



AGENDA
CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 21, 2022
7:00 PM
HISTORIC CHURCH BUILDING
403 N 7TH STREET SANGER, TEXAS

1. CALL THE REGULAR MEETING TO ORDER, ESTABLISH A QUORUM, INVOCATION, AND PLEDGE

2. CITIZEN INPUT:

Citizens are allowed 3 minutes to speak. The City Council is unable to respond or discuss any issues brought up during this section.

3. CONSENT AGENDA:

All items on the Consent Agenda will be acted upon by one vote without being discussed separately unless requested by a Councilmember to remove the item(s) for additional discussion. Any items removed from the Consent Agenda will be taken up for individual consideration.

A. MINUTES WORK SESSION

Consider the work session minutes from the March 7, 2022, meeting

B. MINUTES REGULAR SESSION

Consider the regular session minutes from the March 7, 2022, meeting.

C. BUDGET AMENDMENT FOR ELECTRIC AND POLICE DEPARTMENTS

Consider Ordinance 03-06-22, amending the budget for the Fiscal Year 2021-2022, and authorizing amended expenditures as provided in Exhibit A. (Gray)

D. TML RISK POOL CLAIM

Receipt and notification of denial from the Texas Municipal League Intergovernmental (TML) Risk Pool, Claim No. LB0000000157478, from Donald Lumpkins.

E. SANGER SOFTBALL ASSOCIATION SPRING SOFTBALL FACILITY USE AGREEMENT

Consider a Facility Use Agreement for the Sanger Softball Association Spring Season and authorize the City Manager to execute the agreement. (Nolting)

F. SANGER YOUTH ASSOCIATION SPRING BASEBALL FACILITY USE AGREEMENT

Consider a Facility Use Agreement for the Sanger Baseball Youth Association Spring Season and authorize the City Manager to execute the agreement. (Nolting)

G. FIRST EXTENSION OF MEMORANDUM OF UNDERSTANDING

Consider the First Extension of the Memorandum of Understanding with Michael Riley, Laura

Riley, and J. Mike Riley Ranch Properties, LLC and authorize the City Manager to execute the Memorandum of Understanding. (Noblitt)

4. REGULAR AGENDA

A. REQUEST FOR PROPOSAL FOR CITY COMMUNICATIONS AND CONNECTIVITY

Consider a Request for Proposals (RFP) for technology updates to the City's network and telephone systems. (Gray)

B. PROFESSIONAL DESIGN SERVICES - PORTER PARK

Consider selecting Parkhill for Professional Design Services for renovations to Porter Park Softball Fields and, authorizing the City Manager to negotiate a possible contract with Parkhill. (Nolting, Bradshaw)

C. FM 455 UTILITY RELOCATION - CHANGE ORDER #3

Consider Change Order #3 in the amount to \$23,650.00 between the City of Sanger and Quality Excavation for the FM 455 Project to include the installation of two 8" valves into an existing live 8" water line along Pecan Street; and authorize the City Manager to execute said Change Order #3 (Bolz).

D. RESOLUTION 2202-2, ECONOMIC DEVELOPMENT INCENTIVE POLICY

Consider Resolution 2202-2 adopting an Economic Development Incentive Policy for the City of Sanger.(Bradshaw)

5. INFORMATION ITEMS:

A. DANNENBAUM CONSTRUCTION UPDATE

Construction update regarding the IH-35 / FM 455 Expansion Project.

B. ATMOS RATE FILING - RIDER GCR

Atmos Energy Rider GCR Docket No 10170 - March 2022

C. FINANCIAL STATEMENT - JANUARY 31, 2022

D. CAPITAL PROJECTS REPORT - MARCH 11, 2022

E. DISBURSEMENTS REPORT - FEBRUARY 2022

6. FUTURE AGENDA ITEMS:

The purpose of this item is to allow the Mayor and members of Council to bring forward items they wish to discuss at a future meeting, A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting. Items may be placed on a future meeting agenda with a consensus of the Council or at the call of the Mayor.

7. EXECUTIVE SESSION:

Pursuant to the Open Meetings Act, Chapter 551, the City Council Will Meet in a Closed Executive Session in Accordance with the Texas Government Code:

A. GOVERNMENT CODE SECTION 551.074 PERSONNEL MATTERS

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee: City Attorney

8. RECONVENE: OPEN MEETING:

Reconvene into Regular Session and take any action deemed necessary as a result of Executive Session.

9. ADJOURN.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the City Website, and on the bulletin board, at the City Hall of the City of Sanger, Texas, a place convenient and readily accessible to the general public at all times. Said notice was posted on the following date and time, and remained posted continuously for at least 72 hours prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.



Kelly Edwards, City Secretary
City of Sanger, Texas



March 17, 2022, at 4:00 PM

Date/Time Posted

This facility is wheelchair accessible and accessible parking spaces are available. Requests for additional accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 458-7930 for further information.

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Kelly Edwards, City Secretary

ITEM/CAPTION:

MINUTES WORK SESSION

Consider the work session minutes from the March 7, 2022, meeting

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval

BACKGROUND:

N/A

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Approve the minutes as presented.

ATTACHMENTS:

Description	Upload Date	Type
03-07-2022 CC WKS Mins FINAL	3/17/2022	Cover Memo



**MINUTES
CITY COUNCIL WORK SESSION
MONDAY, MARCH 7, 2022
6:00 PM
HISTORIC CHURCH BUILDING
403 N 7TH STREET SANGER, TEXAS**

COUNCIL MEMBERS PRESENT:

Mayor Thomas Muir and Councilmember Gary Bilyeu, Councilmembers: Marissa Barrett, Allen Chick, Dennis Dillon, and Victor Gann.

COUNCIL MEMBERS ABSENT:

None

STAFF MEMBERS PRESENT:

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Parks & Recreation Superintendent Ryan Nolting, Plans Examiner Carrie Jones, and Chief of Police Waylan Rhodes.

1. Call Meeting to Order

Mayor Muir called the work session to order at 6:00 p.m.

2. PID AND TIRZ PRESENTATION

Presentation by Kyle Sikorski with P3-Works on Public Improvement District (PID) and Tax Incentive Reinvestment Zone (TIRZ) districts. (Hammonds)

Mr. Skiorski, P3 Works, provided a presentation and overview of Public Improvement Districts (PID) and Tax Incentive Reinvestment Zone (TIRZ) districts.

Discussion ensued regarding PIDs contiguous boundary requirements, developer agreements, determining marketable property, infrastructure improvements, the annual Service and Assessment Plan, disclosures to property owners, collection of assessments, debt service, and the benefits for the city and developer.

Discussion ensued regarding TIRZ uses to finance infrastructure in a defined area and how revenue could be used to offset PID assessments.

3. Overview of Items on the Regular Agenda

No additional discussion.

4. Adjourn

Mayor Muir adjourned the work session at 7:16 p.m.

Thomas Muir, Mayor

Kelly Edwards, City Secretary

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Kelly Edwards, City Secretary

ITEM/CAPTION:

MINUTES REGULAR SESSION

Consider the regular session minutes from the March 7, 2022, meeting.

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval

BACKGROUND:

N/A

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Approve the minutes as presented.

ATTACHMENTS:

Description	Upload Date	Type
03-07-2022 CC REG Mins FINAL	3/10/2022	Cover Memo



**MINUTES
CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 7, 2022
7:00 PM
HISTORIC CHURCH BUILDING
403 N 7TH STREET SANGER, TEXAS**

COUNCIL MEMBERS PRESENT:

Mayor Thomas Muir and Councilmember Gary Bilyeu, Councilmembers: Marissa Barrett, Allen Chick, Dennis Dillon, and Victor Gann.

COUNCIL MEMBERS ABSENT:

None

STAFF MEMBERS PRESENT:

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Parks & Recreation Superintendent Ryan Nolting, Plans Examiner Carrie Jones, and Chief of Police Waylan Rhodes.

1. CALL THE REGULAR MEETING TO ORDER, ESTABLISH A QUORUM, INVOCATION, AND PLEDGE

Mayor Muir called the Regular Session to order at 7:24 p.m.

The invocation given by Councilmember Chick the Pledge of Allegiance was led by Councilmember Barrett.

2. CITIZEN INPUT:

Dannie Cockrell, 1002 Hunter Court, inquired about the enforcement of zoning regulations, specifically tall grass, debris piles, and long-term parking of trailers on the street.

The City Attorney will respond to the resident's questions.

3. CONSENT AGENDA:

A. MINUTES REGULAR SESSION

Consider the regular session minutes from the February 22, 2022, meeting. (Edwards)

B. REQUEST FOR PROPOSAL FOR PEST CONTROL

Consider a Request for Proposal (RFP) for professional services for pest control in and around City of Sanger Facilities. (Nolting)

C. REQUEST FOR PROPOSAL (RFP) FOR BRUSH COLLECTION AND DISPOSAL SERVICE FOR THE CITY OF SANGER

Consider a Request for Proposal (RFP) for professional services for Brush Collection and Disposal Services for the City of Sanger. (Nolting)

Councilmember Bilyeu requested additional discussion regarding **Item C** of the consent agenda.

Motion made by Councilmember Bilyeu to approve **Items A & B** of the consent agenda. Councilmember Dillon seconded the motion. Motion passed unanimously.

Superintendent Nolting provided an overview of the Scope of Services for Brush Collection and Disposal Services, determining the cost of hiring a company to assist with timely pickup and disposal.

Motion made by Councilmember Chick to approve **Item C** of the consent agenda. Councilmember Barrett seconded the motion. Motion passed unanimously.

4. REGULAR AGENDA

A. PUBLIC HEARING SANGER LODGING ADDITION - REPLAT

Conduct a public hearing on a Replat of Block 1 Lot 1R-1 and Lot 1R-2, of the Sanger Lodging Addition, within the City of Sanger, being approximately 2.637 acres and generally located on the east side of I-35 and approximately 769 feet south of the intersection of FM 455 and I-35 frontage road. (Hammonds)

Mayor Muir opened the public hearing at 7:42 p.m.

Plans Examiner Jones provided an overview of the item, that no comments were received from notified residents, and no action was taken by the Planning & Zoning Commission due to a lack of quorum.

Mayor Muir closed the public hearing at 7:43 p.m.

B. SANGER LODGING ADDITION - REPLAT

Consider a Replat of Block 1 Lot, 1R-1 and Lot 1R-2, of the Sanger Lodging Addition, within the City of Sanger, being approximately 2.637 acres and generally located on the east side of I-35 and approximately 769 feet south of the intersection of FM 455 and I-35 frontage road. (Hammonds)

Discussion ensued regarding the size of the lot and if it was feasible for development including parking and the driveway entrance.

Motion made by Councilmember Barrett to approve Replat of Block 1, Lot 1R 1, and Lot 1R 2, of the Sanger Lodging Addition, within the City of Sanger, being approximately 2.637 acres and generally located on the east side of I-35 and

approximately 769 feet south of the intersection of FM 455 and I 35 frontage road. Councilmember Bilyeu seconded the motion. Motion passed unanimously.

C. VINSON ACRES ADDITION - MINOR PLAT

Consider a Minor Plat of Lot 1, Block A of Vinson Acres Addition, being 9.728 acres, in the City of Sanger's ETJ, and generally located on Sam Bass Rd, 1804 feet south of FM 455. (Hammonds)

Plans Examiner Jones provided an overview of the item stating that the applicant is dedicating the right-of-way (ROW), the plat meets the subdivision requirements, and the Planning & Zoning Commission took no action due to a lack of quorum.

Motion made by Councilmember Barrett to approve a Minor Plat of Lot 1, Block A of Vinson Acres Addition, being 9.728 acres, in the City of Sanger's ETJ, and generally located on Sam Bass Road, 1804 feet south of FM 455. Councilmember Dillon seconded the motion. Motion passed unanimously.

D. ORDINANCE 02-05-22 - WASTE FROM TREE AND SHRUB TRIMMING

Consider Ordinance 02-05-22 amending Chapter 6 "Health and Sanitation", Article 6.500, Section 6.513 "Waste from Tree and Shrub Trimming". (Noblitt)

City Manager Noblitt provided an overview of the item providing the revisions to the current ordinance.

Discussion ensued regarding Brush pickup provided by Waste Connections, implementing a fee for brush pickup greater than 4 cubic yards, and that the brush be generated by a resident, not a contractor.

Motion made by Councilmember Barrett to approve Ordinance 02-05-22 amending Chapter 6 "Health and Sanitation", Article 6.500, Section 6.513 "Waste from Tree and Shrub Trimming". Councilmember Gann seconded the motion. Motion passed unanimously.

5. INFORMATION ITEMS:

A. 2021 RACIAL PROFILING REPORT

6. FUTURE AGENDA ITEMS:

None.

7. ADJOURN.

There being no further business, Mayor Muir adjourned the meeting at 8:04 p.m.

Kelly Edwards, City Secretary

Thomas Muir, Mayor

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Clayton Gray, Finance Director

ITEM/CAPTION:

BUDGET AMENDMENT FOR ELECTRIC AND POLICE DEPARTMENTS

Consider Ordinance 03-06-22, amending the budget for the Fiscal Year 2021-2022, and authorizing amended expenditures as provided in Exhibit A. (Gray)

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval, Ordinance

BACKGROUND:

A supplier has notified the Electric Department that the delivery time for transformers is currently more than a year. The department has an adequate supply of transformers for current development but needs to order now to ensure the proper supply for future growth. This budget amendment will increase the Electric Department budget by \$500,000 to cover the order. Enterprise Fund Balance is sufficient to cover this additional expense.

The Police Department recently received a donation for \$5,000. Typically, such donations are accounted for in the Police Donations Fund and cover additional expenses outside of the department's annual budget. In this particular case, the donor expressed a wish that the funds be used for additional training for Police personnel. As training is a standard item budgeted in the departmental budget, this amendment will transfer these funds from the Police Donations Fund to the General Fund. This amendment (1) increases both revenues and expenditures by \$5,000 in the General Fund and (2) increases both revenues and expenditures by \$2,500 in the Police Donations Fund.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

Enterprise Fund: increases expenditures \$500,000

General Fund: increases both revenues and expenditures \$5,000

Police Donations Fund: increases both revenues and expenditures \$2,500

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the Ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance 03-06-22	3/11/2022	Ordinance
Electric Department memo	3/11/2022	Cover Memo
Police Department Memo	3/11/2022	Cover Memo

CITY OF SANGER, TEXAS

ORDINANCE 03-06-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANGER, DENTON COUNTY, TEXAS, (BUDGET AMENDMENT 3) AMENDING ORDINANCE #09-19-21, WHICH WILL AMEND THE BUDGET FOR THE 2021-2022 FISCAL YEAR AND AUTHORIZING AMENDED EXPENDITURES AS PROVIDED; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A CUMULATIVE CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Sanger (the “City”) is a home rule municipality regulated by state law and Charter; and

WHEREAS, the City Council approved Ordinance 09-19-21 adopting the budget for the 2021-2022 Fiscal Year on September 7, 2021; and

WHEREAS, this amendment was prepared and presented to the City Council, and after consideration, it is the consensus of the City Council to amend the approved budget ordinance; and

WHEREAS, the City Council finds that the passage of this Resolution is in the best interest of the citizens of Sanger.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS:

SECTION 1. That the annual budget for the 2021-2022 Fiscal Year is hereby amended to increase expenditures in the Enterprise Fund by \$500,000.00, to increase both revenues and expenditures in the General Fund by \$5,000.00, and to increase both revenues and expenditures in the Police Donations Fund by \$2,500.00 as shown in **Exhibit “A”**.

SECTION 2. Expenditures during the 2021-2022 Fiscal Year shall be made in accordance with the amended budget approved herein, unless otherwise authorized by a duly enacted ordinance of the City, and said budget document shall be on file for public inspection in the office of the City Secretary.

SECTION 3. That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are severable and, if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining portions of this Ordinance, since the same

would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph, or section.

SECTION 5. That this Ordinance shall be cumulative of all other City Ordinances and all other provisions of other Ordinances adopted by the City which are inconsistent with the terms or provisions of this Ordinance are hereby repealed.

SECTION 6. This ordinance will take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such case provides.

PASSED AND APPROVED by the City Council of the City of Sanger, Texas, on this 21st day of March, 2022.

APPROVED:

Thomas E. Muir, Mayor

ATTEST:

Kelly Edwards, City Secretary

APPROVED TO FORM:

Hugh Coleman, City Attorney

EXHIBIT A
Ordinance 03-06-22

Enterprise Fund

G/L Account	Account Type	Account Name	Original Budget	Revised Budget	Adjustment
008-58-5365	Expenditure	Transformers	\$49,000	\$549,000	\$500,000

Increase expenditures for purchase of transformers (increase expenditures \$500,000)

General Fund

G/L Account	Account Type	Account Name	Original Budget	Revised Budget	Adjustment
001-00-4990	Revenue	Transfer from Police Donations Fund	\$0	\$5,000	\$5,000
001-20-5240	Expenditure	Conferences & Training	\$10,000	\$15,000	\$5,000

Increase revenues & expenditures for transfer from Police Donations Fund & additional training expenses (net \$0 effect on budget)

Police Donations Fund

G/L Account	Account Type	Account Name	Original Budget	Revised Budget	Adjustment
620-00-4220	Revenue	Police Donations	\$2,500	\$5,000	\$2,500
620-74-5201	Expenditure	Donations Fund Expenditures	\$2,500	\$0	(\$2,500)
620-74-7401	Expenditure	Transfer to General Fund	\$0	\$5,000	\$5,000

Increase revenues for additional donations, decrease expenditures & increase transfers to General Fund (net \$0 effect on budget)

Clayton Gray

From: Mike Prater
Sent: Thursday, March 10, 2022 2:31 PM
To: Clayton Gray
Cc: John Noblitt
Subject: Budget Amendment

Clayton,

Here is the quote regarding the most common pad mount transformers used in new subdivisions. We are fortunate to have approximately 20 100kva pad mounts that were salvaged from the Quail Run subdivision. Stock on 50Kva is low and with a 66 week lead time on orders we may want to take a serious look at building up a small surplus of both sizes. In consideration of this lead time that is projected to extend to 24 months, I recommend that we order enough of each size to keep a stock of 50 100kva, 50 50kva and 25 75kva on hand. Meter bases and slip collars are also over a year out and I will need to increase stock amounts on these items also. My current budget obviously won't be able to cover this additional cost and would need to be considered before the decision is made to order. I am requesting a budget amendment of 500K in order to purchase these items for new subdivisions that are proposed.

Thanks,

Due to manufacturer lead times on certain items I recommend

50) 100KVA Padmount Transformers 120/240 (S6074) \$4592.00/ea 66 Wks ARO	\$ 229,600.00
50) 50KVA Padmount Transformers 120/240 (S6065) \$2950.00/ea 66 Weeks ARO	\$ 147,500.00
25) 75KVA Padmount Transformers 120/240 (S6070) \$3710.00/ea 66 Weeks ARO	\$ 92,750.00
200) 200 Amp URD Socket Durham (RS223A)(S1960) \$77.99 Stock (SPS) to 60 Wks	\$ 15,598.00
200) 2" Slip Meter Riser(5144028)(S1200) \$49.55 Stock SPS	\$ 9,910.00
200) ADR6 Lug \$.85/ea 2-3 Weeks ARO	\$ 170.00
	\$ 495,528.00

Mike Prater

City Of Sanger Tx
Director of Electric Utilities
Office 940-458-2064
Cell 940-391-9423
Fax 940-458-2908



SANGER

★ TEXAS

POLICE DEPARTMENT

To: Clayton Gray, Finance Director

From: Chief Waylan Rhodes

Ref: Request to transfer funds

Recently, the Police Department received a \$5,000 donation from Sanger residents. The couple donating the money was told by me that the money would be earmarked for training. Currently, the Department's Conference and Training budget is over budget at 121.61%. I am requesting that the donation in the amount of \$5,000 be transferred from the Donation's account# 620-20-5201 to the Conference and Training account# 001-20-5201 to help balance this account and fund future training during this budget cycle.

Thank you,

Waylan Rhodes
Chief of Police

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: John Noblitt, City Manager

ITEM/CAPTION:

TML RISK POOL CLAIM

Receipt and notification of denial from the Texas Municipal League Intergovernmental (TML) Risk Pool, Claim No. LB0000000157478, from Donald Lumpkins.

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Other: Review TML letter.

BACKGROUND:

- This item requires no other action from City.
 - TML is our insurance carrier for property and liability.
 - Mr. Lumpkins filed a claim through the standard process.
 - TML denied the claim.
-

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Review the TML notification letter.

ATTACHMENTS:

Description

Claimant Lumpkins

Upload Date

3/8/2022

Type

Cover Memo



WORKERS' COMPENSATION • PROPERTY • LIABILITY

December 15, 2021

Donald Lumpkins
513 Oak Street
Sanger, TX 76266

RE: Fund Member: City of Sanger
Claimant: Donald Lumpkins
Date of Loss: October 10, 2021
Claim No: LB0000000157478

Dear Donald Lumpkins:

This letter is in regard to the claim you have made against City of Sanger for the above-referenced incident.

Based on the facts revealed in our investigation, we have concluded the damages you are alleging were not caused by any wrongful act, omission or negligence on the part of City of Sanger or any of its employees. For this reason, we must respectfully deny this claim in its entirety.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

Claire Anderson
Texas Municipal League Intergovernmental Risk Pool
Senior Claim Specialist
Direct Line: 512-491-2598
canderson@tmlirp.org

cc: Jeriana Staton *Via Electronic Mail only:*
City of Sanger
PO Box 1729
Sanger, TX 76266-1729

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

P.O. Box 149194 • Austin, Texas 78714-9194 • www.tmlirp.org

cc: Jeriana Staton
City of Sanger
PO Box 1729
Sanger, TX 76266-1729

Via Electronic Mail only:



TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

P.O. Box 149194 • Austin, Texas 78714-9194 • www.tmlirp.org

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Ryan Nolting, Parks & Recreation Superintendent

ITEM/CAPTION:

SANGER SOFTBALL ASSOCIATION SPRING SOFTBALL FACILITY USE AGREEMENT

Consider a Facility Use Agreement for the Sanger Softball Association Spring Season and authorize the City Manager to execute the agreement. (Nolting)

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval

BACKGROUND:

Before each Spring and Fall softball season, the Sanger Softball Association enters into a Facility Use Agreement with the City of Sanger. This agreement outlines all items that the City of Sanger and Sanger Softball Association are responsible for during the season.

The biggest changes each season are the dates. This season will begin Feb. 1, 2022 and end June 30, 2022.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the Facility Use Agreement with the Sanger Softball Association.

ATTACHMENTS:

Description	Upload Date	Type
S.S.A. Facility Use Agreement	3/10/2022	Cover Memo

SANGER SOFTBALL ASSOCIATION
FACILITY USE AGREEMENT

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SANGER PARKS DEPARTMENT
YOUTH SPORTS ASSOCIATION
FACILITY USE AGREEMENT

SECTION I: REQUEST FOR FACILITIES

In order to request fields or facilities, all groups or organizations must submit the following initial paperwork:

1. Signed copy of the Facility Use Agreement
2. Current copy of the using organization’s Articles of Incorporation or Bylaw’s
3. A list of the organization’ Board of Directors, addresses, and their phone number
4. Proof of public liability insurance
5. A current list of every coach, assistant coach, manager, players
6. The final participation registration figures
7. Game and practice schedule, tournaments, clinics, workday, fundraising
8. The Criminal Background Checks are to be completed and written certification to that effect filed with the Parks Director at least ten (10) working days prior to the commencement of the using organizations season. The written certification will contain the names of every coach, assistant coach, manager, umpire, referee, or board member ***not disqualified as a volunteer***. The Criminal Background Check results will not be filed with the City. The league will be solely responsible for conducting and verifying background checks.
9. All concession areas must have a Health Inspection (required by the using organization) completed prior to the opening of the season.
10. **The Board of Directors for each association must set up a meeting with the Parks Director before a request is granted. Discussion of final registration numbers, rosters, and the verification of the above items will be discussed at this time.

*****Failure to submit the initial paperwork will result in the denial of use of facilities*****

SECTION II: GENERAL

- A. City related functions and sports associations will have priority use of SANGER parks and park facilities but not exclusive use of facilities.
- B. All persons who reserve or use the parks or park facilities will comply with all applicable rules, regulations, and ordinances of the City of SANGER, State of Texas.

C. Persons and/or sports associations, who reserve the fields or park facilities, are responsible for cleanup of the fields and facilities after its usage. They are also responsible for repairs or damage to the fields and facilities caused by their use.

D. Reservations will be made by a City of SANGER resident, or the parent of a child enrolled in the SANGER School District. Seventy-five percent (75%) of the youth using the facility, recreational and selected groups combined must reside in the City of SANGER or be enrolled in the SANGER School District.

E. There must be at least one adult chaperone for every ten youths under the age of 18.

F. No alcoholic beverages are permitted at any time in any City Park.

SECTION III: CRIMINAL BACKGROUND CHECKS

A. The Youths Sports Associations (YSA) that use the City-owned, leased, or controlled fields and facilities (“City Facilities”), are required to conduct criminal background checks for all recognized YSA coaches, assistant coaches, managers, umpires, referees, board members, and any person eighteen (18) years of age or older acting in an official capacity of the YSA.

B. The criminal background checks will be performed prior to each season. Each YSA is required to adopt a procedure for Criminal Background Checks.

C. Each prospective YSA volunteer will be required to provide the YSA consent (or authorization) to perform the Criminal Background Check and three (3) references that can be contacted.

D. In the event the YSA determines it is necessary to disqualify a prospective volunteer or to disqualify a volunteer previously certified to the City as meeting the requirements of the policy, the YSA must notify the person in writing (without stating the details for disqualification). The written notification must also advise the disqualified person of their right to appeal.

E. A person disqualified by the YSA or who is pending appeal, is not entitled to participate as a coach, assistant coach, manager, umpire, or referee or serve in any other volunteer position for the YSA in any organized sporting activities in or on any City Facilities unless the disqualification is removed, and the City is notified of such change of status. It is the duty of the YSA to notify the City of the change in status.

F. If a person is approved for reinstatement and the season has already begun, that person can participate in that season as determined by the YSA.

SECTION IV: SPECIFIC SPORT SEASON

A. All sports within any season will be given priority in regard to fields and park facilities allocation and scheduling. Fields and park facilities will be allocated according to participation in the sport for that sports season. The largest participation being allocated the most fields in declining order.

B. Other sports shall be considered as the need arises, subject to the following:

1. Field facility availability
2. Allocated maintenance funds

3. Determination by the Parks Department of field/facility capacity to withstand additional play.

SECTION V: FACILITY ADMINISTRATION

Where possible and practical and in cooperation with the SANGER Independent School District (or any other organization having athletic facilities), the Parks Department will coordinate the use of outdoor facilities. The Parks Department, with the consent of the SANGER School District and other organizations, as applicable, will schedule the use of the fields and or facilities.

SECTION VI: FIELD ALLOCATIONS

A. The Parks Department will consider all requests for fields or facilities and allocate the available fields or facilities according to the best interests of the City subject to, but not limited to the following criteria:

Every effort will be made to allow the use of the facilities and fields only for their designed purposes.

2. Priority will be given to programs accommodated during the previous year. Every effort will be made to accommodate new programs according to facility availability.
3. The Parks Department will, in its sole discretion, allocate the fields and facilities to regular season and tournament play, and may assign more than one organization to a given facility.

B. Any organization which desires to organize a new athletic program or enlarge an existing program must meet with the Parks Director at least 90 days prior to the commencement of the season to coordinate the availability of fields or facilities. The using sports organization must meet the criteria outlined in Section I. Failure to meet with the Parks Director will result in the denial of field or facility usage.

C. Organizations requiring facilities for practice and/or league games only will submit in writing their final registration figures upon which all field allocations shall be based. In order to maximize use of all fields and facilities, the allocation will be based on the total game units per week per available facilities.

SECTION VII: FACILITY MAINTENANCE:

A. In the event any individual, team or group uses an available field or facility during a time period other than within the specific sports season, that field or facility will not receive special maintenance but will be subject to general park maintenance. Tournaments, however, are considered an exception and will receive special maintenance, with 30 days prior notice.

B. Any special maintenance request in relation to normal league play must be made in writing, and delivered, faxed (940-458-4072), or e-mailed to the Parks Director. The Park Director will need this information at least 48 hours in advance. Examples of special maintenance include:

1. Moving bases or goals
2. Relining fields
3. Removing pitcher mounds and/or rubber

C. It will be the responsibility of the Parks Department to determine whether or not the fields or facilities are safe for use. Any individual, team, or group which uses or attempts to use a field or facility which the Parks Department has determined as unsafe, will be denied future use of any field or facility.

D. Maintenance of all facilities owned or controlled by the City will be performed by the Parks Department, its agents, or contractors. No modifications, alterations, additions, or deletions temporary or otherwise, may be made to any facility owned, leased, or otherwise controlled by the City unless written approval is first obtained from the Park Director.

E. The User of the facility will be responsible for the control and removal of all trash, litter, or other refuse in or on the facility.

F. Cleaning of the concession stand and restrooms at the end of the day and the season are the responsibility of the User. The Health Inspector subjects these facilities to inspection.

G. In conjunction with the sports season, tournaments, or special events, the City will provide the following:

Use of the field or facility

Maintenance of all exterior landscape and repairs to the basic structure

Mow and trim all fields and non-playing areas of the park at least weekly

SECTION VIII: NON-LEAGUE USE SCHEDULING

Any group, team, or resident of SANGER or person who attends school in the SANGER School District, may make a request to the Parks Department for the use of available fields or facilities provided the use is recreational and not for profit. Associated fees will apply such as maintenance, lights, etc.

