

APRIL 2020





## CITY COUNCIL

### Agenda Summary

The following items were acted on by the Mayor and City Council in April 2020.

### Resolutions:

- Resolution No. 11-15-19 to amend the Sanger Industrial Development Corporation Bylaws.

### Ordinances:

- Ordinance # 03-10-20 Regarding a Specific Use Permit (SUP) for a Quick Services Food and Beverage Shop Use on Approximately 4.9461 Acres of Land, Zoned as Industrial District (I-1), and Generally Located North of the Intersection of FM 455 and Sable Creek Blvd.
- Ordinance No. 04-14-20 to Renew and Continue the Mayor's Revised Declaration of Local Disaster Dated April 9, 2020, Providing a Repealing Clause; Providing a Savings Clause; Providing a Severability Clause; Providing for a Penalty of Fine Not to Exceed \$1,000 As Authorized by State Law For Each Offense and Providing For an Effective Date.

### Plats Approved:

- Minor Plat of Lot 1, and Lot 2, Block A of Salas Addition, Being 5.145 Acres, in the City of Sanger, and Generally Located North of Lois Road and Approximately 900 Feet West of the Intersection of I-35 Service Road and Lois Road West.
- Final Plat of Lot 11-23, Block A, and Lots 34-35, Block B, Sanger Meadow Addition Phase 2, Being 18.019 Acres, and Generally Located West of Metz Road and Approximately 300 Feet North of the Intersection of Metz Road and View Road.
- Final Plat of Lots 24-67, Block A, and Lots 1-33, Block B, and Lots 1-24, Block C, Sanger Meadow Addition Phase 3, Being 127.473 Acres, and Generally Located North West of the Intersection of Metz Road and View Road.

## CITY SECRETARY

### Agenda

- City Council Meeting Agenda Summary Items were, where required; prepared, certified, published and processed. Meeting Minutes prepared, approved by City Council and filed by the City Secretary.

### Election

- May 2, 2020 General Election is postponed to the November 3, 2020 Uniform Election Date.



ADMINISTRATION

SANGER  
— ★ TEXAS

## Monthly Report – April 2020

### Open Records

- Processed nine (9) Open Record Requests and completed them in ten days or less.

### Solicitor Permits

- No solicitor permits were issued.

## ***DID YOU KNOW...***

Curious if a property is in the Flood Plain? You can look it up online at the Federal Emergency Management Agency (FEMA) online Flood Map Service Center. Just go to <http://msc.fema.gov>, and enter an address or longitude/latitude coordinates and the service will provide a detailed current flood map for the property you entered.



ECONOMIC DEVELOPMENT

SANGER  
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Monthly Report – April 2020

## ECONOMIC DEVELOPMENT

### About your Sanger EDC

The City of Sanger has established both a Type A and Type B economic development board to stimulate economic growth. These boards utilize sales tax revenues to stimulate the creation of new primary jobs in the community and to address quality of life issues. Sanger is pro-business and aggressively seeks new and expanded businesses that offer quality jobs for the community.

### Staff Updates

Staff continues to work closely with Denton County, Sanger Chamber of Commerce, and other economic development organizations to ensure every possible resource is made available to all businesses in the Sanger community.

The Sanger Economic Development Corporation will continue to survey local businesses to help us track the impact from COVID-19. A second Business Impact Survey has been created and the results will be provided to county and state officials. The EDC's goal is to effectively communicate the immediate concerns of our business community.

Staff completed a Retail Impact Analysis that shows the impact COVID-19 has had on foot traffic to our retailers here in Sanger. The report shows weekly trends for 1<sup>st</sup> Quarter 2020 – leading up to and during COVID-19 responses, as well as year to year changes in foot traffic.

### ***DID YOU KNOW...***

The Governor's Office has compiled a list of resources to support economic retention and recovery related to COVID-19. Visit [www.gov.texas.gov](http://www.gov.texas.gov) for available resources.

# Keep it Local!

## Play. Shop. Dine.

### #sangerstrong

940.458.9096 | 201 Bolivar | PO Box 1729 | Sanger, TX 76266 | [www.sangertxedc.org](http://www.sangertxedc.org)

 [facebook.com/SangerTXEDC](https://facebook.com/SangerTXEDC)  [@SangerEDC](https://twitter.com/SangerEDC)



Monthly Report – April 2020

**BUILDING PERMITS**

Residential	New	Alteration	Total
# Permits	9	4	<b>13</b>
# Inspections	192	14	<b>206</b>
Fees	\$71,264.75	\$372.40	<b>\$71,637.15</b>

Commercial	New	Alteration	Total
# Permits	0	0	<b>0</b>
# Inspections	37	12	<b>49</b>
Fees	\$0	\$0	<b>\$0</b>

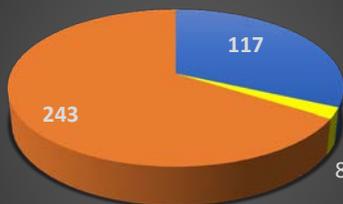
Miscellaneous /One Stop	
# Permits	32
# Inspections	69
Fees	\$2,710.00

***DID YOU KNOW...***

The City of Sanger is rolling out a new Community Enhancement program which would take the place of Code Enforcement. We have hired a new Community Enhancement Officer, Todd Varner. He can be reached at the number below if you have any questions.

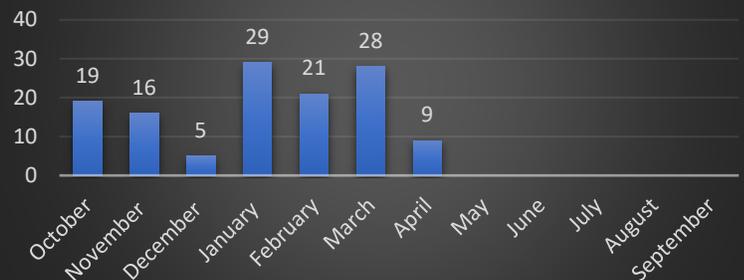
For further questions please contact our department at 940-458-2059.

**Building Permits YTD**



■ Residential ■ Commercial ■ Miscellaneous/One Stop

**New Single-Family Residential Permits FY 19-20**





PLANNING & ZONING

Case # SANZON-0012

Consider Discuss and Act on the Preliminary Plat of the Sure Steel Addition being 4.166 Acres, in the City of Sanger, and Generally Located Approximately 420 feet East of the Railroad on FM 455.

