

FEBRUARY 2021





ECONOMIC DEVELOPMENT

SANGER
★ TEXAS

Monthly Report – February 2021

Economic Development

About your Sanger EDC

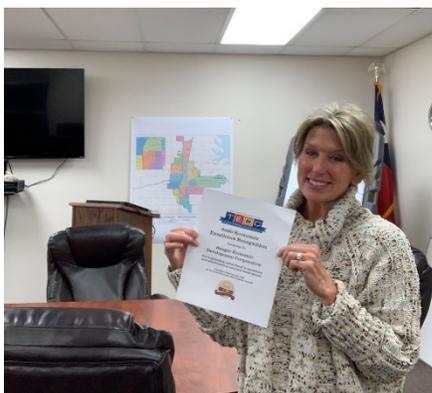
The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

Staff Updates

The Sanger Economic Development Corporation has been awarded the TEDC (Texas Economic Development Council) Economic Excellence Recognition Award for 2020! The Economic Excellence Recognition Program objectives include, recognition to economic development organizations that meet a desired threshold of professionalism, encourage professional staff membership and involvement in TEDC, encourage EDO Board member training, and continue to underscore TEDC as the pre-eminent organization advocating professional economic development in Texas.

The City held its first public involvement meeting on Thursday, February 25 to update the City of Sanger Comprehensive Plan. The meeting was facilitated by Rick Lesner, a consultant with Norris Design. The meeting included a presentation by the consultant and an opportunity for participations to express their vision for the future of Sanger. For updates, visit the Sanger Comprehensive Plan website at: www.sanger2040plan.com!

Sales tax revenue collected in February for sales in December were \$62,144. Sales tax totals for FY 20-21 are \$262,146 as compared to \$225,772 for the same period last FY.



DID YOU KNOW...

The easiest way to make customers feel welcome is by greeting them as they walk in! Friendliness goes a long way when running a business. Give them information about any discounts, sales, or specials you may have going on at the time. Keep the conversation with your customers light, give them space to look around and offer help if they need it.

When saying hello it's the perfect way to show off your personality! Greet each guest as if they were a friend.



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Building Permits

Residential	New	Alteration	Total
# Permits	13	3	16
# Inspections	159	13	172
Fees	\$93,946.40	\$555.10	\$94,501.50

Commercial	New	Alteration	Total
# Permits	0	6	6
# Inspections	5	16	21
Fees	\$0	\$2,367.00	\$2,367.00

Miscellaneous /One Stop	
# Permits	22
# Inspections	45
Fees	\$1,986.25

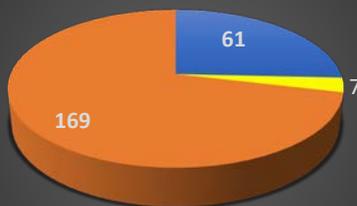
DID YOU KNOW...

The time springs forward on March 14, 2021. This is a good time to change the batteries in your smoke detectors.

Smoke detectors should be located inside each sleeping area and in the immediate vicinity outside each sleeping area.

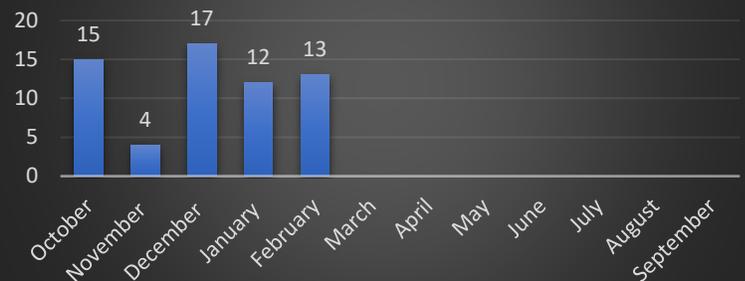
For further questions please contact our department at 940-458-2059.

Building Permits YTD



■ Residential ■ Commercial ■ Miscellaneous/One Stop

New Single-Family Residential Permits FY 20-21



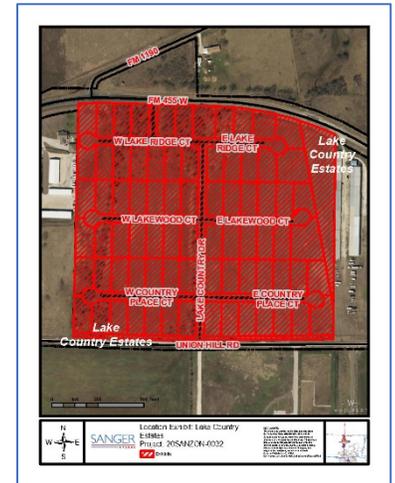


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Planning and Zoning

Case # SANZON-0039

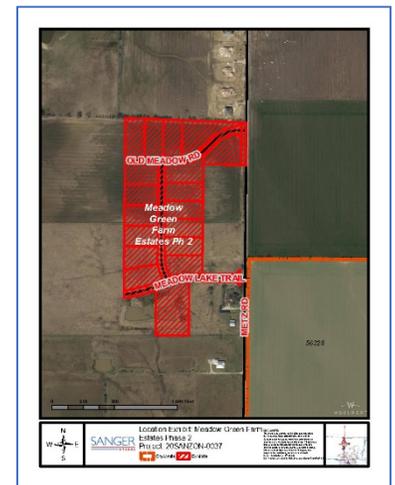
Consider, Discuss, and Act on a Final Plat of Lots 1-39, Block A, and Lots 1-39, Block B, of Lake Country Estates Addition, Being 50.337 Acres of Land, and Generally Located South of FM 455, North of Union Hill Road, and Approximately 2500 Feet East of the Intersection of FM 455 and Union Hill Road.