SECTION IX: CONCESSIONS

A. First choice of operating the concession stand, **during requested season play**, will be given to each league using the facility, If the User does not want to operate a concession stand, another individual, team or organization will be given the option with preference to non-profit service organizations, such as Jaycees, Lions Club, Chamber of Commerce, Boy Scouts, etc. **GUM, TOBACCO, or ALCOHOLIC** products of any kind will not be sold at the concession stands. Organizations that use a concession stand are responsible for all concession costs and damages.

B. Any vehicle, structure, or equipment used by the User in connection with the operation of the concession stand must comply with all applicable state and local laws and be approved by the Parks Director. All concession vehicles, structures, or other equipment will be removed from the facility each night unless approved by the Parks Director. The City will not be held responsible for damaged, or theft to any vehicle or equipment left at the facility.

SECTION X: SCHEDULES

A. It is the responsibility of adult or youth league to furnish the Parks Department with a complete league schedule prior to the commencement of each sports season. The Parks Department will be notified in writing of any makeup games. If league schedules and/or written notification of makeup games are not

provided to the Parks Department, then the field or facility will not receive special maintenance, and will be subject to general park maintenance.

B. The City, at the discretion of the Parks Director, may allow other users of the assigned fields during the term of this contract except when league activity occurs and reserves the right to cancel an activity scheduled for use of the facility. The City will coordinate outside use of the field or facility with the User.

SECTION XI: ADMINISTRATION

The administration of this Agreement will be the responsibility of the Parks Department under the supervision of the Parks Director. The Parks Department is responsible for declaring all necessary rules and regulations concerning the use of field and facilities for each sport as it pertains to maintenance, use, lights, schedules, etc.

SECTION XII: SANGER INDEPENDENT SCHOOL DISTRICT (SISD) FACILITIES

Any group or individuals using SISD facilities will abide by the SISD administration regulations.

SECTION XIII: VIOLATIONS

Any breach of the conditions of this agreement will be heard by the Park Director after all viable options in each association's by-laws appeal process have been exhausted.

SECTION XIV: BOARD OF DIRECTORS

All groups or organizations utilizing recreation facilities owned or controlled by the City for competitive league play must be incorporated as a nonprofit organization by the Internal Revenue Service with an active Board of Directors, including a President or Chairperson, Vice President, Secretary, and Treasurer. All members of each group or organization's Executive Board of Directors must reside within the city limit of SANGER or the boundaries of the SANGER School District. **The Board Members must provide the City of SANGER with valid proof of residency. The president of each association will be responsible for the regulation of this agreement. Members who move out of the boundaries may finish their term if bylaws permit.**

SECTION XV: INSURANCE REQUIREMENTS

The User agrees to provide and maintain in effect during the term of this agreement the following insurance amounts:

Workers' Compensation Insurance (for paid employees) as required by law;

Employer's Liability Insurance in an aggregate amount of not less than:

\$100,000 – Each Accident

\$500,000 Disease – Policy Limit

\$100,000 Disease – Each Employee

Texas and/or All State's Endorsement attached.

Comprehensive General Liability Insurance with not less than the following limits:

\$2,000,000 – General Aggregate

\$1,000,000 – Products/Completed Operations Aggregate

\$500,000 – Personal and Advertising Injury Limit

\$500,000 – Each Occurrence Limit

\$50,000 – Fire Legal Liability
\$5,000 – Premises Medical Payments

Using organization agrees that with respect to the required insurance, the City will:

Be named as additional insured under the General Liability policy.
Have a Waiver of Subrogation issued favoring the City on the General Liability.
Be provided with thirty- (30) days advance written notice of cancellation or material change.
Be provided with Certificates of Insurance evidencing the above insurance requirement, prior to the commencement of the Agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies.

It is strongly recommended that each association have a supplemental accident policy for participants.

Notices and Certificates of Insurance will be provided to:

Parks Director
City of SANGER
P.O. Box 1729
SANGER, Texas 76266

SECTION XVI: MISCELLANEOUS

1. **Indemnification.** The Using organization agrees to indemnify and hold harmless the City, its officers, agents, and employees (City”) from and against any and all claims, demands, actions, damages, losses, costs, liabilities, expenses, and judgments including death (“Claims”), recovered from or asserted against the City for personal injury, court costs, or damage to persons or property incident to, arising out of, or caused, directly or indirectly, in whole or in part, by an act, omission, negligence, or misconduct by the Using organization or any of its agents, servants, employees, contractors, patrons, guests, or invitees whether based upon the alleged joint and/or concurrent negligence of the City and Using organization arising out of the incident to Using organization’s use of the facilities covered by this Agreement.
2. **Force Majeure.** If Facilities or any portion thereof are destroyed or damaged by fire or another calamity so as to prevent the use of Facilities for the purposes intended and during periods specified by this Agreement, or if the use of the Facility by the Using Organization will be prevented by an act of God, strike, lockout, material or labor restrictions by any governmental authority, civil riot, flood, or any other cause beyond the control of the City, then this Agreement will terminate. The City will not be liable or responsible to the Using Organization for any damages caused thereby, and the Using Organization hereby waives any claim against the City for damages by reason of such termination.
3. **Governing Law.** The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the parties shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in Court of Denton County, Texas
4. **Termination.** This agreement may be terminated by either party by providing the other Party with thirty-(30) day’s prior written notice of termination.
5. **Notice.** Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, or by hand delivery

or facsimile transmission addressed to the respective party at the address set forth opposite the signature of the party.

6. Severability. In the event any section, subsection paragraph, sentence, phrase, or word herein is held invalid, illegal, or unconstitutional, the balance of the Agreement shall stand, shall be enforceable, and shall be read as if the parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase, or word.

7. Assignment. This Agreement may not be assigned by using organization without the Express written consent of the City.

“EXHIBIT A”

SANGER PARKS DEPARTMENT

**YOUTH SPORTS ASSOCIATIONS
FACILITY USE AGREEMENT**

THIS AGREEMENT is made by and between the City of SANGER, Texas (the “City”) and **SANGER SOFTBALL ASSOCIATION**, hereinafter referred to as “Youth Sports Association”, acting as their authorized officers and representatives.

WHEREAS, the Youth Sports Association desires to enter into an agreement with the City for the use of City-owned, leased, and controlled facilities (“Facilities”) for organized sporting activities beginning **FEBRUARY 1, 2022** and ending **JUNE 15, 2022** at the assigned fields or facilities in the City of SANGER.

Now therefore in consideration of the foregoing and other valuable consideration the receipt and sufficiency of which are here by acknowledged, the parties agree as follows:

1. The City agrees to allow the Youth Sports Association to use the assigned Facilities for organized sporting activities on the scheduled dates and allotted times in accordance with the attached terms and conditions. (Noting that The City will have full use of Porter Park (all three fields) on April 15-16, 2022. The City agrees to pay all light associated fees. Lastly, The City will have full use of Porter Park (and Parking Lot) on Saturday, June 4, 2022.)
2. The Youth Sports Association agrees to comply with attached terms and conditions.

EXECUTED in duplicate this 15th day of February, 2022.

City of SANGER, Texas

By: _____

John Noblitt
Sanger City Manager
502 Elm Street.
SANGER, Texas 76266



By : _____

Youth Sports Association Representative
Sanger Softball Association

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Ryan Nolting, Parks & Recreation Superintendent

ITEM/CAPTION:

SANGER YOUTH ASSOCIATION SPRING BASEBALL FACILITY USE AGREEMENT

Consider a Facility Use Agreement for the Sanger Baseball Youth Association Spring Season and authorize the City Manager to execute the agreement. (Nolting)

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval

BACKGROUND:

Before each Spring and Fall baseball season the Sanger Youth Association enters into a Facility Use Agreement with the City of Sanger. This agreement outlines all items that the City of Sanger and Sanger Youth Association are responsible for during the season.

The biggest changes each season are the dates. This season will begin Feb. 1, 2022 and end June 30, 2022.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the Facility Use Agreement with the Sanger Youth Association.

ATTACHMENTS:

Description	Upload Date	Type
S.Y.A. Facility Use Agreement	3/10/2022	Cover Memo

SANGER YOUTH ASSOCIATION
SPRING BASEBALL

FACILITY USE AGREEMENT

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SANGER PARKS DEPARTMENT
YOUTH SPORTS ASSOCIATION
FACILITY USE AGREEMENT

SECTION I: REQUEST FOR FACILITIES

In order to request fields or facilities, all groups or organizations must submit the following initial paperwork:

1. Signed copy of the Facility Use Agreement
2. Current copy of the using organization's Articles of Incorporation or Bylaw's
3. A list of the organization's Board of Directors, addresses, and their phone number
4. Proof of public liability insurance
5. A current list of every coach, assistant coach, manager, players
6. The final participation registration figures
7. Game and practice schedule, tournaments, clinics, workday, fundraising
8. The Criminal Background Checks are to be completed and written certification to that effect filed with the Parks Director at least ten (10) working days prior to the commencement of the using organizations season. The written certification will contain the names of every coach, assistant coach, manager, umpire, referee, or board member ***not disqualified as a volunteer***. The Criminal Background Check results will not be filed with the City. The league will be solely responsible for conducting and verifying background checks.
9. All concession areas must have a Health Inspection (required by the using organization) completed prior to the opening of the season.
10. **The Board of Directors for each association must set up a meeting with the Parks Director before a request is granted. Discussion of final registration numbers, rosters, and the verification of the above items will be discussed at this time.

*****Failure to submit the initial paperwork will result in the denial of use of facilities*****

SECTION II: GENERAL

- A. City related functions and sports associations will have priority use of SANGER parks and park facilities but not exclusive use of facilities.
- B. All persons who reserve or use the parks or park facilities will comply with all applicable rules, regulations, and ordinances of the City of SANGER, State of Texas.

C. Persons and/or sports associations, who reserve the fields or park facilities, are responsible for cleanup of the fields and facilities after its usage. They are also responsible for repairs or damage to the fields and facilities caused by their use.

D. Reservations will be made by a City of SANGER resident, or the parent of a child enrolled in the SANGER School District. Seventy-five percent (75%) of the youth using the facility, recreational and selected groups combined must reside in the City of SANGER or be enrolled in the SANGER School District.

E. There must be at least one adult chaperone for every ten youths under the age of 18.

F. No alcoholic beverages are permitted at any time in any City Park.

SECTION III: CRIMINAL BACKGROUND CHECKS

A. The Youths Sports Associations (YSA) that use the City-owned, leased, or controlled fields and facilities (“City Facilities”), are required to conduct criminal background checks for all recognized YSA coaches, assistant coaches, managers, umpires, referees, board members, and any person eighteen (18) years of age or older acting in an official capacity of the YSA.

B. The criminal background checks will be performed prior to each season. Each YSA is required to adopt a procedure for Criminal Background Checks.

C. Each prospective YSA volunteer will be required to provide the YSA consent (or authorization) to perform the Criminal Background Check and three (3) references that can be contacted.

D. In the event the YSA determines it is necessary to disqualify a prospective volunteer or to disqualify a volunteer previously certified to the City as meeting the requirements of the policy, the YSA must notify the person in writing (without stating the details for disqualification). The written notification must also advise the disqualified person of their right to appeal.

E. A person disqualified by the YSA or who is pending appeal, is not entitled to participate as a coach, assistant coach, manager, umpire, or referee or serve in any other volunteer position for the YSA in any organized sporting activities in or on any City Facilities unless the disqualification is removed, and the City is notified of such change of status. It is the duty of the YSA to notify the City of the change in status.

F. If a person is approved for reinstatement and the season has already begun, that person can participate in that season as determined by the YSA.

SECTION IV: SPECIFIC SPORT SEASON

A. All sports within any season will be given priority in regard to fields and park facilities allocation and scheduling. Fields and park facilities will be allocated according to participation in the sport for that sports season. The largest participation being allocated the most fields in declining order.

B. Other sports shall be considered as the need arises, subject to the following:

1. Field facility availability
2. Allocated maintenance funds

3. Determination by the Parks Department of field/facility capacity to withstand additional play.

SECTION V: FACILITY ADMINISTRATION

Where possible and practical and in cooperation with the SANGER Independent School District (or any other organization having athletic facilities), the Parks Department will coordinate the use of outdoor facilities. The Parks Department, with the consent of the SANGER School District and other organizations, as applicable, will schedule the use of the fields and or facilities.

SECTION VI: FIELD ALLOCATIONS

A. The Parks Department will consider all requests for fields or facilities and allocate the available fields or facilities according to the best interests of the City subject to, but not limited to the following criteria:

Every effort will be made to allow the use of the facilities and fields only for their designed purposes.

2. Priority will be given to programs accommodated during the previous year. Every effort will be made to accommodate new programs according to facility availability.
3. The Parks Department will, in its sole discretion, allocate the fields and facilities to regular season and tournament play, and may assign more than one organization to a given facility.

B. Any organization which desires to organize a new athletic program or enlarge an existing program must meet with the Parks Director at least 90 days prior to the commencement of the season to coordinate the availability of fields or facilities. The using sports organization must meet the criteria outlined in Section I. Failure to meet with the Parks Director will result in the denial of field or facility usage.

C. Organizations requiring facilities for practice and/or league games only will submit in writing their final registration figures upon which all field allocations shall be based. In order to maximize use of all fields and facilities, the allocation will be based on the total game units per week per available facilities.

SECTION VII: FACILITY MAINTENANCE:

A. In the event any individual, team or group uses an available field or facility during a time period other than within the specific sports season, that field or facility will not receive special maintenance but will be subject to general park maintenance. Tournaments, however, are considered an exception and will receive special maintenance, with 30 days prior notice.

B. Any special maintenance request in relation to normal league play must be made in writing, and delivered, faxed (940-458-4072), or e-mailed to the Parks Director. The Park Director will need this information at least 48 hours in advance. Examples of special maintenance include:

1. Moving bases or goals
2. Relining fields
3. Removing pitcher mounds and/or rubber

C. It will be the responsibility of the Parks Department to determine whether or not the fields or facilities are safe for use. Any individual, team, or group which uses or attempts to use a field or facility which the Parks Department has determined as unsafe, will be denied future use of any field or facility.

D. Maintenance of all facilities owned or controlled by the City will be performed by the Parks Department, its agents, or contractors. No modifications, alterations, additions, or deletions temporary or otherwise, may be made to any facility owned, leased, or otherwise controlled by the City unless written approval is first obtained from the Park Director.

E. The User of the facility will be responsible for the control and removal of all trash, litter, or other refuse in or on the facility.

F. Cleaning of the concession stand and restrooms at the end of the day and the season are the responsibility of the User. The Health Inspector subjects these facilities to inspection.

G. In conjunction with the sports season, tournaments, or special events, the City will provide the following:

Use of the field or facility

Maintenance of all exterior landscape and repairs to the basic structure

Mow and trim all fields and non-playing areas of the park at least weekly

SECTION VIII: NON-LEAGUE USE SCHEDULING

Any group, team, or resident of SANGER or person who attends school in the SANGER School District, may make a request to the Parks Department for the use of available fields or facilities provided the use is recreational and not for profit. Associated fees will apply such as maintenance, lights, etc.

SECTION IX: CONCESSIONS

A. First choice of operating the concession stand, **during requested season play**, will be given to each league using the facility, If the User does not want to operate a concession stand, another individual, team or organization will be given the option with preference to non-profit service organizations, such as Jaycees, Lions Club, Chamber of Commerce, Boy Scouts, etc. **GUM, TOBACCO, or ALCOHOLIC** products of any kind will not be sold at the concession stands. Organizations that use a concession stand are responsible for all concession costs and damages.

B. Any vehicle, structure, or equipment used by the User in connection with the operation of the concession stand must comply with all applicable state and local laws and be approved by the Parks Director. All concession vehicles, structures, or other equipment will be removed from the facility each night unless approved by the Parks Director. The City will not be held responsible for damaged, or theft to any vehicle or equipment left at the facility.

SECTION X: SCHEDULES

A. It is the responsibility of adult or youth league to furnish the Parks Department with a complete league schedule prior to the commencement of each sports season. The Parks Department will be notified in writing of any makeup games. If league schedules and/or written notification of makeup games are not

provided to the Parks Department, then the field or facility will not receive special maintenance, and will be subject to general park maintenance.

B. The City, at the discretion of the Parks Director, may allow other users of the assigned fields during the term of this contract except when league activity occurs and reserves the right to cancel an activity scheduled for use of the facility. The City will coordinate outside use of the field or facility with the User.

SECTION XI: ADMINISTRATION

The administration of this Agreement will be the responsibility of the Parks Department under the supervision of the Parks Director. The Parks Department is responsible for declaring all necessary rules and regulations concerning the use of field and facilities for each sport as it pertains to maintenance, use, lights, schedules, etc.

SECTION XII: SANGER INDEPENDENT SCHOOL DISTRICT (SISD) FACILITIES

Any group or individuals using SISD facilities will abide by the SISD administration regulations.

SECTION XIII: VIOLATIONS

Any breach of the conditions of this agreement will be heard by the Park Director after all viable options in each association's by-laws appeal process have been exhausted.

SECTION XIV: BOARD OF DIRECTORS

All groups or organizations utilizing recreation facilities owned or controlled by the City for competitive league play must be incorporated as a nonprofit organization by the Internal Revenue Service with an active Board of Directors, including a President or Chairperson, Vice President, Secretary, and Treasurer. All members of each group or organization's Executive Board of Directors must reside within the city limit of SANGER or the boundaries of the SANGER School District. **The Board Members must provide the City of SANGER with valid proof of residency. The president of each association will be responsible for the regulation of this agreement. Members who move out of the boundaries may finish their term if bylaws permit.**

SECTION XV: INSURANCE REQUIREMENTS

The User agrees to provide and maintain in effect during the term of this agreement the following insurance amounts:

Workers' Compensation Insurance (for paid employees) as required by law;

Employer's Liability Insurance in an aggregate amount of not less than:

\$100,000 – Each Accident

\$500,000 Disease – Policy Limit

\$100,000 Disease – Each Employee

Texas and/or All State's Endorsement attached.

Comprehensive General Liability Insurance with not less than the following limits:

\$2,000,000 – General Aggregate

\$1,000,000 – Products/Completed Operations Aggregate

\$500,000 – Personal and Advertising Injury Limit

\$500,000 – Each Occurrence Limit

\$50,000 – Fire Legal Liability
\$5,000 – Premises Medical Payments

Using organization agrees that with respect to the required insurance, the City will:

Be named as additional insured under the General Liability policy.
Have a Waiver of Subrogation issued favoring the City on the General Liability.
Be provided with thirty- (30) days advance written notice of cancellation or material change.
Be provided with Certificates of Insurance evidencing the above insurance requirement, prior to the commencement of the Agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies.

It is strongly recommended that each association have a supplemental accident policy for participants.

Notices and Certificates of Insurance will be provided to:

Parks Director
City of SANGER
P.O. Box 1729
SANGER, Texas 76266

SECTION XVI: MISCELLANEOUS

1. **Indemnification.** The Using organization agrees to indemnify and hold harmless the City, its officers, agents, and employees (City”) from and against any and all claims, demands, actions, damages, losses, costs, liabilities, expenses, and judgments including death (“Claims”), recovered from or asserted against the City for personal injury, court costs, or damage to persons or property incident to, arising out of, or caused, directly or indirectly, in whole or in part, by an act, omission, negligence, or misconduct by the Using organization or any of its agents, servants, employees, contractors, patrons, guests, or invitees whether based upon the alleged joint and/or concurrent negligence of the City and Using organization arising out of the incident to Using organization’s use of the facilities covered by this Agreement.
2. **Force Majeure.** If Facilities or any portion thereof are destroyed or damaged by fire or another calamity so as to prevent the use of Facilities for the purposes intended and during periods specified by this Agreement, or if the use of the Facility by the Using Organization will be prevented by an act of God, strike, lockout, material or labor restrictions by any governmental authority, civil riot, flood, or any other cause beyond the control of the City, then this Agreement will terminate. The City will not be liable or responsible to the Using Organization for any damages caused thereby, and the Using Organization hereby waives any claim against the City for damages by reason of such termination.
3. **Governing Law.** The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the parties shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in Court of Denton County, Texas
4. **Termination.** This agreement may be terminated by either party by providing the other Party with thirty-(30) day’s prior written notice of termination.
5. **Notice.** Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, or by hand delivery

or facsimile transmission addressed to the respective party at the address set forth opposite the signature of the party.

6. **Severability.** In the event any section, subsection paragraph, sentence, phrase, or word herein is held invalid, illegal, or unconstitutional, the balance of the Agreement shall stand, shall be enforceable, and shall be read as if the parties intended at all times to delete said invalid section, subsection, paragraph, sentence, phrase, or word.

7. **Assignment.** This Agreement may not be assigned by using organization without the Express written consent of the City.

“EXHIBIT A”

SANGER PARKS DEPARTMENT

**YOUTH SPORTS ASSOCIATIONS
FACILITY USE AGREEMENT**

THIS AGREEMENT is made by and between the City of SANGER, Texas (the “City”) and **SANGER YOUTH SPORTS**, hereinafter referred to as “Youth Sports Association”, acting as their authorized officers and representatives.

WHEREAS, the Youth Sports Association desires to enter into an agreement with the City for the use of City-owned, leased, and controlled facilities (“Facilities”) for organized sporting activities beginning **FEBRUARY 1, 2022** and ending **JUNE 30, 2022** at the assigned fields or facilities in the City of SANGER.

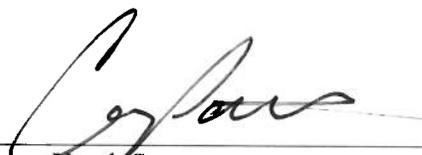
Now therefore in consideration of the foregoing and other valuable consideration the receipt and sufficiency of which are here by acknowledged, the parties agree as follows:

1. The City agrees to allow the Youth Sports Association to use the assigned Facilities for organized sporting activities on the scheduled dates and allotted times in accordance with the attached terms and conditions. (Noting that The City will have use of Field #1 at Railroad Ball Fields on Friday nights beginning in June for the entirety of remaining contract pending league making. The City agrees to pay all light associated fees. The City will also have full use of Railroad Ball Fields on March 12, 2022 with the week leading up to having roll-offs delivered.)
2. The Youth Sports Association agrees to comply with attached terms and conditions.

EXECUTED in duplicate this 28th day of February, 2022.

City of SANGER, Texas

By: _____
John Noblitt
Sanger City Manager
502 Elm Street.
SANGER, Texas 76266

By:  _____
Sanger Youth Sports

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: John Noblitt, City Manager

ITEM/CAPTION:

FIRST EXTENSION OF MEMORANDUM OF UNDERSTANDING

Consider the First Extension of the Memorandum of Understanding with Michael Riley, Laura Riley, and J. Mike Riley Ranch Properties, LLC and authorize the City Manager to execute the Memorandum of Understanding. (Noblitt)

AGENDA TYPE: Consent Agenda

ACTION REQUESTED: Approval

BACKGROUND:

- City Council authorized entering into original agreement for the acquisition of construction easements for a stream restoration project on December 21, 2021.
 - Agreement is set for final close on or about April 4, 2022.
 - Due to ongoing project discussions staff has requested an extension until September 1, 2022.
-

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the first amendment to the Memorandum of Understanding (MOU).

ATTACHMENTS:

Description	Upload Date	Type
First Amendment to Riley MOU	3/7/2022	Cover Memo

FIRST EXTENSION OF MEMORANDUM OF UNDERSTANDING

The City of Sanger, Texas (the “CITY”) and Michael Riley, Laura Riley, and J. Mike Riley Ranch Properties, LLC (collectively, the “OWNER”) entered into a Memorandum of Understanding (“MOU”) dated January 4, 2022. By the terms of that MOU, the OWNER is required to convey and the CITY is required to purchase the Easement Property (as defined in the MOU) on or before April 4, 2022. However, the OWNER has contracted to sell the Easement Property and the tract burdened by the TEMPORARY CONSTRUCTION, ACCESS, AND MONITORING EASMENTS FOR RANGER CREEK STREAM RECONSTRUCTION AND RESTORATION (Stream Easement) described in the MOU to Omar Oweis and Basim Nimri (the “Developer”). Developer and the CITY are in negotiations regarding the proposed development and annexation of the Easement Property and larger tract burdened by the Stream Easement, which negotiations may include alternatives to the acquisition of the currently proposed Stream Easement. Therefore, the CITY and OWNER agree to extend the deadline for OWNER to sell and CITY to purchase the Easement Property until the earlier of September 1, 2022 or thirty (30) days after OWNER or Developer terminates the contract for sale between them and OWNER provides notice of that termination to CITY.

CITY OF SANGER, TEXAS

By: _____

Date: _____, 2022

Landowner: _____

By: _____

Date _____, 2022

Landowner: _____

By: _____

Date _____, 2022

Landowner: _____

By: _____

Date _____, 2022

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Clayton Gray, Finance Director

ITEM/CAPTION:

REQUEST FOR PROPOSAL FOR CITY COMMUNICATIONS AND CONNECTIVITY

Consider a Request for Proposals (RFP) for technology updates to the City's network and telephone systems. (Gray)

AGENDA TYPE: Regular

ACTION REQUESTED: Approval

BACKGROUND:

The City's 2021-2022 budget includes \$500,000 in the Capital Projects Fund for a technology update program. This program included several updates to increase efficiencies to allow staff to serve the citizens of Sanger better. Staff would like to issue an RFP to secure a vendor to connect all City buildings with a fiber network, install a VOIP phone system, and update internet service for City buildings.

Currently, not all City offices can access the City's computer network. Installing a fiber network connecting all locations will ensure that all employees and operations have access to critical information on the network.

The City's telephone system is decades old and is outdated technology. A Voice Over IP (VOIP) phone system will take advantage of the newest communications technologies, allowing the City to serve our citizens better.

The City's current internet connection will likely not handle the increased amount of data transferred on the network. An update to gigabit-speed internet service will ensure that the connection speed does not hinder operations.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

Legal has reviewed the Request for Proposals.

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval to issue the RFP.

ATTACHMENTS:

Description	Upload Date	Type
Sanger_City_Connectivity_Communications_RFP_2022	3/17/2022	Cover Memo



REQUEST FOR PROPOSALS

CITY CONNECTIVITY & COMMUNICATIONS

RFP # 03.22.22

Proposal Due Date
April 21, 2022
9:00 AM CST

The City of Sanger, Texas
502 Elm Street
P O Box 1729
Sanger TX 76266

March 22, 2022

1) INTRODUCTION

- a) The City of Sanger, Texas (City) is seeking proposals to upgrade its communication systems with a Voice over Internet Protocol (VOIP) integrated voice and data system solution. To provide for interconnectivity and redundancy, the City also requires the installation of a fiber optic network connecting several facilities in Sanger.

2) SCOPE OF WORK

- a) General Description of Work – The City of Sanger intends to award a contract to a single highly qualified firm (Bidder) to:
 - i) Install a fiber optic network connecting City facilities.
 - ii) Replace the City’s existing phone system with a VOIP system.
 - iii) Provide fiber optic internet service to City facilities.
- b) Services should be turn-key and include, but not be limited to, the design, trenching, installation, testing, troubleshooting, documentation, and ongoing maintenance and restoration of the systems.
- c) Current System and Environment - The City’s current phone system is an antiquated Nortel phone system. City facilities currently include approximately 60 desktop phones. The current system does not allow the transfer of calls from building to building or direct dialing to individual phone extensions. The City desires to replace this old system with a VOIP system that leverages current technologies. City office locations each have a primary phone number, but individual extensions cannot be dialed directly from outside the organization.
- d) The City also seeks a Bidder to upgrade the City’s internet service to a gigabit fiber internet service. The City’s current internet service is broadband, and this service has not been upgraded for many years. Furthermore, the City’s existing computer network does not extend to all facilities. Some buildings are connected with the City Hall through a wireless bridge, a connection that is unable to meet the current needs of operations. Specifically, The City is seeking new technologies that will require interconnectivity between the buildings. For example. the City desires to have 16 separate locations connected by fiber.
- e) Facilities - The following facilities/addresses must be covered by the project:

#	Location Name	Street Address
1	City Hall	502 Elm Street, Sanger TX 76266
2	Community Center	101 Freese Street, Sanger TX 76266
3	Development Services	201 Bolivar Street, Sanger TX 76266
4	Electric Department Building 1	202 Railroad Avenue N, Sanger TX 76266
5	Electric Department Building 2	208 Railroad Avenue N, Sanger TX 76266
6	Fire Department	200 Elm Street, Sanger TX 76266
7	Historic Church Building	403 N 7th Street, Sanger TX 76266

#	Location Name	Street Address
8	Library	501 Bolivar Street, Sanger TX 76266
9	Municipal Court	309 N 3rd Street, Sanger TX 76266
10	Parks Department	100 Bolivar Street, Sanger TX 76266
11	Parks/Marketing Offices	301 Bolivar Street, Sanger TX 76266
12	Police Department	209 N 5th Street, Sanger TX 76266
13	Porter Park	Keaton Road, Sanger TX 76266
14	Streets Department	100A Bolivar Street, Sanger TX 76266
15	Waste Water Treatment Plant	300 Jones Street, Sanger TX 76266
16	Water Department	212 Railroad Avenue N, Sanger TX 76266

- f) Fiber Optic Network Installation - The City seeks the installation and maintenance services for an underground (conduit) fiber optic cable system. Services shall be comprehensive and include, but not be limited to, the design, trenching, installation, connection, testing, troubleshooting, documentation, and ongoing maintenance and restoration of the system. The Bidder will be required to install a fiber optic cable system to connect the facilities listed in this document.
- g) The following is a list of suggested hardware and software for the system. The Bidder should either specify items from this list or offer comparable items with an explanation of any deviation from this list.