Planning and Zoning Commission APPROVED

City Council APPROVED



Case # 20SANZON-0013

Consider, Discuss, and Act on a Final Plat of Sable Creek Addition Phase IV, Being 12.697 Acres, Generally Located East of Railroad Line, South of FM 455 and North of East Willow Street.

Planning and Zoning Commission APPROVED

City Council APPROVED





DEVELOPMENT SERVICES

SANGER  
TEXAS

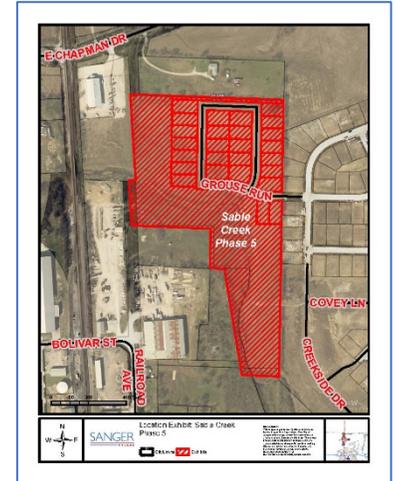
Monthly Report – April 2020

Case # 20SANZON-0014

Consider, Discuss, and Act on a Final Plat of Sable Creek Addition Phase V, Being 17.886 Acres, Generally Located East of Railroad Line, South of FM 455 and North of East Willow Street.

Planning and Zoning Commission  
APPROVED

City Council  
APPROVED



**DID YOU KNOW...**

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about you, your home, or your business, even to law enforcement agencies. The answers you provide are used only to produce statistics.



POLICE & ANIMAL CONTROL

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TEXAS

## Monthly Report – April 2020

### POLICE & ANIMAL CONTROL

During the month of April 2020 Officers of the Sanger Police Department responded to a total of 516 calls for service having an average response time of 9 minutes per call. The department issued a total of 13 citations and 14 warnings.

The Texas Department of Public Safety Uniform Crime Reporting tracks seven classifications of offenses. You will find below a list of those classifications as well as any of those classifications the Department responded to:

- Criminal Homicide 0
- Forcible Rape 0
- Robbery 0
- Assault 5
- Burglary 1
- Larceny/Theft 4
- Motor Vehicle Theft
- Officer Assaulted 0

The Covid-19 impact has created several areas of concern in our community as well as throughout the state. Domestic calls have increased as well as miscellaneous calls related to matters that are not law enforcement related. Traffic complaints have also increased. We as a department have observed numerous traffic violations because drivers are frustrated with the current situation and feel they are exempt from all violations. When traveling to your local destinations, please be aware that other drivers are facing the same stress you are feeling. Obey all traffic laws and be courteous to your neighbor.

Chief Curtis Amyx

***DID YOU KNOW...***

No traffic law exemptions have been put in place during the Covid-19 event.



FIRE DEPARTMENT

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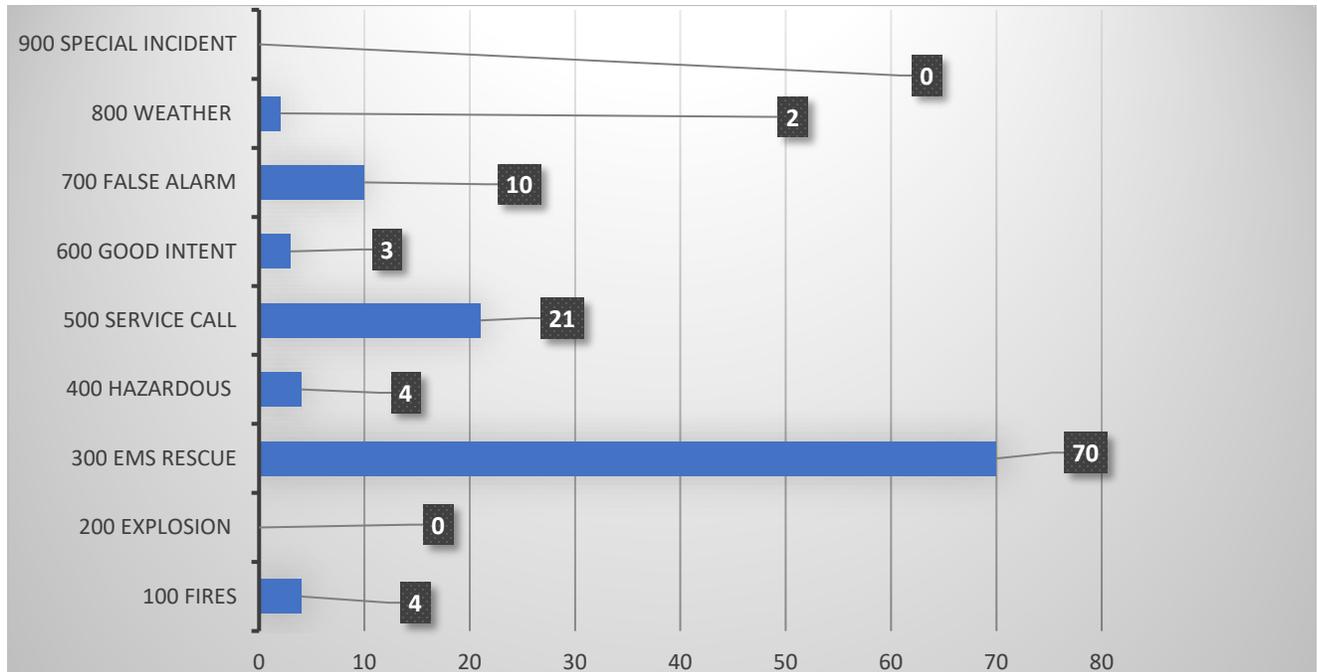
## Monthly Report – April 2020

### FIRE DEPARTMENT

#### Emergency Responses for April

The Sanger Fire Department responded to 114 emergency incidents during the month of April. The top four busiest incident types:

- 70 Emergency Medical Incident
- 21 Service calls
- 10 False Alarm
- 4 Fire incidents
- The busiest time of the day was 18:00 – 18:59 for the month of April
- The busiest days of the week for EMS transports was Wednesday with 14 transports during the month.
- Emergency Medical calls accounted for 61.40% % of the total call volume.