Planning and Zoning Commission APPROVED W/CONDITIONS
City Council APPROVED

Case # SANZON-0040

Consider, Discuss and Act on the Final Plat of Lots 7-13 Block A, Lots 1-4 Block B, Lots 1-6 Block C, and Lot 1 Block D of Meadow Green Farm Addition Phase II, Being 24.97 Acres, in the City of Sanger’s ETJ, and Generally Located on the West Side of Metz Road and Approximately 2463 Feet South of Lois Rd.



Planning and Zoning Commission APPROVED W/CONDITIONS
City Council APPROVED



DEVELOPMENT SERVICES

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DID YOU KNOW...

The City of Sanger is updating their Comprehensive Plan. You can be a part of determining how our city grows. Please follow on www.sanger2040plan.com. This site will have information on future public meetings and different ways you can give input.



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Police & Animal Control

February 2021 Monthly Report

During the month of February 2021, Officers of the Sanger Police Department responded to a total of 629 calls for service having an average response time of 5 minutes per call. The department issued a total of 41 citations and 56 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 0
- Robbery 0
- Assault 8
- Burglary 1
- Larceny/Theft 0
- Motor Vehicle Theft 3
- Officer Assault 0

DID YOU KNOW...

Pets must be secured on a leash!



Sec. 15.108 Animals

It shall be unlawful within any city park and recreation area for a person to:

- (1) Bring into or possess a pet or other domesticated animal, unless the animal is properly secured by a leash not exceeding ten feet in length, or confined to a vehicle or camping structure, or to permit said animal to enter into or remain in a city park and recreation area unless so secured;
- (2) Permit any pet or domesticated animal to remain unattended or to create a disturbance or hazard;
- (3) Permit any pet or domesticated animal, except those trained to assist a person with a disability, to enter into or remain in any building or enclosure designated for public use including a cabin, lodge room, restroom, shelter, dining hall, amphitheater or administration building;
- (4) Permit any pet or domesticated animal to enter the water of a designated swimming area or to permit said animal, except those trained to assist a person with a disability, within the land or beach area adjacent to the water of a designated swimming area;
- (5) Bring into, permit to range or release into a park and recreation area a wild animal, pet, fowl or livestock;
- (6) Possess a noisy, vicious or dangerous animal or one which is disturbing to other persons;
- (7) Ride, drive, lead or keep a saddle horse, except in designated areas;
- (8) Ride a saddle horse in a manner that is dangerous to a person or another animal;
- (9) Allow a saddle horse to stand unattended or insecurely tied; or
- (10) Hitch a saddle horse to a tree, shrub or structure in any manner that may cause damage.

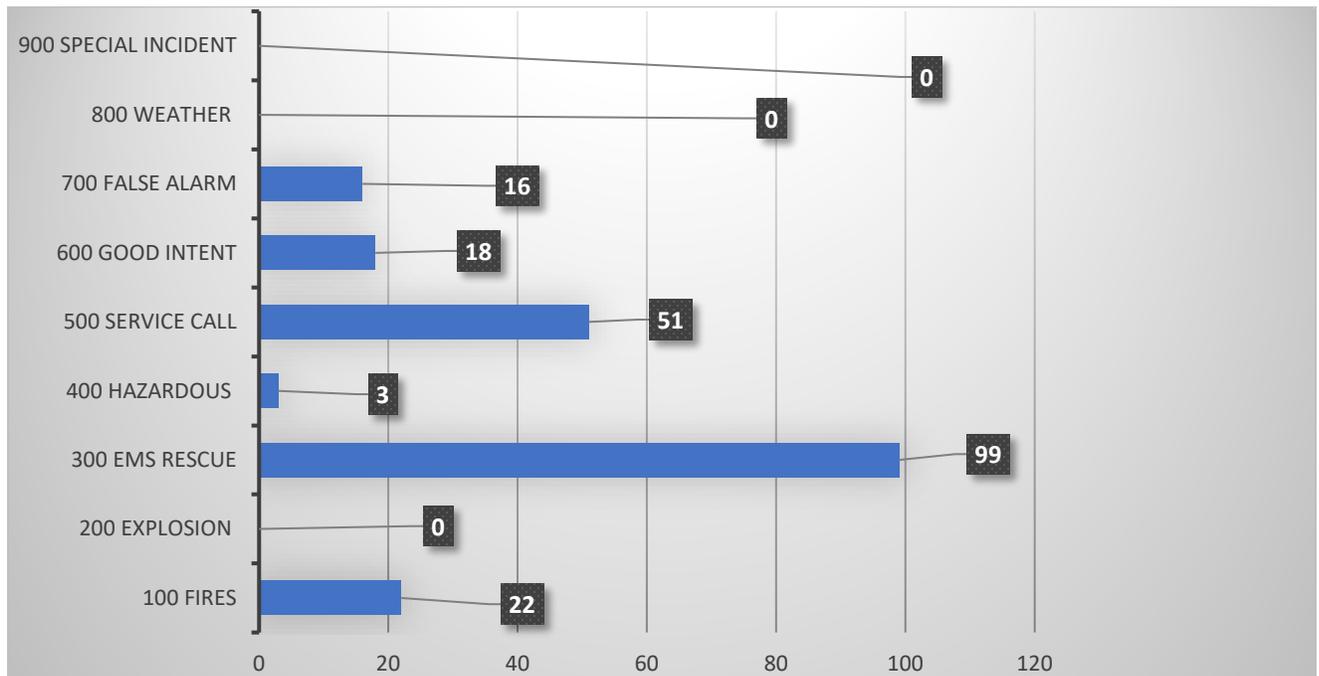


Fire Department

Emergency Responses for February 2021:

The Sanger Fire Department responded to 209 emergency incidents during the month of February. The top four busiest incident types:

- 99 Emergency Medical Incident
- 51 Service calls
- 22 Fires
- 18 Good Intent
- The busiest time of the day was at 13:00 – 13:59 for the month of February
- The busiest day of the week for EMS transports was Wednesday with 18 transports during the month.
- Emergency Medical calls accounted for 47.37 % of the total call volume.



