Project

- Design underway by Stantec – 30% plans not yet received
- FM 455 Highway Project
- Project let date 01/2022
- Utility Clear Date 11/2021
- TXDOT ~ 95% Check Set received for review

FM 455 Utility Relocation Project



ENGINEERING

SANGER
— ★ TEXAS

Monthly Report – July 2020

- Utility relocation plans under design
- Bond Package remains to be prepared
- Fall award anticipated & 12-15-month relocation

DID YOU KNOW...

How Fast is Too Fast for Sewage in a Pipe

One of the less glamorous parts of civil engineering is knowing how to handle wastewater. We know that sewage has to flow over 3 feet per second in horizontal pipes. We also know that if sewage flows too fast, like over 12-18 feet per second, then dangerous gasses can be produced and everyone has a bad day. There's a lot more science around handling your waste than you may think.



STREETS

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Monthly Report – July 2020

STREETS

Road Hazard:

- Meet with Reynolds Asphalt Company about past, present, and future street projects
- Fill in hole near culvert – Caddo Trail
- Filled pothole – South Manor Court
- Cold lay patch repair – Plum Street
- Pothole repair – Benjamin Drive

Traffic and Street Signs:

- Replace street sign – Ashton Drive
- Replace street sign – Caddo Trail
- Repair school sign – Elm Street
- Replace street sign – Southside Drive
- Replace street sign – South Manor Court
- School zone bars repainted – S 10th Street
- Replace street sign – Rising Star Lane
- Replace street sign – N 10th Street

Department Staff:

Street Superintendent – John Henderson

Felipe Ibarra – Utility II

Adrian Tostado – Utility I

Levi Perkins – Utility I

DID YOU KNOW...

- Warning signs are meant to alert you that a special situation or hazard is ahead. They also warn you to slow down and be prepared to stop.
- The school crossing sign is meant to warn drivers that they are approaching a crossing where school children may be present, and to proceed with caution.
- You will find the school crossing sign adjacent to schools and established pedestrian routes.
- Drivers should watch out for children, reduce speed, and obey any signals from a crossing guard.



WATER

SANGER
★ TEXAS

Monthly Report – July 2020

WATER

During July the Water Department was able to:

- Have Mabak Directional Drilling repair the sewer service at 303 S. 5th St.
- Pulled and unclogged both pumps at Holt Road lift station.
- Repaired one fire hydrant that had been damaged by a vehicle.
- Removed one extra water service line and capped one sewer service line at 728 La Paloma.
- Had C&G Electric replace a relay at Holt Road lift station.
- Make repairs to seven water service lines.
- Make repairs to one water main.
- Make repairs to one sewer service line.
- Install 13 new water meters.
- Change out five water meters.
- Visually read 1,262 water meters that were not read by the mobile collector.
- Completed 130 water and sewer service orders.
- There were 3,188 active water connections and 2,979 active sewer connections during the month of July.

DID YOU KNOW...

City of Sanger's Water Quality Report was mailed out last month. The report is also available on our website. Questions about the report? Feel free to call our Public Works office at 940-458-2571 or email publicworks@sangertexas.org



Monthly Report – July 2020

Parks and Recreation

Operations:

The parks crew has continued the pesticide, fertilization, aerification, and irrigation schedule for the season. 325 acres were mowed. The Parks Department completed the 52 brush orders called in during the month of July as well as the remaining 100+ orders from the Spring. For the first time since the Spring storms of 2019 our brush list is completed. For a reminder the brush ordinance is below and orders can be submitted via Accela (available in the app store for both Apple and Androids), by calling 940-458-2069 or by emailing parksandrecreation@sangertexas.org.

Tree Trimming Ordinance

A few rules regarding tree chipping:

Customers currently paying for garbage pickup service are entitled to free tree and brush pickup with the following limitations. This service is intended for the removal of normal pruning and disposal of downed limbs. This service is not intended for the disposal of trees and brush removed for construction. If a professional contractor is hired, all limbs and brush shall be disposed of by the contractor. Only two orders per month will be processed per address. Large volumes of material will be charged an additional fee. The limitations are:

- (1) Limbs and brush must be cut in manageable lengths and placed by the roadside. Do not place limbs and brush in the street. Limbs shall be placed with the cut section toward the street. Limbs over one inch in diameter must be cut from the main branch. No limbs over eight inches in diameter can be chipped.
- (2) Only limbs and brush from the property owners own property will be picked up. Limbs on trailers will not be picked up.
- (3) Stumps must be cut in sections weighing less than fifty pounds and placed by the roadside.
- (4) Crews are only allowed thirty minutes per job. If the job exceeds thirty minutes, the customer will be notified and arrangements made to finish the job at a later date. Cost of removal after thirty minutes will be thirty dollars (\$30.00) for the next thirty minutes and fifteen dollars (\$15.00) for each succeeding fifteen minutes.
- (5) Vines, leaves, garden plants, small bushes and grass shall be bagged and placed for pickup with your household trash.
- (6) Special arrangements must be made to pick up limbs over eight inches in diameter and stumps and roots over fifty pounds. The charge for picking up these items shall be a minimum of seventy-five dollars (\$75.00) for the first thirty minutes and seventy-five dollars (\$75.00) for each following thirty-minute interval.

Some other projects completed by the Parks and Recreation Department Crew include:

- Preparing fields for Fall Softball and Baseball
- Installing internet at both the Community Center and the Historic Presbyterian Church (Porter Park WiFi is coming soon!)
- Installed new plexi-glass at Library for the safety of both customers and staff.
- And others such as touching up paint, disinfecting all city buildings after hours every week, building office furniture, A/C leaks, repairing ceiling tiles, and several others.



LIBRARY

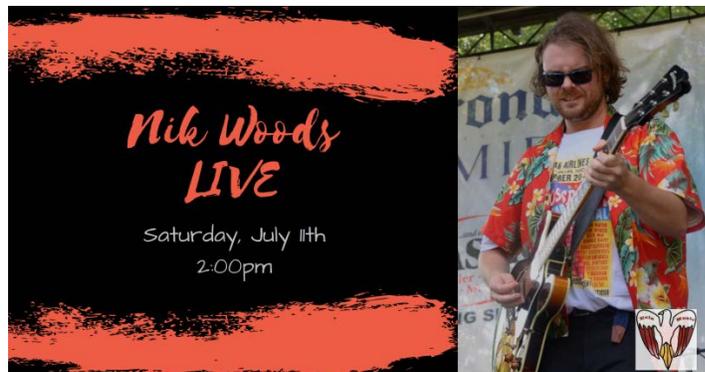
SANGER
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Monthly Report – July 2020

LIBRARY

Highlights:

- Computer use by appointment was made available to the public in July. The library had followed the initial governor's guidelines for reopening libraries and museums that prohibited visitors' use of interactive functions when it opened by appointment in June, and began with other services such as materials checkout and mobile printing.
- Summer Reading continued, including a virtual music program premiering on the library's Facebook page on July 11th, given by local Evia Music guitar instructor Nik Woods. He provided an engaging combination of instruction and performance.



- On July 16, Fort Worth-based yo-yo and spin top champion Val Oliver provided an informative virtual program on the "Science of Spin." She demonstrated a variety of tricks and explained some of the science behind them.



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LIBRARY

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Monthly Report – July 2020

- Other virtual Summer Reading programs included yoga for kids, teens and adults, a kitchen science experiment, and preschool story times.
- The library's children's services assistant attended an online conference, the "Soar to Success Summit," devoted to preschool learning and the importance of including different forms of play. She also created a valuable list of homeschool resources to put on the library's website.

Statistics at a Glance:

- 832 physical items were checked out.
- 156 downloadable eBooks and audiobooks circulated.
- Eight new cardholders and a total of 4024.
- 150 total appointments for curbside pickup and in-library visits.



DID YOU KNOW...

The library offers free Wi-Fi, which can be accessed from the library's parking lot. For details, call the library at 458-3257.



PARKS AND RECREATION

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Monthly Report – July 2020

Facilities:

Our facilities were closed due to COVID-19 restrictions for the month of July. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions. Our ball fields are open for teams to practice and we had 23 reservations for the month.

Even though the Community Center is closed for reservations it was used for the first two weeks of July to hold the elections.

Recreation:

All programming was canceled for the month of July, however, a lot of research was done on what other cities and towns are doing for reopening and when.

Our Facebook page is still experiencing a steady growth up to 3,070 likes at the end of April with 3,163 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

Department Staff:

Intrim Director – Jim Bolz

Recreation & Event Coordinator – Jennifer Shumate

Crew Leader – James Hunter

Maintenance Worker II – Dean Mason

Maintenance Worker II – Brandon Metcalf

DID YOU KNOW...

The Parks and Recreation Department has two facilities available for rent. The Community Center and Historic Presbyterian Church. You can also rent out pavilions at all of our park facilities for only \$25.00 for four hours!