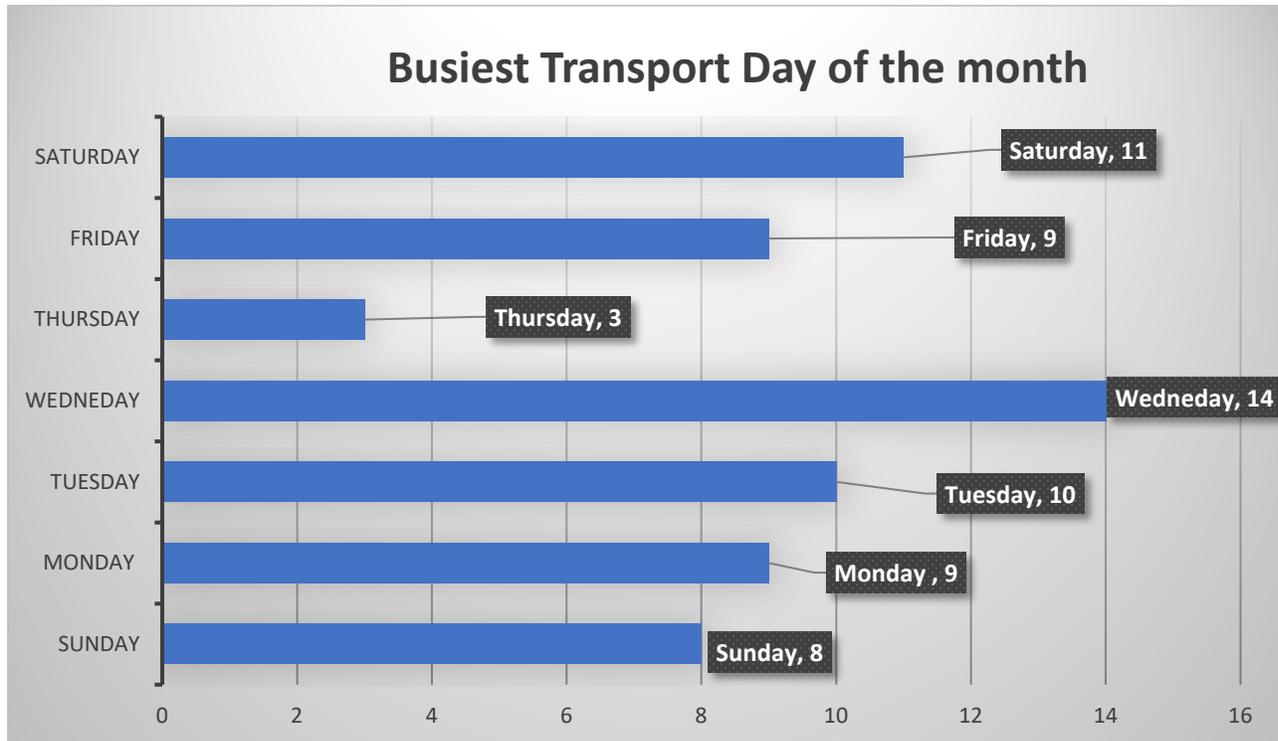




FIRE DEPARTMENT

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Monthly Report – April 2020





FIRE DEPARTMENT

SANGER  
TEXAS

## Monthly Report – April 2020



### MOBILE APPS WITH LOCAL ALERT FUNCTIONS

**FEMA APP:** Stay updated with severe weather alerts from the National Weather Service for up to five locations across the U.S.; learn how to stay safe before, during, and after over 20 types of hazards; save a custom list of the items in your family’s emergency kit; and locate and receive driving directions to open shelters and disaster recovery centers. You can also submit disaster-related photos to a public map using the Disaster Reporter feature. The FEMA App is also available in Spanish. Download the app to your mobile device or smartphone free on iTunes or Google Play. Learn more at [www.fema.gov/mobile-app](http://www.fema.gov/mobile-app).

**AMERICAN RED CROSS APP:** The Red Cross Emergency app combines more than 35 different types of severe weather and emergency alerts. You can choose the alerts that are important to your location or the location of loved ones. The “Family Safe” feature allows you to notify loved ones that an alert has been issued in their area and check to see if they are safe. The app also offers information on what to do before, during, and after severe weather hits and how to find open Red Cross Shelters. All content is also available in Spanish. You can download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later) and Google Play (Android). Learn more at [www.redcross.org/prepare/mobile-apps](http://www.redcross.org/prepare/mobile-apps).

**THE WEATHER CHANNEL APP:** Tracks weather and provides local forecasts and push alerts of severe weather to your mobile device. Download the app to your mobile device or smartphone free on iTunes (Apple-iOS 6.0 or later), Google Play (Android), App World (BlackBerry), and Windows Phone at [www.weather.com/apps](http://www.weather.com/apps).



MUNICIPAL COURT

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Monthly Report – April 2020

## MUNICIPAL COURT

### Case Activity:

- For the month of March 2020, the Municipal Court filed 14 citations.
- There was one request for deferred disposition.
- There was one request for a driver safety course.
- There were two cases successfully closed by deferred disposition and two case successfully closed by a driver safety course.
- The court closed eight cases by payment in full or time served.
- The total fines, court costs, and other fees collected were \$1,828.10 with \$668.98 of that being remitted to the State.

## ***DID YOU KNOW...***

March 16, 2020—Texas Vehicle Registration, Titling, and Handicap Placard Requirement Temporary Extension: Governor Greg Abbott granted a temporary extension to obtain initial vehicle registration and titles. The extension also applies to renewing existing vehicle registrations, permanent handicap placards, and titles (including title transfers). The statement further granted a temporary extension for an individual with an expired 30-day temporary permit to secure a new permit and/or vehicle registration. This temporary extension is in effective until 60 days after the Texas Department of Motor Vehicles informs the public that normal registration and titling operations have resumed.

March 18, 2020—Texas Driver License Expiration Date Extension: Governor Abbott announced that valid driver licenses and commercial driver licenses that expire on or after March 13, 2020 will have their expiration dates extended. The announcement also applies to state issued identification cation and voter registration cards. Expiration dates are put on hold until 60 days after the disaster declaration has been lifted. For example, if a Texas driver license has an expiration date of April 3, 2020, the new expiration date is now 60 days from the end of the disaster declaration. Note that this only applies to otherwise valid licenses.