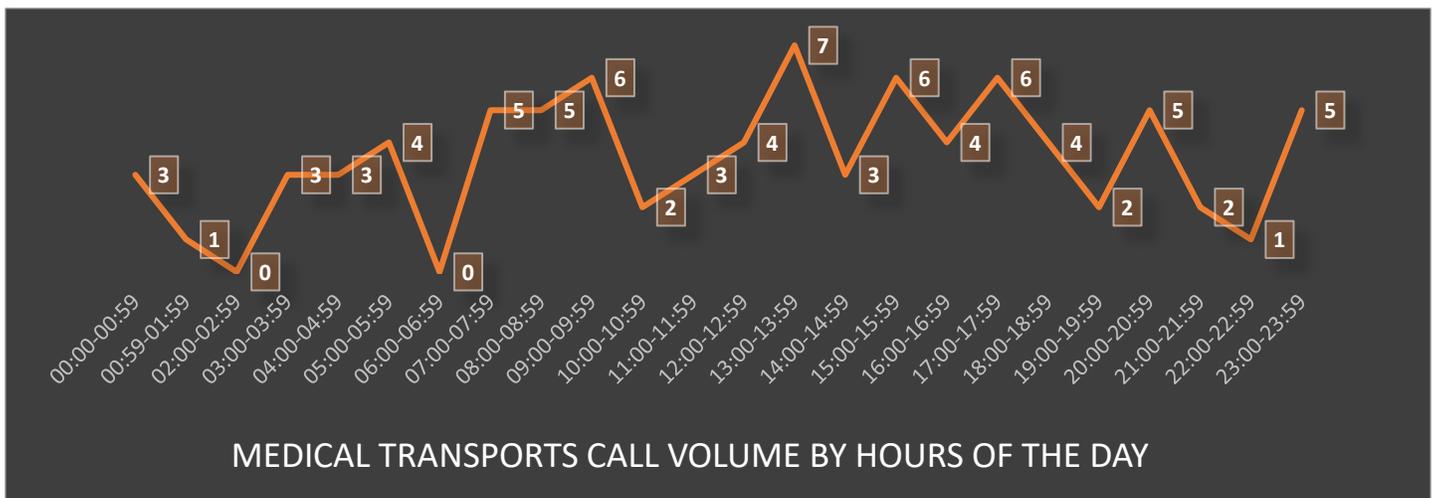
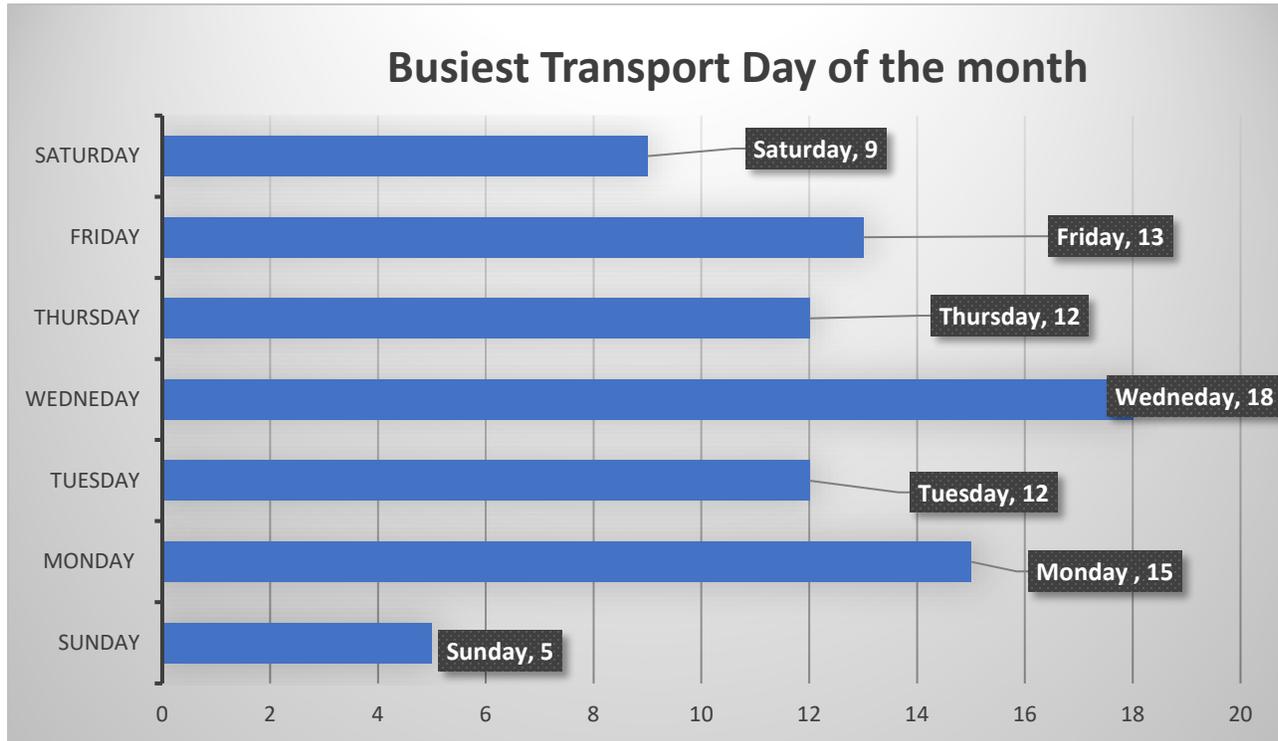