Description	Quantity
Watchguard Firewall with 3-Year Security Suite	1
Ubiquiti Layer 3 24 Port Aggregation Switch	1
Ubiquiti 48 Port POE+ Switch	5
Ubiquiti 24 Port POE+ Switch	1
Ubiquiti 8 Port POE+ Switch	10
10Gb SFP+	30
Patch Panel (City Hall)	1
Patch Panel (Other Locations)	15
Fiber Jumper	30

- h) VOIP Phone System
- i) The Bidder will be responsible for providing a VOIP telephone system, delivering the final product on time and within budget, and demonstrating a complete understanding of the offered product.
- ii) The system should be designed to include approximately 85 different extensions, each with a mailbox and the ability to be directly dialed. The system must have the ability

- to add more handsets, extensions, and voice mailboxes as the City adds new employees. The system will need to initially include approximately 60 desktop handsets with color LCD screens and five conference telephones.
- iii) The system should provide a mobile application that can accept and place calls using the City phone extension on a mobile device. Approximately 25 employees do not require a desktop handset, but require a mailbox and the ability to make and receive calls on a mobile device using a City phone extension.
 - iv) City buildings each have a primary phone number, and the City desires to keep those numbers. Extension numbers, however, may be changed. The City's current phone system does not allow direct dialing to individual phone extensions. The Bidder must provide a new system to include direct dialing every extension on the system and keeping the City's legacy phone numbers.
 - v) The City desires to have flexible automated attendants. The Bidder should provide the ability to schedule an after-hours attendant according to the City's schedule, which should also have the flexibility to change automated attendants as necessary.
 - vi) The following is a list of suggested hardware and software for the system. The Bidder should either specify items from this list or suggest comparable items with an explanation of any deviation from this list.

Description	Quantity
IP500V2 Control Unit	1
IP500V2 System SD Card	1
Essential Edition License	1
Voicemail Pro License	1
Additional Voicemail Pro 2 License	3
PRI Trunk Card	1
PRI 2 Additional T1 License	8
IPO MC VCM 64 V2	1
Mountng Kit	1
Avaya J179 Phone	60
IP Endpoint License	60
3rd Party IP License	10
IPO Power User License	10
Avaya Support Contract	1
Conference Phone	5
SIP ATA	5
Dell R350 Server	1
Windows 10 License	1

vii) The Bidder should use the list below as a minimum standard for the expected operations of the system. The City expects the Bidder will have experience with municipalities, school districts, and other governmental agencies of the City's size and will be able to provide advice, insight, and input as to what other organizations are using and to provide suggestions that will enhance the usability and functionality of the system. VOIP system features sought by the City include, but are not limited to:

- (1) Consistent and excellent call quality
- (2) Flexible call/answer points (desk phone, mobile phone app, softphone)
- (3) Blind transfer
- (4) Call forwarding
- (5) Call parking
- (6) Call routing/flip
- (7) Call transfer
- (8) Call waiting
- (9) Caller ID
- (10) Conference bridging
- (11) Dial by name directory
- (12) Distinctive call appearance
- (13) Distinctive ring
- (14) Transcribed voicemail
- (15) Do not disturb
- (16) Call recording
- (17) E911 location information
- (18) Interactivity directory listing
- (19) Long-distance
- (20) International calling
- (21) Three-way calling
- (22) Voicemail accessible from multiple devices and platforms

3) STANDARD TERMS AND CONDITIONS

- a) The Bidder's proposal should provide for all costs for equipment, materials, hardware, labor, profit, and overhead necessary and required to accomplish tasks specified herein. This should be clearly outlined in the Bidder's proposal through a detailed written overview of the technology (or technologies) they propose employing to achieve the requested connectivity and services.

- b) This Request for Proposal (“RFP”) shall be on file in the City of Sanger Finance Department, from 7:30 a.m. until 5:00 p.m., Monday through Thursday and from 7:30 a.m. until 11:00 a.m. on Friday, and available to interested individuals and entities (“Bidders”) from the Date Issued until the Due Date and Time.
- c) Proposals should not include any materials required to be returned to the Bidder. Each proposal must include the following information:
 - i) A summary of the Bidder’s qualifications, credentials, and related experience with similar projects for other entities.
 - ii) A description of the size of the Bidder’s company, and indicate the principal, company official(s), and other personnel who will be assigned to work on behalf of the City.
 - iii) A list of three of the Bidder’s clients with contact information (names, titles, addresses, phone numbers, and email addresses) for the appropriate persons at the client company that the City can contact. Preferred clients include municipalities, school districts, and other governmental agencies.
 - iv) A narrative of the Bidder’s understanding of the Scope of Work and a detailed proposed timeline of tasks to meet the City’s goals and priorities.
- d) A pre-solicitation meeting will be conducted on Monday, April 4, 2022, at 10:00 AM at Sanger City Hall, 502 Elm Street, Sanger, TX 76266. The City considers this pre-solicitation meeting mandatory. It is the Bidder's responsibility to be familiar with the specifications herein and ask any relevant questions they may have regarding this solicitation. Bidder attendance will be documented at the pre-solicitation meeting, and any respondent that submits a response but does not attend the meeting will be disqualified.
- e) All general information questions should be directed by email to Clayton Gray at cgray@sangertexas.org by 5:00 p.m. CST on April 6, 2022.
- f) Bidders are expected to examine all documents that make up this RFP. Bidders shall promptly notify the City of any omission, ambiguity, inconsistency, or error that they may discover upon examination of the RFP. The City assumes no responsibility for errors or misrepresentations that result from the use of incomplete proposals
- g) Proposals must be received at the City of Sanger Finance Department at or before 9:00 a.m. CST on April 21, 2022. Each Proposal must be properly identified with the subject title and date and time due. Bidder submissions must include: one (1) original and three (3) copies of the proposal submitted BOTH in written, hard-copy format, and one (1) copy in electronic format on a USB drive (submissions need to be set up as one file on the USB, not multiple individual folders/files), and delivered in a sealed envelope to:

By FedEx, UPS, courier service, or hand delivery to:

City of Sanger
 Attn: Clayton Gray
 502 Elm Street
 Sanger TX 76266

By US Postal Service Delivery to:

City of Sanger
Attn: Clayton Gray
P. O. Box 1729
Sanger TX 76266

- h) During the pendency of this RFP, Bidder shall not contact any City staff except those designated herein this RFP or subsequent addendums or correspondence. Any questions or concerns should be addressed by email to Clayton Gray at cgray@sangertexas.org by 5:00 p.m. CST on April 6, 2022.
- i) Any material information provided to one Bidder concerning this RFP shall be provided to all Bidders. Addendums will be issued if necessary.
- j) Proposals will be opened on April 21, 2022, at 10:00 a.m. CST at the City of Sanger Finance Department. Proposals cannot be altered or amended after the deadline. Alterations made before opening must be signed by the Bidder or Bidder's agent. No Proposal may be withdrawn after the date and time of opening.
- k) The City, in its sole discretion, may negotiate changes to any submitted Proposal, including price, after submitted Proposals have been opened.
- l) The City reserves the right to accept and/or reject any and all submitted Proposals or any part thereof, waive immaterial errors, and award the contract in the best interest of the City.
- m) The City shall be the sole interpreter of the terms, conditions, specifications, and performance requirements of this RFP.
- n) In case of a discrepancy between the unit price and the extended total for an item, the figure that is most advantageous to the City will apply. An opened Proposal may not be changed to correct any error by the Bidder or Bidder's agent.
- o) It is not the policy of the City to award a contract on the basis of price alone. The City reserves the right to award the contract to the Bidder offering the best value and not necessarily to the Bidder offering the lowest price. A Proposal may be evaluated and selected on the basis of reputation, experience, past performance, skill, financial capacity, product quality, features, delivery schedule, quality installation, compatibility with existing equipment, and product service warranty.
- p) If it is determined that any benefit to secure favorable treatment was offered, elicited, or provided by Bidder or Bidder's employee, affiliate, representative, partner, subcontractor, or agent, to any officer or employee of the City, Bidder will be disqualified from consideration and/or the awarded contract will be terminated.
- q) All goods, raw materials, and products provided pursuant to the awarded contract must be new and not used, shopworn, or reconditioned.
- r) All work must be in compliance with and conform to any and all applicable state or local laws, ordinances, regulations, codes, rules, policies, and interpretations thereof.

- s) Once a Proposal has been selected, items or processes may be substituted only by furnishing an equal or superior quality and/or grade product or process than originally specified at no additional cost to the City. Any such substitution shall be pre-approved by the City, and the acceptance of any such substitution shall be in the City's sole discretion.
- t) Any contract awarded pursuant to this RFP is not assignable.
- u) The City is tax-exempt under Tax Code, Subtitle E. SALES, EXCISE, AND USE TAXES, CHAPTER 151, section 151.309.
- v) Any contract awarded pursuant to this RFP shall be governed by the Uniform Commercial Code. Wherever the "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas effective and in force on the date of any such agreement between the City and Bidder.
- w) The contract documents shall include the RFP and its Schedules and Addenda, the Bidder's Response/Proposal, and any ensuing agreement. In the event of a dispute under the Contract, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) the contract signed by the parties; then (2) the RFP and its Schedules and Addenda; and then (3) the Response/Proposal. The contract shall control over any conflicting terms in this RFP or the Proposal.
- x) Trade secrets and confidential information contained in a proposal may be open to public inspection. Pricing is not confidential information. Bidders who include information in a Proposal that is legally protected as a trade secret or confidential information must clearly indicate the specific protected information by highlighting that information and marking it "Trade Secret" or "Confidential" at the appropriate place. The City will not be responsible for any public disclosure of the trade secret or confidential information if it is not marked as provided above. An awarded Proposal in its entirety is not confidential. If a request is made under the Texas Public Information Act to inspect information designated as trade secret or confidential in a Proposal, Bidder shall, upon notification by the City, immediately furnish sufficient written reasoning as to why the information should be protected from disclosure in a timely manner to the Texas Attorney General for final determination at the address below:

Open Records Division
P.O. Box 12548
Austin, TX 78711
Fax 512-463-2092

- y) The obligations of the parties under a contract awarded through this RFP are primarily performable in Denton County, Texas. Exclusive venue shall be Denton County, Texas, and any contract awarded under this RFP shall be governed by the laws of the State of Texas.

- z) At the time the contract is awarded, the selected Bidder must be registered with the Texas Secretary of State and be licensed to transact business in the State of Texas.
- aa) The City may, at its option, offset any amounts due and payable under a contract awarded under this RFP against any debt (including taxes) lawfully due to the City from the successful Bidder, regardless of whether the amount due arises pursuant to the terms of the contract or otherwise, and regardless of whether or not the debt due to the City has been reduced to judgment by a court.
- bb) No member of the City Council or any City employee shall have any financial interests in the profits of any contract, service or other work performed by the Bidder (s) or personally profit directly or indirectly from any contract, purchase, sale, or service between the City and any person or company.
- cc) The awarded contract is subject to the appropriation of funds by the City Council in the City's budget adopted for any fiscal year for the specific purpose of making payments pursuant to the awarded contract for that fiscal year. The obligation of the City pursuant to the awarded contract in any fiscal year for which the awarded contract is in effect shall constitute a current expense of the City for that fiscal year only, and shall not constitute an indebtedness of the City of any monies other than those lawfully appropriated in any fiscal year. In the event of non-appropriation of funds in any fiscal year to make payments pursuant to the awarded contract, the awarded contract may be terminated.

4) SPECIAL CONDITIONS

- a) The successful Bidder shall procure and maintain in force during the terms of any contract awarded pursuant to this RFP, at its own cost, the following minimum insurance coverage:
 - i) Workers' Compensation and Employers' Liability:
 - (1) State of Texas: \$1,000,000 Each Accident
 - (2) Employer's Liability: \$100,000 Each Accident
 - (3) \$500,000 Disease - Policy Limit
 - (4) \$100,000 Disease - Each Employee
 - (5) Waiver of Subrogation
 - ii) Commercial General Liability:
 - (1) Bodily Injury & Property Damage
 - (2) General Aggregate Limit: \$1,000,000
 - (3) Personal & Advertising Injury Limit \$500,000
 - (4) Each Occurrence Limit \$1,000,000
 - (5) The policy shall be on an Occurrence Form and include the following coverage: Premises Operations; Personal and Advertising Injury; Medical Payments; Liability assumed under an Insured Contract; Independent Contractors; and Broad Form Property Damage. Coverage provided should be at least as broad as found in Insurance Services Office (ISO) form CG0001.

iii) Commercial Automobile Liability Limits:

- (1) Bodily Injury & Property Damage
- (2) Combined Single Limit: \$1,000,000
- (3) Medical Payments: \$ 5,000 Per Person
- (4) Uninsured/Underinsured Motorist \$100,000
- (5) Prior to the execution of any awarded contract by the City, the successful Bidder shall forward Certificates of Insurance to the City Manager. The required insurance policies shall be procured and maintained in full force and effect for the duration of the awarded contract. Certificate Holder shall be the City of Sanger at 502 Elm Street., Sanger, Texas 76266.

b) Proposal Terms - By submitting this Proposal, Bidder agrees:

- i) To hold this Proposal open for one hundred twenty (120) days after the Due Date for review of the Proposal.
- ii) To furnish goods and services in strict compliance with the terms, conditions, specifications, and performance requirements of this Proposal.
- iii) That payment(s) will only be made from an original invoice, not from any statement, and invoices for payment shall be submitted via e-mail or mail, courier, or personal delivery to:

City of Sanger
Attn: Finance Department
P. O. Box 1729
Sanger, Texas 76266

- c) Do not include Federal Excise, State, or City sales taxes, as the City shall furnish a tax exemption certificate.
- d) Compliance with HB 89: Bidder agrees per HB 89 that they will not boycott Israel at any time while providing products or services to the City of Sanger.
- e) Compliance with SB 252: Bidder agrees per SB 252 that they will not do business with Iran, Sudan, or a foreign terrorist organization while providing products or services to the City of Sanger.
- f) Form 1295 Certificate of Interested Parties: Section 2252.908 of the Government Code states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. Please go to the Texas Ethics Commission webpage (www.ethics.state.tx.us) for full instructions and to complete the required steps for

creation of Form 1295. Once the form is completed online, printed, and signed, please return the form with your proposal submission.

- g) The City shall notify the successful Bidder of any contested invoice(s) in writing, and the City and successful Bidder shall mutually resolve such disputed invoice(s) within sixty (60) days of successful Bidder's receipt of said notice of dispute.
- h) The term of this agreement shall be for one year, beginning on the date of the Notice to Proceed. This agreement may be extended for up to four (4) additional one (1) year periods, subject to the approval of the Contractor and the City.
- i) Performance and Payment Bonds
 - i) Texas Local Government Code Chapter 252, as amended, provides that for any contract for the construction of public works, a Bidder must execute a bond that is: (a) in the full amount of the contract price, and (b) conditioned that the contractor will faithfully perform the contract; and (c) executed, in accordance with Texas Government Code Ch. 2253, as amended, by a surety company authorized to do business in the state.
 - ii) Texas Government Code Ch. 2253, as amended, provides that a payment bond is required if the contract is in excess of \$25,000 and is to be made for the full amount of the contract. A performance bond is required if the contract is in excess of \$100,000 and is to be made for the full amount of the contract.
 - iii) The bonds are to be executed and delivered to the City prior to being recommended for award of the Contract. The bonds must be executed by a corporate surety or sureties authorized to do business in the state of Texas. For unit price contracts, the total contract price shall be estimated and calculated by multiplying the estimated quantities to the Bidder's unit proposal price.
 - iv) If the contract is less than \$100,000, the performance bond will not be required as long as the contract provides that payment is not due until the work is completed and accepted by the City.

5.) CONFLICTS OF INTEREST

a) Conflict of Interest Questionnaire (Form CIQ): A person or business, and their agents, who seek to contract or enter into an agreement with the City, are required by Texas Local Government Code, Chapter 176, to file a conflict of interest questionnaire (FORM CIQ). The form must be filed with the City Secretary no later than seven (7) days after the date the person or business begins contract discussions or negotiations with the City, or submits an application, response to a request for proposals or bids, correspondence, or other writing-related to any potential agreement with the City. For questions about these forms, please see the Texas Ethics Commission at: <https://ethics.state.tx.us/forms/CIQ.pdf>

j) The following are considered officers of the City:

<u>Local Government Officer</u>	<u>Title</u>
Thomas Muir	Mayor
Marissa Barrett	Councilmember
Gary Bilyeu	Councilmember

Local Government Officer**Title**

Dennis Dillon	Councilmember
Allen Chick	Councilmember
Victor Gann	Councilmember
John Noblitt	City Manager
Alina Ciocan	Assistant City Manager
Hugh Coleman	City Attorney
Clayton Gray	Finance Director
Kelly Edwards	City Secretary
Jeriana Staton	Human Resource Director
Christy Dyer	Court Administrator / Deputy City Secretary
Waylan Rhodes	Police Chief
Jonathan Perkins	Assistant Police Chief
David Pennington	Fire Chief
Ramie Hammonds	Development Services Director
Local Government Officer	Title
James Bolz	Public Works Director
Mike Prater	Electric Utilities Director
Audrey Tolle	Library Director
Shani Bradshaw	Economic Development Director
Donna Green	Marketing Director
John Payne	4B Economic Development Board
Eddie Piercy	4B Economic Development Board
Beverly Howard	4B Economic Development Board
Jeff Springer	4B Economic Development Board
Carrie Bilyeu	4B Economic Development Board
William Lascor	4B Economic Development Board
Stephanie Wood	4B Economic Development Board
Sue Allison	4A Economic Development Board
Nancy McAlister	4A Economic Development Board
Shannon Gann	4A Economic Development Board
Drew Hall	4A Economic Development Board
Christopher Kundrock	4A Economic Development Board

- k) Exclusions: A questionnaire statement need not be filed if the money paid to a local government official was a political contribution, a gift to a member of the officer's family from a family member; a contract or purchase of less than \$2,500 or a transaction at a price and subject to terms available to the public; a payment for food, lodging, transportation or entertainment; or a transaction subject to rate or fee regulation by a governmental entity or agency.
- l) What: A person or business that contracts with the City or who seeks to contract with the City must file a "Conflict of Interest Questionnaire" (FORM CIQ) which is available online at www.ethics.state.tx.us and a copy of which is included in the Appendix of this document. The form contains mandatory disclosures regarding "employment or business relationships" with a municipal officer. Officials may be asked to clarify or interpret various portions of the questionnaire.
- m) When: person or business must file:
 - i) The questionnaire – no later than seven days after the date the person or business begins contract discussions or negotiations with the municipality, or submits an application, responds to a request for proposals or bids, correspondence, or other writing related to a potential contract or agreement with the City; and
 - ii) An updated questionnaire – within seven days after the date of an event that would make a filed questionnaire incomplete or inaccurate.
- n) It does not matter if the submittal of a bid or proposal results in a contract. The statute requires a vendor to file a FORM CIQ at the time a proposal is submitted or negotiations commence.
- o) Enforcement: Failure to file a questionnaire is a Class C misdemeanor punishable by a fine not to exceed \$500. It is an exception to prosecution that a person files a FORM CIQ not later than seven business days after the person received notice of a violation.

APPENDIX

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p>OFFICE USE ONLY</p> <p>Date Received</p>	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>		
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p align="center">_____</p> <p align="center">Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p align="center">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p align="center"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p align="center">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p align="center"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <p align="center">_____ Signature of vendor doing business with the governmental entity</p> <p align="right">_____ Date</p>		

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Shani Bradshaw, Director of Economic Development and Ryan Nolting, Parks & Recreation Superintendent

ITEM/CAPTION:

PROFESSIONAL DESIGN SERVICES - PORTER PARK

Consider selecting Parkhill for Professional Design Services for renovations to Porter Park Softball Fields and, authorizing the City Manager to negotiate a possible contract with Parkhill. (Nolting, Bradshaw)

AGENDA TYPE: Regular

ACTION REQUESTED: Approval

BACKGROUND:

The City of Sanger issued an RFQ for Design Services for renovations to softball fields at Porter Park. We received 3 responses to the RFQ. A review committee consisting of City staff, 4B representatives and one Park Board member scored all responses and ranked them based on score. Parkhill was ranked number one by the Committee and has been moved forward to the contract negotiation phase. If this item receives approval staff will follow with final contract approval at the May City Council meeting.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

NA

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

NA

FUNDS:

NA

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends APPROVAL on the selection and contract negotiation with Parkhill.

ATTACHMENTS:

Description	Upload Date	Type
Design Service RFQ Evaluation Form & Firm Ranking	3/16/2022	Cover Memo

RANK	COMPANY/FIRM	SCORE
1	Parkhill	534
2	TNP	532
3	Kimley Horn	491

**CRITERIA SCORES-
PARKHILL**

	Committee Member #1	Committee Member #2	Committee Member #3	Committee Member #4	Committee Member #5	Committee Member #6	NOTES
1. Adherence to RFQ Instructions	5.00	5.00	3.00	4.00	5.00	5.00	
2. Company Information	15.00	13.00	15.00	15.00	13.00	15.00	
3. Project Experience	49.00	45.00	38.00	45.00	44.00	50.00	
4. Project Approach	28.00	10.00	24.00	30.00	28.00	30.00	
Total Score	97.00	73.00	80.00	94.00	90.00	100.00	

Firm's Total Score	534.00
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CRITERIA SCORES-TNP

	Committee Member #1	Committee Member #2	Committee Member #3	Committee Member #4	Committee Member #5	Committee Member #6	NOTES
1. Adherence to RFQ Instructions	4.00	5.00	4.00	4.00	5.00	5.00	
2. Company Information	14.00	15.00	10.00	12.00	12.00	15.00	
3. Project Experience	48.00	50.00	35.00	45.00	43.00	45.00	
4. Project Approach	27.00	30.00	26.00	25.00	28.00	25.00	
Total Score	93.00	100.00	75.00	86.00	88.00	90.00	

Firm's Total Score	532.00
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CRITERIA SCORES-KIMLEY HORN

	Committee Member #1	Committee Member #2	Committee Member #3	Committee Member #4	Committee Member #5	Committee Member #6	NOTES
1. Adherence to RFQ Instructions	4.00	5.00	5.00	5.00	4.00	5.00	
2. Company Information	13.00	13.00	12.00	12.00	12.00	12.00	
3. Project Experience	47.00	45.00	35.00	35.00	38.00	50.00	
4. Project Approach	28.00	10.00	22.00	25.00	24.00	30.00	
Total Score	92.00	73.00	74.00	77.00	78.00	97.00	

Firm's Total Score	491.00
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RFQ RESPONSE EVALUATION FORM

Porter Park Renovations

Company Name: _____
 Technical Reviewer: _____

<u>SELECTION CRITERIA:</u>	<u>POINTS</u>	<u>SCORE</u>
#1 Adhere to RFQ Instructions	<u>5</u>	=
Response to the RFQ must be clear, concise, professionally written, well organized, and responsive.		
#2 Company Information and Interest	<u>15</u>	=
Cover letter should demonstrate the firm's understanding of the requirements related to the project and summarize the team's qualifications and relevant experience. The letter should be signed by someone authorized to enter into an agreement with the City of Sanger. The cover letter should include the RFQ title, email address, phone number and current address of the submitting firm's main contact.		
#3 Experience	<u>50</u>	=
The Firm should demonstrate experience with and an understanding of the specifics and critical factors related to the project type. The Firm should provide the name and qualifications of the key staff that will be involved in project. Firm should demonstrate an understanding of Sanger and any unique challenges the assignment may have. Firm should provide three verifiable examples of similar projects completed by the firm, including project name and location, services provided, date of completion or project status, final construction cost, client name and contact person.		
#4 Project Approach	<u>30</u>	=
Evaluate how the firm plans to approach the project and the steps to be taken to complete the projects. Firm needs to demonstrate creativity and ability to perform their assigned responsibility in a timely manner and within budget, provide an up-to-date cost estimate for entire project and bid schedule.		
TOTAL POINTS		

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Jim Bolz, Public Works Director

ITEM/CAPTION:

FM 455 UTILITY RELOCATION - CHANGE ORDER #3

Consider Change Order #3 in the amount to \$23,650.00 between the City of Sanger and Quality Excavation for the FM 455 Project to include the installation of two 8" valves into an existing live 8" water line along Pecan Street; and authorize the City Manager to execute said Change Order #3 (Bolz).

AGENDA TYPE: Regular

ACTION REQUESTED: Approval, Change Order

BACKGROUND:

The existing 8" waterline along Pecan Street needs to be completely shut off in order to make the connection with the new 12" line being installed between Pecan and Bolivar Streets. After numerous attempts, we have been unable to isolate the 8" waterline along Pecan Street utilizing the existing valves. It is our belief that we potentially have valves covered up under pavement that we are unaware of.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

\$23,650.00

Original Contract Amount: \$4,546,550.20

Change Order #1: \$ 39,993.00

Change Order #2: \$ 3,145.00

FUNDS:

Enterprise Capital Projects Fund

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval.

ATTACHMENTS:

Description	Upload Date	Type
Quality Excavation CO#3	3/9/2022	Cover Memo



Quality Excavation, LLC.
5580 US Hwy 377
Aubrey, TX 76227
(940) 365-0800 Office

March 3, 2022

Project: **Utility Relocation in advance of FM 455 widening**
City: **Sanger**

Change order proposal for 8" valve insertions

Item	Description	Quantity	U/M	Unit	Total
1	8" VALVE INSERTION	2	EA	\$ 11,825.00	\$ 23,650.00
Change order proposal for 8" valve insertions Total					\$ 23,650.00

Notes:

~ Proposal for the insertion of 8" valves into a live existing 8" waterline in order to shut down the line to make the connection for Line G at Pecan St

Respectfully Submitted

Rich Elliott

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Shani Bradshaw, Director of Economic Development

ITEM/CAPTION:

RESOLUTION 2202-2, ECONOMIC DEVELOPMENT INCENTIVE POLICY

Consider Resolution 2202-2 adopting an Economic Development Incentive Policy for the City of Sanger.(Bradshaw)

AGENDA TYPE: Regular

ACTION REQUESTED: Approval

BACKGROUND:

This Policy provides guidelines and criteria, requirements, and procedures to evaluate and approve any Incentive deemed necessary by the City for the furtherance of its economic development and community goals.

This Policy includes provisions for Tax Abatements as well as use of Type A and/or Type B economic development sales tax funds, general funds of the City, and any other resources as approved by the Council. Incentives may be used for new facilities and for the expansion or modernization of existing facilities and structures. Furthermore, the Policy makes it clear that if a project meets all the criteria, an applicant may be denied for any reason at the discretion of the City Council. The City is not obligated to provide any incentive to any applicant. All applicants shall be considered on a case-by-case basis by the Sanger City Council.

Policy Goals include:

1. When in the best interest of the City, provide incentives to existing businesses that will enhance the commercial viability and sustainability of existing commercial properties in the city;
2. When in the best interest of the City, provide Incentives to attract businesses or developers to invest in the City;
3. Encourage redevelopment of targeted areas in the City;
4. Create or enhance employment opportunities for residents of the City;
5. Increase the non-residential ad-valorem tax and/or sales and use tax revenue base for the City;
6. Ensure that all policies, procedures and any resulting Incentive Agreements related to the provision of Incentives to stimulate economic development shall comply with all applicable state statutes.

If the determination is made that an incentive should be offered for a project, the value and term of the incentive may be determined by consideration of factors, including but not limited to: capital investment, type of project, number of permanent jobs, wage levels, and added tax value.

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

Legal has reviewed this Policy.

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

NA

FUNDS:

NA

STAFF RECOMMENDATION/ACTION DESIRED:

Approval.

ATTACHMENTS:

Description	Upload Date	Type
Incentive Policy and Application	3/15/2022	Cover Memo

RESOLUTION NO. 2022-2

A RESOLUTION OF THE CITY OF SANGER, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INCENTIVES POLICY TO PROMOTE ECONOMIC DEVELOPMENT AND STIMULATE BUSINESS AND COMMERCIAL ACTIVITY IN THE CITY; ESTABLISHING GUIDELINES AND CRITERIA FOR APPROVAL OF TAX ABATEMENTS AND OTHER INCENTIVES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Development Corporation Act of 1979 (the Act), now codified in Title 12, Subtitle C1, Chapters 501-505 of the Texas Local Government Code, authorizes communities to collect Type A and / or Type B economic development sales and use taxes; and

WHEREAS, the residents of the City of Sanger (City) on May 2, 1998 passed an election approving the collection of a 0.50% sales and use tax for the benefit of a Type A Economic Development Corporation (Type A Sales Tax); and

WHEREAS, the City Council of the City (Council) on May 16, 1998 passed a Resolution ratifying said election and adopting the Type A Sales Tax effective as of October 1, 1998 establishing the Sanger Texas Industrial Development Corporation (STIDC) as a Type A Economic Development Corporation; and

WHEREAS, the Board of the STIDC on January 7, 2020 and the Council on March 16, 2020 approved amended Bylaws for the STIDC; and

WHEREAS, the Articles of Incorporation for the STIDC were filed with the State of Texas on November 19, 1998; and

WHEREAS, the residents of the City of Sanger, Texas (City) on May 2, 1998 passed an election approving the collection of a 0.50% sales and use tax for the benefit of a Type B Economic Development Corporation (Type B Sales Tax); and

WHEREAS, the City Council of the City (Council) on September 21, 1998 passed Resolution 09-21-98 ratifying said election and adopting the Type B Sales Tax effective as of October 1, 1998 establishing the Sanger Texas Development Corporation (STDC) as a Type B Economic Development Corporation; and

WHEREAS, the Board of the STDC on April 14, 2020 and the Council on May 4, 2020 approved amended Bylaws for the STDC; and

WHEREAS, the Articles of Incorporation for the STDC were filed with the State of Texas on February 26, 1999; and

WHEREAS, Chapter 312 of the Texas Tax Code, cited as the Property Redevelopment and Tax Abatement Act, authorizes municipalities to grant tax abatements upon establishing guidelines and criteria for tax abatement agreements; and

WHEREAS, Chapter 380 of the Texas Local Government Code authorizes municipalities to establish and provide for the administration of programs that promote economic development and stimulate business and commercial activity in the City; and

WHEREAS, Section 501.158 of the Texas Local Government Code requires that an Economic Development Corporation, prior to providing a direct incentive or making an expenditure on behalf of a business enterprise, enter into a Performance Agreement that includes certain provisions defined in that Section; and

WHEREAS, the City hereby elects to be eligible for tax abatement as provided for in the guidelines and criteria established in the Policy; and

WHEREAS, the City desires to attract high-quality long-term investment and the creation of new jobs and to stimulate business and commercial activity in the City; and

WHEREAS, the City recognizes the importance of retaining existing businesses, attracting new businesses, and providing for the redevelopment of sub-standard properties; and

WHEREAS, the City, the STIDC and the STDC each desire to replace the current incentives policy adopted in 2007 with the Incentives Policy (Policy) attached as Exhibit A; and

WHEREAS, the Board of the STIDC on February 1, 2022 considered and recommended approval of the Policy to the Council; and

WHEREAS, the Board of the STDC on October 26, 2021 considered and recommended approval of the Policy to the Council; and

WHEREAS, upon full review and consideration of the Policy and all matters attendant and related thereto, the Council is of the opinion that the Policy will promote economic development and stimulate business and commercial activity in the City and establish guidelines and criteria for approval of tax abatements and other incentives.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS, THAT:

SECTION 1.

