

KEEP SANGER BEAUTIFUL BYLAWS

ARTICLE I - NAME

The name of this organization shall be Keep Sanger Beautiful, with its principal place of business at City Hall 201 Bolivar St., Sanger, Tx. 76266.

ARTICLE II - PURPOSE

The purpose of the organization shall be charitable and educational to promote the Keep America Beautiful program of litter prevention, beautification and community improvement and minimization of the impact of solid waste in Sanger.

ARTICLE III - MEMBERSHIP

The organization may establish memberships and solicit a fee as determined by the Board of Directors.

ARTICLE IV - BOARD

- Section 1. The governing body of Keep Sanger Beautiful shall be vested in the Board of Directors. The number of members shall be nine (9). The Board shall be responsible for the management of its affairs and the direction of its work and control. The Board shall have full power and authority to promote the objectives for which the Keep Sanger Beautiful is organized.
- Section 2. Rules: The Board shall enact such rules and regulations as may be deemed necessary to conduct the business of Keep Sanger Beautiful so long as they are not inconsistent with these Bylaws.
- Section 3. Meetings: The Board shall meet monthly. Special meetings of the Board may be called by the President, or on petition of at least four Board members. Four board members shall constitute a quorum.
- Section 4. Notice of Meetings: Notice of the monthly meetings of the Board meetings shall be mailed or emailed to the members at least ten days prior to the meeting.
- Section 5. Committee Action: Except for the Executive Committee as set out below the Board shall pass upon all actions of all committees.
- Section 6. Board Positions: The Board members shall nominate members to the City Council for appointment to the Board.
- Section 7. Term of Office: Elected Board Members shall serve for a term of two years. The term begins July 1 and members may serve three (3) successive terms of office.

ARTICLE V - OFFICERS

- Section 1. Term of Office: The officers shall be elected from the existing Board for a term of one year beginning in July of each year and ending at the July meeting the following year.
- Section 2. President: The President shall preside at all meetings of the Board. The President shall perform all duties incidental to the office and advise such action as may be deemed likely to increase the objectives of the Board.
- Section 3. Vice President: The Vice President shall act in the absence of the President; and in the absence or disability of the four officers named, a member of the Board shall be chosen to act temporarily.

ARTICLE VI - COMMITTEES

- Section 1. Executive Committee: The Executive Committee shall have the power of the Board between meetings of the Board, except, that it may not modify any action taken by the Board. It shall be composed of the officers and appointments made by the President.
- Section 2. Standing Committees: All actions by standing committees that commit the organization to an action must be approved by the Board of Directors. This approval may be granted by specific funding in the budget or by presentation and approval by the Board.
- Keep Sanger Beautiful shall determine the committees annually in July.
- Section 3. Other Committees: The Board may establish a temporary committee if needed.
- Section 4. Committee Chairs: Each committee shall select a Chair and Vice-Chair. The names shall be submitted to the Board for confirmation.

Section 5. Committee Members: Committee members shall be recruited by the Board. Membership on committees is open to all interested. A list of committee members shall be provided to the Board.

ARTICLE VII - EXECUTIVE DIRECTOR

The Executive Director/Coordinator shall be appointed by and responsible to the Board for the overall administration of Keep Sanger Beautiful and the implementation of policies, procedures and programs as determined by the Board. The Executive Director shall be the chief administrator of the organization. The Executive Director shall have general supervision over all employees and perform such duties, as may be incidental to the office, subject to the discretion of the Board.

ARTICLE VIII - AMENDMENTS

The Board may amend these bylaws either by mail ballot or at any meeting of the Board at which a quorum is present, provided that the proposed amendment is inserted in the notices of such meeting.

ARTICLE IX – PARLIAMENTARY AUTHORITY

Any rules of parliamentary procedure not covered by these Bylaws shall be governed by the latest edition of “Robert’s Rules of Order.”