FIRE DEPARTMENT

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TEXAS

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Busiest Transport Day of the month



MEDICAL TRANSPORTS CALL VOLUME BY HOURS OF THE DAY



FIRE DEPARTMENT

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TEXAS

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MOBILE APPS WITH LOCAL ALERT FUNCTIONS

FEMA APP: Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at www.fema.gov/mobile-app.

AMERICAN RED CROSS APP: The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at www.redcross.org/prepare/mobile-apps.

THE WEATHER CHANNEL APP: Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at www.weather.com/apps.



MUNICIPAL COURT

SANGER
TEXAS

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Municipal Court

Case Activity:

For the month of February, 2021, the Municipal Court filed 52 citations.

- There were four requests for a deferred disposition.
- There were three requests for a driver safety course.
- There were nine cases successfully closed by a deferred disposition and five cases successfully closed by a driver safety course.
- The court closed 24 cases by payment in full or time served.
- The total fines, court costs and other fees collected were \$7,889.60 with \$2,975.78 of that being remitted to the State.

DID YOU KNOW...

Does your vehicle registration expire this month?

The temporary waiver of certain vehicle title and registration requirements, announced by Governor Greg Abbott on March 16, 2020, due to the COVID-19 pandemic, remains in effect as of February 1, 2021 and will end on April 14, 2021.

Texans have until April 14, 2021 to complete their transactions.

If your vehicle registration sticker is expired or expires this month and you have not renewed, you should make plans to renew on or before April 14, 2021.

If your vehicle registration is expired, please see https://www.txdmv.gov/sites/default/files/body-files/Renewal_Deadlines_Chart.pdf for information by month, including deadlines for online renewal and when to obtain a passing vehicle inspection.



FINANCE

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Finance

Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of February 2021, Finance Department staff:

- Worked with the City's Public Works and Electric Departments in reviewing firms that provide automated meter reading services.
- Performed all of the following normal departmental functions for the City:
 - Accounts Payable
 - Financial Reporting
 - Payroll
 - Purchase Orders
 - Utility Customer Service

DID YOU KNOW...

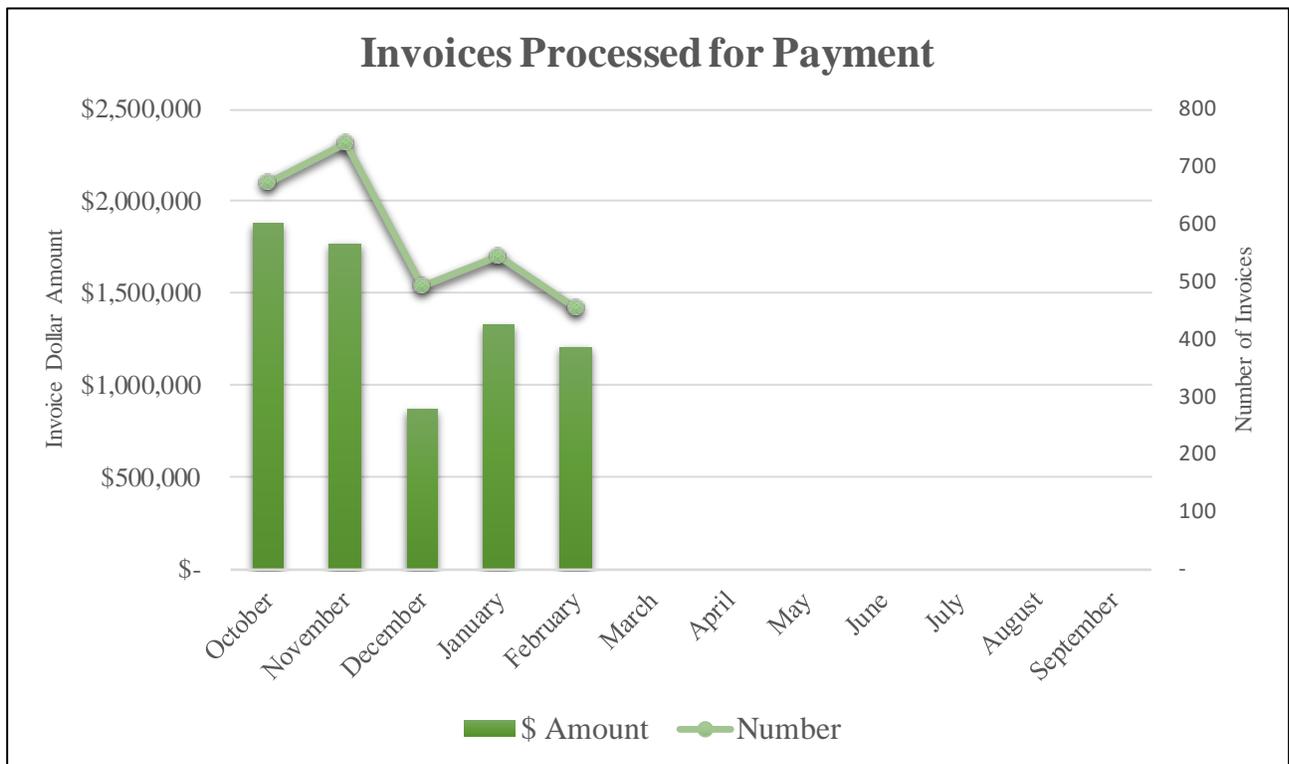
City of Sanger utility customers can view their account information, consumption history and even pay their utility bill online by visiting SangerTexas.org and clicking the gold "Online Payments" icon.



Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2020-2021 YTD	2,907	\$ 7,047,554
2019-2020 YTD	2,704	7,530,039
2018-2019 YTD	2,547	7,951,246



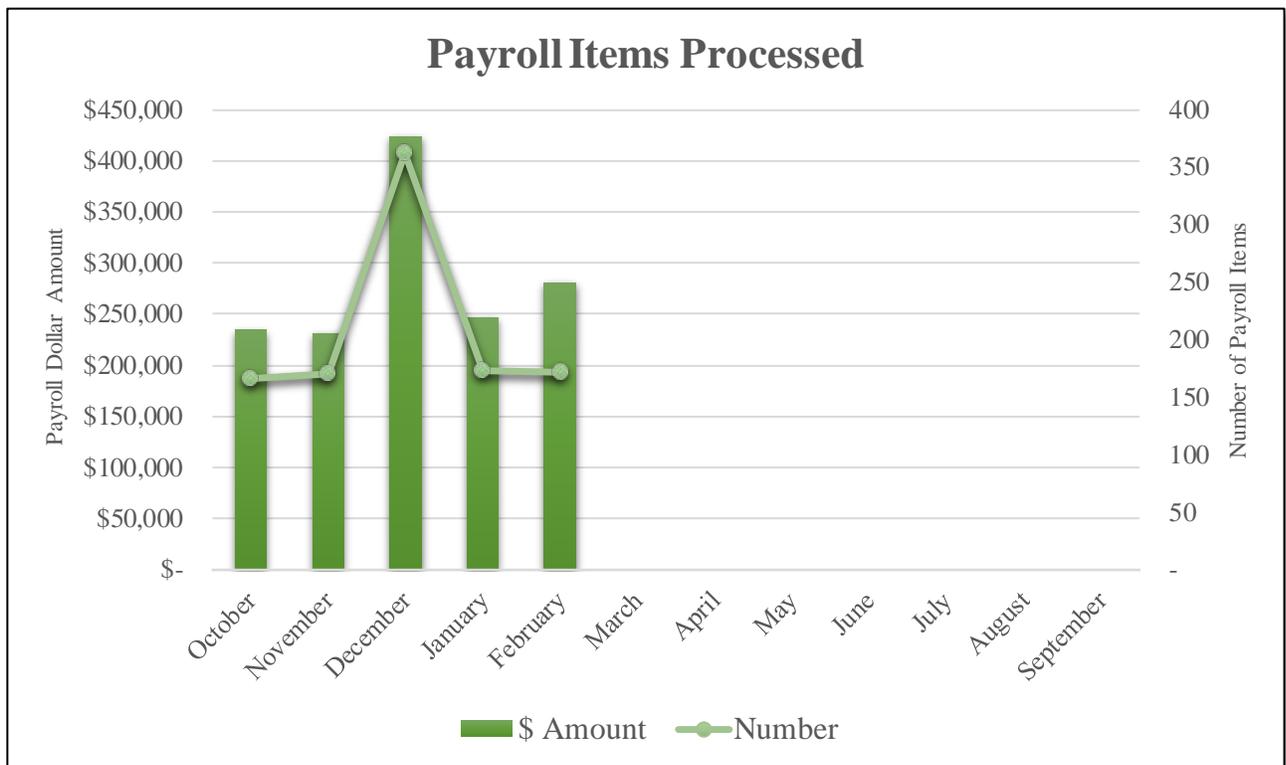


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Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
2020-2021 YTD	1,042	\$ 1,418,216
2019-2020 YTD	1,047	1,339,181
2018-2019 YTD	994	1,214,133



NOTE: The month of December 2020 had three biweekly payrolls, longevity and leave buy-back check runs.



Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
2020-2021 YTD	71	\$ 1,223,283
2019-2020 YTD	86	4,634,592
2018-2019 YTD	123	1,268,329