The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct.

SECTION 2.

The City Council finds that the guidelines and criteria of the Policy will promote economic development and stimulate business and commercial activity in the City.

SECTION 3.

The City Council hereby adopts the Policy authorizing the City to participate in tax abatement and other incentives and take other specified actions, in accordance with the guidelines and criteria outlined in the Policy.

SECTION 4.

The guidelines and criteria of the Policy, having been reviewed by the City Council of Sanger and found to be acceptable and in the best interest of the City and its citizens and businesses, are hereby approved.

SECTION 5.

This Resolution shall become effective from and after its passage.

PASSED AND APPROVED this the 21st day of March, 2022.

Thomas Muir, Mayor

ATTEST:

Kelly Edwards, City Secretary

EXHIBIT A
Incentives Policy

Sanger, Texas
Incentives Policy

WHEREAS, the Board of the City’s Type A Industrial Development Corporation (A-Board), on February 1, 2022 and the Board of the City’s Type B Development Corporation (B-Board), on October 26, 2021 considered and recommended approval of this Incentives Policy (Policy) to the Sanger City Council (Council); and

WHEREAS, upon full review and consideration of this Policy, the Council is of the opinion that this Policy will assist in implementing programs whereby economic development will be promoted and business and commercial activity will be stimulated in the City.

BE IT KNOWN, that the Council on March 21, 2022, approved Resolution 2022-2 adopting the following guidelines and criteria as the City of Sanger’s Incentives Policy.

Section 1.
Introduction & Goals

It is the intent of this Policy to provide guidelines and criteria, requirements, and procedures to evaluate and approve any Incentives deemed necessary by the City for the furtherance of its economic development and community goals. This Policy shall include provisions for Tax Abatement as well as use of Type A and / or Type B economic development sales tax funds, general funds of the City, and any other resources as approved by the Council. Incentives may be considered for both new facilities and for the Expansion or Modernization of existing Facilities and structures. Nothing herein shall imply or suggest that the City is under any obligation to provide any Incentive to any Applicant. The City retains the right to evaluate applications and grant Incentives, if any, as deemed appropriate on a case-by-case basis without the necessity of amending any contrary provisions of this Policy. Following are the goals of this Policy:

- 1.1. When in the best interests of the City, provide Incentives to existing businesses that will enhance the commercial viability and sustainability of existing commercial properties in the City;
- 1.2. When in the best interests of the City, provide Incentives to attract desired businesses or developers to invest in the City;
- 1.3. Encourage redevelopment of targeted areas in the City;
- 1.4. Create or enhance employment opportunities for residents of the City;
- 1.5. Increase the non-residential ad-valorem tax and / or sales and use tax revenue base for the City; and
- 1.6. Ensure that all policies, procedures and any resulting Incentive Agreements related to the provision of Incentives to stimulate economic development shall comply with all applicable state statutes.

Section 2.
Definitions

The following definitions shall apply to the terms used in this Policy.

Act: Shall mean the Development Corporation Act, now codified in Title 12, Subtitle C1, Chapters 501-505 of the Texas Local Government Code.

Agreement: Shall mean an Incentive Agreement as defined herein.

Agreement in Principle (AIP): Shall mean a non-binding draft of performance requirements of a Project and any Incentives to be offered by the City.

Applicant: Shall mean the Property owner or business occupant signing the Incentives Application.

Application: Shall mean the Incentives Application as maintained by Staff.

Appraisal District: Shall mean the Denton Appraisal District.

Base Year Value: Shall mean the assessed value of the Facility on the 1st of January preceding the execution of an Incentive Agreement.

Board-A: Shall mean the Board of the Type A Industrial Development Corporation of the City.

Board-B: Shall mean the Board of the Type B Development Corporation of the City.

City: The City of Sanger, Texas. Where "City" is used in this Policy as an action to be taken or an incentive to be offered, City shall include the A-Board or B-Board as authorized or permitted by State Law.

Code Violations: Shall be as defined in the City's adopted building or zoning codes.

Construction Costs: The cost of permits, fees, construction materials, and installation labor. All other associated costs are deemed excluded, including, but not exclusively, the following costs: design, engineering, construction document preparation, bidding, and construction financing.

Council: The City Council of the City.

County: Shall mean Denton County, Texas.

Development Corporation: Shall mean the Type A and / or Type B Development Corporation authorized by the Texas Development Corporation Act of 1979 (the Act), now codified in Title 12, Subtitle C1, Chapters 501-505 of the Texas Local Government Code, to collect Type A and / or Type B economic development sales and use taxes.

Director: Shall mean the Director of Economic Development for the City.

Effective Date: The date this Policy was approved by the Council.

Employee, Full-Time: Shall mean any employee of the company that regularly works a minimum of thirty (30) hours per week.

Employee, Part-Time: Shall mean any employee that regularly works less than thirty (30) hours a week.

Employees, Full-Time Equivalent (FTE): Shall mean the number of employees equivalent to full-time employees, e.g. two part-time employees working 20 hours each is equal to one full-time employee.

Expansion: Shall mean the addition of buildings, structures, fixed equipment or machinery for the purpose of increasing production capacity.

Facility: Shall mean the Property, building and Improvements.

Freeport Exemption: If adopted by the City, the Freeport Exemption from ad valorem taxation applies only if qualifying goods, wares, merchandise, ores, and certain aircraft and aircraft parts have been detained in the state for 175 days or less for the purpose of assembly, storage, manufacturing, processing, or fabricating.

Grants: Funds provided by the City for a particular Project in accordance with this Policy.

Incentive Agreement: Shall mean a written agreement summarizing the performance requirements of a business or developer and the Incentives to be provided by the City upon fulfillment of those performance requirements (e.g Tax Abatement Agreement, Chapter 380 Agreement, Performance Agreement).

Impact Fees: Fees adopted by the City in accordance with Chapter 395 of the Texas Local Government Code.

Improvements: Shall mean the New Construction or Modernization of buildings, interiors, site work, Public Works Improvements, parking and drives, landscaping, irrigation, lighting and specifically excluding land and / or Business Personal Property.

Incentives: Shall be as defined in Section 5 herein.

Minimum Performance Requirements: Shall be as defined in Section 6 herein.

Modernization: Shall mean the replacement and upgrading of existing facilities which increases the productive input or output, updates the technology, or substantially lowers the unit cost of the operation, and extends the economic life of the Facility. This shall not include reconditioning, refurbishing, repairing or completion of deferred maintenance on the Facility or its equipment.

New Construction: Shall mean the first-time construction of Improvements utilizing newly purchased materials, and specifically excluding any remodeling or renovations undertaken after issuance of the first Certificate of Occupancy.

Payroll: The company's total expenditures for all employees for the month immediately preceding the Application, multiplied by twelve (12).

Performance Agreement: An agreement meeting the provisions of Section 501.158 of the Texas Local Government Code and entered into by a Type A or Type B Development Corporation prior to providing a direct incentive or making an expenditure on behalf of a business enterprise.

Policy: Shall mean this Incentives Policy.

Primary Job: A job that is 1) available at a company for which a majority of the products or services of that company are ultimately exported to regional, statewide, national, or international markets, infusing new dollars into the local economy; and 2) included in an acceptable sector of the North American Industry Classification System (NAICS) as identified in Section 501.002 (12) of the Act.

Project: The initiative or investment to be provided in accordance with the performance standards of any Incentive Agreement providing Incentives. To the extent that any Type A or Type B funds are to be used as Incentives, the Project shall meet the definitions provided in the Act.

Project Applicability: Shall be as defined in Section 7 herein.

Property: Shall mean the physical parcel of land for which Incentives are being granted.

Property – Business Personal: Shall mean the tangible and movable items used in the course of business not permanently affixed to, or part of, the real estate. Examples of Business Personal Property (BPP) include: furniture, machinery and equipment, computers, vehicles, inventory and supplies.

Property - Real: Shall mean the Property and the Improvements constructed on the Property.

Public Works Improvements: Shall mean improvements that upon completion and acceptance shall be owned and maintained by the City. (e.g. water, sewer, streets, drainage)

Recapture (aka Claw-back): A provision in an Incentive Agreement that states how and to what extent any Incentives provided must be paid back to the City if the required performance criteria are not met.

Staff: The City Manager or their designee.

Tax Abatement: Shall mean the full or partial exemption from paying ad valorem taxes on real property or tangible personal property in accordance with provisions of Chapter 312 of the Texas Tax Code.

Tax Abatement Agreement: Shall mean an agreement to provide Tax Abatement as authorized by Chapter 312 of the Texas Tax Code. It may also be referenced herein as an Incentive Agreement.

Section 3.
General Eligibility

The following shall establish the minimum eligibility for receiving Incentives identified in this Policy.

- 3.1. Properties: Only properties meeting the following requirements at the time an Application is submitted shall be eligible to receive Incentives outlined by this Policy.
 - 3.1.1. Within the City: Property must be located within the City's municipal boundaries unless provisions for annexation into the City are part of the Incentive Agreement.
 - 3.1.2. Zoning: Property must be zoned for the proposed uses.
 - 3.1.3. Taxes: Property shall be in good standing as it relates to taxes due to the City.
 - 3.1.4. Liens: Property shall be in good standing as it relates to any liens held by the City.
 - 3.1.5. Ownership: Property owners must provide sufficient proof of ownership.
 - 3.1.6. Code Violations: Property must not have any outstanding code violations with the City.
 - 3.1.7. Construction Commencement: Construction for the Facility must not have commenced prior to the approval of an Incentive Agreement.
- 3.2. Businesses: Only businesses meeting the following requirements shall be eligible to receive Incentives outlined by this Policy.
 - 3.2.1. Taxes: The business shall be in good standing as it relates to taxes due to the City.
 - 3.2.2. Property Owner Approval: Businesses, if not the owner of the property to be occupied, must provide a copy of their lease agreement and support of the Incentives Application from the Property owner prior to City approval of the Application.
 - 3.2.3. Length of Operations: Existing businesses must have maintained operations in the City for six (6) months consecutively in order to receive Incentives.
- 3.3. Statutory Limitations: It is the intent of the City to comply with all statutory limitations on the use of any Type A or Type B sales and use tax funds for Projects as authorized by the Act.

Section 4.
Priorities

The City has determined that the following are priorities for the Incentives potentially granted pursuant to this Policy. The evaluation of the merits of any Application shall take into consideration whether or not the Application also meets these priorities.

- 4.1. Geographic Areas: The following are the City's preferences for providing Incentives in geographic areas of the City.
 - 4.1.1. High Priority:
 - A. I-35 and F.M. 455 corridors; and
 - B. Areas zoned Industrial or designated industrial on the future land use plan.
- 4.2. Businesses: The following are the City's preferences for providing Incentives to certain types of businesses in the City.
 - 4.2.1. High Priority:
 - A. Industrial, manufacturing or logistics;
 - B. Distribution centers;
 - C. Professional / corporate offices;

- D. Retail and restaurants;
- E. Providers of entertainment;
- F. Medical services; and
- G. High sales tax generators.

4.2.2. Low Priority:

- A. Businesses that could have reflect a negative image for the City;
- B. Businesses that create pollution, hazardous waste or emissions; and
- C. Businesses requiring excessive water usage.

**Section 5.
Incentives**

Following are Incentives that the City, on a case-by-case basis, could consider granting for specific Projects depending on the merits of the Project. Incentives, including Tax Abatement, are available to new Facilities and structures and the Expansion and Modernization of existing Facilities and structures. This shall include the redevelopment of existing properties. Applicability for each type of Incentive shall be as shown in Section 7 herein. Any Incentives provided pursuant to this Policy shall not reduce the Base Year Value of the Facility.

5.1. Financial – Ad Valorem Taxes: The City may consider granting the following Incentives relative to Ad Valorem Taxes.

- 5.1.1. Real Property Tax: The City may consider abating the taxes on Real Property by approval of a Tax Abatement Agreement or by approval of an Incentive Agreement granting back Real Property taxes paid to the City.
- 5.1.2. Business Personal Property Tax: The City may consider abating the taxes on Business Personal Property by approval of a Tax Abatement Agreement or by approval of an Incentive Agreement granting back Business Personal Property taxes paid to the City.
- 5.1.3. Inventory Tax: The City grants relief of inventory taxes through their Freeport Exemption if adopted. Inventory that is not eligible for Freeport Exemption is also not eligible for Incentives pursuant to this Policy.
- 5.1.4. Tax Stabilization / Incremental Increase: In a situation where an existing Facility may be Expanded or Modernized, the City may consider stabilizing the ad valorem taxes collected as of the date of completion and / or an incremental yearly increase to market rates. This shall be accomplished by granting back the increase in taxes paid to the City.
- 5.1.5. Agricultural Exemption: The City may consider granting back all or a portion of the Ag Exemption City taxes due at the time of development.

5.2. Financial – Sales Tax Grants / Reimbursements: Through approval of an Incentive Agreement, the City may provide Grants of all or a portion of the following sales and use taxes. Where the Project is a retail development, for the purposes of evaluating and granting incentives in accordance with this Policy, sales and use taxes shall be measured net of any business relocations occurring within the City. i.e. if a retail business is currently operating in the City, and relocates to the new development, it's sales taxes shall be excluded from the calculation of new sales taxes generated.

- 5.2.1. General Fund Sales Tax: The sales and use taxes going to the City's general fund.
- 5.2.2. Development Corporation Sales Tax: The sales tax going to the City's Type A and / or Type B Development Corporation Sales Tax funds.

- 5.3. Financial - Fee Reductions / Credits: The City may consider the reduction or credit of all or a portion of the following fees. This shall not include any charges by third-parties assisting the City with implementation of services provided by the fees unless so provided in an approved Incentive Agreement.
 - 5.3.1. Impact Fee - Water: Any water Impact Fee charged by the City. This shall not include the “pass-through” Impact Fees owed to any other Agency.
 - 5.3.2. Impact Fee - Wastewater: Any wastewater (aka sanitary sewer) Impact Fee charged by the City. This shall not include the “pass-through” Impact Fees owed to any other Agency.
 - 5.3.3. Impact Fee - Roadway: Any roadway Impact Fee charged by the City.
 - 5.3.4. Road Participation Fee: Any roadway participation fee charged by the City.
 - 5.3.5. Drainage Improvement Fee: Any fee charged for the improvement of drainage facilities in the City.
 - 5.3.6. Building Permit Fee: Any fee related to the review of non-Public Works construction plans and building plans required for the issuance of a building permit.
- 5.4. Financial - Misc.: The City may consider the following miscellaneous financial Incentives.
 - 5.4.1. Equipment Purchase: Funds provided to assist with or provide for the purchase of equipment that increases production for the business.
 - 5.4.2. Forgivable Loan: An agreement by the City to provide a loan whose repayment may be forgiven under particular circumstances.
- 5.5. Sales, Lease or Exchange of Land or Buildings: The City recognizes that the sale and conveyance, lease, or exchange of certain property owned by the City may meet the objectives identified in this Policy. In accordance with State Law, the City may consider the sale, lease or exchange of land without the necessity of accepting written bids pursuant to a published notice and at or below market value to further the objectives identified herein.
 - 5.5.1. Build-to-Suit / Leaseback: An agreement where the City builds a building or facility to suit the needs of the Applicant in exchange for a commitment from the applicant to lease the facility from the City.
 - 5.5.2. Free / Reduced-Cost Land: Any provision where the City provides free or reduced-cost lands to the Applicant.
 - 5.5.3. Free / Reduced-Cost Building: Any provision where the City provides a free or reduced-cost building to the Applicant.
 - 5.5.4. Land Lease: Any provision where the City leases rights to City-owned land to the Applicant to allow construction of their Facility.
- 5.6. Employment-Related: The City may consider the following employment-related Incentives.
 - 5.6.1. Relocation Assistance: Any provision where the City provides assistance to new employees relocating to residency within the City.
 - 5.6.2. Cash for Employment: Any provision where the City provides for one-time payments to the Business for each new employee of a certain classification established at a new or existing Facility in the City.
 - 5.6.3. Employee Training Assistance: Any provision where the City provides assistance in the training of new employees employed at a new or existing facility in the City.
- 5.7. Infrastructure Assistance: The City may consider the following infrastructure assistance Incentives.
 - 5.7.1. Water Line Extensions: Participation in all or a portion of the costs of extending water distribution lines to the Facility.

- 5.7.2. Sewer Line Extensions: Participation in all or a portion of the costs of extending sanitary sewer lines to the Facility.
- 5.7.3. Roadway Improvements: Participation in all or a portion of the costs of roadway improvements serving the Facility.
- 5.7.4. Storm Drainage Improvements: Participation in all or a portion of the costs of storm drainage improvements at or downstream of the Facility.
- 5.8. Development Cost Participation: The City may consider participation in the following development cost Incentives.
 - 5.8.1. Demolition: Participation in all or a portion of the costs of demolishing existing structures on a property.
 - 5.8.2. Environmental Mitigation: Participation in all or a portion of the costs of mitigating environmental issues on a property.
- 5.9. Economic Development District Establishment: In instances where the Project is of a significant scope and scale, the City may consider the establishment of unique economic development districts (e.g. Tax Increment Reinvestment Zone, Public Improvement District).
- 5.10. Hotel Occupancy Tax: The City may consider the use of Hotel Occupancy Tax pursuant to Chapter 351 of the Texas Tax Code.
- 5.11. Support for State Incentives: The City may consider providing support for the Project in the application and processing of State of Texas incentives.
- 5.12. Support for Federal Incentives: The City may consider providing support for the Project in the application and processing of Federal incentives (Opportunity Zones, New Market Tax Credits, etc.).

Section 6.

Minimum Performance Requirements

The following shall identify the Minimum Performance Requirements for each project classification. These requirements are new construction, revenues or employees attributable to the Project.

Project Classification	Min. New Construction Cost	Min. New FTE Employees	Min. New Taxable Sales¹	Notes / Examples
Corporate	\$5,000,000	50	-	• Significant office uses, e.g. Corporate HQ or regional HQ
Industrial	\$5,000,000	20	-	• Owner occupied, industrial / logistics business
Retail	-	-	\$1,000,000	•
Hotel / Conf. Center	\$5,000,000	-	-	• Hospitality or entertainment venues including hotels and conference centers
Development	\$5,000,000	-	\$5,000,000	• New development

¹Generated annually

Section 7.
Applicability Matrix

The following Applicability Matrix shall provide a framework for identifying the potential Incentives that are applicable to various classifications of Projects as identified above. Term and amount of Incentives shall be determined on a case-by-case basis.

Potential Incentive	Project Classification					
	Corporate	Industrial	Retail	Hotel / Conf. Center	Develop- ment	Expansion
Tax Abatement	X	X	-	X	-	-
Ad Valorem Tax Grants	X	X	-	X	-	X
Sales Tax Grants	-	-	X	-	X	-
Constr. Sales Tax Grants	X	X	X	X	X	X
Fee Reductions / Credits	X	X	X	X	X	X
Misc. Financial	X	X	-	X	-	X
Land / Building Related	-	X	X	X	-	-
Employment Related	X	X	-	X	-	-
Infrastructure Assistance	X	X	X	X	X	-
Dev. Costs	X	X	X	X	X	-
Process Related	X	X	-	X	X	X
E.D. Districts	-	-	X	X	X	-
HOT	-	-	-	X	X	X
State / Fed. Assistance	X	X	X		X	-

Section 8.
Administrative Procedures

The Applicant shall follow the Administrative Procedures noted below to apply for Incentives as identified herein.

- 8.1. Pre-Submittal: All Applicants are encouraged to meet with Staff prior to preparation of an Application. Applicants should contact the Director of Economic Development to set up a meeting.
- 8.2. Application Requirements: The submittal of an Application is required prior to any evaluation of the request for Incentives. The Application shall include the following information.
 - 8.2.1. General Information:
 - A. The name of the Project.
 - B. The intended use (e.g. Call center, corporate / regional office, professional office, retail, distribution).
 - C. If the Project is a relocation, consolidation or expansion of existing facilities, identify the location of the existing facilities.
 - D. An overview of the Company.

- E. The NAICS Code of the Company's business.
- F. A description of the experience and qualifications of the Project Team.
- G. The type of Project (i.e. retention, expansion, own / lease, new development).

8.2.2. Property Information:

- A. Property address.
- B. Lot / Block / Subdivision name if platted. If not platted, a legal description will be required prior to executing any Agreements.
- C. Appraisal District Property ID numbers.
- D. Current Appraisal District valuations for all parcels.
- E. Acreage.
- F. Current owner and proof of ownership (e.g. deed, appraisal info)

8.2.3. Eligibility of Property: Address the eligibility requirements in Section 3.1.

8.2.4. Eligibility of Business: Address the eligibility requirements in Section 3.2.

8.2.5. Priorities: Address the priorities in Section 4.0.

8.2.6. Project Data:

- A. Business name.
- B. Describe the type of building proposed (e.g. number of stories, style, materials)
- C. Describe the development concept (e.g. single building or campus setting, open space, surface or structured parking)
- D. Describe the extent that any infrastructure component is enhanced or expanded.
- E. Provide timing estimates for major milestones of the Project.
- F. Provide estimates of Project data by phase and date, including but not limited to:
 - i. List the kind, number, use, square footage and location of all the proposed improvements on the property.
 - ii. Total capital investment including acquisitions, Improvements, building costs and equipment.
 - iii. Estimated Appraised Value of all Improvements.
 - iv. Acquisition cost of all Business Personal Property
 - v. Estimated Appraised Value of all Business Personal Property.
 - vi. Number, type, quality and wage levels of new Full-Time Equivalent (FTE) employees.
 - vii. New Payroll added.
 - viii. Average employees' annual salary.
 - ix. Employees with salary \$50,000 or greater.
 - x. Taxable sales from the Facility.
 - xi. Hotel Occupancy Tax generated (if applicable).

8.2.7. Requested Incentives: The Applicant shall itemize the Incentives (Section 5) they are requesting from the City. These are to be prioritized by order of preference by the Applicant.

8.2.8. Required attachments and / or exhibits:

- A. Legal description of the Property.
- B. Proof of ownership, or contract option or offer.
- C. Photos of existing conditions
- D. Drawings, renderings, plans of the proposed Improvements.
- E. Current ad valorem tax appraised value estimates by the applicable appraisal district showing appraised values for three similar type and size projects within the County.
- F. If Applicant is not the Property owner:
 - i. Written approval of the Application from the owner
 - ii. Copy of the signed lease agreement

8.2.9. Amendments: Staff may amend the form of the Application as needed to more efficiently evaluate the merits of the requested Incentives.

8.3. Review & Evaluation: Following are criteria to review and evaluate the Application.

8.3.1. Review Criteria:

- A. Completeness of Application: Completeness of the Application; including all required documentation.
- B. Application Information: Any information provided in the Application.
- C. Priorities: Does the Application include a high-priority business classification or is it located in a high-priority geographic area?
- D. General Eligibility: Does the Project meet the General Eligibility requirements?
- E. Revenues: What are the net tax revenue benefits to the City, both Ad Valorem and Sales Taxes?
- F. Employment: How many people will be employed by the Project? What are the education level requirements for employment? Are the wages to be paid higher than the average in the area?
- G. Impacts: An estimation of the positive and negative impacts that the Project might have.
 - i. Cannibalization of Existing Businesses: To what extent does the Project cannibalize the profitability of an existing business?
 - ii. Private Investment Catalyst: To what extent does the Project act as a catalyst for future private investment?
 - iii. City Services: To what extent does the Project have a positive or negative impact on the Services or infrastructure of the City?

8.3.2. Staff Evaluation and Recommendation: The coordinating Staff member shall convene a team of the appropriate Staff members to evaluate the Application. Upon review, Staff shall prepare a recommendation to forward to the City or appropriate Board.

- A. Site Visit: Prior to formal evaluation of the Application, the Applicant shall allow Staff the opportunity to visit the Property to verify its status prior to any Incentives.
- B. Financial Analysis: If deemed necessary, Staff shall analyze the financial aspects of the incentive proposal using an appropriate method (return on the investment of Incentives in the Project and / or the timing required for new revenues to “break-even” with the cost of the proposed Incentives).

- C. Consulting Services: Should a consulting service be deemed necessary by the City to aid in their evaluation (e.g. financial impacts / cost-benefit analysis, infrastructure impacts or capabilities), the Applicant may be required to submit additional information not required in the Application. Additionally, the City may require that the Applicant participate up front in the cost of obtaining these services.
- 8.4. Preliminary Discussions: Upon receipt of a satisfactory Application, and preparation of a Staff Recommendation, Staff shall hold preliminary discussions with approving bodies as follows.
 - 8.4.1. A / B Boards: Where funds to be used for any Incentive herein are subject to authorization of the A and / or B Board, the Board shall consider the request for Incentives and make a recommendation to the Council.
 - 8.4.2. Council: The Council shall be briefed on the merits of the preliminary Incentives request and the recommendation of the Board, if any, and advise Staff whether or not to proceed with negotiations of an Agreement in Principle.
- 8.5. Agreement in Principle: The Director shall lead the negotiation and drafting of a non-binding Agreement in Principle (AIP) memorializing in writing the Project's performance requirements and the Incentives to be provided by the City. This shall include engagement of Project representatives, the A and B Boards, City Council and their legal representatives if appropriate. Evolution of changes in the AIP shall be documented via redline/strikeout drafts as progress is made.
 - 8.5.1. Preliminary Approval: Staff shall seek preliminary approval of the AIP from Project representatives, the appropriate Board, and City Council prior to preparation of an Incentive Agreement.
- 8.6. Incentive Agreement: An Incentive Agreement shall be required for all Projects receiving Incentives from the City in accordance with the following.
 - 8.6.1. Preparation: The Director shall work with legal representatives for the City and / or Board to prepare an Incentive Agreement substantially conforming to the provisions of the Agreement in Principle.
 - A. Allied Agency Engagement: Though not a party to any City Incentive Agreement, Staff shall engage and keep informed any allied agencies (County, School District) contemplating their own incentives for the Project.
 - 8.6.2. Tax Abatement Minimum Requirements: Any Incentive Agreement including Tax Abatement shall include the following at a minimum:
 - A. Improvements: List the kind, number and location of all the proposed improvements on the Property.
 - B. Base Year Value: Provide that the Agreement does not include any reduction in Base Year Values.
 - C. Access: Provide access to and authorize inspection of the property by City employees to ensure that the improvements or repairs are made according to the specifications and conditions in the Agreement.
 - D. Uses: Limit the uses of the property consistent with the general purpose of encouraging development or redevelopment of the zone during the period that property tax exemptions are in effect.
 - E. Recapture Provisions: Provide for the recapture of property tax revenue lost or any Incentives provided as a result of the Agreement if the owner of the Property fails to make the improvements or repairs as provided by the Agreement.
 - F. Term: Describe the term of the Agreement.

- G. Certification: Require the owner of the Property to certify annually to the governing body of each taxing unit that the owner is in compliance with each applicable term of the Agreement.
 - H. Cancellation / Modification: Provide that the City may cancel or modify the Agreement if the property owner fails to comply with the Agreement.
- 8.6.3. Responsiveness: The offer of Incentives by any Incentive Agreement shall expire ninety (90) days from the date it is provided to the Applicant unless extended in writing by the City. The expiration of any offered Incentive Agreement shall not preclude continued negotiations toward the development of an alternative Agreement.
- 8.6.4. Approvals: Evaluation and any subsequent approval shall be on a case-by-case basis pursuant to the introductory paragraph of Section 1 herein. All Incentive Agreements, including any Tax Abatement Agreement, shall follow and comply with all statutory requirements for notice, hearings and readings where applicable. The following shall be required for approval of Incentives.
- A. Board Recommendation / Approval: Where funds to be used for any Incentive herein are subject to authorization of either the A or B Board, the Board shall consider the request for Incentives and make a recommendation to the Council. In instances where the Council has previously approved the expenditures, either through approving the Board's budget or other means as allowed by the Act, the Board shall be the final approval of the Incentive request.
 - B. Council: Unless final approval is authorized by the Board as noted above, the Council shall make the final decision regarding the merits of the Application and the appropriate Incentives to be provided, if any.
- 8.6.5. Compliance Reporting: All Incentive Agreements shall include requirements for reporting compliance with the provisions of the Agreement prior to disbursement of incentive funds.

Section 9.

Applicant / Owner Certifications

The following Applicant / Owner Certifications shall be included in the submitted Application.