FINANCE

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## Monthly Report – April 2020

### FINANCE

#### Overview

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the annual budget document.

During the month of April 2020, Finance Department staff:

- Worked with INCODE to initiate an Interactive Voice Response (IVR) telephone payment system for utility payments
- Performed all of the following normal departmental functions for the City:
  - Accounts Payable
  - Financial Reporting
  - Payroll
  - Purchase Orders
  - Utility Customer Service

### ***DID YOU KNOW...***

The City now offers an automated phone payment system to pay your utility bill? Simply call 866-275-5232 to get started!

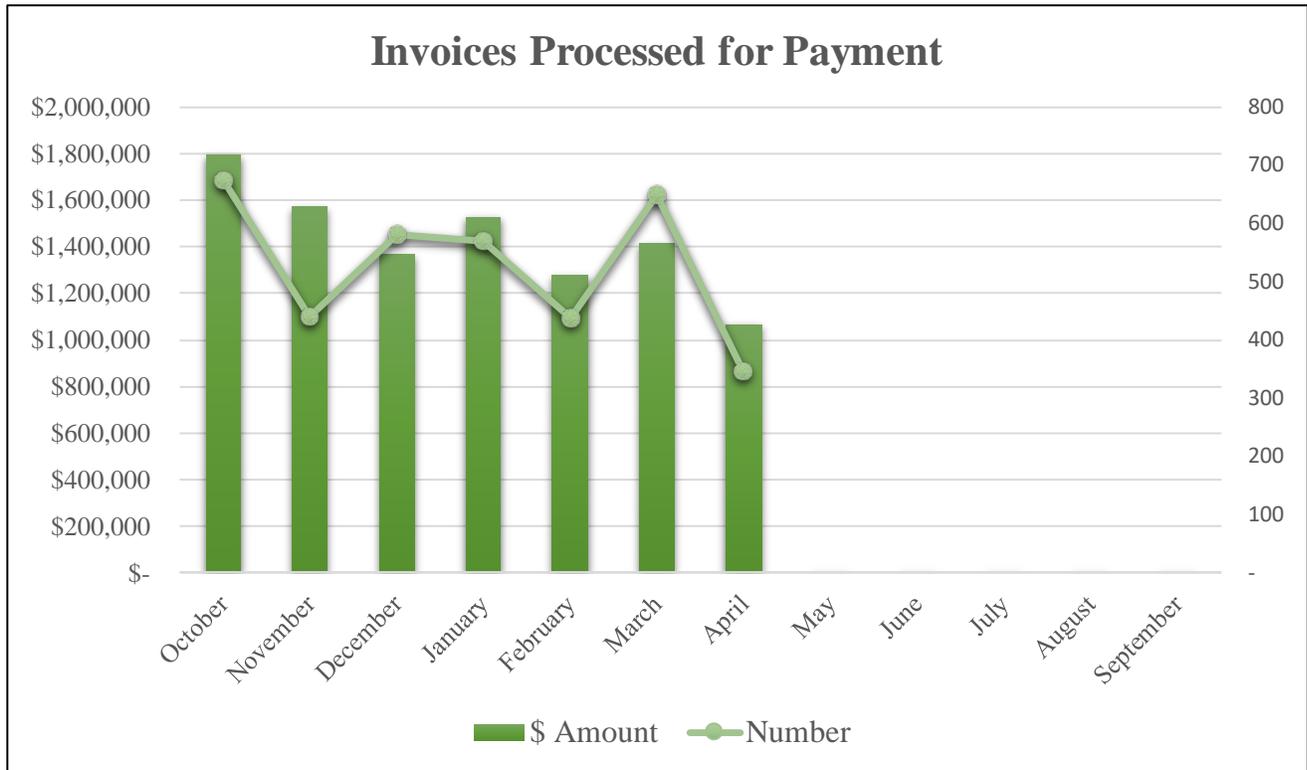




Accounts Payable Function

The purpose of the Accounts Payable function is to provide payment processing services for City departments to ensure timely vendor payments for goods and services.

Invoices Processed		
Year	Number	Amount
2019-2020 YTD	3,700	\$ 10,007,256
2018-2019 YTD	3,735	11,021,764
2017-2018 TYD	3,287	12,335,815