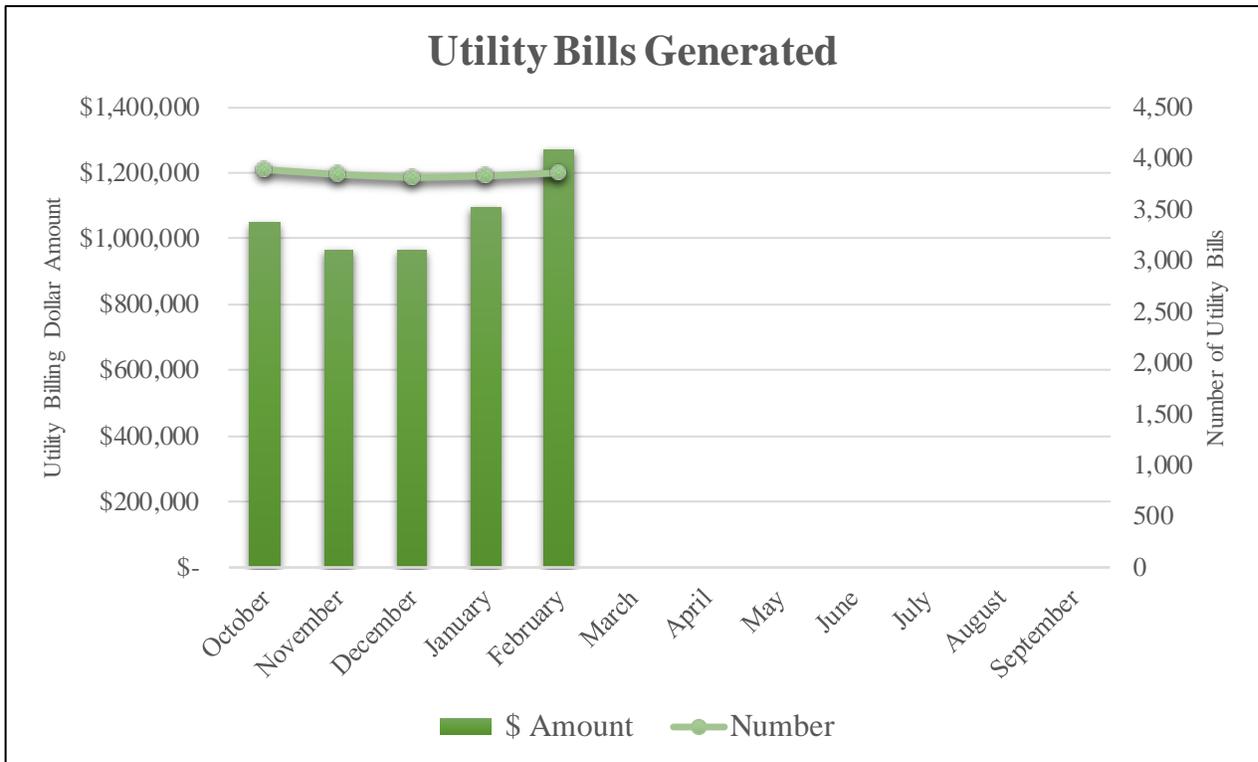


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2020-2021 YTD	19,199	\$ 5,343,026
2019-2020 YTD	18,675	\$ 5,043,928
2018-2019 YTD	17,678	\$ 4,959,565



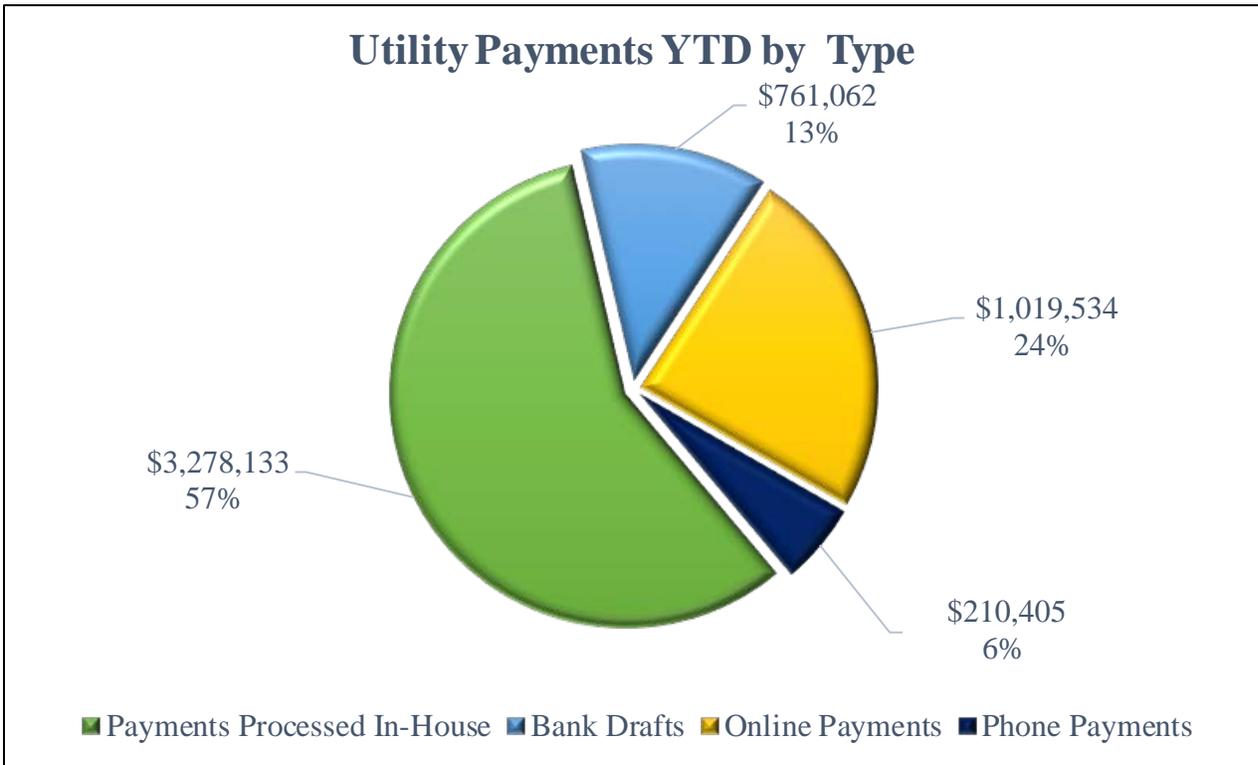


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Payment Processing Activity

Utility Payments Processed		
Year	Number	Amount
2020-2021 YTD	18,475	\$ 5,269,134
2019-2020 YTD	14,247	\$ 4,229,529
2018-2019 YTD	14,009	\$ 4,216,568