- 9.1. Application Accuracy: The information provided in this Application, and all that may have been affixed hereto, is true and correct, and that the City may rely on all of the information contained herein, and all that may have been affixed hereto, as being true and correct.
- 9.2. Incentive Agreement: I (we) acknowledge that an Incentive Agreement will have to be executed prior to receiving any Incentives.
- 9.3. Discretionary Rights: I (we) acknowledge that the City has the absolute right of discretion in deciding whether or not to approve any Incentive relative to this Application, whether or not such discretion is deemed arbitrary or without basis in fact.

Section 10.

General Provisions

- 10.1. Flexibility: The terms and conditions of this Policy are to be considered guidelines during deliberation and evaluation. The City reserves the right to modify the terms and conditions herein at any time, including for any pending application, and may approve a Tax Abatement Agreement or Incentive Agreement and the Incentives related thereto, on terms and conditions contrary to the guidelines of this Policy.

- 10.2. Section or Other Headings: Section or other headings contained in this Policy are for reference purposes only and shall not affect in any way the meaning or interpretation of this Policy.
- 10.3. Severability: In the event that any provision of this Policy is illegal, invalid, or unenforceable under present or future laws, the remainder of this Policy shall not be affected thereby.

--- Remainder of this page left blank intentionally ---

1 GENERAL INFORMATION				
a	Project Name:			
b	Intended Use (e.g. Call center, corporate / regional office, professional office, retail, distribution):			
c	If project is a relocation or consolidation of existing facilities, identify the location of the existing facilities:			
d	Company Overview:			
e	NAICS Code: (See this link for help) http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012			
f	Project Team Experience & Qualifications:			
g	General comments from Applicant (if desired):			
	Yes	No	Type of Project	Notes
h			Retention of existing business	• Years in business at this location?
i			Expansion or modernization of existing facility	•
j			New business / to own new facility	•
k			New business / to own existing facility	•
l			New business / leasing existing facility	•
m			New business / leasing new facility	•
n			Development	•
o			Other:	•
2 PROPERTY INFORMATION				
a	Property Address:			
b	Lot / Block / Subdivision Name:			
c	Appraisal District Property ID Numbers:			
d	Current Appraisal District Valuations of all Parcels:			
e	Acres:			
f	Currently owned by:			
3 ELIGIBILITY OF PROPERTY [Section 3.A]				
	Yes	No	Item	Notes
a			Within the City?	•
b			Zoned appropriately for use?	•
c			City taxes in good standing?	•
d			No City liens existing?	•
e			Proof of ownership provided?	•
f			Outstanding code violations?	•
g			Construction has not commenced?	•
4 ELIGIBILITY OF BUSINESS [Section 3.B]				
	Yes	No	Item	Notes
a			Business taxes in good standing?	•
b			Tax paying entity?	•
c			If not owner, authorization provided?	•
d			If existing business, in City 6 months?	•

5	PRIORITIES [Section 4.0]					
	Yes	No	Preferred Area?	Notes		
a				•		
b				•		
c				•		
	Yes	No	Preferred Business?	Notes		
d				•		
e				•		
f				•		
g				•		
h				•		
6	PROJECT DATA [Section 8.B]					
a	Business Name:					
b	Describe the type of building proposed (e.g. # of stories, style, materials, etc.):					
c	Describe the development concept (e.g. single building or campus setting, open space, surface or structured parking, etc.):					
d	Describe the extent that any infrastructure component of the Town is enhanced or expanded:					
e	Month / Year	Timing		Notes		
f		First development application		• (zoning, site plan, etc.)		
g		Desired approval date		•		
h		Ground breaking		•		
i		Phase 1 occupancy		•		
j		Phase 2 occupancy		•		
k		Phase 3 occupancy		•		
	Estimated Data by Phase and Date			Phase 1 Month / Year	Phase 2 Month / Year	Phase 3 Month / Year
l	Building(s) construction in square feet					
m	Construction cost all Improvements					
n	Estimated appraised value of all Improvements					
o	Acquisition cost of all business personal property					
p	Estimated appraised value of BPP					
q	New full-time equivalent (FTE) employees					
r	New payroll added					
s	Average employees annual salary					
t	Employees w salary \$50,000 or greater					
u	Benefits provided					
v	Taxable sales from the Facility					
w	Hotel occupancy tax generated					
x	Add notes about any item above:					
	6.n	e.g. Note here				
7	Policy Section	INCENTIVE(S) REQUESTED <i>In priority order</i>		Estimated Full Cost	Requested % Term-Yrs Amount	
a	5.			\$		\$
b	5.			\$		\$
c	5.			\$		\$
d	5.			\$		\$
e	5.			\$		\$
f	5.			\$		\$
	Add justification and / or notes about any item above:					
	7.a	e.g. Note here				

8	ATTACHMENTS / EXHIBITS			
	Yes	No	Item	Notes
a			Legal description of property	•
b			Proof of ownership	•
c			Photos of existing conditions	•
d			Drawing, renderings, plans of the proposed Improvements	• If not included in development application
e			Copy of the signed lease agreement	• If Applicant is not property owner
f			Current AV tax appraised value estimates for 3 similar projects	•
9	Applicant / Owner Certifications: In accordance with Resolution # 2022-2 adopting the Incentives Policy, the undersigned do hereby certify the following:			
a	Application Accuracy: The information provided in this Application, and all that may have been affixed hereto, is true and correct, and that the City may rely on all of the information herein contained, and all that may have been affixed hereto, as being true and correct.			
b	Performance Agreement: I (we) acknowledge that a Performance Agreement (PA) will have to be executed prior to receiving any Incentives.			
c	Discretionary Rights: I (we) acknowledge that the City has the absolute right of discretion in deciding whether or not to approve an incentive relative to this application, whether or not such discretion is deemed arbitrary or without basis in fact.			
10	I (we) hereby affirm the Certifications noted above and approve this Incentives Application and the incentive requests identified herein.			
Property Owner			Applicant / Primary Incentives Contact	
Company:			Company:	
Signed:			Signed:	
Name:			Name:	
Title:			Title:	
W:		C:	W: C:	
EM:			EM:	
Address:			Address:	

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM:

ITEM/CAPTION:

DANNENBAUM CONSTRUCTION UPDATE

Construction update regarding the IH-35 / FM 455 Expansion Project.

AGENDA TYPE:

ACTION REQUESTED:

BACKGROUND:

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM:

ITEM/CAPTION:

ATMOS RATE FILING - RIDER GCR

Atmos Energy Rider GCR Docket No 10170 - March 2022

AGENDA TYPE: Regular

ACTION REQUESTED:

BACKGROUND:

N/A

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

N/A

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

N/A

FUNDS:

N/A

STAFF RECOMMENDATION/ACTION DESIRED:

N/A

ATTACHMENTS:

Description	Upload Date	Type
Atmos March 2020	3/2/2022	Cover Memo



Chris Felan
Vice President
Rates & Regulatory Affairs

February 23, 2022

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the March 2022 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
March, 2022
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.76223
2	Estimated City Gate Deliveries:	119,173,740
3	Estimated Gas Cost:	<u>\$90,837,800</u>
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$2,355,606
6	Total Estimated City Gate Gas Cost	<u>\$93,193,406</u>
7	Estimated Sales Volume:	<u>192,150,070</u>
8	Estimated Gas Cost Factor - (EGCF)	<u>0.48500</u>
9	Reconciliation Factor - (RF):	0.01150
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	<u>0.00000</u>
12	Gas Cost Recovery Factor - (GCRF)	<u>0.49650 per Ccf</u>

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
			Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service Rate T - Transportation ¹
			0.1024	Per MMBtu \$4.8486	
13	Fixed Costs				
14	Fixed Costs Allocation Factors [Set by GUID 10170]	100.0000%	64.3027%	30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$42,288,087	27,192,382	12,917,996	2,177,709
16	b. Plus: Second Prior Month Recovery Adjustment Net Fixed Costs	<u>\$0</u> <u>\$42,288,087</u>	<u>\$0</u> <u>\$27,192,382</u>	<u>\$0</u> <u>\$12,917,996</u>	<u>\$0</u> <u>\$2,177,709</u>
17	Commodity Costs				
18	a. Estimated Commodity Cost of Pipeline Services	(\$2,396,706)	(1,642,548)	(743,668)	(10,490)
19	b. Plus: Second Prior Month Recovery Adjustment Net Commodity Cost of Pipeline Services	<u>\$0</u> <u>(\$2,396,706)</u>	<u>\$0</u> <u>(\$1,642,548)</u>	<u>\$0</u> <u>(\$743,668)</u>	<u>\$0</u> <u>(\$10,490)</u>
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	<u>\$39,891,381</u>	<u>\$25,549,834</u>	<u>\$12,174,328</u>	<u>\$2,167,219</u>
21	Estimated Billed Volumes		64,054,290 Ccf	43,321,720 Ccf	4,872,349 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.39890 Ccf	0.28100 Ccf	\$0.4448 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.49650 Ccf	0.49650 Ccf	\$4.8486 MMBtu
24	Rider GCR		<u>0.89540 Ccf</u>	<u>0.77750 Ccf</u>	<u>\$5.2934 MMBtu</u>
25			<u>0.89540 Ccf</u>	<u>0.77750 Ccf</u>	<u>\$5.2934 MMBtu</u> <u>\$0.4448 MMBtu</u>

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Clayton Gray, Finance Director

ITEM/CAPTION:

FINANCIAL STATEMENT - JANUARY 31, 2022

AGENDA TYPE:

ACTION REQUESTED:

BACKGROUND:

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS:

Description	Upload Date	Type
Financial Report January 31, 2022	3/14/2022	Cover Memo



MONTHLY FINANCIAL REPORT
January 31, 2022

This is the financial report for the period ended January 31, 2022. Revenues and expenditures reflect activity from October 1, 2021 through January 31, 2022 or thirty-three percent (33%) of the fiscal year.

GENERAL FUND

- The General Fund has collected 60.1% of projected operating revenues. All revenue categories are performing within projections.
- Year to date General Fund operating expenditures/encumbrances are 32.3% of the annual budget. Animal Control is at 49.1% of annual budget, as a purchase order has been issued for a replacement vehicle in the amount of \$60,740.

ENTERPRISE FUND

- The Enterprise Fund has collected 30.6% of projected operating revenues. All revenue categories are performing within projections.
- Year to date Enterprise Fund operating expenditures/encumbrances are 29.7% of the annual budget. All expenditure categories are within projections.

INTERNAL SERVICE FUND

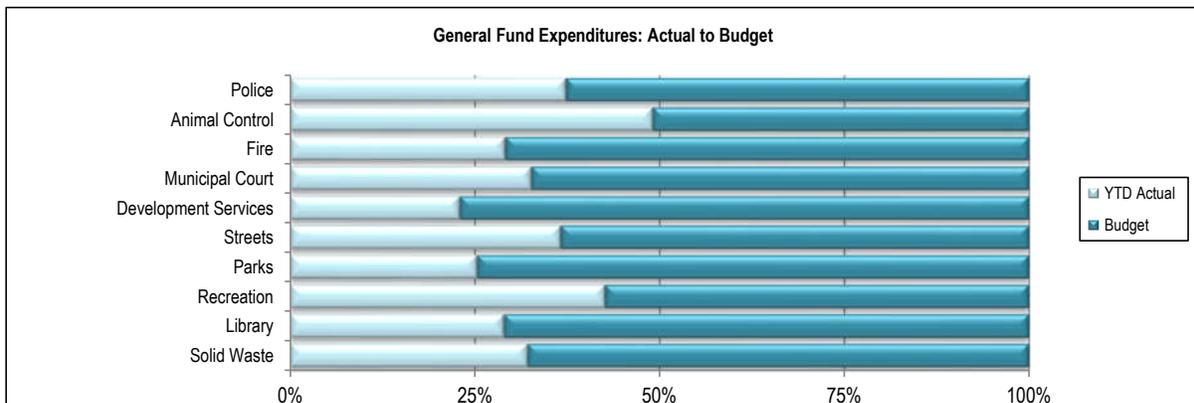
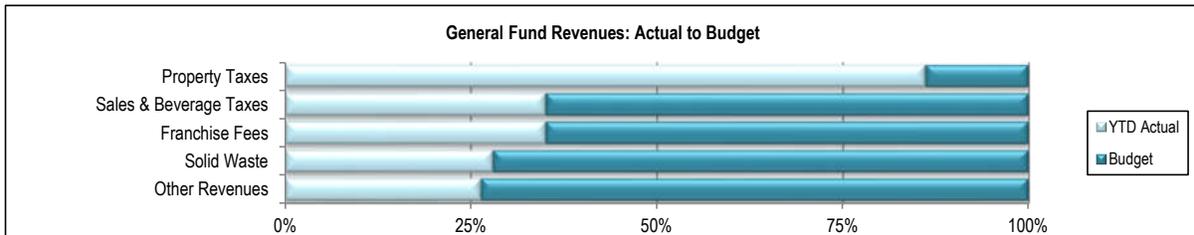
- The Internal Service Fund has collected 29.8% of projected transfers from the General and Enterprise Funds.
- Year to date Internal Service Fund operating expenditures/encumbrances are 33.3% of the annual budget. Non-Departmental expenditures are at 65.5% of annual budget, as annual insurance premiums in the amount of \$130,890 were paid during October.

Combined General, Enterprise, and Internal Service Fund Expenditures by Classification

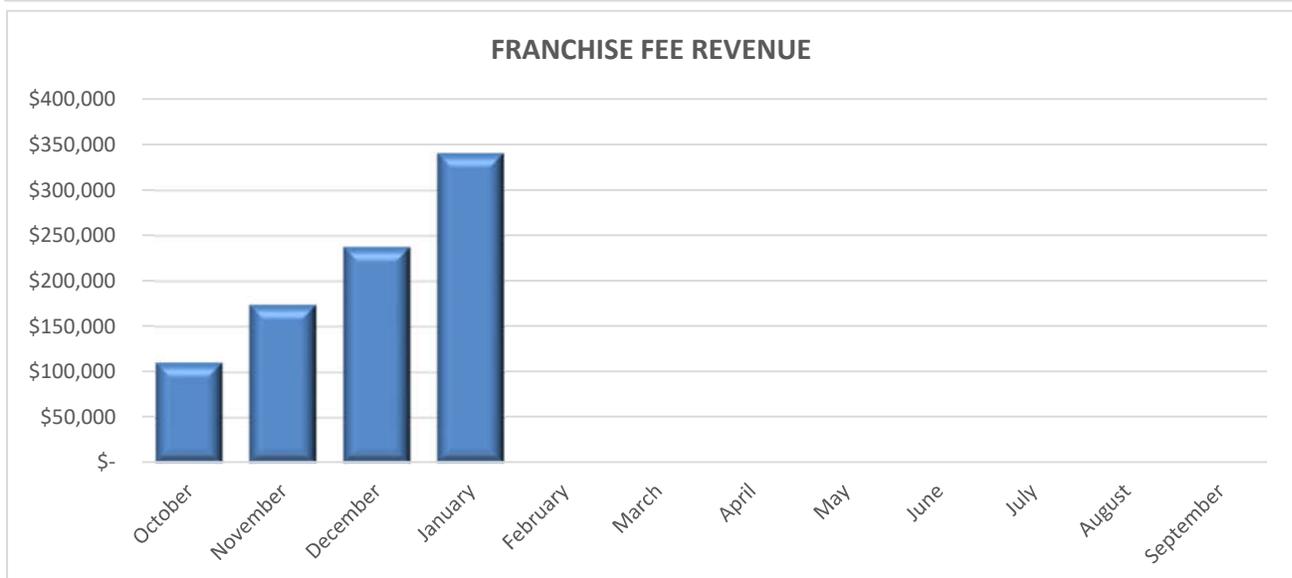
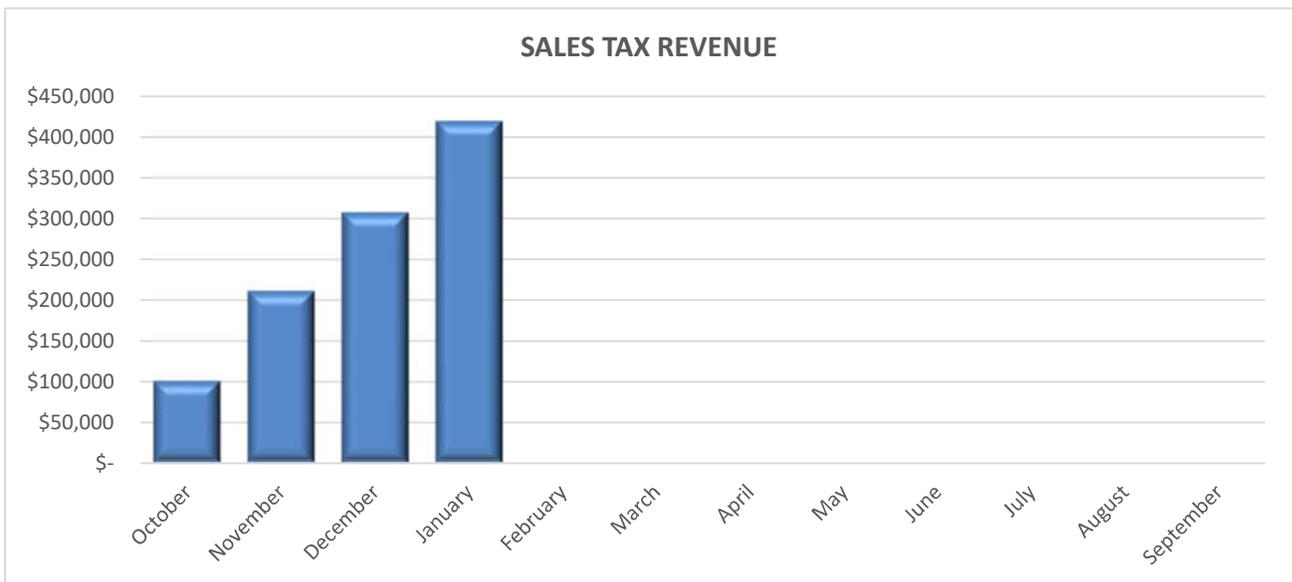
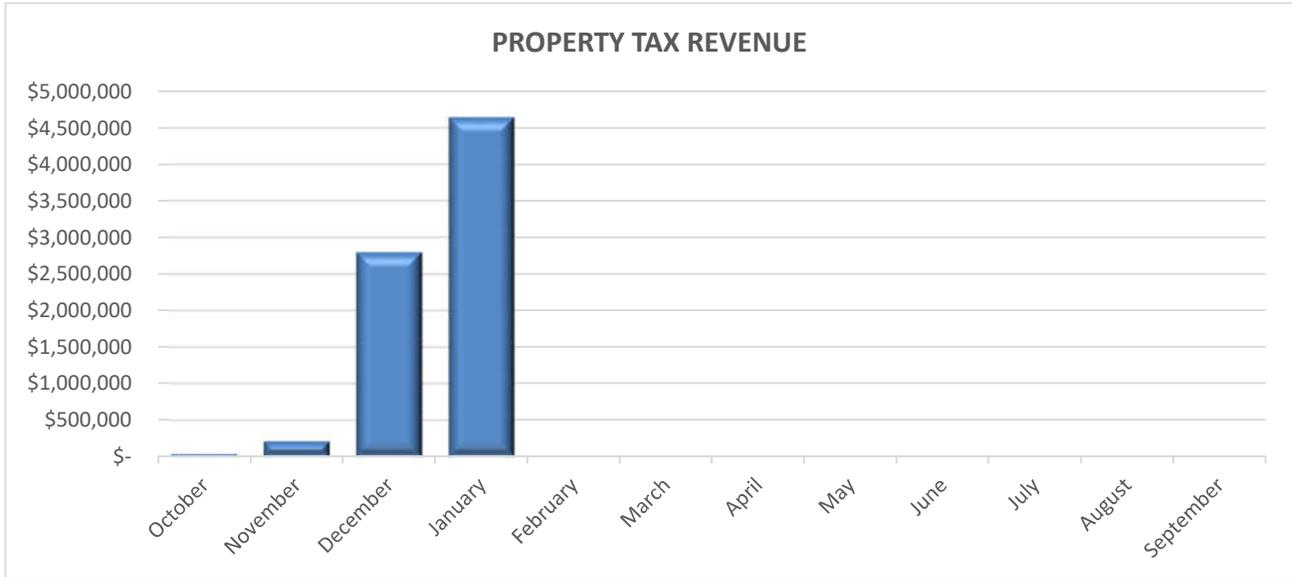
Expenditure Category	Annual Budget	Expenditures & Encumbrances	Percent of Budget
Salaries & Benefits	\$ 7,521,501	\$ 2,384,292	32%
Supplies & Materials	937,906	199,249	21%
Maintenance & Operations	7,451,205	2,271,049	30%
Contract Services	2,883,606	890,028	31%
Utilities	515,325	147,182	29%
Capital Expenses	407,216	245,137	60%
Debt Service	55,535	51,702	93%
Other Department Expense	117,800	26,502	22%
Transfers	6,842,468	2,168,210	32%
Total	\$ 26,732,562	\$ 8,383,351	31%

CITY OF SANGER, TEXAS
GENERAL FUND REVENUE & EXPENDITURES
January 31, 2022

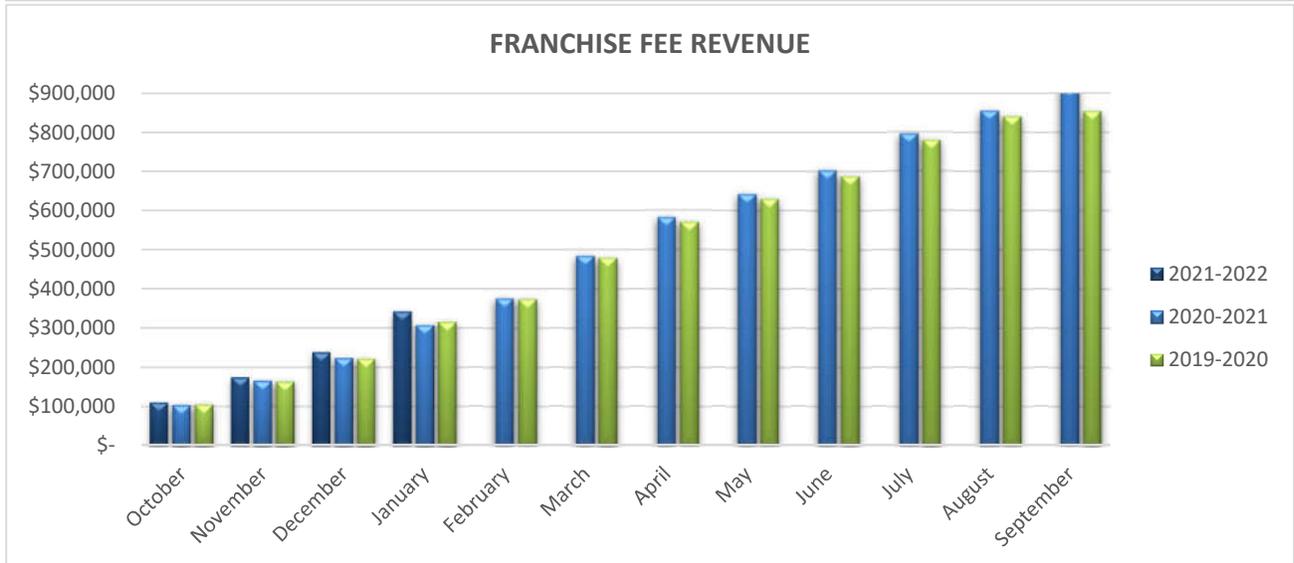
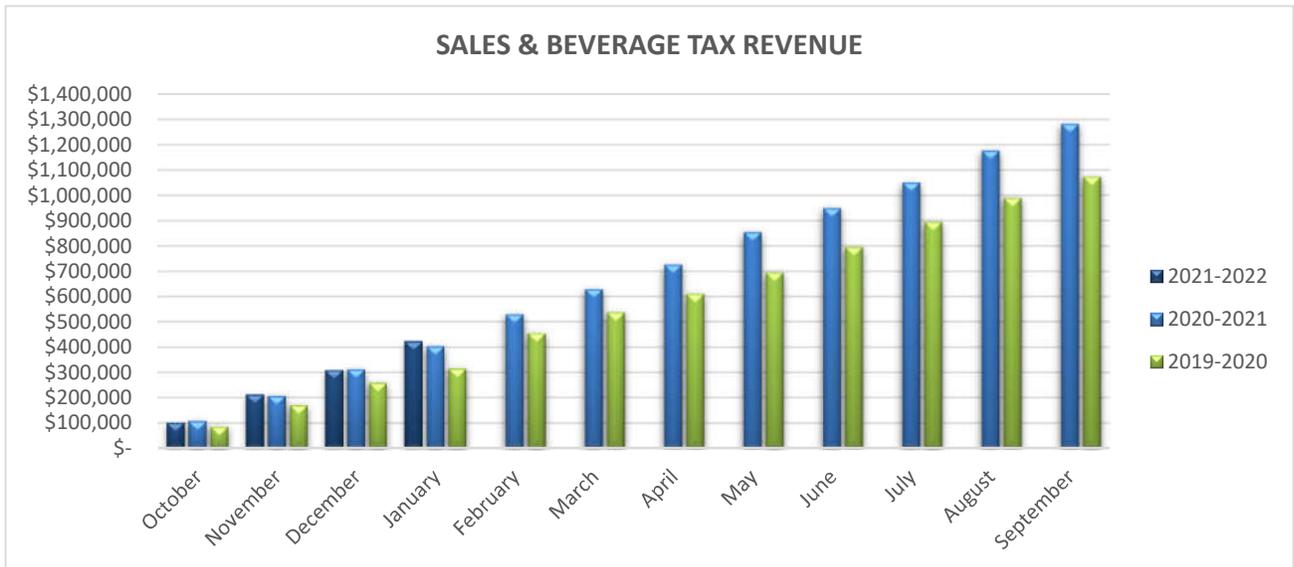
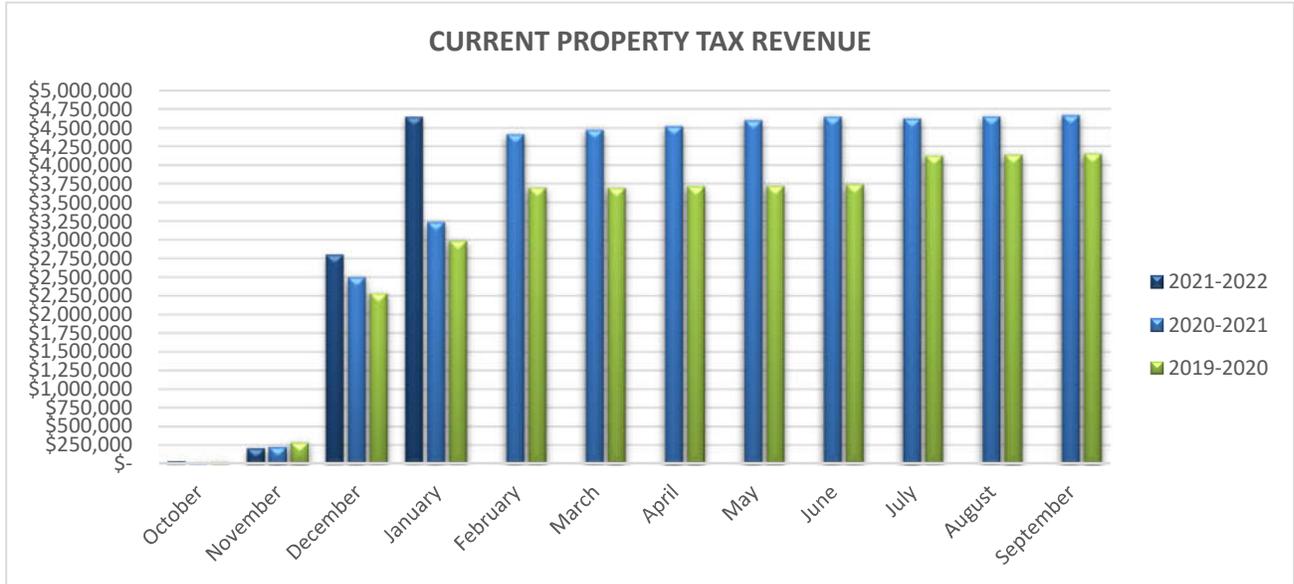
	Annual Budget	Year to Date Actual	Encumbered	% of Budget	Budget Balance
Operating Revenues					
Property Taxes	\$ 5,393,999	\$ 4,646,787		86.1%	\$ 747,212
Sales & Beverage Taxes	1,207,000	423,343		35.1%	783,657
Franchise Fees	971,463	340,401		35.0%	631,062
Solid Waste	1,096,000	306,508		28.0%	789,492
Licenses & Permits	424,000	87,030		20.5%	336,970
Fines & Forfeitures	153,300	41,760		27.2%	111,540
Department Revenues	741,625	180,009		24.3%	561,616
Interest & Miscellaneous	187,500	88,395		47.1%	99,105
COVID-19 Funding	-	-		0.0%	-
Total Operating Revenues	10,174,887	6,114,233	-	60.1%	4,060,654
Operating Expenditures					
Police	2,029,448	697,973	59,929	37.3%	1,271,547
Animal Control	202,940	38,903	60,740	49.1%	103,297
Fire	1,599,164	655,553	(189,775)	29.1%	1,133,386
Municipal Court	239,400	78,238	-	32.7%	161,162
Development Services	687,529	179,956	(22,102)	23.0%	529,675
Streets	616,848	190,943	34,932	36.6%	390,973
Parks	680,592	140,140	32,375	25.3%	508,076
Recreation	83,700	35,670	-	42.6%	48,031
Library	351,630	106,114	(4,372)	28.9%	249,888
Solid Waste	1,005,000	323,054	-	32.1%	681,946
Non-Departmental	-	-	-	0.0%	-
Total Operating Expenditures	7,496,251	2,446,544	(28,273)	32.3%	5,077,981
Revenues Over (Under) Expenditures	2,678,636	3,667,689	28,273		(1,017,327)
Transfers					
Transfer From Enterprise Fund - PILOT	95,000	31,667		33.3%	63,333
Transfer From Debt Service Fund	51,535	17,178		33.3%	34,357
Transfer To Capital Projects Fund	(1,318,511)	(439,504)		33.3%	(879,007)
Transfer to Storm Recovery	(300,000)	(100,000)		33.3%	(200,000)
Transfer To Internal Service Fund	(1,260,155)	(375,007)		29.8%	(885,148)
Total Transfers	(2,732,131)	(865,666)		31.7%	(1,866,465)
Net Change in Fund Balance	\$ (53,495)	\$ 2,802,023			\$ (2,883,792)
Fund Balance, Beginning of Year	10,922,479	7,241,058			-
Fund Balance, End of Year	#####	\$ 10,043,081			\$ (2,883,792)



