



201 Bolivar Street/PO Box 1729 * Sanger, TX 76266
940-458-2059(office)*940-458-4072(fax)*www.sangertexas.org

New Commercial Permit Requirement Checklist

Contractor must supply three (3) sets of construction drawings which contain the following specifications

*Note: All property shall be properly platted before a permit will be issued.

Commercial Permit Application Complete commercial application. Subcontractor information must be provided prior to permit being issued

3 Sets of Scaled Construction Drawings which include the following applicable details.

- Site utility connections including grades, elevations, and sizes
- Engineered site civil plans
- Engineered foundation plans
- Floor plan/Details
- Building elevations
- Engineered building structural plans and details
- Fire lane location, dimensions, and paving design
- Landscaping plans
- Energy plan review
- Parking and driving aisles – number, dimensions, and design
- Projects valued over \$50,000.00 require submittal to TDLR for architectural barriers review

3 Sets of Scaled Plot Plans to include the following

- Property lines and dimensions
- Easements
- Building location
- Driveway locations and widths
- Front, side, and rear yard setbacks
- Lot, block, and subdivision name
- Name of street fronting property
- North arrow and scale

<input type="checkbox"/>	New Construction
<input type="checkbox"/>	Remodel
<input type="checkbox"/>	Addition



Permit # _____
Date _____

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Commercial Building Permit Application

Site Address _____ Estimated Project Value \$ _____

Subdivision _____ Lot _____ Block _____ Zoning Classification _____ Lot (sf) _____

Description of Work _____ 1st Flr (sf) _____ 2nd (sf) _____ Total Bldg (sf) _____ Remodel (sf) _____

Business Name _____ Use of Building _____ Covered Lot Area % _____

Owner/Contact Information

Contact person: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Business Owner: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Property Owner: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor Information

Gen Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Elec Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Plumb Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Mech Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Concrete Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Sign Information

Existing exterior signage? Yes No No. of: total existing signs _____

Proposing to change any signage? Yes No Pole signs _____ Wall signs _____

Proposing any new signage? Yes No Monument signs _____ Roof signs _____