FINANCE

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Financial Reporting Function

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared		
Type	City Council Reports	Departmental Budget Reports
2020-2021 YTD	5	10
2019-2020 YTD	5	10
2018-2019 YTD	5	10



ELECTRIC

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Electric

Daily operations:

- Rechecks
- Temp to perms
- Dug in services
- Line maintenance
- Service fleet equipment
- Disconnects

Construction:

- Installed secondary services Willowood
- Maned substation during rolling blackouts
- Changed out transformer at Chisholm Trail Elementary School
- Worked outages from snow storm

Service Truck:

- Reinstates – 7
- Cutoffs – 5
- Connects – 11
- Disconnects – 13
- Occupant Changes – 38
- Rereads – 10
- Meter Change Outs – 6
- Temp Power – 5
- T-Pole – 18
- T-Pole Releases – 2
- Miscellaneous Solar – 1
- Line Locates – 87

DID YOU KNOW...

Lewis Howard Latimer was a Black American inventor and patent draftsman for the patents of the incandescent light bulb while working with the famous inventor Hiram Maxium at the U.S. Electric Lighting Company in 1881. The invention helped make lighting affordable and practical for the average household.



Engineering

Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

Capital Improvement Projects

- Water & Wastewater Master Plan – consultant awaiting info from staff to begin
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – Partial easement acquisition in discussions
 - Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project design completed; on hold, evaluating stream restoration option
 - Stream Restoration
 - Awaiting stakeholder easement negotiation and support prior to recommendation to Council.
- Wastewater Treatment Plant: Contractor addressing punch-list items & operations manuals. Walkway completion spring 2021.
- WWTP Intake Screen Replacement – reviewing bid documents

Development

Construction

- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development. Paving stopped. Developer negotiating with contractors.
- Sanger Meadow Addn. Phase 3: ETJ 119 Single Family Residential Lot development. Site grading underway
- Sportsman 2 – Fuel Station: Awaiting developer financing & preparation of Traffic Impact Analysis for TXDOT variance request and permit resubmittal. Released grading and public utility construction.



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- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Ready to start construction. Developer awaiting financing.
- Sable Creek Phase 5: 26 Lot Single Family Residential lot development – Ready to start construction. Developer awaiting financing.
- Ranger Branch Channel Improvements – Ready to start construction. Developer awaiting financing.

Review

- Lake County Estates: 78 Single Family Residential Lot Development – awaiting TXDOT permit and developer info to release construction.
- Country Rd Estates – 56 Residential and 1 Commercial Lot Development – Engineer addressing comments.
- Building Permits – Engineering Review

Flood Study review

- Wright Industrial Park – Review background and developer Public Information Requests. Regulatory action anticipated.

TXDOT

TXDOT I-35 Project

- Design underway by Stantec – 30% plans received 10/28/2020. To be reviewed
- Utility Coordination with TXDOT under review

FM 455 Highway Project

- Project let date 01/2022
- Utility Clear Date 11/2021
- TXDOT ~ 95% Check Set received for review

FM 455 Utility Relocation Project

- Utility relocation plans under design –finalizing design. Specifications and contract documents to be prepared.
- Geotechnical testing firm, Inspection firm and Construction Admin firms to be selected and contract documents prepared.
- Bond Package remains to be prepared
- Spring 2021 award anticipated & 12-15-month relocation

IH 35 Project

- Staff determining utility relocations needed.
- Firms to be selected and contracts prepared for utility relocations.

DID YOU KNOW...

The earliest example of Civil Engineering is the Great Pyramid at Giza? Of all the seven ancient wonders of the world, the Great Pyramid at Giza is the only one that still survives, and this is largely due to civil engineering. While no records exist about the actual methods of construction, the mathematical patterns of the structure and the internal passages suggest advanced planning and engineering.



STREETS

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Streets

Road Hazards:

- Prep for bad weather around town.
- Sand streets around town for icy weather.
- Concrete work on Willow Street.

Department Staff:

Street Superintendent – John Henderson

Felipe Ibarra – Utility II

Adrian Tostado – Utility I

Grayson Rutledge – Utility I

DID YOU KNOW...

Hot Mix Asphalt (HMA) is a combination of approximately 95% stone, sand, or gravel bound together by asphalt cement, a product of crude oil. Asphalt cement is heated aggregate, combined, and mixed with the aggregate at an HMA facility. The resulting Hot Mix Asphalt is loaded into trucks for transport to the paving site. The asphalt is placed, and then compacted using a heavy roller, which is driven over the asphalt. Traffic is generally permitted on the pavement as soon as the pavement has cooled.