**CITY OF SANGER, TEXAS
GENERAL FUND REVENUES
January 31, 2022**

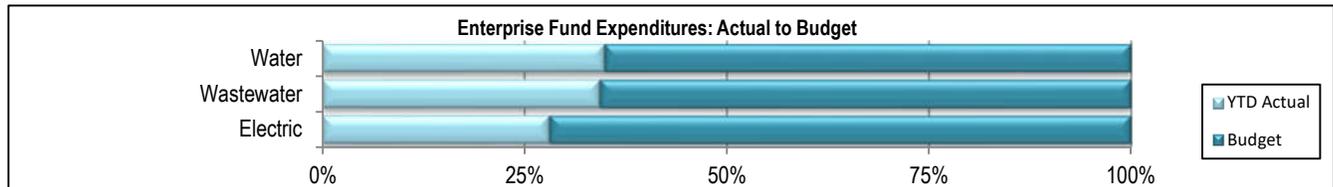
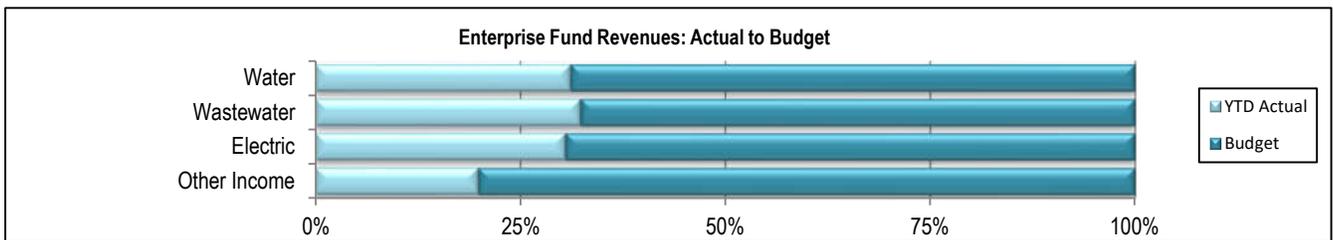


**CITY OF SANGER, TEXAS
GENERAL FUND 3-YEAR REVENUE TRENDS
January 31, 2022**

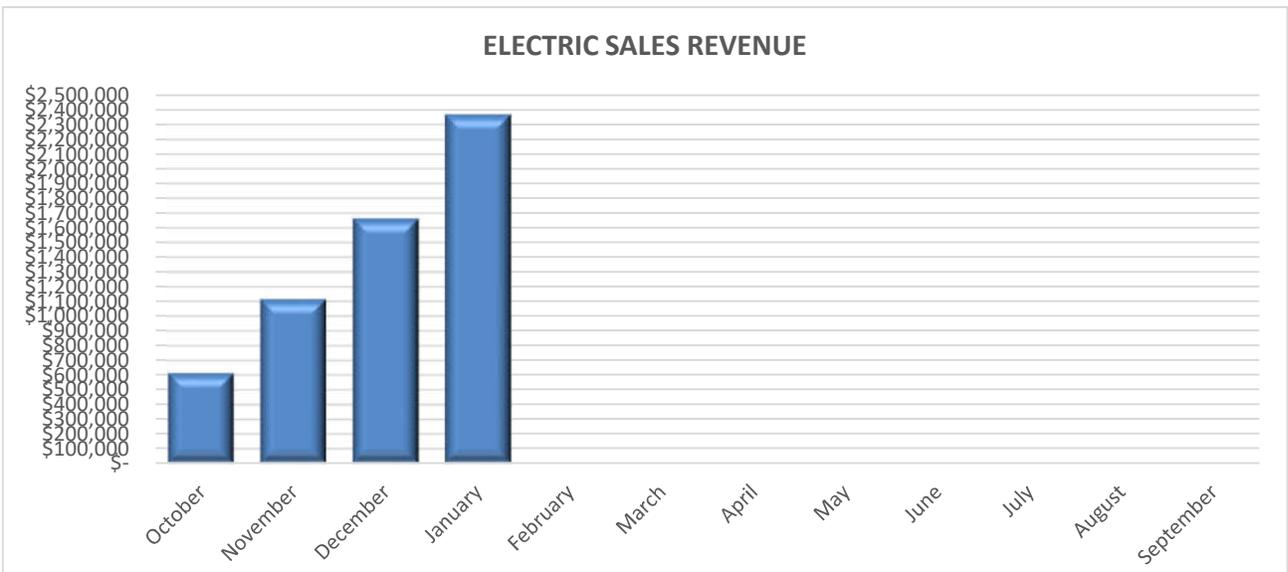
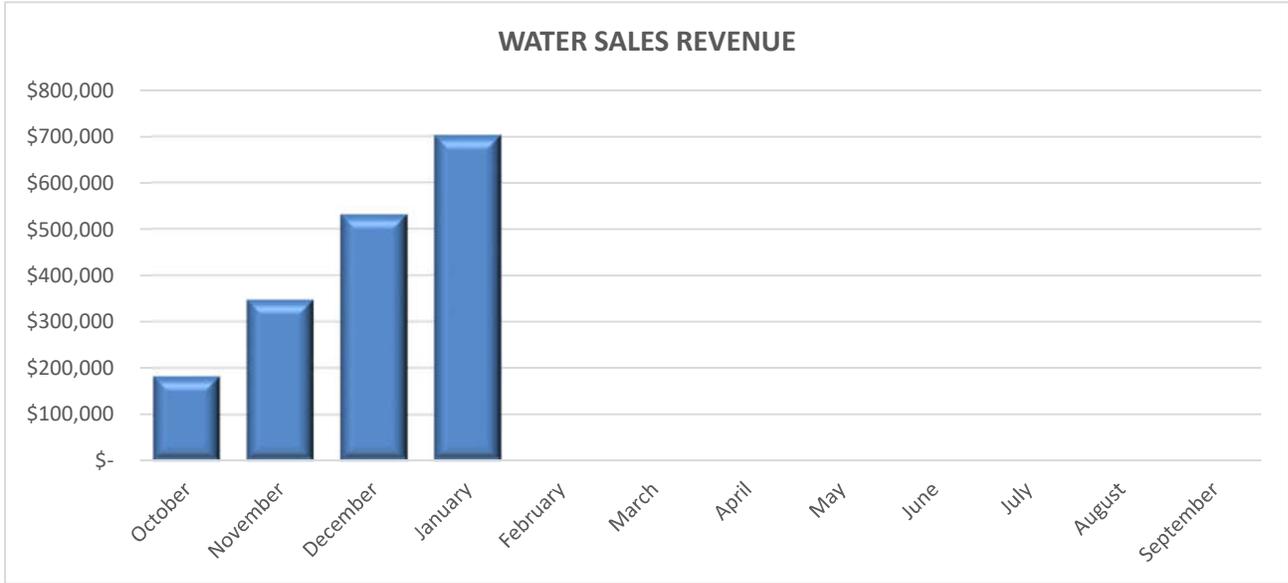


CITY OF SANGER, TEXAS
ENTERPRISE FUND REVENUE & EXPENDITURES
January 31, 2022

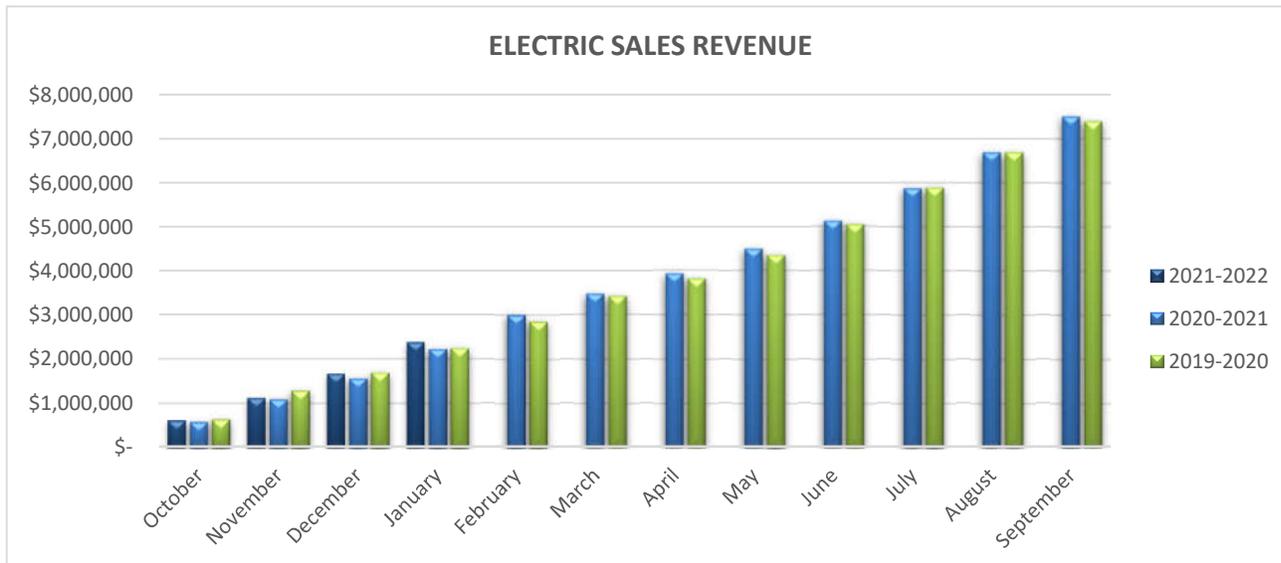
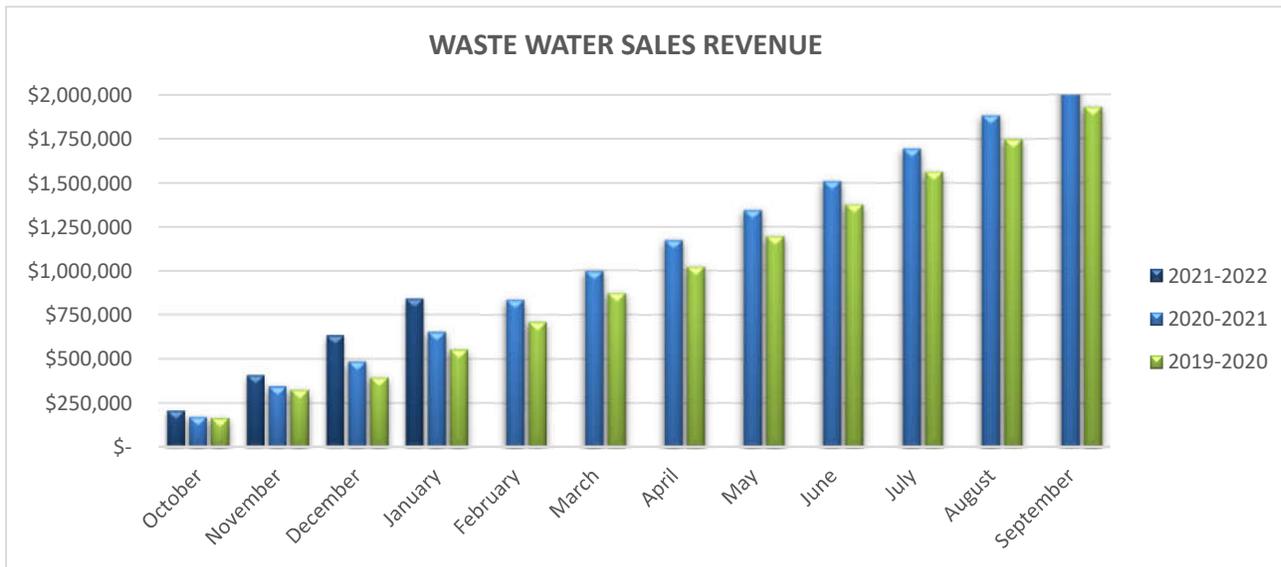
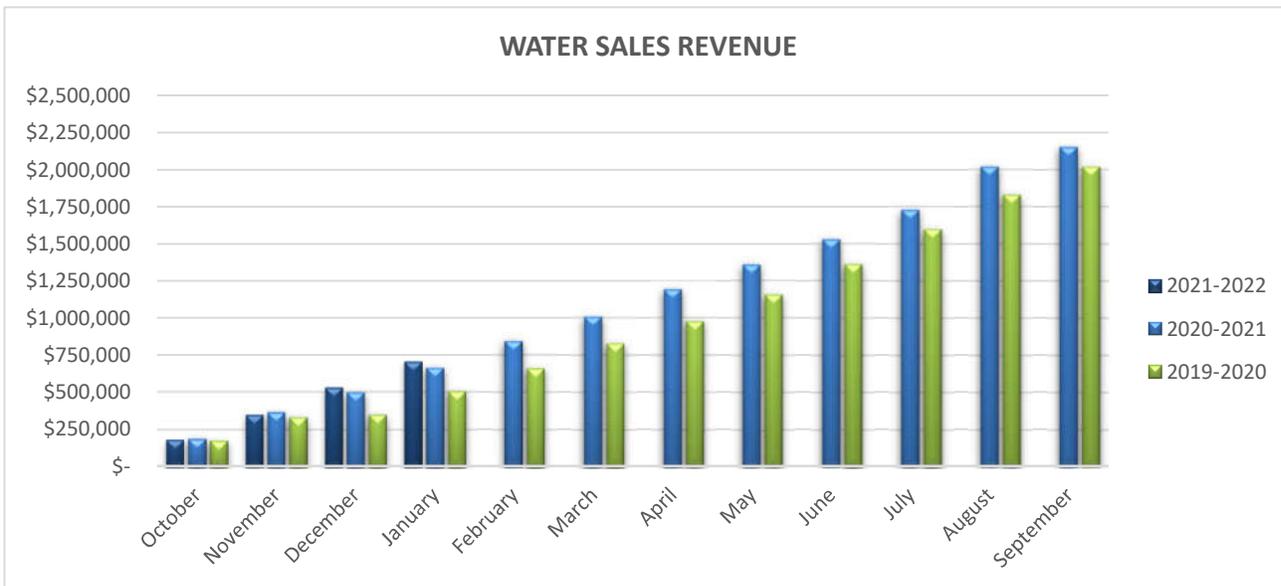
	Annual Budget	Year to Date Actual	Emcumbered	% of Budget	Budget Balance
Operating Revenues					
Water	\$ 2,256,187	\$ 702,811		31.2%	\$ 1,553,376
Wastewater	2,596,830	840,037		32.3%	1,756,793
Electric	7,752,500	2,366,811		30.5%	5,385,689
Penalties & Fees	220,000	60,450		27.5%	159,550
Interest	200,000	19,982		10.0%	180,018
Miscellaneous	101,500	23,389		23.0%	78,111
Total Operating Revenues	13,127,017	4,013,480		30.6%	9,113,537
Operating Expenditures					
Water	1,530,646	466,254	68,061	34.9%	996,331
Wastewater	746,329	262,860	(6,740)	34.3%	490,209
Electric	6,966,482	1,893,717	64,126	28.1%	5,008,639
Total Operating Expenditures	9,243,457	2,622,831	125,447	29.7%	6,495,179
Revenues Over (Under) Expenditures	3,883,560	1,390,649	(125,447)		2,618,358
Transfers					
Transfer to Enterprise Debt Service	(1,900,000)	(633,333)		33.3%	(1,266,667)
Transfer to Enterprise CIP	(78,571)	(26,190)		33.3%	(52,381)
Transfers to Storm Recovery Fund	-	-		0.0%	-
Transfer to General Fund - PILOT	(95,000)	(31,667)		33.3%	(63,333)
Transfers to Internal Service Fund	(1,890,231)	(562,510)		29.8%	(1,327,721)
Total Transfers	(3,963,802)	(1,253,700)		31.6%	(2,710,102)
Net Change in Fund Balance	\$ (80,242)	\$ 136,949			\$ (91,744)
Fund Balance, Beginning of Year	7,844,707	7,844,707			-
Fund Balance, End of Year	<u>\$ 7,764,465</u>	<u>\$ 7,981,656</u>			<u>\$ (91,744)</u>



**CITY OF SANGER, TEXAS
ENTERPRISE FUND REVENUES
January 31, 2022**

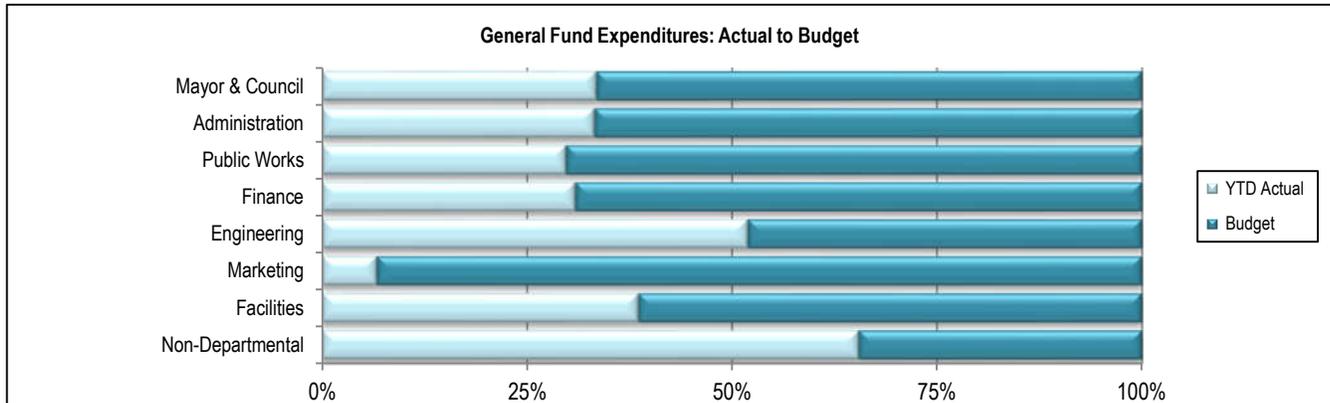
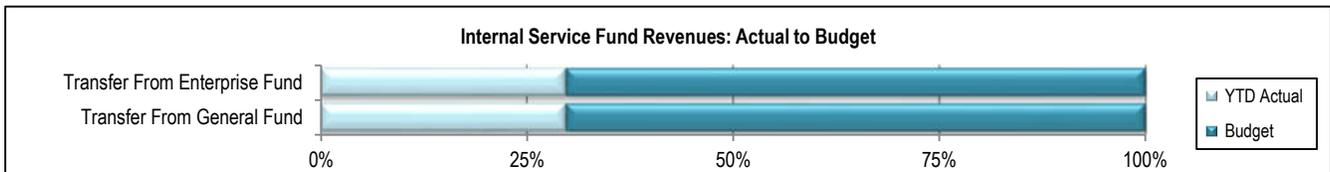


**CITY OF SANGER, TEXAS
ENTERPRISE FUND 3-YEAR REVENUE TRENDS
January 31, 2022**



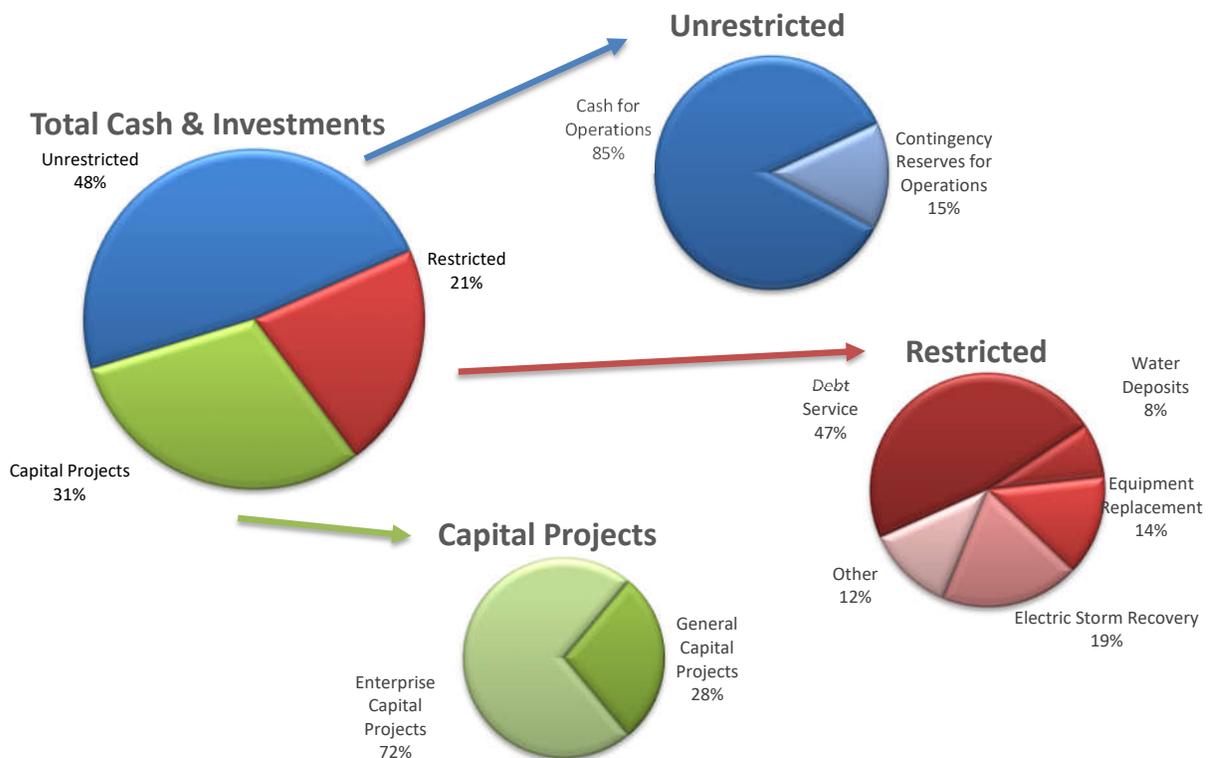
CITY OF SANGER, TEXAS
INTERNAL SERVICE FUND REVENUE & EXPENDITURES
January 31, 2022

	Annual Budget	Year to Date Actual	Encumbered	% of Budget	Budget Balance
Operating Expenditures					
Mayor & Council	193,800	64,962	(62)	33.5%	128,901
Administration	784,400	260,904	-	33.3%	523,497
Public Works	257,450	68,313	8,344	29.8%	180,792
Finance	634,600	209,408	(13,087)	30.9%	438,279
Engineering	130,048	70,911	(3,383)	51.9%	62,520
Marketing	465,500	31,206	-		434,294
Fleet Services	3,488	3,488	-	100.0%	-
Facilities	365,900	107,008	34,238	38.6%	224,654
Non-Departmental	315,200	188,236	18,108	65.5%	108,856
Total Operating Expenditures	3,150,386	1,004,436	44,158	33.3%	2,101,793
Transfers					
Transfer From Enterprise Fund	1,890,231	562,510		29.8%	1,327,721
Transfer From General Fund	1,260,155	375,007		29.8%	885,148
Total Transfers	3,150,386	937,517		29.8%	2,212,869
Net Change in Fund Balance	\$ -	\$ (66,919)	\$ (44,158)		\$ 111,076
Fund Balance, Beginning of Year	(107,059)				-
Fund Balance, End of Year	<u><u>\$ (107,059)</u></u>				<u><u>\$ 111,076</u></u>



**CITY OF SANGER, TEXAS
CASH AND INVESTMENTS
January 31, 2022**

Name	General	Enterprise	Debt Service	Capital Projects	Total
UNRESTRICTED					
Cash for Operations	\$ 11,384,104	\$ 805,617	\$ -	\$ -	\$ 12,189,721
Contingency Reserves for Operations	1,056,215	1,049,997	-	-	2,106,212
TOTAL UNRESTRICTED	\$ 12,440,319	\$ 1,855,614	\$ -	\$ -	\$ 14,295,933
RESTRICTED					
Debt Service	\$ -	\$ 2,464,801	\$ 551,897	\$ -	\$ 3,016,698
Water Deposits	-	476,363	-	-	476,363
Equipment Replacement	742,150	136,154	-	-	878,304
Electric Storm Recovery	-	1,220,956	-	-	1,220,956
Hotel Occupancy Tax	129,252	-	-	-	129,252
Grant Funds	72,298	-	-	-	72,298
Keep Sanger Beautiful (KSB)	5,526	-	-	-	5,526
Library	98,539	-	-	-	98,539
Parkland Dedication	104,428	-	-	-	104,428
Roadway Impact	1,165,579	-	-	-	1,165,579
Court Security	14,521	-	-	-	14,521
Court Technology	400	-	-	-	400
Child Safety Fee	64,445	-	-	-	64,445
Forfeited Property	7,022	-	-	-	7,022
Donations	25,349	-	-	-	25,349
TOTAL RESTRICTED	\$ 2,429,509	\$ 4,298,274	\$ 551,897	\$ -	\$ 7,279,680
CAPITAL PROJECTS					
General Capital Projects	\$ -	\$ -	\$ -	\$ 2,523,345	\$ 2,523,345
Enterprise Capital Projects	-	-	-	6,534,041	6,534,041
TOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ 9,057,386	\$ 9,057,386
TOTAL CASH AND INVESTMENTS	\$ 14,869,828	\$ 6,153,888	\$ 551,897	\$ 9,057,386	\$ 30,632,999



**GENERAL FUND
CASH AND INVESTMENTS
January 31, 2022**

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
Pooled Cash	001-00-1000		0.05%	\$ 11,195,437	\$ 11,257,726
Employee Benefits Cash	110-00-1000		0.20%	81	81
Employee Benefits MM	110-00-1010		0.20%	105,321	65,175
Internal Service Fund	180-00-1000			67,034	61,122
OPERATING ACCOUNTS				\$ 11,367,873	\$ 11,384,104
GF Contingency Reserve MM 2487969	001-00-1031		0.20%	\$ 623,602	\$ 624,502
GF Contingency Reserve CD Prosperity	001-00-1039	4/26/2022	0.55%	217,183	217,293
GF Contingency Reserve CD 674907	001-00-1043	7/13/2022	0.45%	214,392	214,420
CONTINGENCY RESERVE				\$ 1,055,177	\$ 1,056,215
* GF Equipment Replacement MM 2376237	001-00-1032		0.20%	\$ 177,034	\$ 177,714
* GF Equipment Replacement CD 719706	001-00-1033	7/6/2022	0.45%	\$ 64,428	\$ 64,436
* General Storm Recovery Pooled Cash	201-00-1000		0.05%	475,000	500,000
EQUIPMENT REPLACEMENT RESERVES				\$ 716,462	\$ 742,150
* Hotel Occupancy Tax	050-00-1000			\$ 96,038	\$ 129,252
* Police Grant Fund	320-00-1000			4,780	4,780
* Fire Grant Fund	324-00-1000			67,504	67,504
* Library Grant Fund	342-00-1000			14	14
* Beautification Board - KSB	432-00-1000			5,526	5,526
* Library Restricted for Building Expansion	442-00-1000			46,204	46,204
* Library Building Expansion CD 702994	442-00-1035	1/22/2023	0.45%	52,328	52,335
* Parkland Dedication Fund	450-00-1000			104,428	104,428
* Roadway Impact Fee Fund	451-00-1000			1,156,579	1,165,579
* Court Security Restricted Fund	470-00-1000			14,302	14,521
* Court Technology Restricted Fund	471-00-1000			337	400
* Child Safety Fee Fund	475-00-1000			64,445	64,445
* Forfeited Property Fund	480-00-1000			7,022	7,022
* Police Donations	620-00-1000			78	5,078
* Fire Donations	624-00-1000			7,038	7,038
* Banner Account for Parks	632-00-1000			6,311	6,311
* Library Donations	642-00-1000			6,819	6,922
* OTHER				\$ 1,639,753	\$ 1,687,359
TOTAL CASH AND INVESTMENTS				\$ 14,779,265	\$ 14,869,828
TOTAL UNRESTRICTED				\$ 12,423,050	\$ 12,440,319

*Restricted Funds

**ENTERPRISE FUND
CASH AND INVESTMENTS
January 31, 2022**

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
Pooled Cash	008-00-1010		0.05%	\$ 701,523	\$ 805,617
OPERATING ACCOUNTS				\$ 701,523	\$ 805,617
* Pooled Cash	008-00-1010		0.05%	\$ 171,922	\$ 176,363
* Water Deposit CD 2375850	008-00-1041	1/3/2023	0.45%	300,000	300,000
WATER DEPOSIT REFUND ACCOUNT				\$ 471,922	\$ 476,363
* Combined EF Debt Service MM 2376113	008-00-1039		0.20%	1,742,999	1,587,212
BOND FUNDS				\$ 1,742,999	\$ 1,587,212
EF Contingency Reserve MM 2809753	008-00-1012		0.20%	\$ 662,060	\$ 622,959
EF Contingency Reserve CD 787860	008-00-1014	2/14/2022	0.45%	319,583	319,624
EF Reserve CD 642541	008-00-1040	9/25/2022	0.45%	107,401	107,414
CONTINGENCY RESERVES				\$ 1,089,044	\$ 1,049,997
* EF Storm Recovery MM	208-00-1033		0.20%	\$ 1,219,195	\$ 1,220,956
* EF Equipment Replacement MM 2376202	008-00-1034		0.20%	135,601	136,154
OTHER				\$ 1,354,796	\$ 1,357,110
TOTAL CASH AND INVESTMENTS				\$ 5,360,284	\$ 5,276,299
TOTAL UNRESTRICTED				\$ 1,790,567	\$ 1,855,614