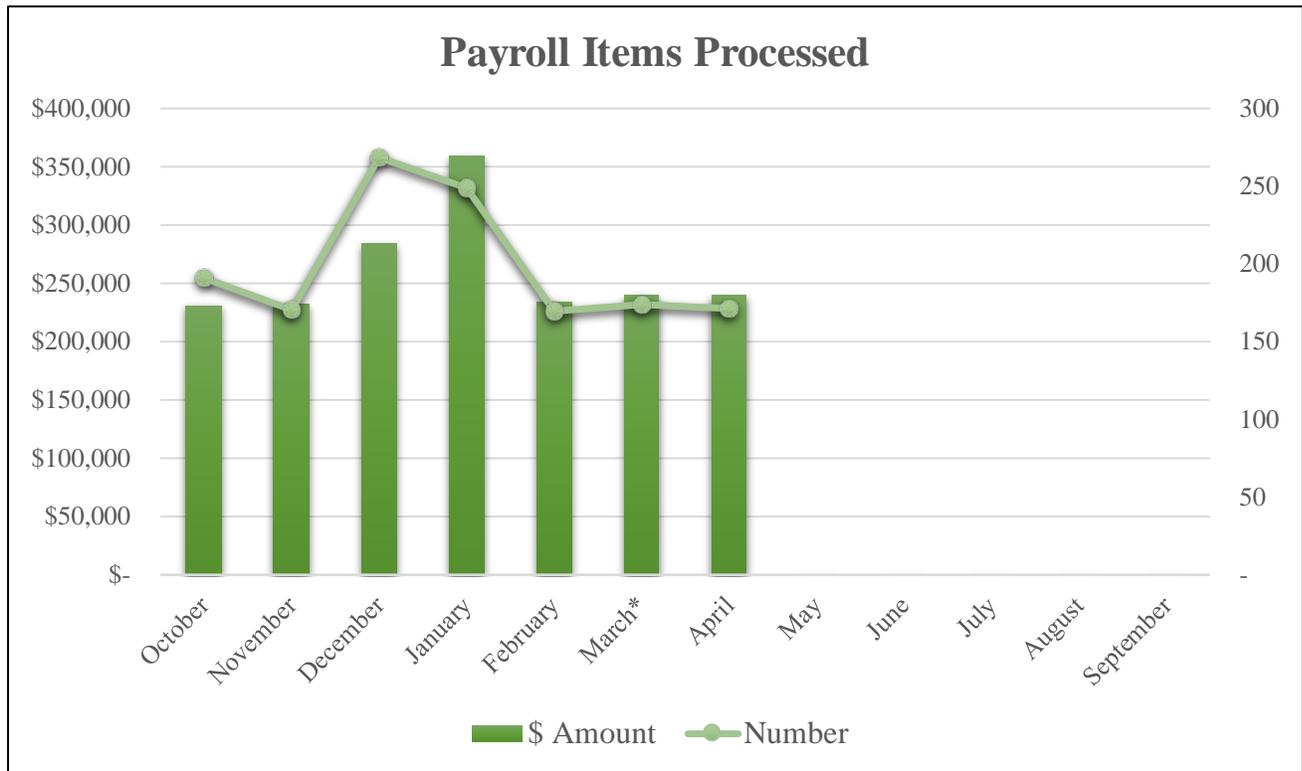




Payroll Function

The purpose of the Payroll function is to provide timely payroll services for City departments to ensure that employees are paid timely and accurately.

Payments to Employees		
Year	Number	Amount
2019-2020 YTD	1,392	\$ 1,818,837
2018-2019 YTD	1,439	1,802,107
2017-2018 TYD	1,469	1,766,190



**NOTE:** There are three biweekly payroll periods in the months of January and July 2020. During the month of December, additional paychecks are paid for longevity and leave buyback.



Purchase Order Function

The purpose of the Purchase Order function is to provide purchasing management and support to departments and suppliers so that the City has the resources available to accomplish its mission in a timely and efficient manner.

Purchase Orders Issued		
Year	Number	Amount
2019-2020 YTD	119	\$ 4,850,668
2018-2019 YTD	163	1,889,650
2017-2018 TYD	131	7,232,149



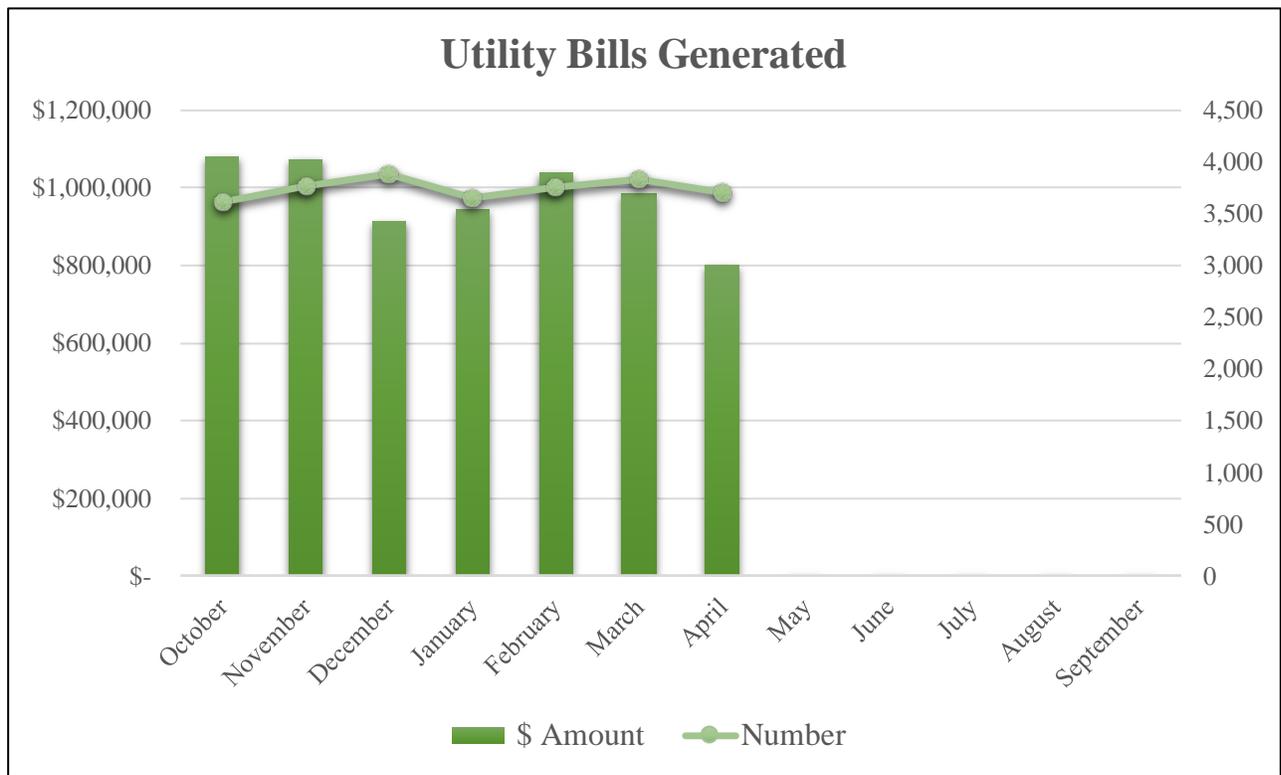


Utility Customer Service Function

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

Billing Activity

Utility Bills Generated		
Year	Number	Amount
2019-2020 YTD	26,207	\$ 6,828,292
2018-2019 YTD	25,006	\$ 6,958,420
2017-2018 TYD	24,383	\$ 6,929,407