WATER

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Water

During February the Water Department was able to:

- Have Maguire Iron complete the repairs and painting of the Cowling Ground Storage Tank.
- Installed new chlorine booster pumps at Well #6 and Well #8.
- Completed the annual “Water Use Survey” from Texas Water Development Board and the annual Tier II report from the Texas Commission on Environmental Quality.
- Had Precision Pump pull and remove debris from the #1 pumps at South Bottom Lift Station and Quail Run Lift Station.
- Had Mabak Direction Drilling make repairs to a 2” water line at 5th/Diane, a 12” water line at Pleasant Valley/Willow and a collapsed sewer main on 5th Street.
- Had C & G Electric rewire the new chlorine booster pump and replace an electrical breaker.
- Had RLC Controls replace the 24volt power supply at Quail Run Lift Station.
- Make repairs to five water mains.
- Make repairs to six water service lines.
- Make repairs to two sewer mains.
- Make repairs to one sewer service line.
- Install 15 new water meters.
- Change out five water meters.
- Visually read 1,244 water meters that were not read by the mobile collector.
- Completed 167 water and sewer service orders.
- There were 3,094 active water connections and 3,074 active sewer connections during the month of February.

DID YOU KNOW...

In 1974, Congress passed the Safe Drinking Water Act to ensure that drinking water is safe for human consumption. The Act requires public water systems to monitor and treat drinking water for safety.



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Parks and Recreation

Operations:

10 acres were mowed in the month of February. No brush orders were completed in the month of February until the last week due to major repairs being required to our chipper truck. The truck was completed on February 25, 2021 and we chipped same day. In February we had 14 brush orders called in and 16 were completed (some picked up were not called in).

Some other projects completed by the Parks and Recreation Department Crew include:

- Disinfecting all city buildings and facilities every Friday.
- Completion of the Sullivan Center updates were completed with the exception of the flooring (had to be rescheduled due to weather).
- New Spring Toy was installed at Switzer Park.
- Preparations for new basketball goals and additional spring toys have begun at Switzer Park.
- Winterization of all parks and city facilities completed the week prior to the storm.
- A thorough check of all city buildings completed daily during the winter storm the week of February 15-19, 2021.
- Water leak repairs started after the winter storm (water leaks located at Switzer Park, Porter Park, and the Community Center).
- Assistance of Library clean-up after the water leak caused by the winter storm.
- Lights at Police Department changed to LED lights.

Facilities:

Our facilities were closed due to COVID-19 restrictions for the month of February. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions. Contracts were completed for both the Sanger Softball Association and Sanger Summer League to begin utilizing Porter Park and Railroad Baseball Park for league play.

Recreation:

All programming was canceled for the month of February, however, a lot of research was done on what other cities and towns are doing for reopening and when. Planning is being completed for all usual Spring events for the chance that we are available to reopen events to the public.

Our Facebook page is still experiencing a steady growth up to 3,127 likes at the end of December with 3,258 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

DID YOU KNOW...

The City Wide Annual Trash Off is held on the second Saturday in March every year. This is a great opportunity to get rid of old items at home!



PARKS AND RECREATION

SANGER
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Department Staff:

Public Works Director – Jim Bolz
Recreation & Event Coordinator – Jennifer Shumate
Crew Leader – James Hunter
Maintenance Worker II – Dean Mason
Maintenance Worker II – Brandon Metcalf

TRASH OFF 2021

March 13, 2021

8am - 12noon
Keep Sanger Beautiful and Parks Board Annual City Clean Up & Trash Dump!

- +REFRIGERATORS (w/compressors removed)
- +BATTERIES
- +ELECTRONICS
- +METAL
- +JUNK & TRASH

+Items not accepted: Prescription Drugs, Tires, Paint, Hazardous Materials & Liquids

FACE COVERINGS REQUIRED
Limited help will be available to portions of the community that require assistance unloading. If help is needed you must stay in the car to follow social distancing guidelines.

For more information:
(940)458-2059 or
jshumate@sangertexas.org



LIBRARY

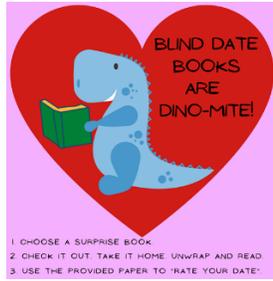
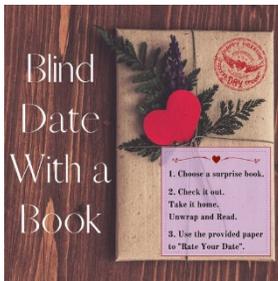
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Library

Highlights:

- The library started the month of February with the annual “Blind Date with a Book” program for all ages. Staff selected various titles for patrons to check out all concealed in festive paper bags. This year we included book to movie blind date bundles, which included both the movie and the book!



- The Book Club met on Zoom on February 2nd to discuss *Their Eyes Were Watching God* by Zora Neale Hurston, which has been made into a movie starring Halle Berry.
- February’s STEM/Craft kids featured items to make your very own heart mobile!
- The library added several new items to their collection! Lots of non-fiction, children and junior fiction titles.



- In honor of Black History Month, the library had several displays of books and media available for check out. In addition, patrons had access to a curated collection of Black History Month items through our digital service Hoopla.

940.458.7930 | 502 Elm Street | PO Box 1729 | Sanger, TX 76266 | www.sangertexas.org

 facebook.com/SangerTexas  [@CityofSanger](https://twitter.com/CityofSanger)



LIBRARY

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- On February 16, 2021 the library suffered damage from a broken pipe during the cold weather. We will provide updates on resuming library services, including the reopening of the building on our website www.sangerlibrary.org and Facebook.
- Library staff has been working very hard towards reopening the library. We are so fortunate and grateful to have so many dedicated City employees from all our departments helping with our rebuilding efforts.

DID YOU KNOW...

We have a new digital resource for library cardholders! You can access eBooks, audiobooks, movies, and TV shows. Go to hoopladigital.com for all the details!