*Restricted Funds

**DEBT SERVICE & CAPITAL PROJECTS
CASH AND INVESTMENTS
January 31, 2022**

General

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Pooled Cash	003-00-1000		0.05%	\$ 485,340	\$ 491,952
* DSF Money Market 2376105	003-00-1010		0.20%	59,858	59,945
TOTAL RESTRICTED				\$ 545,198	\$ 551,897

ENTERPRISE DEBT SERVICE FUND

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Pooled Cash	009-00-1000		0.05%	\$ 752,354	\$ 877,589
TOTAL RESTRICTED				\$ 752,354	\$ 877,589

GENERAL CAPITAL PROJECTS FUND

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Pooled Cash	004-00-1000		0.05%	\$ 2,121,892	\$ 2,523,345
TOTAL RESTRICTED				\$ 2,121,892	\$ 2,523,345

ENTERPRISE CAPITAL PROJECTS FUND

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Sewer Capital Improvements MM-10% Rev	840-00-1020		0.20%	\$ 1,547,011	\$ 1,555,791
* Sewer Capital Reserve MM 2380226 Tap Fees	840-00-1038		0.20%	2,424,003	2,445,500
* SEWER CAPITAL RESERVE - TAP FEES				\$ 3,971,014	\$ 4,001,291
* Water Capital Reserve MM 2376156	840-00-1037		0.20%	\$ 1,934,986	\$ 1,951,279
* Pooled Cash	840-00-1000		0.05%	408,866	581,471
TOTAL RESTRICTED				\$ 6,314,866	\$ 6,534,041

*Restricted Funds

4A & 4B FUNDS
CASH AND INVESTMENTS
January 31, 2022

General

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Pooled Cash	41-00-1000		0.05%	\$ 1,313,906	\$ 1,351,194
* Cash NOW 900020693 Prosperity	41-00-1010		0.05%	331,942	331,957
* 4A MM 902551273 Prosperity	41-00-1012		0.20%	479,817	479,859
* Sanger TX Ind Corp CD 486639	41-00-1013	11/2/2022	0.25%	95,779	95,787
TOTAL CASH AND INVESTMENTS				\$ 2,221,444	\$ 2,258,797

4B FUND

Name	Acct. #	Maturity	Yield	Prior Period	Current Balance
* Pooled Cash	42-00-1000		0.05%	\$ 1,552,638	\$ 1,594,172
* Cash MM 2379694	42-00-1010		0.05%	198,579	198,866
* 4B CD 653500	42-00-1013	4/3/2022	0.45%	22,136	22,138
* 4B CD 659924	42-00-1014	11/12/2022	0.45%	21,892	21,894
* 4B CD 664243	42-00-1015	6/5/2022	0.45%	21,987	21,990
* 4B CD 673277	42-00-1016	7/9/2022	0.45%	21,941	21,943
* 4B CD 686115	42-00-1017	8/4/2022	0.45%	21,960	21,962
* 4B CD 689521	42-00-1018	9/11/2022	0.45%	21,880	21,883
* 4B CD 694371	42-00-1019	11/14/2022	0.45%	21,965	21,968
* 4B CD 697230	42-00-1020	11/17/2022	0.45%	22,091	22,094
* 4B CD 699934	42-00-1021	12/18/2022	0.45%	22,014	22,017
* 4B CD 702285	42-00-1022	1/31/2022	0.45%	21,825	21,828
* 4B CD 706078	42-00-1023	2/19/2022	0.45%	21,736	21,738
* 4B CD 720097	42-00-1024	2/9/2022	0.45%	21,418	21,420
* 4B CD 720119	42-00-1025	11/9/2022	0.45%	21,453	21,456
TOTAL CASH AND INVESTMENTS				\$ 2,035,515	\$ 2,077,369

*Restricted Funds

CITY OF SANGER, TEXAS
INVESTMENT REPORT
January 31, 2022

The Monthly Investment Report is in full compliance with the objectives, restrictions, and strategies as set forth in the City of Sanger's Investment Policy and Texas Government Code 2256.023, the Public Funds Investment Act (PFIA).

The City only invests in Money Market accounts and Certificates of Deposit. Interest is paid monthly on all accounts. Therefore, book value and market value are the same and the City does not have accrued interest on its investments.

Ethics Disclosure and Conflicts of Interest

In accordance with the PFIA, investment officers are required to file a disclosure statement with the Texas Ethics Commission and the governing body if:

- a. the officer has a business relationship with a business organization offering to engage in an investment transaction with the City (as defined in 2256.005 (i) (1-3); or
- b. the officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the entity. PFIA 2256.005 (i).

Clayton Gray

Clayton Gray
Finance Director

John Noblitt

John Noblitt
City Manager

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Clayton Gray, Finance Director

ITEM/CAPTION:

CAPITAL PROJECTS REPORT - MARCH 11, 2022

AGENDA TYPE:

ACTION REQUESTED:

BACKGROUND:

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS:

Description	Upload Date	Type
Capital Projects Report - March 11, 2022	3/14/2022	Cover Memo



CAPITAL PROJECTS RECAP
March 11, 2022

CURRENT PROJECTS
PROJECT

Project Number	Project Description	% Complete	ENGINEERING					CONSTRUCTION					OTHER		TOTALS				
			Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Budget	Actual to Date	Budget	Actual to Date	%		
C005	Technology Upgrade Program	5%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 98,683	\$ 500,000	\$ 98,683	19.7%
E012	455 Relocation of Utilities-Water & Sewer	TBD	\$ 230,707	\$ 88,070	\$ -	\$ 318,777	\$ 449,175	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000	\$ 1,238,440	\$ -	\$ 694	\$ -	\$ 694	\$ 2,818,777	\$ 1,688,309	59.9%
E013	455 Relocation of Utilities-Electric	TBD	\$ -	\$ -	\$ -	\$ -	\$ 46,280	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,114,708	\$ -	\$ 1,083	\$ -	\$ 1,083	\$ 1,500,000	\$ 1,162,071	77.5%
Total Projects Under Contract			\$ 230,707	\$ 88,070	\$ -	\$ 318,777	\$ 495,455	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 2,353,148	\$ 500,000	\$ 100,460	\$ 4,818,777	\$ 2,949,063	\$ 4,818,777	\$ 2,949,063	61.2%

UPCOMING PROJECTS
PROJECT

Project Number	Project Description	% Complete	ENGINEERING					CONSTRUCTION					OTHER		TOTALS				
			Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Budget	Actual to Date	Budget	Actual to Date	%		
E006	Railroad Lift Station	TBD	\$ 312,266	\$ 589,300	\$ -	\$ 901,566	\$ 771,375	\$ -	\$ -	\$ 4,498,500	\$ 4,498,500	\$ -	\$ 58,011	\$ 2,747	\$ 58,011	\$ 2,747	\$ 5,458,077	\$ 774,122	14.2%
E009	Outfall Pipelines/Stream Restoration	TBD	\$ 342,300	\$ -	\$ -	\$ 342,300	\$ 314,140	\$ -	\$ -	\$ 3,908,000	\$ 3,908,000	\$ 1,668	\$ 111,698	\$ 111,698	\$ 111,698	\$ 111,698	\$ 4,361,998	\$ 427,506	9.8%
E015	WWTP Bar Screen	TBD	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ 28,412	\$ -	\$ -	\$ 215,000	\$ 215,000	\$ 56,984	\$ -	\$ 9	\$ -	\$ 9	\$ 250,000	\$ 85,405	34.2%
Total Extinted Projects			\$ 689,566	\$ 589,300	\$ -	\$ 1,278,866	\$ 1,113,927	\$ -	\$ -	\$ 8,621,500	\$ 8,621,500	\$ 58,652	\$ 169,709	\$ 114,454	\$ 10,070,075	\$ 1,287,033	\$ 10,070,075	\$ 1,287,033	12.8%

ALL PROJECTS
PROJECT

Project Number	Project Description	% Complete	ENGINEERING					CONSTRUCTION					OTHER		TOTALS				
			Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Contract	Change Orders	Preliminary Estimate	Total Budget	Actual to Date	Budget	Actual to Date	Budget	Actual to Date	%		
Grand Totals			\$ 920,273	\$ 677,370	\$ -	\$ 1,597,643	\$ 1,609,382	\$ -	\$ -	\$ 12,621,500	\$ 12,621,500	\$ 2,411,800	\$ 669,709	\$ 214,914	\$ 14,888,852	\$ 4,236,096	\$ 14,888,852	\$ 4,236,096	28.5%

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM: Clayton Gray, Finance Director

ITEM/CAPTION:

DISBURSEMENTS REPORT - FEBRUARY 2022

AGENDA TYPE:

ACTION REQUESTED:

BACKGROUND:

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS:

Description	Upload Date	Type
Disbursements Report - February 2022	3/14/2022	Cover Memo

VENDOR SET: 99 City of Sanger

BANK: * ALL BANKS

DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK	V	2/22/2022			079804
	C-CHECK		VOID CHECK	V	2/22/2022			079805
	C-CHECK		VOID CHECK	V	2/22/2022			079806
	C-CHECK		VOID CHECK	V	2/22/2022			079807
	C-CHECK		VOID CHECK	V	2/22/2022			079808
	C-CHECK		VOID CHECK	V	2/22/2022			079809
	C-CHECK		VOID CHECK	V	2/28/2022			079888

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	7 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: * TOTALS:	7	0.00	0.00	0.00
BANK: * TOTALS:	7	0.00	0.00	0.00

VENDOR SET: 99 City of Sanger
 BANK: EMP B EMPLOYEE BENEFIT FUND
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
30790	EYEMED							
I-165127075	VISION INSURANCE 2022	R	2/07/2022	668.28		000716		668.28
36120	LIFE INSURANCE COMPANY OF NORT							
I-191137_120121A	DECEMBER 2021 LIFE INSURANCE	R	2/14/2022	1,263.35		000717		1,263.35
10610	LEADERSLIFE INS. COMPANY							
I-122716	FEBRUARY 2022 LIFE INSURANCE	R	2/22/2022	73.66		000718		73.66
36120	LIFE INSURANCE COMPANY OF NORT							
I-191137_010122A	JANUARY 2022 LIFE INSURANCE	R	2/22/2022	1,325.25		000719		1,325.25

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	3,330.54	0.00	3,330.54
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: EMP B TOTALS:	4	3,330.54	0.00	3,330.54
BANK: EMP B TOTALS:	4	3,330.54	0.00	3,330.54

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
34490	HALFF ASSOC INC							
I-10066255	PROF SRVCS STEPHEN TOWNE CRSNG	E	2/02/2022	4,506.48		000250		
I-10066256	METZ/VIEW	E	2/02/2022	323.44		000250		
I-10066257	BLUE STAR ENGINEERING ASSTNCE	E	2/02/2022	4,046.14		000250		
I-10066258	SABLE CREEK IV & V	E	2/02/2022	5,378.55		000250		14,254.61
00100	TMRS							
I-RETPY 1.14.22	TMRS	E	2/09/2022	28,190.13		000251		
I-RETPY 1.28.22	TMRS	E	2/09/2022	28,590.89		000251		
I-RETPY 1.28.22-2	TMRS	E	2/09/2022	61.91		000251		56,842.93
08120	ICMA-RC							
I-457PY 2.11.22	ICMA CITY OF SANGER 457 PLAN	E	2/11/2022	2,014.79		000252		2,014.79
00440	BRAZOS ELECTRIC							
I-46348-RI-001	JANUARY 2022	E	2/16/2022	8,883.36		000253		8,883.36
02910	UPPER TRINITY							
I-W272202	JANUARY 2022 WATER PURCHASE	E	2/16/2022	30,109.79		000254		30,109.79
24050	AEP ENERGY PARTNERS, INC							
I-175-21352889	JANUARY 22 ELECTRIC PURCHASE	E	2/16/2022	385,974.74		000255		385,974.74
01920	NICHOLS, JACKSON, DILLARD,HAGE							
I-38120	EMAIL FROM COLEMAN TO DILLARD	E	2/24/2022	111.00		000256		111.00
08120	ICMA-RC							
I-457PY 2.25.22	ICMA CITY OF SANGER 457 PLAN	E	2/25/2022	1,935.12		000257		1,935.12
14210	OFFICE OF THE ATTORNEY GENERAL							
I-CATPY 2.11.22	CHILD SUPPORT AG#14-07021-362	D	2/11/2022	103.85		000333		
I-CBWPY 2.11.22	CHILD SUPPORT	D	2/11/2022	419.54		000333		
I-CRWPY 2.11.22	CHILD SUPPORT AG#0013904686	D	2/11/2022	192.46		000333		
I-CSRPY 2.11.22	CHILD SUPPORT #0013806050	D	2/11/2022	276.92		000333		
I-CTCPY 2.11.22	CHILD SUPPORT AG#20-3622-393	D	2/11/2022	415.38		000333		1,408.15
22640	INTERNAL REVENUE SERVICE							
I-T1 PY 2.11.22	FEDERAL W/H	D	2/11/2022	17,782.68		000334		
I-T3 PY 2.11.22	FICA PAYABLE	D	2/11/2022	24,518.08		000334		
I-T4 PY 2.11.22	FICA PAYABLE	D	2/11/2022	5,734.06		000334		48,034.82

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
11690	PITNEY BOWES - RESERVE ACCOUNT							
I-02.09.2022	REFILL POSTAGE METER	D	2/09/2022	300.00		000337		300.00
30600	TASC							
I-FSMPY 2.11.22	FLEX	D	2/11/2022	1,675.18		000339		1,675.18
02580	TEXAS WORKFORCE COMMISSION							
I-02.04.2022	TWC UNEMPLOYMENT	D	2/05/2022	1,250.26		000340		1,250.26
33770	WEX HEALTH, INC							
I-0001473914-IN	JANUARY 2022 COBRA	D	2/25/2022	85.00		000341		85.00
14210	OFFICE OF THE ATTORNEY GENERAL							
I-CATPY 2.25.22	CHILD SUPPORT AG#14-07021-362	D	2/25/2022	230.77		000342		
I-CBWPY 2.25.22	CHILD SUPPORT	D	2/25/2022	419.54		000342		
I-CRWPY 2.25.22	CHILD SUPPORT AG#0013904686	D	2/25/2022	192.46		000342		
I-CSRPY 2.25.22	CHILD SUPPORT #0013806050	D	2/25/2022	276.92		000342		
I-CTCPY 2.25.22	CHILD SUPPORT AG#20-3622-393	D	2/25/2022	415.38		000342		1,535.07
22640	INTERNAL REVENUE SERVICE							
I-T1 PY 2.25.22	FEDERAL W/H	D	2/25/2022	15,487.35		000343		
I-T3 PY 2.25.22	FICA PAYABLE	D	2/25/2022	22,993.22		000343		
I-T4 PY 2.25.22	FICA PAYABLE	D	2/25/2022	5,377.44		000343		43,858.01
28710	AFFORD-IT TIRES							
I-0000695	NEW TIRES- RESCUE 671	V	1/18/2022	1,880.00		079559		1,880.00
28710	AFFORD-IT TIRES							
M-CHECK	AFFORD-IT TIRES	UNPOST	V	2/07/2022		079559		1,880.00CR
28710	AFFORD-IT TIRES							
I-0000695	NEW TIRES- RESCUE 671	R	2/07/2022	Reissue		079704		1,880.00
09600	AFLAC							
C-866931	AFLAC - ROUNDING	R	2/07/2022	0.14CR		079705		
I-AFKPY 1.14.22	INSURANCE	R	2/07/2022	281.58		079705		
I-AFKPY 1.28.22	INSURANCE	R	2/07/2022	281.58		079705		
I-AFLPY 1.14.22	INSURANCE	R	2/07/2022	800.95		079705		
I-AFLPY 1.28.22	INSURANCE	R	2/07/2022	800.95		079705		2,164.92

25070 ALL AMERICAN DOGS INC

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02460	AT&T MOBILITY							
I-01222022	CELL PHONE 12/23-01/22/2022	R	2/07/2022	519.98		079707		
I-12222021	CELL PHONE 12/23-01/22/2022	R	2/07/2022	568.96		079707		1,088.94
07850	CLEAT							
I-CLTPY 1.14.22	ASSOCIATION DUES EMPLOYEE	R	2/07/2022	27.70		079708		
I-CLTPY 1.28.22	ASSOCIATION DUES EMPLOYEE	R	2/07/2022	27.70		079708		55.40
21460	DANNENBAUM ENGINEERING CO.							
I-514301/27/X	FM455 WTR & WW RLCTNS	R	2/07/2022	44,745.79		079709		44,745.79
18190	DEPARTMENT OF INFORMATION RESO							
I-22121011N	DECEMBER 2021 LONG DISTANCE	R	2/07/2022	26.37		079710		26.37
36370	FOSSIL POINTE SPORTING GROUNDS							
I-100359	NOV & DEC RANGE FEES	R	2/07/2022	75.00		079711		
I-100364	RANGE FEE 9 OFFICERS	R	2/07/2022	135.00		079711		210.00
18790	FUELMAN							
I-NP61565427	FUEL 01/31 - 02/06/2022	R	2/07/2022	3,644.43		079712		3,644.43
34900	HOLIDAY INN EXP SANGER/SANGER							
I-4Q2021	H.O.T GRANT PAYMENT	R	2/07/2022	25,189.94		079713		25,189.94
08210	KWIK KAR							
I-08101-5996	INSPECTION 211-30	R	2/07/2022	30.49		079714		
I-08101-6151	FULL SERVICE OIL CHANGE	R	2/07/2022	104.35		079714		134.84
03930	THE LIBRARY STORE, INC.							
I-551808	RPLCMNT FRNTRE, SHPPNG	R	2/07/2022	39.23		079715		39.23
34550	LOU'S GLOVES INC							
I-047476	LATEX GLOVES	R	2/07/2022	408.00		079716		408.00
17900	LOWER COLORADO RIVER AUTHORITY							
I-T4C-0002098	MATERIAL AGGREGATION CHARGES	R	2/07/2022	210.00		079717		210.00
27040	METRO FIRE APPARATUS SPECIALIS							
I-172673-1	AC CMPRSSR, DRYER, BLWR ASSY	R	2/07/2022	809.50		079718		809.50
04170	MIDWEST RADAR & EQUIPMENT							

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
36020	MOSS PERFORMANCE & ENGINE REPA							
I-1479	REPAIRS TO JACOBSON	R	2/07/2022	750.00		079720		750.00
08690	O'REILLY AUTO PARTS							
I-1959-357290	ABSORBENT	R	2/07/2022	21.98	0.44CR	079721		
I-1959-357466	PRIMARY WIRE/COPPER LUGS	R	2/07/2022	6.72	0.13CR	079721		
I-1959-357739	FUEL FILTER, HOSE CLAMP	R	2/07/2022	10.91	0.22CR	079721		38.82
02970	OFFICE DEPOT							
I-221163410002	PRINTER	R	2/07/2022	399.99		079722		
I-221399961002	CHAIR	R	2/07/2022	248.39		079722		
I-222242335001	PAPER	R	2/07/2022	36.99		079722		
I-223417498001	PLATES, BOWLS, CUPS	R	2/07/2022	17.04		079722		702.41
23290	OXIDOR LABORATORIES, LLC							
I-22010309	AMMONIA, CBOD, SUSP SOLIDS	R	2/07/2022	290.40		079723		290.40
19200	PATHMARK TRAFFIC PRODUCTS OF T							
I-11770	BOLIVAR, CAROLYN, DAVID, SCREW	R	2/07/2022	364.50		079724		364.50
08300	PERKINS, JONATHAN							
I-AMZN 01.09.2022	PANTS REIMBURSEMENT	R	2/07/2022	77.35		079725		
I-AMZN 01.09.22	PANTS REIMBURSEMENT	R	2/07/2022	138.28		079725		
I-AMZN 01.13.2022	SHIRTS REIMBURSEMENT	R	2/07/2022	102.04		079725		
I-AMZN 01.24.2022	SHIRTS REIMBURSEMENT	R	2/07/2022	47.29		079725		
I-AMZN 01.24.22	PANTS REIMBURSEMENT	R	2/07/2022	84.78		079725		449.74
32490	PJ'S PARTY RENTAL							
I-8068	BALLOONS FOR MOTHER SON DNCE	R	2/07/2022	80.00		079726		80.00
33820	POWER-D UTILITY SERVICES, LLC							
I-2204	DESIGN & ASSOCIATED SRVCS	R	2/07/2022	1,000.00		079727		1,000.00
25270	PRIMORIS T & D SERVICES, LLC							
I-3	FM 455 RELOCATION PROJECT	R	2/07/2022	110,708.59		079728		110,708.59
30840	PRO AUDIO AUDIO CLARITY INC							
I-22-1002	DJ SERVICE FOR MOTHER SON DNCE	R	2/07/2022	400.00		079729		400.00
25020	SANGER HARDWARE							
I-B236677	VALVE GATE, BALL VALVE	R	2/07/2022	47.98		079730		47.98

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02370	SHERWIN WILLIAMS							
I-3360-7	TRANSFORMER PAINT	R	2/07/2022	36.80		079732		36.80
25320	SPIRIT OF TEXAS BANK							
I-12312021	PRNCPL & INTRST STREET EQUIP	R	2/07/2022	51,535.45		079733		51,535.45
34220	UNIFIRST CORPORATION							
I-838 1398701	MATS/CITY HALL	R	2/07/2022	12.49		079734		
I-838 1398702	UNIFORMS	R	2/07/2022	31.21		079734		
I-838 1398704	MATS	R	2/07/2022	7.85		079734		
I-838 1398705	UNIFORMS	R	2/07/2022	10.09		079734		
I-838 1398706	UNIFORMS	R	2/07/2022	16.86		079734		
I-838 1398707	UNIFORMS	R	2/07/2022	13.56		079734		92.06
03680	WHITMIRE LINE CLEARANCE, INC							
I-S22-1003	TREE TRIMMING	R	2/07/2022	950.00		079735		
I-S22-1004	10 DAYS OF CHIPPING SRVCE	R	2/07/2022	4,500.00		079735		5,450.00
32440	BILLY D. WILSON							
I-KOHL5 01.29.2022	CID DRESS CODE REIMBURSEMENT	R	2/07/2022	287.72		079736		
I-ROSS 01.29.2022	CID DRESS CODE REIMBURSEMENT	R	2/07/2022	31.37		079736		319.09
36380	ZERO9 SOLUTIONS LTD							
I-3327	TRIPLE MAG CASE/RADIO CASE,	R	2/07/2022	159.80		079737		159.80
14470	UNITED WAY							
I-UN PY 2.11.22	DONATIONS	R	2/11/2022	5.00		079738		5.00
15830	SANGER EDUCATION FOUNDATION IN							
I-SGFPY 2.11.22	FOUNDATION-ISD	R	2/11/2022	2.50		079739		2.50
33300	HSA BANK							
I-HSAPY 2.11.22	HSA	R	2/11/2022	1,807.00		079740		1,807.00
35980	ALAGOOD CARTWRIGHT BURKE PC, A							
I-2474	LEGAL SERVICES	R	2/14/2022	2,000.00		079741		2,000.00
25940	ALAN PLUMMER ASSOCIATES, INC							
I-50524	LAND ACQUISITION SUPPORT	R	2/14/2022	1,770.00		079742		1,770.00

33900 APSCO, INC

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25610	AUSTIN LANE TECHNOLOGIES, INC							
I-164160C	COMPLIANCE SCANNING	R	2/14/2022	75.00		079744		
I-164160D	CNFGRE & INSTLL OF CMPTR	R	2/14/2022	750.00		079744		
I-164160E	LATITUDE 3520	R	2/14/2022	375.00		079744		1,200.00
00420	BOUND TREE MEDICAL, LLC							
I-84367253	EMS SUPPLIES FY 2022	R	2/14/2022	58.74		079745		
I-84367254	EMS SUPPLIES FY 2022	R	2/14/2022	830.57		079745		
I-84376035	EMS SUPPLIES FY 2022	R	2/14/2022	320.00		079745		1,209.31
1	CODY MOLL							
I-02.04.2022	CMMNTY CTR REFUND	R	2/14/2022	100.00		079746		100.00
35950	COLE THOMPSON							
I-01.28.2022	PER DIEM	R	2/14/2022	25.00		079747		25.00
00800	COSERV ELECTRIC							
I-12/28-01/26/2022	JAN ELECTRIC 2022	R	2/14/2022	3,343.73		079748		3,343.73
25730	DATAPROSE, LLC							
I-DP2200224	JAN LATE BILLS, FEB BILLS	R	2/14/2022	2,989.68		079749		2,989.68
22740	DENTON COUNTY AUDITOR							
I-FEB-22	FEBRUARY 2022 DISPATCH	R	2/14/2022	4,648.96		079750		4,648.96
00850	DENTON RECORD-CHRONICLE							
I-01224016	PH PLANNING & ZONING	R	2/14/2022	55.50		079751		55.50
22400	DUNN, REECE							
I-01.31-02.02.2022	PER DIEM SUPERVISOR COURSE	R	2/14/2022	75.00		079752		75.00
34680	EHV SOLUTIONS, LLC.							
I-1622	REPLACEMENT METERS	R	2/14/2022	19,697.00		079753		
I-1633	9S CL REFURBISHED	R	2/14/2022	150.00		079753		19,847.00
23820	FERGUSON ENTERPRISES, LLC							
I-1265197	GTE VLVE, MCHNCL JNT LNG	R	2/14/2022	2,240.04		079754		2,240.04
18790	FUELMAN							
I-NP61610504	FUEL 02/07/2022-02/13/2022	R	2/14/2022	2,650.68		079755		2,650.68

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04230	GRACE, RONNIE							
I-02.07.2022	BOOT REIMBURSEMENT	R	2/14/2022	185.00		079757		185.00
31090	HAYES, BERRY, WHITE & VANZANT							
I-2	LEGAL SERVICES	R	2/14/2022	9,052.53		079758		9,052.53
33300	HSA BANK							
I-B. SHEPARD	HSA CONTRIBUTIONS	R	2/14/2022	125.00		079759		125.00
20220	INGRAM LIBRARY SERVICES							
I-57441706	BACKORDERED BOOK	R	2/14/2022	16.78		079760		
I-57441707	STRM RPLCMNTS YA, JGN, NF	R	2/14/2022	114.45		079760		131.23
36400	JUSTIN STAMPS							
I-01.31-02.06.2022	PER DIEM SWAT CERTIFICATION	R	2/14/2022	300.00		079761		300.00
01480	LAURA'S LOCKSMITH							
I-52926	CHANGE LOCK CODES	R	2/14/2022	110.00		079762		110.00
03920	LEHOTSKY, STEPHEN							
I-02.06.2022	REIMBRSMNT FOR SEWING PATCHES	R	2/14/2022	24.00		079763		24.00
36120	LIFE INSURANCE COMPANY OF NORT							
I-191137_120121	DECEMBER 2021 LTD	R	2/14/2022	954.35		079764		954.35
32370	RYAN LOFTIN							
I-01.31-02.06.2022	PER DIEM SWAT CERTIFICATION	R	2/14/2022	300.00		079765		300.00
36020	MOSS PERFORMANCE & ENGINE REPA							
I-1463	REPAIRS TO JOHN DEERE	R	2/14/2022	1,165.48		079766		1,165.48
36310	NATIONAL ENTERTAINMENT TECHNOL							
I-220128012	EASTER EGGS FOR EGG HUNTS	R	2/14/2022	2,000.00		079767		2,000.00
01830	NOR-TEX COMMUNICATIONS							
I-23522	PHONE ISSUES	R	2/14/2022	510.00		079768		510.00
02970	OFFICE DEPOT							
I-213646841001	USB STRGE	R	2/14/2022	11.18		079769		
I-214840520001	SELF INKING DATE STAMP	R	2/14/2022	7.49		079769		
I-222630072001	WIRELESS MOUSE, POST IT, INK	R	2/14/2022	77.60		079769		

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02050	PITNEY BOWES, INC.							
I-3315094284	LEASE ON POSTAGE MACHINE	R	2/14/2022	433.02		079770		433.02
33640	PRECISION PUMP SYSTEMS							
I-1009723	AC MOTOR	R	2/14/2022	573.11		079771		573.11
36080	QUALITY EXCAVATION, LLC							
I-2B	UTILITY RELOCATION	R	2/14/2022	38,993.13		079772		38,993.13
30260	RICOH USA							
I-105833515	LEASE & MAINTENANCE	R	2/14/2022	138.00		079773		
I-105847095	SERVICE & LEASE 01/21-02/20/22	R	2/14/2022	1,017.20		079773		1,155.20
04290	SANGER CHAMBER OF COMMERC							
I-QTR 4 2021	CHAMBER PYMT FOR HOTEL TAX	R	2/14/2022	3,500.00		079774		3,500.00
26340	STOLZ TELECOM							
I-INV-002033	REPLACE IGNITION SOLENOID 770	R	2/14/2022	315.00		079775		315.00
19260	TYLER TECHNOLOGIES							
I-025-364912	EXECUTIME	R	2/14/2022	357.50		079776		357.50
34220	UNIFIRST CORPORATION							
I-838 1399868	MATS	R	2/14/2022	12.49		079777		
I-838 1399869	UNIFORMS	R	2/14/2022	31.21		079777		
I-838 1399871	MATS	R	2/14/2022	7.85		079777		
I-838 1399872	UNIFORMS	R	2/14/2022	10.09		079777		
I-838 1399873	UNIFORMS	R	2/14/2022	16.86		079777		
I-838 1399874	UNIFORMS	R	2/14/2022	13.56		079777		92.06
11430	USA BLUEBOOK, INC.							
I-844674	CLEAR STERILE PACK	R	2/14/2022	221.43		079778		
I-845986	HACH MONOCHLOR POWDER, HACK FR	R	2/14/2022	155.87		079778		377.30
1	VICKIE JENKINS							
I-02.06.2022	DEPOSIT REFUND	R	2/14/2022	250.00		079779		250.00
31980	MADONNA WADE							
I-01.28.2022	MILEAGE PICK UP EQUIP/FRNTRE	R	2/14/2022	57.80		079780		57.80
05510	WASTE CONNECTIONS							