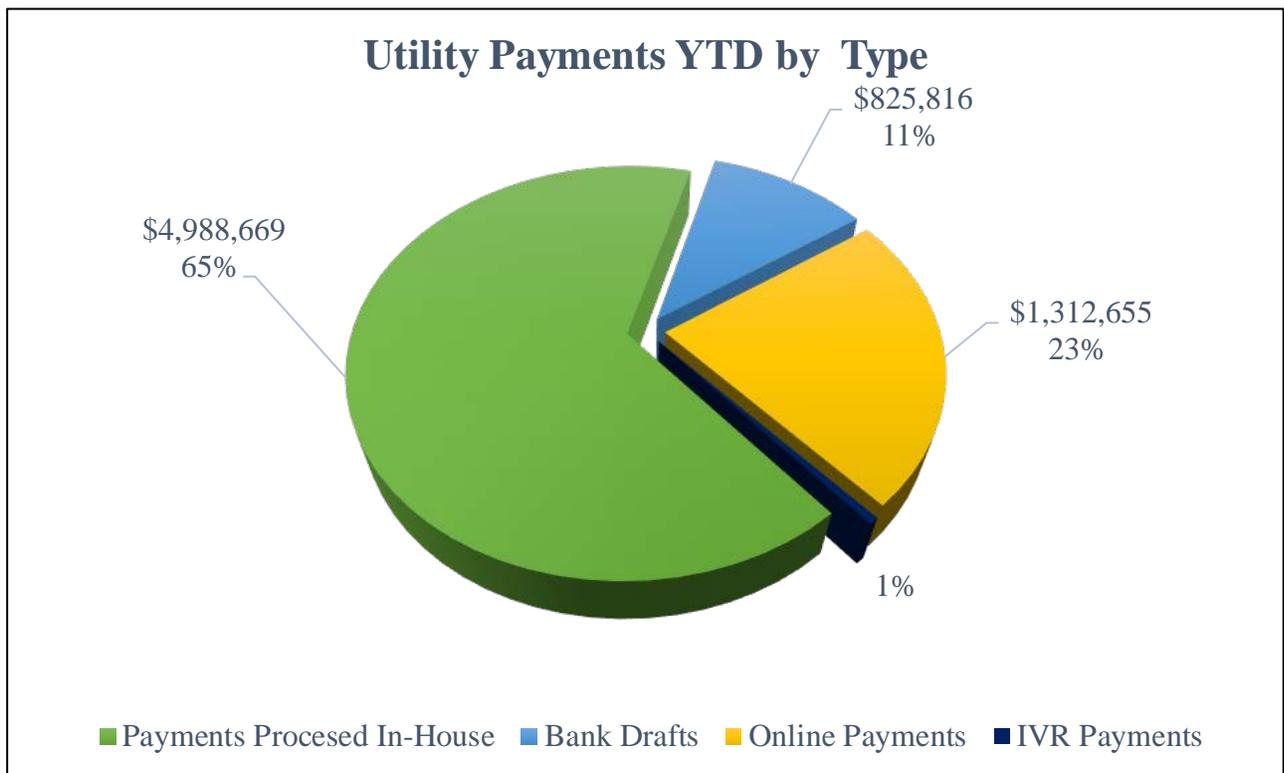


**Utility Customer Service Function**

The purpose of the Utility Customer Service function is to provide billing and revenue collection services for all City of Sanger utilities and to provide excellent customer service and information to all City of Sanger utility customers.

**Payment Processing Activity**

Utility Payments Processed		
Year	Number	Amount
2019-2020 YTD	24,743	\$ 7,149,648
2018-2019 YTD	20,978	\$ 6,267,946
2017-2018 TYD	20,241	\$ 6,237,146



**Financial Reporting Function**



FINANCE

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## Monthly Report – April 2020

The purpose of the Financial Reporting function is to provide internal controls and financial information to City Council and City departments so that they may manage operations and meet financial reporting needs.

Financial Reports Prepared		
Type	City Council Reports	Departmental Budget Reports
2019-2020 YTD	7	12
2018-2019 YTD	7	12
2017-2018 TYD	7	12



ELECTRIC

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Monthly Report – April 2020

## ELECTRIC

### General

- The Electric department is completing employee training

### Daily Operations

- Connect temporary poles in Willowood subdivision.
- Repair transformer in Quail Run Subdivision
- Rechecks
- Telecommute/Employee training

### Construction

- Set up for DATCU transformer pad

### Service Truck/After Hours combined

- Connects – 19
- Disconnects -13
- Occupant change – 29
- Cutoff – 1
- Reinstates – 1
- Billing rechecks – 15
- Changed out meters – 25
- Re-read – 4
- Pulled meters – 2
- New meters -0

## ***DID YOU KNOW?***

Electricity travels at the speed of light - more than 186,000 miles per second! Which is 6,696,000 miles per hour!



## ENGINEERING

### Engineering Department Responsibilities

- Engineering Administration
- Engineering review and coordination of Residential, Commercial & Capital Improvement Construction Projects from design through the construction completion: Plat review, Construction Plan review, Building permit reviews, Construction Management Coordination, Inspections
- Management of Water, Wastewater, Drainage & Paving Capital Improvement Projects
- Stormwater Pollution Prevention Management & Inspection
- Coordinate utility relocation, easement and ROW acquisitions
- Floodplain Management
- Coordination of TXDOT Projects
- Traffic/Transportation Engineering
- Identify infrastructure improvements necessary to accommodate projected growth and development.
- Respond to public inquiries, investigate and resolve complaints, or refer to appropriate individual or department for resolution.
- Street Cut/Bore (Right-of-way), TXDOT & Environmental Permitting
- Review and update as needed the Subdivision Ordinance and other related standards.

### Capital Improvement Projects

- Evaluating consultant selection for Water & Wastewater Master Plan update
- Railroad Avenue Lift Station and Wastewater Pipeline Improvements – 100% Plans & Specs received & under review, anticipate easement acquisition spring 2020
- Outfall Pipeline – 8500+/- linear foot wastewater treatment plant outfall pipe project design completed; on hold, evaluating stream restoration option
- Stream Restoration
  - Meetings held with Property Owners, TCEQ & USACE
  - Awaiting site visit with USACE & regulatory officials for preliminary determination regarding Nationwide or Individual USACE permit to be required.
- Wastewater Treatment Plant: Continuing with repairs, improvements, and site work. Contractor addressing punch-list items & start up.
- McReynolds Rd – LOMR under FEMA review
- Pond outfall/Channel stabilization needed.



## Development

### Construction

- Estates at Wind Song Hill: ETJ 57 Lot Single Family Residential Development – grading & turf establishment remaining
- Sanger Circle Phase 3: Drainage end walls remain to be completed
- Sanger Circle Phase 6: 250 Lot Single Family & Townhome Residential Development
- Storm drainage & sanitary sewer installation underway
- Sanger Circle Phase 5: Sanitary sewer removal and replacement to be completed
- Sportsman 2 – Fuel Station: Awaiting Civil Construction and TXDOT permit plan revisions
- Grace Bible Church: Under construction
- Berkshire 2 Townhomes (Apartments): Under Construction
- Sanger Meadows Phase 1: ETJ 10 Lot Residential Development – Grading completed

### Review

- Sanger Meadow Addn. Phases 2 & 3: ETJ 134 Single Family Residential Lot development -civil plans under review
- Lake County Estates: 78 Single Family Residential Lot Development – comments provided, awaiting resubmittal
- Sonic Drive-In: Commercial Replat & Civil plans under review
- Kenning Addition: ETJ 3 Single Family Residential Lot development – Minor Plat under review
- Meadow Green Farms Phases 1 & 2: 23 Single Family Residential Lot development - Preliminary Plat under review
- Sure Steel: Commercial – Preliminary Plat under review
- Sable Creek Phase 4: 50 Lot Single Family Residential lot development – Final Plat under review
- Sable Creek Phase 5: 26 Lot Single Family Residential lot development – Final Plat under review

### Development Review Committee

- Sanger Mansion redevelopment – Proposed event center & hotel
- Building Permit – Engineering Review

### Flood Study under review

- Wright Industrial Park – Review background and developer RFI



Monthly Report – April 2020

- McReynolds Rd Improvements – Ranger Branch LOMR under FEMA review
- Ranger Creek – Developer requested review; FEMA applications provided to developer

**TXDOT**

**TXDOT I-35 Project**

- Design underway by Stantec – 30% plans not yet received

**FM 455 Highway Project**

- Project let date 10/2021
- Utility Clear Date 11/2020
- TXDOT ~ 95% Check Set received for review

**FM 455 Utility Relocation Project**

- Amendment to existing PSA for FM 455 anticipated
- Utility relocation plans under design
- Bond Package remains to be prepared
- Summer award anticipated & 9-month relocation

***DID YOU KNOW...***

**Why the Leaning Tower of Pisa Hasn't Fallen Over Yet**

The Leaning Tower of Pisa was kept from collapse thanks to some ingenuitive geotechnical engineering. Engineers kept the tower from collapsing by placing weights on the north end of the foundation to right the structure. Now it is believed that the structure will survive for hundreds of more years.



STREETS

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Monthly Report – April 2020

## STREETS

### Road Hazards:

- Filled pothole – Chisam Road
- Filled pothole – Marion Road
- Filled pothole – Rising Star Lane
- Trimmed trees back from roadway – E Willow Street
- Filled pothole – N 6<sup>th</sup> Street
- Grade alleyway – Bolivar Street
- Milled up road for future road patch – Denton Street
- Replace covert – Plum Street
- Repair large bump in road – Melinda Myrl Drive

### Traffic and Street Signs:

- Stop bar painted – Elm Street
- Stop bar painted – N I-35 Frontage Road
- Stop bar painted – Pecan Street
- Stop bar painted – N 10<sup>th</sup> Street
- Stop bar painted – Peach Street
- Stop bar painted – Pecan Street
- Straighten stop sign – Creekside Drive
- Straighten stop sign – FM-455
- Straighten stop sign – Sanger Circle Drive
- Straighten street sign – Wagon Will Drive
- Replace stop sign – Keaton Road
- Straighten road sign – Marion Road

### Miscellaneous:

- Mow drainage area – Kramer Lane



STREETS

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Monthly Report – April 2020

**Department Staff:**

Street Superintendent – John Henderson

Felipe Ibarra – Utility II

Adrian Tostado – Utility I

Levi Perkins – Utility I

***DID YOU KNOW...***

Portions of 6<sup>th</sup> Street, 7<sup>th</sup> Street, 8<sup>th</sup> Street, Plum Street, Elm Street, Bolivar Street, Pecan Street, and 10<sup>th</sup> Street have been freshly paved.



WATER

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Monthly Report – April 2020

## WATER

### During April the Water Department was able to:

- Have Maguire Iron Inc. sand blast and repaint the 200,000 gallon elevated storage tank at Well #6.
- Have Mabak bore in a new water service line at 504 N. 5<sup>th</sup> Street.
- Begin reading water meters on two separate billing cycles.
- Make repairs to one manhole and raise four manholes and three water valve stacks ahead of street repairs on Bolivar Street.
- Make repairs to 14 water service lines.
- Make repairs to 3 water mains.
- Make repairs to 2 sewer service lines.
- Install 34 new water meters.
- Change out 4 water meters.
- Pulled 1 water meter because of FM 455 expansion.
- Visually read 932 water meters that were not read by the mobile collector.
- Completed 81 water and sewer service orders.
- There were 3,138 active water connections and 2,932 active sewer connections during the month of April.

## ***DID YOU KNOW...***

The virus that causes COVID-19 has not been detected in drinking water. Conventional water treatment methods that use filtration and disinfection, such as those in most municipal drinking water systems, should remove or inactivate the virus that causes COVID-19.



PARKS AND RECREATION

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## Monthly Report – April 2020

### Parks and Recreation

#### Operations:

The parks crew has continued with our annual winter clean up programs within the parks system. 200 acres were mowed in the month of April. The Parks Department completed 104 brush orders with 94 called in. It is important to note that the chipper truck was in the shop for much of March.

#### Facilities:

Our facilities were closed due to COVID-19 restrictions for the month of April. Facilities include our Community Center and Historical Presbyterian Church as well as park pavilions and ball fields. A lot of time was spent on ordering all supplies needed for re-opening in May.

#### Recreation:

All programming was canceled for the month of April, however, a lot of research was done on what other cities and towns are doing for reopening and when.

Our Facebook page is still experiencing a steady growth up to 3,050 likes at the end of April with 3,128 followers. If you have not, please go and like our page at Sanger, TX Parks, and Recreation to follow all of the fun events coming up.

Lastly, even with the regular parks duties and facility maintenance the Parks and Recreation department used a lot of the month of April to complete some required training and CEU opportunities so that we can continue to serve the Community with the latest and most up to date ideas and trends!

#### Department Staff:

Director – Jim Berman  
Recreation & Event Coordinator – Jennifer Shumate  
Crew Leader – James Hunter  
Maintenance Worker II – Dean Mason  
Maintenance Worker II – Brandon Metcalf

### ***DID YOU KNOW...***

Parks Trails and Green Spaces ARE OPEN but we do require the recommended 6' social distancing. Playgrounds, fields, benches, pavilions, and other facilities remain closed at this time.



LIBRARY

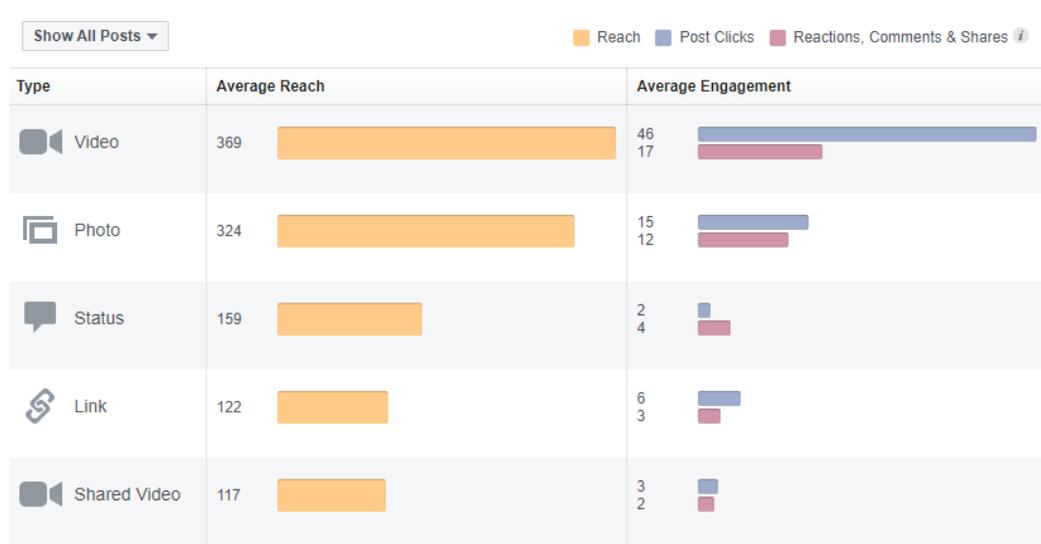
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## Monthly Report – April 2020

### LIBRARY

#### Programs:

- During the closure for the month of April, there were virtual programs and frequent posts on the library’s Facebook page. A total of 14 programs that included either pre-recorded videos or Facebook Live were produced by library staff, and there were an additional 20 Facebook posts.
- Statistics provided by Facebook Insights revealed some striking patterns, particularly the increases in views and engagements on days when library-produced videos and Facebook Live events occurred. As indicated in the graph below, such programs have much higher engagement than posts with only a photo or a shared link.



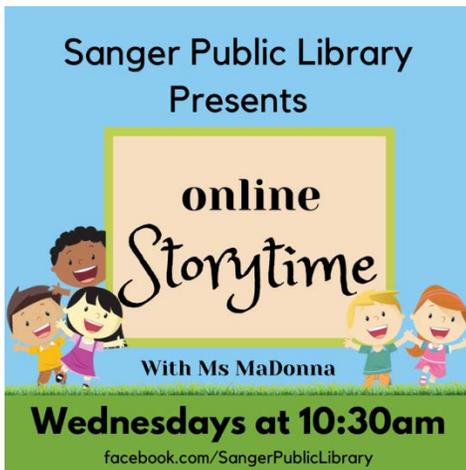
- The library’s Facebook page gained 97 new followers in April, from 1,025 to 1,122.
- The highest day for new followers added was on April 4<sup>th</sup>, after a post was made notifying patrons of the availability of a new source for eBooks and downloadable audio, TumbleBooks. The service, primarily for children’s eBooks, offered free access for libraries in April.
- Although usage statistics for TumbleBooks were not available, the total number of eBooks and downloadable audiobooks checked out through our existing Overdrive service was 216, the highest use since we signed up for the service over 5 years ago!



LIBRARY

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## Monthly Report – April 2020



Some of our regular programs, such as the weekly Storytime and monthly Homesteading series, were able to be presented online, as well as several new programs such as an Earth Day Color Walk and poetry readings.



This popular post appeared on both the library's Instagram and Facebook accounts on April 3rd:

“One of the projects we’re working on while we’re closed? Reducing our cataloging backlog!

Most libraries have a backlog of books, movies, and more waiting to be processed and cataloged so they can be made available. DVDs and Blu-rays are especially tricky because processing can take more time than books do. Making and applying labels, preparing extra cases for multi-disc sets, and splitting seasons of TV apart... everything must be done on an item-by-item basis. And this is all \*before\* they're cataloged!”

(Incidentally, over 100 DVDs, many of which had been donated to the library, were processed and cataloged!)

- The library's Instagram account gained 9 new followers, for a total of 256.
- Temporary eCards, which allow new patrons to use our digital services, continued to be issued. Several patrons with full-service library cards that had expired requested that their accounts be updated in order to use the digital services.



LIBRARY

SANGER  
★ TEXAS

## Monthly Report – April 2020

SANGER PUBLIC LIBRARY

### Stay at Home Reads

Join our new  
**STAY AT HOME READS**  
program on READSquared!  
Open to ALL AGES, start today!

Read eBooks... or work through  
that stack of books you've been  
meaning to finish!



Stay at Home  
Reads

[sangerlibrary.readsquared.com](http://sangerlibrary.readsquared.com)

The set up and customization of a new platform for reading programs and reader's advisory, READSquared, was finalized by staff member Colton Lytle. The first program using this service was introduced on April 9th, "Stay at Home Reads." It encourages readers of all ages to read and log five books to earn virtual badges and the chance to win a real prize. This program will conclude on May 22<sup>nd</sup>, shortly before the beginning of Summer Reading. The library will also be using READSquared for our Summer Reading program.

## *DID YOU KNOW...*

The library will begin offering curbside service on Monday, May 11!

For details, check out the library's website at [www.sangerlibrary.org](http://www.sangerlibrary.org) and its Facebook page.