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05510	WASTE CONNECTIONS							
I-JAN-22	SOLID WASTE JAN 2022	R	2/14/2022	75,964.78		079782		75,964.78
03680	WHITMIRE LINE CLEARANCE, INC							
I-S22-1005	TREE TRIMMING	R	2/14/2022	3,800.00		079783		3,800.00
32440	BILLY D. WILSON							
I-KHLS 02.05.2022	PANTS REIMBURSEMENT	R	2/14/2022	52.00		079784		52.00
1	BRANHAM, JANA M							
I-000202202109361	US REFUND	R	2/14/2022	135.61		079785		135.61
1	CENTURY 21 JUDGE FIT							
I-000202202109367	US REFUND	R	2/14/2022	159.89		079786		159.89
1	GILCO CONTRACTING							
I-000202202109365	US REFUND	R	2/14/2022	961.60		079787		961.60
1	LILLIAN CUSTOM HOMES							
I-000202202109364	US REFUND	R	2/14/2022	553.23		079788		553.23
1	MJM PROPERTIES							
I-000202202109360	US REFUND	R	2/14/2022	153.87		079789		153.87
1	REESE, JOSHUA							
I-000202202109366	US REFUND	R	2/14/2022	2.63		079790		2.63
1	ROMANENYA, VALENTINA							
I-000202202109363	US REFUND	R	2/14/2022	4.73		079791		4.73
1	SPRINGER FAMILY RENT							
I-000202202109362	US REFUND	R	2/14/2022	29.05		079792		29.05
1	SISD STEPHEN BAKER F							
I-000202202149368	US REFUND	R	2/14/2022	2,978.53		079793		2,978.53
15420	4 IMPRINT							
I-9527826	HOLIDAY EMPLOYEE GIFTS	R	2/22/2022	3,580.50		079794		3,580.50
36320	4M BODY WORK & PAINT, INC							
I-19599	RPR TO DRVRS SIDE DOOR	R	2/22/2022	2,984.45		079795		2,984.45

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28710	AFFORD-IT TIRES							
I-0000744	REPLACE VALVE STEM	R	2/22/2022	15.00		079797		15.00
01550	ATMOS							
I-3050384241FEB2022	GAS 01/04-02/01/2022	R	2/22/2022	1,382.66		079798		1,382.66
00420	BOUND TREE MEDICAL, LLC							
I-84383986	EMS SUPPLIES FY 2022	R	2/22/2022	51.58		079799		
I-84389924	EMS SUPPLIES FY 2022	R	2/22/2022	19.98		079799		71.56
23790	TERRY WEST							
I-050620571	NEW CEILING TILES FOR PW	R	2/22/2022	4,500.00		079800		4,500.00
23880	BUREAU VERITAS NORTH AMERICA,							
I-22013104	ALT FIRE EXT SYSTEMS PCKGE	R	2/22/2022	450.00		079801		
I-22013105	CO 306 A ACKER	R	2/22/2022	150.00		079801		
I-22013106	ALT FIRE EXT SYSTEMS PCKGE	R	2/22/2022	450.00		079801		
I-22013107	CO GREEN VALLEY CAFE	R	2/22/2022	150.00		079801		1,200.00
26350	C & G ELECTRIC, INC							
I-39767	GENERATOR STARTING IN AUTO	R	2/22/2022	250.00		079802		250.00
22300	CARD SERVICE CENTER							
C-AAN 01.31.2022	REFUND DOUBLE PAYMENT	R	2/22/2022	92.90CR		079803		
C-AMZN 12.30.2021	REFUND CHAIR MAT	R	2/22/2022	54.00CR		079803		
C-GFOA 01.24.2022	MEMBER PRICE REFUND	R	2/22/2022	100.00CR		079803		
C-JENDCO 12.29.2021	DUMPSTER LINERS	R	2/22/2022	81.87CR		079803		
C-UD 01.12.2022	SALES TAX CREDIT	R	2/22/2022	13.94CR		079803		
I-AMAZON 1.3.2022	MONITOR MOUNT	R	2/22/2022	23.99		079803		
I-AMZN 01.03.2022	USB CABLE, TEA, CALC RIBBON	R	2/22/2022	34.30		079803		
I-AMZN 01.03.22	MIC SYSTEM, TRIPOD	R	2/22/2022	213.86		079803		
I-AMZN 01.04.2022	HEATER, WTR DSP, WATER FILTER	R	2/22/2022	103.86		079803		
I-AMZN 01.05.2022	USB DRIVES	R	2/22/2022	61.32		079803		
I-AMZN 01.13.2022	FINGERLIGHTS FOR TEEN EGG HUNT	R	2/22/2022	509.85		079803		
I-AMZN 01.18.2022	DEF	R	2/22/2022	587.49		079803		
I-AMZN 01.20.2022	RUG FOR R. NOLTING	R	2/22/2022	115.55		079803		
I-AMZN 01.20.22	BATTERIES	R	2/22/2022	26.32		079803		
I-AMZN 01.21.2022	LABELS & PRINTER PAPER	R	2/22/2022	28.69		079803		
I-AMZN 01.21.22	HEDGEHOG STUFFED ANIMAL	R	2/22/2022	6.99		079803		
I-AMZN 01.24.2022	DISPLAY ADAPTER MONITOR MOUNTS	R	2/22/2022	175.45		079803		
I-AMZN 01.25.2022	ZIPLOCK, POSTIT, DAWN, FOIL	R	2/22/2022	31.42		079803		

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I-AMZN 1.3.22	CAMERA	R	2/22/2022	952.48		079803		
I-AMZN 1.31.22	BOOKS	R	2/22/2022	45.93		079803		
I-AMZN 1.4.2022	AMZN 01.04.2022	R	2/22/2022	87.55		079803		
I-AMZN 1.4.22	COFFEE	R	2/22/2022	32.30		079803		
I-AMZN 12.30.2021	WALK BEHIND EDGER	R	2/22/2022	299.99		079803		
I-AMZN 12/30/2021	CHAIR MAT	R	2/22/2022	54.00		079803		
I-APPLE 02.15.2022	APP ON IPAD	R	2/22/2022	7.57		079803		
I-CF 01.21.2022	LUNCH FOR TRAINING	R	2/22/2022	14.44		079803		
I-DC 01.11.2022	FILING FEES	R	2/22/2022	188.75		079803		
I-DCC 01.25.2022	DENTON COUNTY PLAT LIENS	R	2/22/2022	116.75		079803		
I-DMNOS 01.18.2022	COUNCIL DINNER	R	2/22/2022	63.61		079803		
I-FB 01.09.2022	FACEBOOK AD	R	2/22/2022	75.00		079803		
I-FB 01.26.2022	FB AD	R	2/22/2022	75.00		079803		
I-FB 1.26.22	FACEBOOK AD	R	2/22/2022	75.00		079803		
I-FB 12.10.2021	ADS	R	2/22/2022	20.00		079803		
I-FI	FOX IT UPGRADE	R	2/22/2022	40.00		079803		
I-FMP 01.05.2022	FLEET MAINTENANCE PRO SBSCRPTN	R	2/22/2022	268.92		079803		
I-FRNCs 01.14.2022	FARONICS	R	2/22/2022	162.16		079803		
I-GFOA 01.18.2022	GFOA ANNUAL CONFERENCE	R	2/22/2022	475.00		079803		
I-GFOA 01.24.2022	GVT ACCOUNTING ACADEMY TRNING	R	2/22/2022	775.00		079803		
I-GRMMRLY 01.13.2022	ANNUAL SUBSCRIPTION	R	2/22/2022	139.95		079803		
I-GTOT 01.19.2022	GTOT CONFERENCE	R	2/22/2022	350.00		079803		
I-ICSC 01.12.2022	RED RIVER PROGRAM	R	2/22/2022	450.00		079803		
I-ICSC 01.24.2022	ICSC RED RIVER	R	2/22/2022	850.00		079803		
I-INDEED 01.31.2022	JOB POSTINGS	R	2/22/2022	13.86		079803		
I-LE 01.19.2022	LANDS END STAFF SHIRTS	R	2/22/2022	262.75		079803		
I-LFD 01.03.2022	ALL SAWS CLASS FOR 6	R	2/22/2022	1,050.00		079803		
I-LLC 01.06.2022	LABOR LAW POSTERS	R	2/22/2022	338.40		079803		
I-OD 01.01.2022	MAINTENANCE FEE	R	2/22/2022	375.00		079803		
I-PLANT 01.06.2022	MEMBERSHIP	R	2/22/2022	50.00		079803		
I-PT 01.21.2022	PICTURE THIS PHOTO & BTH RNTL	R	2/22/2022	365.00		079803		
I-SACC 01.12.2022	ANNUAL AWARD BUSINESS LUNCHEON	R	2/22/2022	150.00		079803		
I-SM 01.05.2022	SURVEY MONKEY	R	2/22/2022	204.67		079803		
I-SS 01.20.2022	SHUTTER STOCK	R	2/22/2022	47.63		079803		
I-STPLES 01.11.2022	CONFERENCE ROOM CHAIR	R	2/22/2022	185.99		079803		
I-T&T 01.28.2022	EMPLOYEE SYMPATHY ITEM	R	2/22/2022	88.00		079803		
I-TDA 01.12.2022	TRAINING	R	2/22/2022	25.00		079803		
I-TEDC 15978	TWIED SPONSORSHIP	R	2/22/2022	500.00		079803		
I-TFFS 01.06.2022	GET WELL FOR M. WADE	R	2/22/2022	33.88		079803		
I-TMCA 01.25.2022	ELECTION LAW MANUAL	R	2/22/2022	120.00		079803		
I-TML 01.25.2022	TML MEMBERSHIP - RAMIE	R	2/22/2022	65.00		079803		

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	I-WW 01.12.2022		DECEMBER CAR WASHES	R	2/22/2022	81.60		079803
	I-ZOOM 01.21.2022		MONTHLY SUBSCRIPTION	R	2/22/2022	15.98		079803
	I-ZOOM 01.25.2022		ZOOM	R	2/22/2022	114.99		079803
	I-ZOOM 01.25.22		ZOOM INVOICE	R	2/22/2022	130.87		079803 12,473.00
20410			CARE NOW CORPORATE					
	I-HC18726-4033898		DT & PHYSICAL FOR DONALD R.	R	2/22/2022	105.00		079810 105.00
02490			CENTURYLINK					
	I-02/10-03/09/2022		PHONE 02/10-03/09/2022	R	2/22/2022	2,009.20		079811 2,009.20
33370			CJA ENTERPRISES LLP					
	I-14617		COBBLE	R	2/22/2022	480.00		079812 480.00
00050			CONLEY SAND & GRAVEL					
	I-181408		SCREENED CUSHION SAND	R	2/22/2022	800.00		079813
	I-181409		TD 3/4" ROCK 20 YD	R	2/22/2022	500.00		079813
	I-181410		PEA GRAVEL	R	2/22/2022	475.00		079813 1,775.00
34160			CRAMER MARKETING					
	I-38804		1099S & 1099G	R	2/22/2022	21.73		079814 21.73
23900			DODSON, STEFANI					
	I-02.16.2022		MILEAGE TO FILE PLATS & LIENS	R	2/22/2022	99.45		079815 99.45
36480			DURAWEAR GLOVE & SAFETY CO., I					
	I-320568		DETACHABLE CABLE SLEEVE	R	2/22/2022	829.96		079816 829.96
36340			FAMILY FIRST AUTO CARE					
	I-1297		OIL CHANGE & STATE INSPECTION	R	2/22/2022	61.49		079817 61.49
31340			FIRST CHECK APPLICANT SCREENIN					
	I-20434		BGC M. WHATLEY, C. PURCELL, N.	R	2/22/2022	101.50		079818 101.50
18790			FUELMAN					
	I-NP61635105		FUEL 02/14-02/20/2022	R	2/22/2022	3,799.76		079819 3,799.76
01070			GALLS INC.					
	I-020329665		SHIRT 778 LOFTIN	R	2/22/2022	13.99		079820 13.99
24970			HUB INTERNATIONAL TEXAS, INC.					

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20220	INGRAM LIBRARY SERVICES							
I-57517742	STRM RPLCMNTS YA, JGN, NF	R	2/22/2022	139.32		079822		139.32
23760	KEEPITSAFE, INC.-LIVEVAULT							
I-687553	MONTHLY BASE FEE	R	2/22/2022	1,380.00		079823		1,380.00
08210	KWIK KAR							
I-08101-6799	INSPECTION	R	2/22/2022	25.50		079824		
I-08101-6802	FULL SERVICE OIL CHANGE	R	2/22/2022	104.35		079824		129.85
25060	LEMONS PUBLICATIONS INC							
I-10092	DECEMBER SPORTS PAGE	R	2/22/2022	100.00		079825		
I-10163	SPORTS PAGE	R	2/22/2022	100.00		079825		200.00
32700	LEXIPOL, LLC							
I-INVPR3379	FIRE PUBLIC SAFETY GRANTFINDER	R	2/22/2022	495.00		079826		495.00
36120	LIFE INSURANCE COMPANY OF NORT							
I-191137_010122	JANUARY 2022 LTD	R	2/22/2022	986.17		079827		986.17
17900	LOWER COLORADO RIVER AUTHORITY							
I-T4A-0000199	ENGINEERING SYSTEM STUDY	R	2/22/2022	15,000.00		079828		15,000.00
34480	MAGUIRE IRON, INC							
I-1073	FULL SERVICE WATER STRGE	R	2/22/2022	3,655.51		079829		
I-1074	FULL SERVICE WATER STRGE	R	2/22/2022	3,237.25		079829		
I-1075	FULL SERVICE WATER STRGE	R	2/22/2022	2,687.00		079829		9,579.76
32430	MODERN LEASING INC. OF IOWA							
I-59033832	EMS VENDING MACHINE	R	2/22/2022	348.42		079830		348.42
36020	MOSS PERFORMANCE & ENGINE REPA							
I-1497	BRAKES FOR JOHN DEER DRAG	R	2/22/2022	869.84		079831		869.84
25580	NORTH TEXAS GROUNDWATER CONSER							
I-INV-01781	4TH QTR 2021 WATER CONSUMTION	R	2/22/2022	5,510.92		079832		5,510.92
05170	NORTHERN SAFETY							
I-904697813	GATORADE SINGLE SERVINGS	R	2/22/2022	114.60	2.29CR	079833		112.31
08870	NORTHERN TOOL/BLUETARP FINANCI							

VENDOR SET: 99 City of Sanger
 BANK: POOL POOLED CASH ACCOUNT
 DATE RANGE: 2/01/2022 THRU 2/28/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
23290	OXIDOR LABORATORIES, LLC							
I-22020065	AMMNA TSTNG, CBOD, SUSP SLDS	R	2/22/2022	290.40		079835		290.40
35740	PATTERSON PROFESSIONAL SERVICE							
I-6109	2" POLY BORE	R	2/22/2022	6,200.00		079836		6,200.00
14980	POLYDYNE, INC.							
I-1612845	POLYMER FOR WWTP & FRGT	R	2/22/2022	1,440.00		079837		1,440.00
32910	READY REFRESH BY NESTLE							
I-02B0127279800	READY REFRESH BY NESTLE	R	2/22/2022	173.70		079838		173.70
19290	RENTAL ONE							
C-1346899-0002	REFUND FUEL CHARGE	R	2/22/2022	115.00CR		079839		
I-1346899-0001	EMERGENCY GENERATOR	R	2/22/2022	1,040.50		079839		925.50
32870	SAM'S CLUB/SYNCHRONY BANK							
I-SAMS 02.01.2022	SNACKS FOR NIMS	R	2/22/2022	59.54		079840		59.54
16240	SCHAD & PULTE							
I-140478	SMALL ACETYLENE CYLINDERS	R	2/22/2022	24.00		079841		
I-212315	OXYGEN CYLINDERS	R	2/22/2022	38.00		079841		62.00
25590	SCHNEIDER ENGINEERING, LLC							
I-000000059654	ERCOT TRANSMISSION OPERATOR	R	2/22/2022	4,258.71		079842		4,258.71
26200	SOIL EXPRESS, LTD							
I-15513	EXOKID EXPRESS	R	2/22/2022	3,846.96		079843		3,846.96
18620	STERICYCLE							
I-4010691689	HAZARDOUS DRUG DISPOSAL	R	2/22/2022	241.26		079844		241.26
31970	DAVID STONEKING							
I-59	GIS SERVICES	R	2/22/2022	660.00		079845		660.00
02690	TECHLINE, INC.							
I-1479842-01	200 AMP URD METER SOCKET	R	2/22/2022	2,249.70		079846		
I-1499581-12	MATERIALS FOR I35 PORTION	R	2/22/2022	824.00		079846		
I-1500253-00	2" PVC SCH 80 CONDUIT	R	2/22/2022	4,592.00		079846		
I-1500330-00	200 AMP URD METER SOCKET	R	2/22/2022	3,724.00		079846		
I-1500376-00	SABLE CREEK PHASE 5	R	2/22/2022	6,609.25		079846		

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05350	TEXAS EXCAVATION SAFETY SYST							
I-22-00420	MESSAGE FEES JANUARY 2022	R	2/22/2022	160.55		079847		160.55
02670	TML - INTERGOVERNMENTAL RISK P							
I-02.01.2022	WORKERS COMP AUDIT	R	2/22/2022	8,143.00		079848		8,143.00
36420	TREE SMITH, LLC							
I-3011	TREE EVALUATION DWNTWN PARK	R	2/22/2022	500.00		079849		500.00
19260	TYLER TECHNOLOGIES							
I-025-365196	COURT WEB MAINTENANCE	R	2/22/2022	125.00		079850		
I-025-366340	T.O.P.	R	2/22/2022	5,060.00		079850		5,185.00
31750	UNDERWOOD'S HEATING & AIR							
I-26372389	SERVICE CALL FOR CHURCH HVAC	R	2/22/2022	75.00		079851		75.00
34220	UNIFIRST CORPORATION							
I-838 1401028	MATS CITY HALL	R	2/22/2022	12.49		079852		
I-838 1401029	UNIFORMS	R	2/22/2022	31.21		079852		
I-838 1401030	MATS	R	2/22/2022	7.85		079852		
I-838 1401031	UNIFORMS	R	2/22/2022	10.09		079852		
I-838 1401032	UNIFORMS	R	2/22/2022	16.86		079852		
I-838 1401033	UNIFORMS	R	2/22/2022	13.56		079852		92.06
11430	USA BLUEBOOK, INC.							
I-863843	HACH AMMONIA POWDER	R	2/22/2022	193.66		079853		193.66
32030	GILLIAM INVESTMENTS: DBA: VANG							
I-46200	CLEANING OF CITY BUILDING	R	2/22/2022	3,273.00		079854		3,273.00
03440	VERMEER EQUIP. OF TEXAS							
I-W17769	REPAIR EXCAVATOR TRAILER	R	2/22/2022	2,500.42		079855		2,500.42
05510	WASTE CONNECTIONS							
I-1356109V190	SLUDGE PICKUP	R	2/22/2022	2,656.92		079856		2,656.92
03680	WHITMIRE LINE CLEARANCE, INC							
I-C22-1031	TREE TRIMMING	R	2/22/2022	3,325.00		079857		3,325.00
03860	ZIMMERER KUBOTA & EQUIP., INC.							
I-DEN-3045872	MIB DSL, FUEL, CHAINSAW	R	2/22/2022	473.56		079858		473.56

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1	CHAN, KRISTEN D							
I-000202202179372	US REFUND	R	2/22/2022	5.40		079860		5.40
1	LGI- WILLOWOOD							
I-000202202179375	US REFUND	R	2/22/2022	591.27		079861		591.27
1	MARMOLEJO, LORENZO							
I-000202202179371	US REFUND	R	2/22/2022	58.03		079862		58.03
1	PAE, COURTNEY R							
I-000202202179373	US REFUND	R	2/22/2022	60.31		079863		60.31
1	THEISEN, DEBORAH							
I-000202202179369	US REFUND	R	2/22/2022	243.88		079864		243.88
1	WEBB, AMY L							
I-000202202179374	US REFUND	R	2/22/2022	212.15		079865		212.15
14470	UNITED WAY							
I-UN PY 2.25.22	DONATIONS	R	2/25/2022	5.00		079866		5.00
15830	SANGER EDUCATION FOUNDATION IN							
I-SGFPY 2.25.22	FOUNDATION-ISD	R	2/25/2022	2.50		079867		2.50
33300	HSA BANK							
I-HSAPY 2.25.22	HSA	R	2/25/2022	1,806.99		079868		1,806.99
25610	AUSTIN LANE TECHNOLOGIES, INC							
I-164290	FEB 2022 NETWORK/MAINTENANCE	R	2/28/2022	10,386.00		079869		10,386.00
33050	BLUE MOON SPORTSWEAR INC							
I-73087	PANTS FOR SHEPARD	R	2/28/2022	258.35		079870		258.35
00420	BOUND TREE MEDICAL, LLC							
I-84395048	EMS SUPPLIES FY 2022	R	2/28/2022	1,171.24		079871		1,171.24
20410	CARE NOW CORPORATE							
I-CN3096-4118380	DS & PHYSICALS	R	2/28/2022	240.00		079872		240.00
36390	CLOWN AROUND PARTY RENTAL							
I-02.11.2022	RIDES & WATERSLIDES	R	2/28/2022	7,000.00		079873		7,000.00

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23820	FERGUSON ENTERPRISES, LLC							
I-1270922	3RD GATE VALVE	R	2/28/2022	750.00		079875		750.00
34770	FIRST STOP HEALTH, LLC							
I-INV-17342	VRTL MNTH HLTH/TLMDCNE	R	2/28/2022	639.60		079876		639.60
18790	FUELMAN							
I-NP61663576	FUEL 02/21-02/27/2022	R	2/28/2022	3,049.84		079877		3,049.84
36260	GAIL'S FLAGS & GOLF COURSE & A							
I-162213	RED INFIELD CONDITIONER	R	2/28/2022	4,440.00		079878		
I-162214	RED INFIELD CONDITIONER	R	2/28/2022	4,440.00		079878		8,880.00
28820	GLENN POLK AUTOPLEX INC							
I-C4CS861878	LEVELING DEVICE FAILURE	R	2/28/2022	1,119.61		079879		1,119.61
36440	ILLUMINATION FIREWORKS PARTNER							
I-INV-7168	ILLUMINATION FIREWORKS	R	2/28/2022	12,500.00		079880		12,500.00
08210	KWIK KAR							
I-08101-6896	STATE INSPECTION	R	2/28/2022	25.50		079881		25.50
25060	LEMONS PUBLICATIONS INC							
I-10092A	CHRISTMAS LETTERS	R	2/28/2022	75.00		079882		75.00
08690	O'REILLY AUTO PARTS							
C-1959-361877	CABIN/SEAT FILTER CREDIT	R	2/28/2022	2.96CR		079883		
I-1959-358610	BLUE DEF, FUNNEL	R	2/28/2022	33.46	0.67CR	079883		
I-1959-358940	BATT CHRGR, BATT TENDER	R	2/28/2022	119.98	2.40CR	079883		
I-1959-358942	FLOORMAT	R	2/28/2022	51.48	1.03CR	079883		
I-1959-359139	4 TIRE CHAINS	R	2/28/2022	415.76	8.32CR	079883		
I-1959-359207	O'REILLY DEF	R	2/28/2022	13.99	0.28CR	079883		
I-1959-361771	MINI BULB SEAT FILTER	R	2/28/2022	21.98	0.44CR	079883		
I-1959-363364	POWER STEERING FLUID	R	2/28/2022	10.78	0.22CR	079883		
I-OCBO125290-0119202	CORRECT DISCOUNT AMOUNT	R	2/28/2022	4.17		079883		655.28
02970	OFFICE DEPOT							
I-222630072002	PRINTER INK	R	2/28/2022	38.95		079884		
I-222947989001	CALENDAR	R	2/28/2022	5.19		079884		
I-226343288001	COPY PAPER	R	2/28/2022	36.99		079884		
I-227127305001	ENVELOPES	R	2/28/2022	19.07		079884		

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23290	OXIDOR LABORATORIES, LLC							
I-22010426	AMMNA, CBOD, SUSP SOLIDS	R	2/28/2022	290.40		079885		
I-22020127	AMMNA, CBOD, SUSP SLDS TESTING	R	2/28/2022	290.40		079885		580.80
25970	REPUBLIC METER INC							
I-22-0081	K-5/8 INC FLOW IQ 2100	R	2/28/2022	10,210.00		079886		10,210.00
25020	SANGER HARDWARE							
C-A95627	RETURN CHAIN SAW CHAIN	R	2/28/2022	5.00CR		079887		
C-B238177	REFUND FOR SPRING SNAPS	R	2/28/2022	6.80CR		079887		
I-A95481	WATER METER KEYS, PROPANE FUEL	R	2/28/2022	117.94		079887		
I-A95517	TRUFUEL	R	2/28/2022	47.98		079887		
I-A95566	WATER GUAGE	R	2/28/2022	33.98		079887		
I-A96095	KEYS FOR SUBSTATION	R	2/28/2022	5.98		079887		
I-B237273	TRCH HD PRPNE, EXTN CRDS, TRFL	R	2/28/2022	234.90		079887		
I-B237280	SPREADERS, CHAIN SAW CHAINS	R	2/28/2022	136.94		079887		
I-B237421	DEICER & SCOOP	R	2/28/2022	33.35		079887		
I-B237893	KEYS & AIR FILTER FOR CHURCH	R	2/28/2022	21.94		079887		
I-B237905	HOSE	R	2/28/2022	17.18		079887		
I-B238040	CHAIN & LOCK	R	2/28/2022	33.51		079887		
I-B238100	CONTRACTOR BAGS	R	2/28/2022	16.99		079887		
I-B238105	SPRING SNAP LINKS	R	2/28/2022	17.96		079887		
I-B238112	KEYS & ID TAGS	R	2/28/2022	20.53		079887		
I-B238658	LIQUID NAILS	R	2/28/2022	4.99		079887		
I-B238895	POST EYE LIGHT CONTROL	R	2/28/2022	13.99		079887		746.36
34980	SHAMROCK EQUIPMENT SERVICES, L							
I-5233	REPAIR 21-30	R	2/28/2022	250.00		079889		
I-5234	CASE SV300 FUEL/WATER SEP	R	2/28/2022	312.61		079889		562.61
11900	TARRANT COUNTY COLLEGE							
I-NW120109	1.28.22 LOW LIGHT CRSE C. THMP	R	2/28/2022	35.00		079890		
I-NW120114	SPRVSR CLASS 01/31-02/02/2022	R	2/28/2022	105.00		079890		140.00
02690	TECHLINE, INC.							
I-1500607-01	RESTOCK SUPPLIES	R	2/28/2022	161.00		079891		161.00
36450	TSE ENTERTAINMENT, LLC							
I-02.25.2022	FREEDOM FEST CONCERT	R	2/28/2022	4,750.00		079892		4,750.00

34220 UNIFIRST CORPORATION

VENDOR SET: 99 City of Sanger
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02920	US POSTAL SERVICE							
I-02.09.2022	PO BOX 1729 ANNUAL RENEWAL	R	2/28/2022	436.00		079894		436.00
09550	WATER TECH, INC.							
I-109525	150# CHLORINE BOTTLES	R	2/28/2022	1,884.00		079895		1,884.00
03680	WHITMIRE LINE CLEARANCE, INC							
I-S22-1007	TREE TRIMMING	R	2/28/2022	2,755.00		079896		
I-S22-1008	TREE TRIMMING	R	2/28/2022	665.00		079896		3,420.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	186	668,106.94	16.44CR	669,970.50
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	132,357.20	0.00	132,357.20
EFT:	8	500,126.34	0.00	500,126.34
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	1,880.00		
	VOID CREDITS	1,880.00CR	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: POOL TOTALS:	204	1,302,470.48	16.44CR	1,302,454.04
BANK: POOL TOTALS:	204	1,302,470.48	16.44CR	1,302,454.04
REPORT TOTALS:	208	1,305,801.02	16.44CR	1,305,784.58

SELECTION CRITERIA

VENDOR SET: 99-AP VENDOR SET
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 2/01/2022 THRU 2/28/2022
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



CITY COUNCIL AGENDA MEMO

AGENDA ITEM NO. 7.A.

AGENDA MEETING DATE: March 21, 2022

TO: John Noblitt, City Manager

FROM:

ITEM/CAPTION:

GOVERNMENT CODE SECTION 551.074 PERSONNEL MATTERS

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee: City Attorney

AGENDA TYPE: Executive

ACTION REQUESTED:

BACKGROUND:

LEGAL/BOARD COMMISSION RECOMMENDATIONS/CITIZEN NOTICE FEEDBACK:

FINANCIAL SUMMARY - FUNDING/FISCAL IMPACT:

FUNDS:

STAFF RECOMMENDATION/ACTION DESIRED:
